



# City of West University Place

*A Neighborhood City*

## **CITY COUNCIL**

Susan Sample, Mayor  
John Barnes, Mayor Pro Tem  
John Bertini, Councilmember  
Clay Brett, Councilmember  
Kalie Rainsberger, Councilmember

## **STAFF**

David Beach, City Manager  
Loren Smith, Olson & Olson, City Attorney  
Tracylynn Garcia, City Secretary

## **City Council Meeting Agenda**

Notice is hereby given on **September 22, 2025**, the West University Place City Council will hold a

- **Special Meeting at 6:00 p.m. and a**
- **Regular Meeting beginning at 6:30 p.m.**

Both meetings will be held in the **Municipal Building, located at 3800 University Boulevard**, for the purpose of considering the agenda of items listed.

The public can attend in-person, by telephone, or via Zoom. **Be advised that the public attending via Zoom will have only the ability to listen to the meeting.**

To attend the meeting via telephonic means, please call [346-248-7799](tel:346-248-7799) or you can join at <https://us02web.zoom.us/j/89458667421>. The Meeting ID Number is [894 5866 7421](https://us02web.zoom.us/j/89458667421).

Note: All agenda items are subject to action. The City Council reserves the right to meet in a closed session on any agenda item should the need arise and, if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Violation of the rules of procedure does not invalidate an action unless a point of order is raised before the end of the next regular meeting.

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### **SPECIAL MEETING (6:00 PM)**

1. **Call Meeting to Order**
2. **Recess Special Meeting and Convene Executive Session**  
The City Council will recess to convene an executive session as authorized by Title 5, Chapter 551, Texas Government Code, for the following purposes: Sec. 551.071 Consultation with City Attorney.
3. **Adjourn Executive Session and Reconvene Special Meeting**  
Matters related to any action resulting from Executive Session deliberations.
4. **Adjourn Special Meeting and Convene Regular Meeting**  
If necessary, the City Council will recess the special meeting and will reconvene at the end of the regular meeting.

## REGULAR MEETING (6:30 PM)

### 5. Call Meeting to Order

### 6. Pledge of Allegiance

### 7. Public Comments

This is an opportunity for citizens to speak to the Council relating to agenda and non-agenda items. Speakers are required to register in advance and must limit their presentations to three minutes each. If the topic the speaker wishes to address is on the agenda, the speaker may either speak at this time or defer his/her comments until such time the matter is discussed.

Persons making personal, impertinent, or slanderous remarks may be barred by the presiding officer from further comment before the Council during the meeting. This rule does not prohibit criticism of the City or criticisms of actions or omissions of the City.

### 8. Adoption of the FY 2026 Budget

Matters related to Ordinance 3096 Adopting the FY 2026 Budget. *Recommended Action: As required by State law, staff recommends that the City Council take the following as separate actions: A. By **Record Vote** approve Ordinance 3096 adopting the 2026 Budget on first and final reading and B. Ratify the property tax increase reflected in the budget. Ms. M. Kalka, Finance Director [See Agenda Memo 8]*

### 9. Adoption of the 2025 Property Tax Rate

Matters related to Ordinance 3097 adopting the 2025 Tax Rate. *Recommended Action: As required by State Law, staff recommends that City Council adopt Ordinance 3097 and take the following as separate actions: A. Move that the maintenance and operations property tax rate of \$0.176728 per \$100 valuation be approved by Record Vote for the purposes of maintenance and operations. The tax rate will effectively be raised by 3.50 percent and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$-3.34. B. Move that the debt service property tax rate of \$0.052713 per \$100 valuation be approved by Record Vote for the purposes of debt service. C. Move that the property tax rate be decreased by the adoption of a tax rate of 0.229441, which is effectively a 5.16 percent decrease in the tax rate. Ms. M. Kalka, Finance Director [See Agenda Memo 9]*

### 10. Acceptance of the 2026-2035 Capital Improvement Plan

Matters related to the Capital Improvement Plan FY 2026-20235 *Recommended Action: Staff recommends City Council accept the Capital Improvement Plan for FY 2026-35. Ms. M. Kalka, Finance Director [See Agenda Memo 10]*

### 11. FY 2026 Fee Schedule

Matters related to approving Resolution No. 2025-16 adopting the Fee Schedules. *Recommended Action: Staff recommends City Council Approve Resolution No. 2025-16 adopting the 2026 Fee Schedules. Ms. M. Kalka, Finance Director [See Agenda Memo 11]*

### 12. Fire Safety Inspection Ordinance

Matters related to Fire Safety Inspection Ordinance. *Recommended Action: Discuss and take appropriate action as necessary. Mayor Pro Tem Barnes, and Councilmember Brett [See Agenda Memo 12]*

### **13. Consent Agenda**

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the Consent Agenda and be considered in its normal sequence on the agenda.

#### **A. City Council Meeting Minutes**

Matters related to approving the City Council Budget Workshop held on September 2, 2025, and the City Council Meeting held on September 8, 2025. *Recommended Action: Approve the Minutes of the City Council Budget Workshop held on September 2, 2025, and the City Council Meeting held on September 8, 2025. Ms. T. Garcia, City Secretary* [See Agenda Memo 13A]

#### **B. City Council Rules of Procedures**

Matters related to Council Rules of Procedure, Rule 5, 9, 11, 12 & 25. *Recommended Action: Approve Ordinance 3094, adopting changes to Sec. 2-1 of the Code of Ordinances and Rules 5, 9, 11, 12 and 25, of the Council Rules of Procedure on the second and final reading. Mr. D. Beach, City Manager* [See Agenda Memo 13B]

#### **C. Amendment to the Code of Ordinance Section 2-132, Contracts and Agreements**

Matters related to Ordinance 3095, amending the City's Code of Ordinance Chapter 2, Article V, Division 2, Section 2-132 Contracts and Agreements. *Recommended Action: Adopt Ordinance 3095, amending Section 2-132, Contracts and Agreements of the City's Code of Ordinance on the second and final reading. Ms. N. Walker, Finance Manager* [See Agenda Memo 13C]

#### **D. Opioid Settlement**

Matters related to the Purdue Pharam L.P. & Slacker Family Opioid Settlement. *Recommended Action: Approve Resolution No. 2025-15 authorizing the City's participation in the opioid settlements. Mr. L. Smith, City Attorney, and Mr. D. Beach, City Manager* [See Agenda Memo 13D]

#### **E. Special Events Permit Exception – Mediterranean Festival**

Matters related to granting St. George Orthodox Church a special event variance to close down a portion of Sewanee Avenue on October 24 – October 25, 2025. *Recommended Action: Approve a temporary exception to the maximum length of a special event of two hours identified under Section 46-116 of the City's code of Ordinances and authorize the City Manager to approve the permit request. Mr. A. Bishop, Asst. to the City Manager* [See Agenda Memo 13E]

### **14. Adjourn Regular Meeting**

In compliance with the Americans with Disabilities Act, if you plan to attend this public meeting and you have a disability that requires special arrangements, please contact City Secretary Tracylynn Garcia at 713.662.5813 at least 3 business days prior to the meeting so that reasonable accommodations can be made to assist in your participation in the meeting. The Council Chambers is accessible by wheelchair from the west entrance and specially marked parking spaces are available in the southwest parking area.

I certify that this notice and agenda of items to be considered by the West University Place City Council on September 22, 2025, was posted on the Municipal Building bulletin board on September 16, 2025, by 6:30 p.m.

Attest:

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Tracylynn Garcia, TRMC, MMC, CPM  
City Secretary



# AGENDA MEMO

Business of the City Council  
City of West University Place, Texas

<b>Meeting Date</b>	09.22.2025	<b>Agenda Item</b>	8
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	M. Kalka, Director
<b>Reviewed by City Attorney</b>	Yes	<b>Department</b>	Finance
<b>Subject</b>	Adoption of the Fiscal Year 2026 Budget		
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Ordinance 3096</li> <li>2. Exhibit A – Proposed FY 2026 Budget Summary</li> <li>3. Proposed FY 2026 Budget</li> </ol>		
<b>Financial Information</b>	Expenditure Required:		Not Applicable
	Amount Budgeted:		Not Applicable
	Account Number:		Not Applicable
	Additional Appropriation Required:		Not Applicable
	Additional Account Number:		Not Applicable

### Executive Summary

The 2026 Budget appropriates \$55,438,120 for general operations, water & wastewater operations, solid waste operations, debt service, internal services and special revenues for the fiscal year beginning January 1, 2026, and ending December 31, 2026. Included in this total is \$8,079,100 of internal transfers. Not included in the total is an additional appropriation of \$46,574,000 for capital projects identified in the Capital Improvement Plan (CIP), which includes a transfer of \$1,270,000 from the Capital Reserve Fund.

Prior to this meeting to adopt the 2026 Budget, the City Manager and staff presented and discussed details of the appropriations, tax rates, and other information related to the annual budget at the following public meetings:

- July 14, 2025 – City Council Meeting – Budget Update
- September 2, 2025 – City Council Budget Workshop
- September 15, 2025 – City Council Meeting – Public Hearing for Budget

The Public Hearing on the 2026 Budget was held as required by State law to afford residents an opportunity to provide input.

Staff is recommending that Council approve the ordinance at this meeting on first and final reading to ensure enough time to file necessary items with the County regarding the tax rate.



**AGENDA MEMO**  
Business of the City Council  
City of West University Place, Texas

**Recommended Action**

As required by State law, staff recommends that the City Council take the following as separate actions:

- A. By Record Vote Approve Ordinance 3096 adopting the 2026 Budget on first and final reading.
- B. Ratify the property tax increase reflected in the budget.

CITY OF WEST UNIVERSITY PLACE, TEXAS  
SEPTEMBER 22, 2025, REGULAR CITY COUNCIL MEETING  
AGENDA ADDENDUM

*Tax Payer Impact Statement*

This addendum is provided pursuant to Chapter 551.043(c)(2) of the Texas Local Government Code because the City Council will discuss or adopt a budget.

Homestead Property Median-Value in West University Place, Texas: \$1,680,555.

Estimate of Property Tax Bill Under Current Fiscal Year Budget	\$4,065.77
Estimate of Property Tax Bill Under Proposed Budget <i>for Fiscal Year 2026</i>	\$3,855.88
Estimate of Property Tax Bill Under a balanced budget funded at the no-new-revenue rate	\$3,854.76

**City of West University Place  
Harris County, Texas**

**Ordinance No. 3096**

**AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026; APPROPRIATING FUNDS FOR SUCH BUDGET AND CONTAINING FINDINGS AND PROVISIONS RELATING TO THE SUBJECT.**

**WHEREAS**, as required by the City Charter and state law, the City Manager has prepared and submitted to the City Council a budget with estimate of expenditures and revenue of all city departments and activities for the year beginning January 1, 2026 and ending December 31, 2026; and

**WHEREAS**, such budget has been timely filed with the City Secretary, the City Council has had sufficient time to review and revise such budget and notice of a public hearing upon such budget has been duly given; and

**WHEREAS**, a public hearing has been held, and all taxpayers and interested persons were provided an opportunity to attend and participate in such hearing; and

**WHEREAS**, public participation, input and suggestions regarding the budget have been received and considered by the City Council, and the City Council has made changes as the City Council considers warranted by law in the best interest of the municipal taxpayers, and the City Council has found and determined that the budget adopted by this ordinance does not allow expenditures during the budget period in excess of funds estimate to be on hand during the same period;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS:**

Section 1. The matters and facts set out in the preamble of this ordinance are found and determined to be true and correct and are hereby approved and adopted by the City Council.

Section 2. That the budget estimate of the revenues of the City of West University Place and the expenses of conducting the affairs thereof for the ensuing fiscal year, beginning January 1, 2026 and ending December 31, 2026, as submitted to the City Council by the City Manager of said City, a summary of which is attached hereto as “Exhibit A” and is made a part of this Ordinance for all purposes and which is also on file in the City Secretary’s office and on the City’s website, be hereby adopted and approved as the budget estimate of all the current expenses as well as the fixed charges against said City for the fiscal year beginning January 1, 2026, and ending December 31, 2026.

Section 3. That this ordinance approving and adopting the Budget is made in all things in accordance with the terms and provisions of the City Charter of the City of West University Place, Texas and the laws of the State of Texas and shall be interpreted and construed in compliance therewith.

Section 4. All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

Section 5. If any word, phrase, clause, sentence, paragraph, section or other part of this ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this ordinance, nor the application of such word, phrase, clause, sentence, paragraph, section, or other part of this ordinance to any other persons or circumstances, shall be affected thereby.

Section 6. The City Council officially finds, determines and declares that a sufficient written notice of the date, hour, place and subject of each meeting at which this ordinance was discussed, considered, or acted upon was given in the manner required by the Open Meetings Act, Chapter 551, Texas Local Government Code, as amended, and that each such meeting has been open to the public as required by law at all times during such discussion, consideration and action. The City Council ratifies, approves and confirms such notices and the contents and posting thereof.

Section 7. After adoption of the Budget, the City Manager shall provide for the filing of a true copy of the Budget (and each amendment) in the office of the County Clerk of Harris County, Texas.

Section 8. This ordinance shall become effective upon adoption and signature.

**PASSED, APPROVED, ADOPTED AND SIGNED ON**, this 22<sup>nd</sup> day of September, 2025.

Voting Aye:

Voting No:

Absent:

SIGNED:

ATTEST:

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Susan Sample, Mayor

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Tracy Garcia, City Secretary

RECOMMENDED:

REVIEWED:

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Dave Beach, City Manager

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Olson & Olson, LLP, City Attorney  
By Loren Smith

City of West University Place, Tx  
**PROPOSED BUDGET**  
**FISCAL YEAR 2026**



# GENERAL FUND

## GENERAL FUND

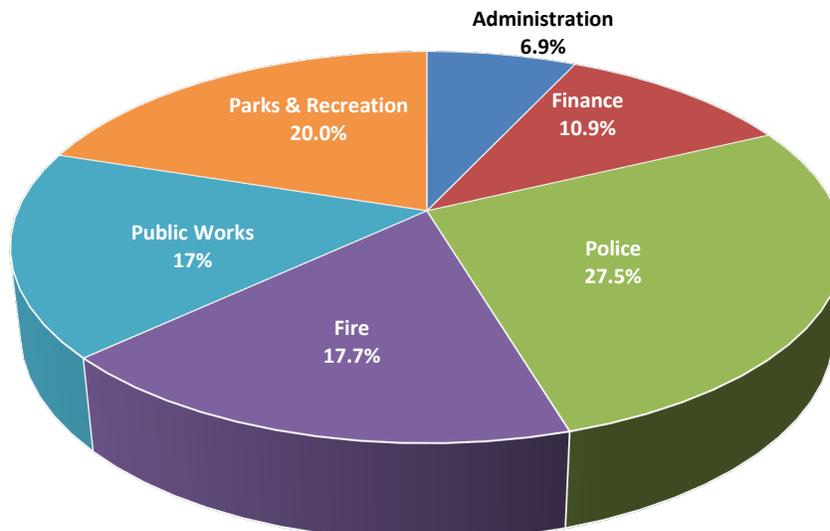
### STATEMENT OF REVENUES AND EXPENDITURES BY DEPARTMENT

	Actual 2023	Actual 2024	Budget 2025	Projected 2025	Budget 2026
<b>Revenues</b>					
Taxes-Ad Valorem	14,085,338	14,548,841	15,384,828	15,209,000	16,047,491
Taxes-Sales & Use	1,694,035	1,828,036	1,700,000	1,850,000	1,800,000
Taxes-Other	23,212	36,812	25,000	46,000	40,000
Taxes-Franchise	936,596	897,613	908,000	900,000	895,000
Licenses & Permits	1,113,268	1,148,541	1,100,500	1,067,325	1,078,800
Intergovernmental	4,307,211	442,336	474,800	1,087,700	485,900
Charges for Services	4,326,995	3,992,505	3,650,900	3,869,800	3,722,200
Fines & Forfeitures	198,374	247,114	210,800	242,600	221,800
Miscellaneous Rev	1,037,643	1,117,118	818,500	881,500	624,200
Transfers In	1,736,800	1,599,100	1,942,000	1,745,500	1,818,100
<b>Total Revenues</b>	<b>\$ 29,459,473</b>	<b>\$ 25,858,014</b>	<b>\$ 26,215,328</b>	<b>\$ 26,899,425</b>	<b>\$ 26,733,491</b>
<b>Expenditures By Department</b>					
Administration	1,694,749	1,738,026	2,202,600	1,979,250	1,854,050
Finance	4,335,135	9,888,661	2,615,450	4,365,550	2,920,200
Police	5,808,666	6,083,574	6,931,960	6,108,000	7,344,200
Fire	4,045,529	4,201,051	4,659,250	4,159,283	4,729,620
Public Works	3,679,455	3,993,930	4,433,725	4,066,429	4,526,050
Parks & Recreation	4,745,734	4,642,869	5,351,650	5,227,450	5,332,600
<b>Total Expenditures</b>	<b>\$ 24,309,268</b>	<b>\$ 30,548,110</b>	<b>\$ 26,194,635</b>	<b>\$ 25,905,962</b>	<b>\$ 26,706,720</b>
<b>Net Revenues (Expenditures)</b>	\$ 5,150,205	\$ (4,690,096)	\$ 20,693	\$ 993,463	\$ 26,771
<b>Beginning Balance</b>	\$ 8,332,281	\$ 13,482,486	\$ 7,742,961	\$ 8,792,390	\$ 9,785,853
<b>Ending Balance</b>	<b>\$ 13,482,486</b>	<b>\$ 8,792,390</b>	<b>\$ 7,763,654</b>	<b>\$ 9,785,853</b>	<b>\$ 9,812,624</b>
<b>Assigned*</b>	\$ 258,900	\$ 274,300	\$ 282,500	\$ 282,500	\$ 291,000
<b>Restricted**</b>	\$ 416,762	\$ 432,400	\$ 452,762	\$ 448,400	\$ 464,400
<b>Unassigned Fund Balance</b>	<b>\$ 12,806,824</b>	<b>\$ 8,085,690</b>	<b>\$ 7,028,392</b>	<b>\$ 9,054,953</b>	<b>\$ 9,057,224</b>

\* Assigned for City Manager's Contract

\*\* Restricted for PEG fees

### 2026 GENERAL FUND EXPENDITURES BY DEPARTMENT



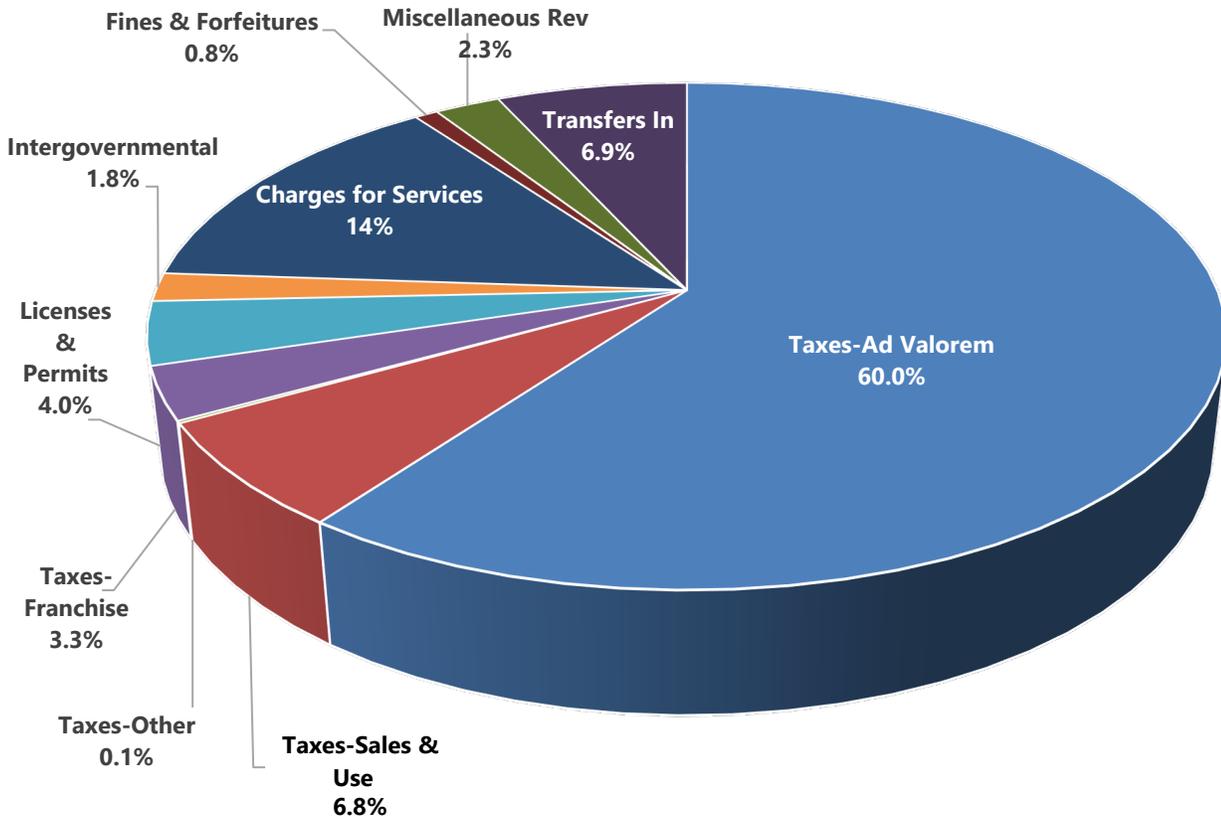
**GENERAL FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Taxes-Ad Valorem	14,085,338	14,548,841	15,384,828	15,209,000	16,047,491
Taxes-Sales & Use	1,694,035	1,828,036	1,700,000	1,850,000	1,800,000
Taxes-Other	23,212	36,812	25,000	46,000	40,000
Taxes-Franchise	936,596	897,613	908,000	900,000	895,000
<b>Taxes</b>	<b>\$ 16,739,182</b>	<b>\$ 17,311,301</b>	<b>\$ 18,017,828</b>	<b>\$ 18,005,000</b>	<b>\$ 18,782,491</b>
Licenses & Permits	1,113,268	1,148,541	1,100,500	1,067,325	1,078,800
Intergovernmental	4,307,211	442,336	474,800	1,087,700	485,900
Charges for Services	4,326,995	3,992,505	3,650,900	3,869,800	3,722,200
Fines & Forfeitures	198,374	247,114	210,800	242,600	221,800
Miscellaneous Rev	1,037,643	1,117,118	818,500	881,500	624,200
Transfers In	1,736,800	1,599,100	1,942,000	1,745,500	1,818,100
<b>Other Revenues</b>	<b>\$ 12,720,292</b>	<b>\$ 8,546,713</b>	<b>\$ 8,197,500</b>	<b>\$ 8,894,425</b>	<b>\$ 7,951,000</b>
<b>Total Revenues</b>	<b>\$ 29,459,473</b>	<b>\$ 25,858,014</b>	<b>\$ 26,215,328</b>	<b>\$ 26,899,425</b>	<b>\$ 26,733,491</b>
<b>Expenditures</b>					
Regular Wages	8,418,292	9,085,649	10,697,172	9,283,200	10,675,420
Part-Time Wages	707,971	739,634	916,050	777,000	906,300
On Call	22,545	22,646	26,700	19,200	26,700
Overtime	819,077	780,634	811,400	842,900	793,600
Longevity	53,376	53,198	63,420	50,700	56,050
Health & Dental	981,698	982,809	1,458,193	1,166,800	1,761,100
TMRS	1,225,903	1,283,758	1,546,655	1,380,100	1,509,700
FICA	741,774	791,272	916,285	822,900	914,700
Workers Compensation	101,266	122,000	139,650	103,400	138,300
Allowances	61,710	66,560	70,600	62,800	71,100
Other Benefits	42,322	49,076	56,700	39,200	59,900
HSA Contribution	96,750	93,250	103,500	98,000	100,000
Retiree Benefits	84,500	109,600	86,700	86,700	125,700
Recruiting & Hiring	45	23	-	500	2,500
Wellness Program	-	-	-	-	12,650
<b>Personnel</b>	<b>\$ 13,357,230</b>	<b>\$ 14,180,109</b>	<b>\$ 16,893,025</b>	<b>\$ 14,733,400</b>	<b>\$ 17,153,720</b>
Office Supplies	30,772	29,340	38,450	34,350	38,600
Operating Supplies	246,654	230,588	230,400	241,284	226,700
Miscellaneous	-	14,232	-	-	-
Apprehension & Jailing	1,562	1,759	1,400	1,500	1,800
Fuel	79,713	80,246	86,400	72,600	82,100
EMS Supplies	32,414	42,268	42,000	37,000	44,000
Emergency Management	3,128	3,461	3,800	3,800	3,800
Emergency Generator Fuel	5,551	35,814	6,000	6,000	6,000
Treatment Chemicals	24,413	39,160	50,600	50,600	50,600
Equipment Maintenance	112,227	122,810	154,900	153,900	161,400
Building & Grounds Maintenance	94,870	89,769	100,150	92,000	101,000
Vehicle Maintenance	159,911	173,681	156,500	159,733	136,500
Drainage Maintenance	113,712	69,992	151,000	110,000	126,000
Street Maintenance	149,950	144,933	155,000	164,194	155,000
Traffic Control Maintenance	26,120	35,510	33,900	33,900	36,300
Swimming Pool Maintenance	46,990	76,463	89,400	129,700	95,000
Employee Relations	23,456	31,872	29,200	28,300	31,000
Postage & Shipping	25,918	21,290	35,400	27,800	28,700
Software Licenses	4,676	4,748	5,400	5,400	5,600
Consultants	36,153	15,579	35,000	35,000	35,000

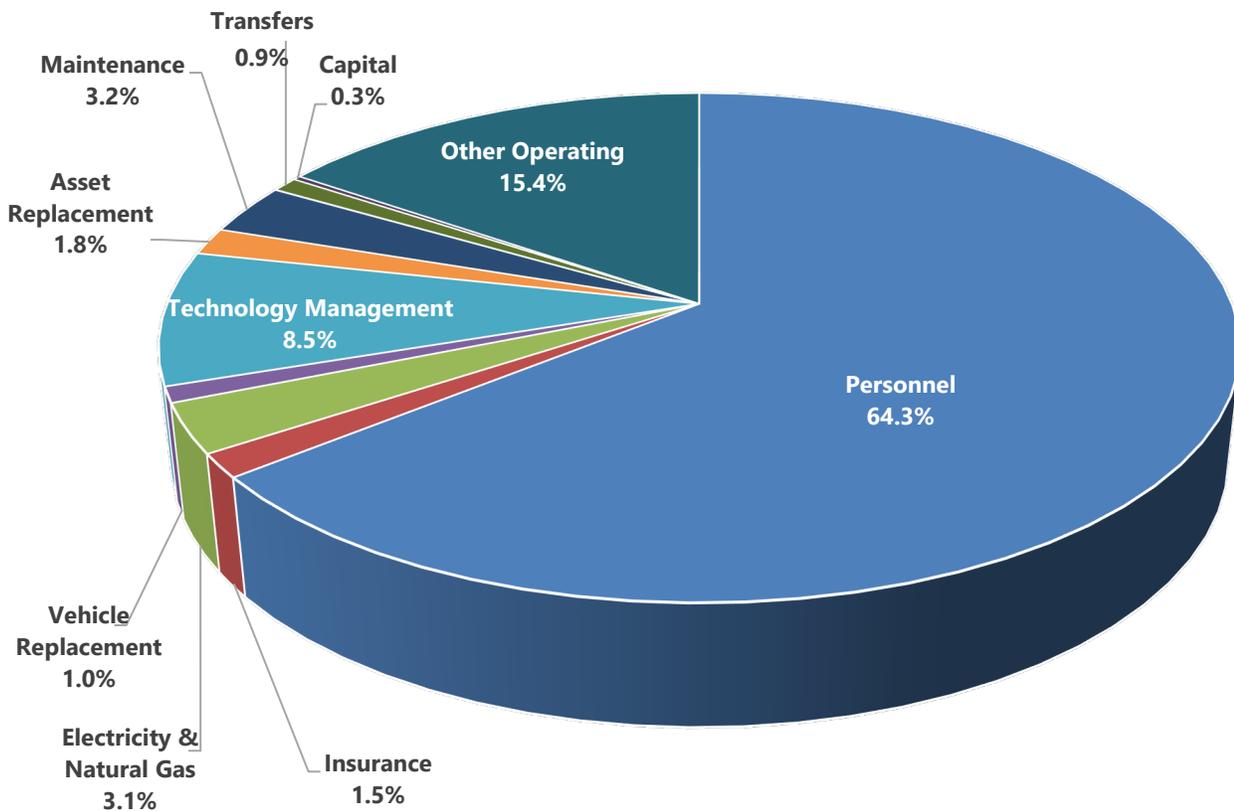
**GENERAL FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
Legal	314,143	216,720	203,000	180,000	203,000
Equipment Lease/Rental	17,052	13,243	33,800	33,300	25,500
Professional Dues	28,456	26,463	37,730	33,250	33,500
Publications	12,720	14,532	19,000	13,200	14,400
Professional Development	134,275	157,226	260,450	200,700	235,100
Other Contracted Services	1,701,143	2,137,682	1,565,380	1,639,000	1,538,200
Credit Card Fees	117,745	100,904	125,200	144,000	125,200
Electric Service	251,096	240,181	319,000	263,000	315,000
Electric Svc - Street Lights	65,575	64,234	81,100	145,200	365,800
Natural Gas Service	23,501	28,864	30,600	28,700	29,600
Electric Services - Cameras	4,441	4,167	6,000	5,200	7,000
General Liability Insurance	10,450	11,869	12,200	13,200	12,000
Errors & Omissions	23,039	25,242	24,600	24,500	24,000
Crime Coverage Fidelity	3,124	3,124	3,300	3,300	3,200
Auto Liability	50,841	58,113	58,600	74,800	61,100
Auto Physical Damage	33,035	33,859	39,400	41,300	38,900
Underground Storage Liability	515	530	600	600	1,200
Real & Personal Property	143,382	168,943	189,100	190,100	252,100
Deductible	1,754	180	10,000	5,000	5,000
Law Enforcement Liability	21,288	25,507	25,000	24,500	25,300
Surface Water	-	-	-	-	5,000
Resident Reimbursement	-	-	-	14,200	-
Instructor Fees	1,154,033	1,043,533	1,095,200	1,095,200	1,095,700
Youth Sports	55,448	121,558	179,000	206,100	126,600
Community Relations	188,325	196,385	323,200	280,900	262,000
Election Expense	29,534	-	80,000	80,000	-
Property Taxes	-	-	-	1,200	-
Interest Exp - Leases GASB 87	958	1,230	-	-	-
Bad Debt Expense	60	218	200	1,400	200
Boards And Committees	4,132	4,287	5,900	5,900	5,900
Contingency	-	-	45,000	45,000	45,000
Furniture & Equip <\$5000	2,493	22,569	9,000	34,900	6,500
Other Equipment	68,250	108,724	23,000	65,400	21,000
Furniture & Fixtures	-	-	-	-	26,000
Automobiles	-	637	-	-	-
Other Construction Costs	46,625	28,115	103,700	104,000	-
Construction Costs	25,459	22,000	24,000	24,000	24,000
Lease Principal	5,856	8,649	-	-	-
Transfer to Tech Mngt Fund	1,927,300	1,989,800	2,090,700	2,090,700	2,275,200
Trnsf to Centennial Celeb Fund	65,000	50,000	-	-	-
Transfer to Cap Reserve Fund	2,000,000	7,000,000	-	1,800,000	-
Transfer to Asset Replace Fund	545,800	545,800	361,700	361,700	461,700
Transfer to Employee Ben Fund	60,000	42,400	14,300	14,300	20,200
Transfer to HR Svcs Fund	230,000	230,000	230,000	230,000	230,000
Transfer to Veh Replace Fund	367,000	357,000	267,750	267,750	267,800
<b>Operating</b>	<b>\$ 10,952,038</b>	<b>\$ 16,368,002</b>	<b>\$ 9,301,610</b>	<b>\$ 11,172,562</b>	<b>\$ 9,553,000</b>
<b>Total Expenditures</b>	<b>\$ 24,309,268</b>	<b>\$ 30,548,110</b>	<b>\$ 26,194,635</b>	<b>\$ 25,905,962</b>	<b>\$ 26,706,720</b>

## 2026 GENERAL FUND REVENUE BY TYPE



## 2026 GENERAL FUND EXPENDITURES BY TYPE



**GENERAL FUND  
DETAIL STATEMENT OF REVENUES**

	Actual 2023	Actual 2024	Budget 2025	Projected 2025	Budget 2026
Current Year Property Taxes	13,905,815	14,475,203	15,304,828	15,112,000	15,967,491
Prior Year Property Taxes	70,652	16,493	30,000	27,000	30,000
Penalty and Interest	108,871	57,144	50,000	70,000	50,000
<b>Ad Valorem Taxes</b>	<b>\$ 14,085,338</b>	<b>\$ 14,548,841</b>	<b>\$ 15,384,828</b>	<b>\$ 15,209,000</b>	<b>\$ 16,047,491</b>
Sales Tax	1,694,035	1,828,036	1,700,000	1,850,000	1,800,000
<b>Sales Taxes</b>	<b>\$ 1,694,035</b>	<b>\$ 1,828,036</b>	<b>\$ 1,700,000</b>	<b>\$ 1,850,000</b>	<b>\$ 1,800,000</b>
Mixed Beverage Tax	23,212	36,812	25,000	46,000	40,000
<b>Other Taxes</b>	<b>\$ 23,212</b>	<b>\$ 36,812</b>	<b>\$ 25,000</b>	<b>\$ 46,000</b>	<b>\$ 40,000</b>
Cable	139,076	130,046	135,000	128,000	130,000
Electricity	542,019	542,287	540,000	540,000	540,000
Natural Gas	205,303	181,747	185,000	190,000	185,000
Telephone	31,392	27,897	30,000	27,000	25,000
Telephone-PEG Fees	18,807	15,637	18,000	15,000	15,000
<b>Franchise Taxes</b>	<b>\$ 936,596</b>	<b>\$ 897,613</b>	<b>\$ 908,000</b>	<b>\$ 900,000</b>	<b>\$ 895,000</b>
<b>Total Taxes</b>	<b>\$ 16,739,182</b>	<b>\$ 17,311,301</b>	<b>\$ 18,017,828</b>	<b>\$ 18,005,000</b>	<b>\$ 18,782,491</b>
Alarm Permit	52,181	49,047	50,000	45,000	50,000
Alcoholic Beverage Permit	1,750	6,095	-	1,125	6,000
Building Permit	428,269	457,530	435,000	450,000	460,000
Contractor Permit	48,000	54,600	50,000	40,000	40,000
Drainage Permit	19,060	18,425	21,000	21,800	21,000
Electrical Permit	149,066	157,496	134,000	160,000	150,000
Fence and Sidewalk Permit	86,182	79,063	82,000	55,300	56,400
Fire Sprinkler Permits	2,643	4,605	3,000	1,500	1,600
Hvac Permit	91,920	86,945	95,000	73,600	75,000
Low Impact Inspection Fee	38,608	44,400	38,000	42,800	40,000
Pet Licenses	1,310	715	1,000	900	1,000
Plumbing Permit	166,080	166,820	160,000	153,300	156,400
ROW Use Permit	-	-	1,000	1,000	-
Tree Disposition Fee	27,200	22,400	30,000	20,600	21,000
Tree Removal Permit	1,000	400	500	400	400
<b>Permits, Licenses, and Fees</b>	<b>\$ 1,113,268</b>	<b>\$ 1,148,541</b>	<b>\$ 1,100,500</b>	<b>\$ 1,067,325</b>	<b>\$ 1,078,800</b>
Alarm Monitoring	735,546	752,339	725,000	750,000	735,000
Ambulance Service	211,474	210,360	175,000	185,000	185,000
Ambulance Service - SSP	22,656	33,708	20,000	30,000	30,000
Aquatic Class Fees - Rec Ctr	1,378,297	1,105,931	1,000,000	1,100,500	1,000,000
Building Standards Fee	1,500	-	500	500	500
Child Safety	16,650	16,302	17,000	16,000	16,000
Colonial Park - Special Events	-	2,000	600	2,200	2,000
Concessions - Colonial Park	5,035	5,471	4,500	4,500	4,500
Day Pass - Colonial Park	49,732	40,154	55,000	49,000	53,000
Day Pass - Recreation Center	26,354	28,426	30,000	30,000	30,000
Judson Deck Rental	1,650	360	500	500	500
Memberships - Colonial Park	217,721	191,383	200,000	200,000	200,000
Memberships-Recreation Center	223,182	204,906	240,000	240,000	240,000
Misc - Cultural & Recreational	585,855	510,885	510,000	510,000	510,000
Other Fees And Permits	26,894	21,560	20,000	21,200	21,600
Pavilion Rental - Colonial Pk	22,701	23,318	22,000	22,000	22,000
Permit Transfer Fee	-	3,187	2,000	400	100
Plan Checking Fee	199,014	259,026	210,000	244,000	225,000

**GENERAL FUND  
DETAIL STATEMENT OF REVENUES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
Plat Review Fee	430	950	800	800	800
Pool Rental - Colonial Park	67,964	80,647	76,000	76,000	76,000
Premature Work Fee	244,993	215,964	150,000	144,300	147,200
Rec Ctr - Special Events	15,900	16,685	6,000	6,000	6,000
Re-Inspection Fee	100	-	-	-	-
Rentals - Community Building	39,525	33,108	25,000	27,000	24,300
Rentals - Recreation Center	1,572	3,010	1,600	1,600	1,600
Senior Services Classes	129,450	131,523	85,000	125,000	113,000
Senior Services Comm Relations	7,211	8,456	5,500	6,800	6,100
Spec Permit Fees - Colonial Pk	8,448	8,100	8,900	12,500	10,000
Special Permit Fees - Rec Ctr	80,140	80,748	57,000	59,000	59,000
ZPC & ZBA Fees	7,000	4,000	3,000	5,000	3,000
<b>Charges for Services</b>	<b>\$ 4,326,995</b>	<b>\$ 3,992,505</b>	<b>\$ 3,650,900</b>	<b>\$ 3,869,800</b>	<b>\$ 3,722,200</b>
Child Safety Fee	816	2,740	1,300	2,500	2,000
False Alarm Fee	3,225	3,150	3,000	3,000	3,000
Municipal Court Fines	186,097	233,437	200,000	230,000	210,000
Pet Impoundment	-	-	500	-	-
Time Payment	-	2,949	2,000	2,800	2,800
Traffic Fines	8,236	4,838	4,000	4,300	4,000
<b>Fines and Forfeitures</b>	<b>\$ 198,374</b>	<b>\$ 247,114</b>	<b>\$ 210,800</b>	<b>\$ 242,600</b>	<b>\$ 221,800</b>
Federal Grant	3,887,628	311	-	-	-
FEMA Reimbursement	-	-	-	496,000	-
State Grant	-	-	-	115,000	-
Southside Place	419,583	442,025	474,800	476,700	485,900
<b>Intergovernmental</b>	<b>\$ 4,307,211</b>	<b>\$ 442,336</b>	<b>\$ 474,800</b>	<b>\$ 1,087,700</b>	<b>\$ 485,900</b>
Auto Decals	205	162	200	200	200
Cash Over/Short	-	(1)	-	-	-
Earnings on Investments	792,315	872,570	700,600	740,300	502,500
Gain/Loss On Investments	18,130	-	-	-	-
Goode Company	91,224	98,826	-	-	-
Insurance Claim Proceeds	-	14,429	-	-	-
Interest Inc- Leases GASB 87	14,248	14,306	-	-	-
Issuance of Leases	25,228	-	-	-	-
Miscellaneous	37,350	64,781	45,000	65,000	60,000
NSF Checks	70	-	-	-	-
Rental Property Income	57,917	50,728	72,200	75,000	61,000
Research & Copies	806	1,317	500	1,000	500
Sale Of City Prop-Non-Cap	150	-	-	-	-
<b>Other Revenue</b>	<b>\$ 1,037,643</b>	<b>\$ 1,117,118</b>	<b>\$ 818,500</b>	<b>\$ 881,500</b>	<b>\$ 624,200</b>
Trans from Hum Res Svcs Fund	176,800	39,100	382,000	185,500	258,100
Transfer fr Water & Sewer Fund	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000
Transfer from Solid Waste Fund	310,000	310,000	310,000	310,000	310,000
<b>Transfers In</b>	<b>\$ 1,736,800</b>	<b>\$ 1,599,100</b>	<b>\$ 1,942,000</b>	<b>\$ 1,745,500</b>	<b>\$ 1,818,100</b>
<b>Total Revenue</b>	<b>\$ 29,459,473</b>	<b>\$ 25,858,014</b>	<b>\$ 26,215,328</b>	<b>\$ 26,899,425</b>	<b>\$ 26,733,491</b>

**Administration Department**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Administration</b>					
Personnel	1,033,989	1,010,300	1,154,700	1,027,250	970,600
Operating	274,505	241,038	291,000	302,900	317,900
Capital	12,926	-	-	-	-
<b>Total</b>	<b>\$ 1,321,419</b>	<b>\$ 1,251,337</b>	<b>\$ 1,445,700</b>	<b>\$ 1,330,150</b>	<b>\$ 1,288,500</b>
<b>City Council</b>					
Personnel	13,978	13,035	15,600	13,000	13,000
Operating	359,351	224,570	374,000	337,000	233,700
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 373,329</b>	<b>\$ 237,605</b>	<b>\$ 389,600</b>	<b>\$ 350,000</b>	<b>\$ 246,700</b>
<b>Communications</b>					
Personnel	-	159,615	241,600	210,200	219,550
Operating	-	89,469	125,700	88,900	99,300
<b>Total</b>	<b>\$ -</b>	<b>\$ 249,084</b>	<b>\$ 367,300</b>	<b>\$ 299,100</b>	<b>\$ 318,850</b>
<b>Administration Department Total</b>	<b>\$ 1,694,749</b>	<b>\$ 1,738,026</b>	<b>\$ 2,202,600</b>	<b>\$ 1,979,250</b>	<b>\$ 1,854,050</b>

**Administration Department Staffing Schedule**

<b>POSITION</b>	<b>GRADE</b>	<b>2025</b>		<b>2026</b>		<b>SALARY RANGE</b>	
		<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
<b>Administration</b>							
City Manager	Unclassified	1	1	1	1	Determined by Council	
HR Director	12	1	1	1	1	\$ 132,288	\$ 191,818
City Secretary	12	1	1	1	1	\$ 132,288	\$ 191,818
Communications Manager	9	1	1	1	1	\$ 85,488	\$ 123,968
Assistant to the City Manager	7	1	1	1	1	\$ 70,658	\$ 102,440
Communications Specialist	6	1	1	1	1	\$ 64,230	\$ 93,142
HR Generalist	6	1	1	1	1	\$ 64,230	\$ 93,142
Executive Assistant	5	1	1	0	0	\$ 58,386	\$ 84,677
Administrative Assistant	4	0	0	1	1	\$ 50,752	\$ 73,590
<b>Total Administration Department</b>		<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>		

## Administration Department

### Administration Division Line Item Budget

	Actual 2023	Actual 2024	Budget 2025	Projected 2025	Budget 2026
<b>Expenditures</b>					
Regular Wages	768,185	763,847	863,100	770,900	711,600
Part-Time Wages	6,514	5,059	15,000	-	7,500
Overtime	3,387	1,908	2,500	5,500	2,500
Longevity	3,690	3,900	4,300	3,400	2,900
Health & Dental	58,636	43,087	48,800	50,000	63,300
TMRS	102,859	100,327	118,200	105,800	94,600
FICA	56,588	55,508	65,400	59,200	52,600
Workers Compensation	1,008	1,180	1,300	1,000	1,100
Allowances	21,440	22,080	22,200	20,350	21,300
Other Benefits	3,183	3,308	3,900	2,600	3,700
HSA Contribution	8,500	10,074	10,000	8,500	9,500
Recruiting & Hiring	-	23	-	-	-
<b>Personnel</b>	<b>\$ 1,033,989</b>	<b>\$ 1,010,300</b>	<b>\$ 1,154,700</b>	<b>\$ 1,027,250</b>	<b>\$ 970,600</b>
Employee Relations	2,968	2,135	3,100	2,600	2,800
Office Supplies	8,503	7,167	8,400	7,500	7,800
Equipment Maintenance	-	-	-	-	200
Postage & Shipping	12,287	75	3,700	300	1,000
Equipment Lease/Rental	3,658	2,031	5,000	5,000	5,200
Professional Dues	4,050	3,915	4,700	4,000	3,800
Publications	5,443	499	3,500	2,000	3,800
Professional Development	15,599	13,272	22,200	16,100	17,600
Other Contracted Services	6,724	18,938	15,000	40,000	19,000
Community Relations	48,772	8,805	5,500	5,500	2,500
Transfer to Tech Mngt Fund	166,500	184,200	174,900	174,900	209,200
Contingency	-	-	45,000	45,000	45,000
<b>Operating</b>	<b>\$ 274,505</b>	<b>\$ 241,038</b>	<b>\$ 291,000</b>	<b>\$ 302,900</b>	<b>\$ 317,900</b>
Other Equipment	12,926	-	-	-	-
<b>Capital</b>	<b>\$ 12,926</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Administration Division Total</b>	<b>\$ 1,321,419</b>	<b>\$ 1,251,337</b>	<b>\$ 1,445,700</b>	<b>\$ 1,330,150</b>	<b>\$ 1,288,500</b>

## Administration Department

### City Council Division Line Item Budget

	Actual 2023	Actual 2024	Budget 2025	Projected 2025	Budget 2026
<b>Expenditures</b>					
Part-Time Wages	12,969	12,092	14,400	12,000	12,000
FICA	992	925	1,100	900	900
Workers Compensation	18	18	100	100	100
<b>Personnel</b>	<b>\$ 13,978</b>	<b>\$ 13,035</b>	<b>\$ 15,600</b>	<b>\$ 13,000</b>	<b>\$ 13,000</b>
Office Supplies	432	772	2,000	1,000	1,700
Legal	314,143	216,720	203,000	180,000	203,000
Professional Dues	9,164	6,087	7,500	7,500	7,500
Publications	2,104	95	3,000	3,000	-
Professional Development	545	515	10,500	10,500	10,500
Other Contracted Services	-	-	40,000	40,000	3,000
Community Relations	3,428	381	28,000	15,000	8,000
Election Expense	29,534	-	80,000	80,000	-
<b>Operating</b>	<b>\$ 359,351</b>	<b>\$ 224,570</b>	<b>\$ 374,000</b>	<b>\$ 337,000</b>	<b>\$ 233,700</b>
<b>Capital</b>	<b>\$ -</b>				
<b>City Council Division Total</b>	<b>\$ 373,329</b>	<b>\$ 237,605</b>	<b>\$ 389,600</b>	<b>\$ 350,000</b>	<b>\$ 246,700</b>

## Administration Department

### Communications Division Line Item Budget

	Actual 2023	Actual 2024	Budget 2025	Projected 2025	Budget 2026
<b>Expenditures</b>					
Regular Wages	-	118,896	170,200	154,600	160,400
Overtime	-	766	1,000	1,000	1,900
Longevity	-	245	400	400	500
Health & Dental	-	11,279	29,700	14,800	16,900
TMRS	-	15,451	22,800	21,100	21,000
FICA	-	9,286	12,500	12,100	12,350
Workers Compensation	-	129	300	200	300
Allowances	-	1,550	2,400	2,400	2,400
Other Benefits	-	586	800	600	800
HSA Contribution	-	1,426	1,500	3,000	3,000
<b>Personnel</b>	<b>\$ -</b>	<b>\$ 159,615</b>	<b>\$ 241,600</b>	<b>\$ 210,200</b>	<b>\$ 219,550</b>
Office Supplies	-	668	1,000	600	800
Operating Supplies	-	915	2,000	800	1,500
Postage & Shipping	-	7,823	10,400	8,000	10,500
Professional Dues	-	1,100	1,700	1,000	1,600
Publications	-	780	1,000	-	1,000
Professional Development	-	7,601	13,800	7,500	7,800
Other Contracted Services	-	8,444	6,500	6,000	6,000
Community Relations	-	62,137	89,300	65,000	70,100
<b>Operating</b>	<b>\$ -</b>	<b>\$ 89,469</b>	<b>\$ 125,700</b>	<b>\$ 88,900</b>	<b>\$ 99,300</b>
<b>Communications Division Total</b>	<b>\$ -</b>	<b>\$ 249,084</b>	<b>\$ 367,300</b>	<b>\$ 299,100</b>	<b>\$ 318,850</b>

**Finance Department**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Finance</b>					
Personnel	548,717	598,059	653,600	645,200	677,300
Operating	519,580	535,866	628,000	588,100	558,500
Capital	4,172	-	-	-	-
<b>Total</b>	<b>\$ 1,072,469</b>	<b>\$ 1,133,926</b>	<b>\$ 1,281,600</b>	<b>\$ 1,233,300</b>	<b>\$ 1,235,800</b>
<b>Municipal Court</b>					
Personnel	323,765	256,878	279,400	268,000	287,900
Operating	11,623	7,972	15,350	13,350	11,600
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 335,389</b>	<b>\$ 264,849</b>	<b>\$ 294,750</b>	<b>\$ 281,350</b>	<b>\$ 299,500</b>
<b>City-Wide</b>					
Personnel	93,500	117,600	102,700	94,700	140,200
Operating	478,778	1,049,886	692,100	711,900	994,500
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 572,278</b>	<b>\$ 1,167,486</b>	<b>\$ 794,800</b>	<b>\$ 806,600</b>	<b>\$ 1,134,700</b>
<b>Transfers to Other Funds</b>					
Operating	2,355,000	7,322,400	244,300	2,044,300	250,200
<b>Total</b>	<b>\$ 2,355,000</b>	<b>\$ 7,322,400</b>	<b>\$ 244,300</b>	<b>\$ 2,044,300</b>	<b>\$ 250,200</b>
<b>Finance Department Total</b>	<b>\$ 4,335,135</b>	<b>\$ 9,888,661</b>	<b>\$ 2,615,450</b>	<b>\$ 4,365,550</b>	<b>\$ 2,920,200</b>

**Finance Department Staffing Schedule**

<b>POSITION</b>	<b>GRADE</b>	<b>2025</b>		<b>2026</b>		<b>SALARY RANGE</b>	
		<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
<b>Finance</b>							
<b>Accounting</b>							
Finance Director	12	1	1	\$ 132,288	\$ 191,818		
Finance Manager	10	1	1	\$ 98,301	\$ 142,563		
Fiscal Services Officer	9	1	1	\$ 85,488	\$ 123,968		
Financial Analyst	8	1	1	\$ 77,709	\$ 112,694		
<b>Municipal Court</b>							
Municipal Court Clerk	7	1	1	\$ 70,658	\$ 102,440		
Deputy Court Clerk/ Accounting Specialist	4	1	1	\$ 50,752	\$ 73,590		
<b>Total Finance Department</b>		<b>6</b>	<b>6</b>				

## Finance Department

### Finance Division Line Item Budget

	Actual 2023	Actual 2024	Budget 2025	Projected 2025	Budget 2026
<b>Expenditures</b>					
Regular Wages	411,886	452,526	469,800	472,500	487,000
Part-Time Wages	-	2,045	15,000	14,200	15,000
Longevity	640	870	1,200	1,100	1,400
Health & Dental	41,829	39,296	56,200	45,300	61,300
TMRS	53,884	58,166	63,200	64,100	63,300
FICA	30,035	33,397	36,100	36,600	37,100
Workers Compensation	527	657	800	600	800
Allowances	5,640	6,000	6,000	6,000	6,000
Other Benefits	1,775	2,101	2,300	1,800	2,400
HSA Contribution	2,500	3,000	3,000	3,000	3,000
<b>Personnel</b>	<b>\$ 548,717</b>	<b>\$ 598,059</b>	<b>\$ 653,600</b>	<b>\$ 645,200</b>	<b>\$ 677,300</b>
Employee Relations	3,658	2,797	3,500	3,100	3,100
Office Supplies	4,890	4,768	6,200	5,900	4,500
Operating Supplies	141	-	-	-	-
Equipment Maintenance	-	-	1,000	1,000	1,000
Postage & Shipping	1,798	1,640	1,900	1,800	1,900
Equipment Lease/Rental	2,061	1,511	2,500	2,000	2,100
Professional Dues	2,381	1,019	1,700	1,700	1,600
Publications	1,855	1,912	5,500	2,200	2,500
Professional Development	780	3,171	24,700	11,000	18,200
Other Contracted Services	315,017	329,249	362,500	340,900	350,700
Transfer to Tech Mngt Fund	187,000	189,800	218,500	218,500	172,900
<b>Operating</b>	<b>\$ 519,580</b>	<b>\$ 535,866</b>	<b>\$ 628,000</b>	<b>\$ 588,100</b>	<b>\$ 558,500</b>
Furniture & Equip <\$5000	2,493	-	-	-	-
Other Equipment	1,679	-	-	-	-
<b>Capital</b>	<b>\$ 4,172</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Finance Division Total</b>	<b>\$ 1,072,469</b>	<b>\$ 1,133,926</b>	<b>\$ 1,281,600</b>	<b>\$ 1,233,300</b>	<b>\$ 1,235,800</b>

**Finance Department**

**Municipal Court Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Regular Wages	182,724	127,580	133,400	133,400	137,800
Part-Time Wages	72,239	68,931	69,900	66,900	70,600
Overtime	7,627	6,964	16,000	8,600	16,000
Longevity	1,220	240	400	400	500
Health & Dental	13,155	17,534	20,000	20,000	22,900
TMRS	24,698	17,071	19,800	18,900	19,800
FICA	19,840	15,113	16,400	16,400	16,800
Workers Compensation	336	288	300	300	300
Other Benefits	677	658	700	600	700
HSA Contribution	1,250	2,500	2,500	2,500	2,500
<b>Personnel</b>	<b>\$ 323,765</b>	<b>\$ 256,878</b>	<b>\$ 279,400</b>	<b>\$ 268,000</b>	<b>\$ 287,900</b>
Office Supplies	1,010	881	1,500	900	1,000
Postage & Shipping	781	807	800	800	800
Professional Dues	210	98	800	300	300
Publications	504	-	350	350	200
Professional Development	5,470	5,114	7,400	4,400	4,800
Other Contracted Services	3,649	1,071	4,500	6,600	4,500
<b>Operating</b>	<b>\$ 11,623</b>	<b>\$ 7,972</b>	<b>\$ 15,350</b>	<b>\$ 13,350</b>	<b>\$ 11,600</b>
<b>Capital</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Municipal Court Division Total</b>	<b>\$ 335,389</b>	<b>\$ 264,849</b>	<b>\$ 294,750</b>	<b>\$ 281,350</b>	<b>\$ 299,500</b>

**Finance Department**

**City-Wide Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Retiree Benefits	84,500	109,600	86,700	86,700	125,700
HSA Contribution	9,000	8,000	16,000	8,000	14,500
<b>Personnel</b>	<b>\$ 93,500</b>	<b>\$ 117,600</b>	<b>\$ 102,700</b>	<b>\$ 94,700</b>	<b>\$ 140,200</b>
Miscellaneous	-	14,232	-	-	-
Building & Grounds Maintenance	2,277	-	4,000	2,000	2,000
Electric Service	125,027	121,981	160,000	124,000	131,000
Electric Svc - Street Lights	65,575	64,234	81,100	145,200	365,800
Natural Gas Service	3,491	2,071	4,000	2,100	3,000
Electric Services - Cameras	4,441	4,167	6,000	5,200	7,000
Other Contracted Services	4,953	531,242	99,000	78,000	88,000
General Liability Insurance	10,450	11,869	12,200	13,200	12,000
Errors & Omissions	23,039	25,242	24,600	24,500	24,000
Crime Coverage Fidelity	3,124	3,124	3,300	3,300	3,200
Auto Liability	50,841	58,113	58,600	74,800	61,100
Auto Physical Damage	33,035	33,859	39,400	41,300	38,900
Underground Storage Liability	515	530	600	600	1,200
Real & Personal Property Deductible	143,382 1,754	168,943 180	189,100 10,000	190,100 5,000	252,100 5,000
Property Taxes	-	-	-	1,200	-
Interest Exp - Leases GASB 87	958	1,230	-	-	-
Bad Debt Expense	60	218	200	1,400	200
Lease Principal	5,856	8,649	-	-	-
<b>Operating</b>	<b>\$ 478,778</b>	<b>\$ 1,049,886</b>	<b>\$ 692,100</b>	<b>\$ 711,900</b>	<b>\$ 994,500</b>
<b>Capital</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>City-Wide Division Total</b>	<b>\$ 572,278</b>	<b>\$ 1,167,486</b>	<b>\$ 794,800</b>	<b>\$ 806,600</b>	<b>\$ 1,134,700</b>

**Finance Department**

**Transfers to Other Funds Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
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**Expenditures**

Transfer to Centennial Celeb Fund	65,000	50,000	-	-	-
Transfer to Cap Reserve Fund	2,000,000	7,000,000	-	1,800,000	-
Transfer to Employee Ben Fund	60,000	42,400	14,300	14,300	20,200
Transfer to HR Svcs Fund	230,000	230,000	230,000	230,000	230,000
<b>Operating</b>	<b>\$ 2,355,000</b>	<b>\$ 7,322,400</b>	<b>\$ 244,300</b>	<b>\$ 2,044,300</b>	<b>\$ 250,200</b>

**Transfers to Other Funds Division**

<b>Total</b>	<b>\$ 2,355,000</b>	<b>\$ 7,322,400</b>	<b>\$ 244,300</b>	<b>\$ 2,044,300</b>	<b>\$ 250,200</b>
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**Police Department**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Patrol</b>					
Personnel	3,539,643	3,782,838	4,379,900	3,791,000	4,652,000
Operating	1,293,534	1,323,798	1,368,610	1,335,650	1,515,700
Capital	14,608	39,040	-	-	-
<b>Total</b>	<b>\$ 4,847,785</b>	<b>\$ 5,145,676</b>	<b>\$ 5,748,510</b>	<b>\$ 5,126,650</b>	<b>\$ 6,167,700</b>
<b>Police Support Services</b>					
Personnel	951,469	920,701	1,164,300	963,900	1,160,700
Operating	9,412	17,198	19,150	17,450	15,800
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 960,881</b>	<b>\$ 937,899</b>	<b>\$ 1,183,450</b>	<b>\$ 981,350</b>	<b>\$ 1,176,500</b>
<b>Police Department Total</b>	<b>\$ 5,808,666</b>	<b>\$ 6,083,574</b>	<b>\$ 6,931,960</b>	<b>\$ 6,108,000</b>	<b>\$ 7,344,200</b>

**Police Department Staffing Schedule**

<b>POSITION</b>	<b>GRADE</b>	<b>2025</b>		<b>2026</b>		<b>SALARY RANGE</b>	
		<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
<b>Police Department</b>							
<b>Patrol</b>							
Police Chief	13	1	1	\$	152,131	\$	220,605
Assistant Police Chief	11	1	1	\$	113,069	\$	163,946
Police Captain	11	1	1	\$	113,069	\$	163,946
Police Sergeant	PS	6	6	\$	102,398	\$	115,856
Police Officer	PO	18	21*	\$	74,339	\$	99,900
Community Resource Officer	PO	1	1	\$	74,339	\$	99,900
<b>Support Services</b>							
Support Services Manager	7	1	0	\$	70,658	\$	102,440
Emergency Dispatch Supervisor	6	1	1	\$	64,230	\$	93,142
Support Services Specialist	5	2	2	\$	58,386	\$	84,677
Animal Control & Parking							
Enforcement Officer	3	1	1	\$	48,097	\$	64,931
Emergency Telecommunications							
Operator	3	8	8	\$	48,097	\$	64,931
<b>Total Police Department</b>		<b>41</b>	<b>22</b>				

\* Reflects two new positions effective October 1, 2026.

**Police Department**

**Patrol Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Regular Wages	2,296,827	2,530,342	2,977,300	2,482,700	3,056,100
Overtime	343,815	311,501	278,100	344,000	278,000
Longevity	13,576	13,154	15,000	12,300	13,800
Health & Dental	270,815	272,764	372,200	296,800	536,800
TMRS	343,282	362,998	417,500	378,100	431,000
FICA	195,510	211,202	229,700	213,700	244,300
Workers Compensation	38,849	45,624	52,600	34,300	55,900
Allowances	7,610	8,640	8,500	7,500	7,200
Other Benefits	12,859	15,363	17,500	11,600	18,900
HSA Contribution	16,500	11,250	11,500	10,000	10,000
<b>Personnel</b>	<b>\$ 3,539,643</b>	<b>\$ 3,782,838</b>	<b>\$ 4,379,900</b>	<b>\$ 3,791,000</b>	<b>\$ 4,652,000</b>
Employee Relations	4,531	9,157	5,000	5,000	6,500
Office Supplies	6,509	7,157	7,500	7,100	11,300
Apprehension & Jailing	1,562	1,759	1,400	1,500	1,800
Operating Supplies	120,750	52,956	45,300	45,300	45,400
Fuel	40,214	46,145	45,100	38,900	42,800
Equipment Maintenance	-	825	2,000	1,000	900
Vehicle Maintenance	57,959	64,123	35,500	35,500	30,000
Postage & Shipping	3,730	2,983	4,500	3,500	3,500
Equipment Lease/Rental	3,723	3,599	13,000	13,000	5,900
Professional Dues	1,507	2,202	2,530	1,500	1,500
Professional Development	9,372	28,667	40,600	30,000	36,900
Other Contracted Services	47,199	51,791	69,330	62,000	63,400
Law Enforcement Liability	21,288	25,507	25,000	24,500	25,300
Community Relations	25,790	11,925	30,000	25,000	22,700
Transfer to Veh Replace Fund	129,000	130,000	97,500	97,500	97,500
Transfer to Tech Mngt Fund	809,900	874,500	939,200	939,200	994,900
Transfer to Asset Replace Fund	10,500	10,500	5,150	5,150	125,400
<b>Operating</b>	<b>\$ 1,293,534</b>	<b>\$ 1,323,798</b>	<b>\$ 1,368,610</b>	<b>\$ 1,335,650</b>	<b>\$ 1,515,700</b>
Other Equipment	14,608	39,040	-	-	-
<b>Capital</b>	<b>\$ 14,608</b>	<b>\$ 39,040</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Patrol Division Total</b>	<b>\$ 4,847,785</b>	<b>\$ 5,145,676</b>	<b>\$ 5,748,510</b>	<b>\$ 5,126,650</b>	<b>\$ 6,167,700</b>

**Police Department**

**Police Support Services Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Regular Wages	628,932	597,206	739,100	611,600	740,600
Part-Time Wages	-	7,000	-	-	-
Overtime	89,860	90,062	87,600	96,500	87,600
Longevity	5,065	4,833	5,600	4,400	5,300
Health & Dental	71,416	70,275	149,600	95,800	149,800
TMRS	93,332	87,746	110,300	94,600	106,800
FICA	54,762	53,336	61,100	53,800	61,100
Workers Compensation	814	1,973	1,300	1,700	1,200
Other Benefits	2,790	3,021	3,700	2,500	3,800
HSA Contribution	4,500	5,250	6,000	3,000	4,500
<b>Personnel</b>	<b>\$ 951,469</b>	<b>\$ 920,701</b>	<b>\$ 1,164,300</b>	<b>\$ 963,900</b>	<b>\$ 1,160,700</b>
Operating Supplies	-	7,531	6,000	6,000	4,800
Professional Dues	-	-	250	250	300
Professional Development	4,214	3,072	7,700	6,000	5,500
Other Contracted Services	5,199	6,595	5,200	5,200	5,200
<b>Operating</b>	<b>\$ 9,412</b>	<b>\$ 17,198</b>	<b>\$ 19,150</b>	<b>\$ 17,450</b>	<b>\$ 15,800</b>
<b>Capital</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Police Support Services Division</b>					
<b>Total</b>	<b>\$ 960,881</b>	<b>\$ 937,899</b>	<b>\$ 1,183,450</b>	<b>\$ 981,350</b>	<b>\$ 1,176,500</b>

**Fire Department**

	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Projected</b>	<b>Budget</b>
	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2025</b>	<b>2026</b>
<b>Fire</b>					
Personnel	3,195,054	3,314,558	3,874,600	3,330,700	3,918,720
Operating	820,382	846,557	776,650	781,783	794,400
Capital	30,093	39,935	8,000	46,800	16,500
<b>Total</b>	<b>\$ 4,045,529</b>	<b>\$ 4,201,051</b>	<b>\$ 4,659,250</b>	<b>\$ 4,159,283</b>	<b>\$ 4,729,620</b>
<b>Fire Department Total</b>	<b>\$ 4,045,529</b>	<b>\$ 4,201,051</b>	<b>\$ 4,659,250</b>	<b>\$ 4,159,283</b>	<b>\$ 4,729,620</b>

**Fire Department Staffing Schedule**

<b>POSITION</b>	<b>GRADE</b>	<b>2025</b>	<b>2026</b>	<b>SALARY RANGE</b>	
		<b>BUDGET</b>	<b>BUDGET</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
<b>Fire Department</b>					
Fire Chief	13	1	1	\$ 152,131	\$ 220,605
Fire Marshal / Assistant Chief	11	1	1	\$ 113,069	\$ 163,946
Fire Captain	FC	3	3	\$ 111,559	\$ 123,140
Fire Lieutenant	FL	3	3	\$ 95,730	\$ 108,310
Firefighter / Paramedic	FF	15	15	\$ 65,139	\$ 87,542
<b>Total Fire Department</b>		<b>23</b>	<b>23</b>		

## Fire Department

### Fire Division Line Item Budget

	Actual 2023	Actual 2024	Budget 2025	Projected 2025	Budget 2026
<b>Expenditures</b>					
Regular Wages	2,072,942	2,216,233	2,473,600	2,188,400	2,510,520
Overtime	282,258	250,041	350,400	247,200	340,200
Longevity	12,122	11,925	13,700	12,400	13,900
Health & Dental	255,662	250,365	349,000	294,500	361,900
TMRS	306,170	314,549	380,300	325,400	368,300
FICA	173,647	181,226	210,200	177,900	210,950
Workers Compensation	37,853	42,731	46,200	34,000	41,300
Allowances	7,680	5,990	8,100	8,100	8,100
Other Benefits	11,675	12,748	14,600	10,800	14,900
HSA Contribution	35,000	28,750	28,500	32,000	33,500
Wellness Program	-	-	-	-	12,650
Recruiting & Hiring	45	-	-	-	2,500
<b>Personnel</b>	<b>\$ 3,195,054</b>	<b>\$ 3,314,558</b>	<b>\$ 3,874,600</b>	<b>\$ 3,330,700</b>	<b>\$ 3,918,720</b>
Employee Relations	3,614	7,750	5,000	5,000	5,500
Office Supplies	3,269	1,626	3,000	2,500	3,000
Operating Supplies	40,178	80,417	61,800	61,800	52,200
EMS Supplies	32,414	42,268	42,000	37,000	44,000
Fuel	13,076	10,675	13,000	9,700	13,000
Emergency Management	3,128	3,461	3,800	3,800	3,800
Equipment Maintenance	32,532	35,540	40,700	40,700	42,900
Vehicle Maintenance	44,944	46,655	50,000	53,233	56,000
Postage & Shipping	81	281	300	300	300
Consultants	22,500	175	-	-	-
Professional Dues	5,707	5,959	6,600	6,600	7,100
Publications	889	942	1,900	1,900	1,900
Professional Development	51,372	47,336	66,100	53,000	66,100
Other Contracted Services	40,961	47,013	39,700	63,500	49,300
Community Relations	6,416	4,660	5,100	5,100	5,100
Transfer to Veh Replace Fund	143,000	143,000	107,250	107,250	107,300
Transfer to Tech Mngt Fund	289,300	284,900	280,600	280,600	307,700
Transfer to Asset Replace Fund	87,000	83,900	49,800	49,800	29,200
<b>Operating</b>	<b>\$ 820,382</b>	<b>\$ 846,557</b>	<b>\$ 776,650</b>	<b>\$ 781,783</b>	<b>\$ 794,400</b>
Furniture & Equip <\$5000	-	22,569	-	9,400	1,500
Other Equipment	30,093	17,367	8,000	37,400	15,000
<b>Capital</b>	<b>\$ 30,093</b>	<b>\$ 39,935</b>	<b>\$ 8,000</b>	<b>\$ 46,800</b>	<b>\$ 16,500</b>
<b>Fire Division Total</b>	<b>\$ 4,045,529</b>	<b>\$ 4,201,051</b>	<b>\$ 4,659,250</b>	<b>\$ 4,159,283</b>	<b>\$ 4,729,620</b>

**Public Works Department**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Public Works - Administration</b>					
Personnel	372,721	486,829	647,300	554,100	523,700
Operating	324,494	272,545	232,100	242,900	306,900
Capital	1,679	-	-	-	-
<b>Total</b>	<b>\$ 698,894</b>	<b>\$ 759,374</b>	<b>\$ 879,400</b>	<b>\$ 797,000</b>	<b>\$ 830,600</b>
<b>Development Services</b>					
Personnel	570,086	604,363	876,230	720,250	1,043,000
Operating	203,493	245,109	152,250	233,234	189,600
Capital	-	637	9,000	9,000	-
<b>Total</b>	<b>\$ 773,579</b>	<b>\$ 850,110</b>	<b>\$ 1,037,480</b>	<b>\$ 962,484</b>	<b>\$ 1,232,600</b>
<b>Streets &amp; Drainage</b>					
Personnel	137,922	132,488	217,400	118,200	247,350
Operating	431,807	358,774	408,400	381,494	351,900
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 569,729</b>	<b>\$ 491,262</b>	<b>\$ 625,800</b>	<b>\$ 499,694</b>	<b>\$ 599,250</b>
<b>Facility Maintenance</b>					
Personnel	265,871	286,666	307,000	278,800	338,050
Operating	661,873	741,972	667,250	644,150	680,900
Capital	29,500	80,432	118,700	117,000	-
<b>Total</b>	<b>\$ 957,244</b>	<b>\$ 1,109,070</b>	<b>\$ 1,092,950</b>	<b>\$ 1,039,950</b>	<b>\$ 1,018,950</b>
<b>PW General Services</b>					
Personnel	389,686	434,265	502,995	439,800	472,250
Operating	264,863	327,850	271,100	272,000	348,400
Capital	25,459	22,000	24,000	55,500	24,000
<b>Total</b>	<b>\$ 680,008</b>	<b>\$ 784,114</b>	<b>\$ 798,095</b>	<b>\$ 767,300</b>	<b>\$ 844,650</b>
<b>Public Works Department Total</b>	<b>\$ 3,679,455</b>	<b>\$ 3,993,930</b>	<b>\$ 4,433,725</b>	<b>\$ 4,066,429</b>	<b>\$ 4,526,050</b>

**Public Works Staffing Schedule (General Fund)**

POSITION	GRADE	2025		2026		SALARY RANGE	
		BUDGET	BUDGET	BUDGET	BUDGET	MINIMUM	MAXIMUM
<b>Public Works</b>							
<b>Public Works Administration</b>							
Public Works Director	13	1	1	\$	152,131	\$	220,605
Assistant Director of Public Works	11	1	1	\$	113,069	\$	163,946
Capital Program Engineer*	TBD	0	1		TBD		TBD
Capital Projects Manager**	7	1	1	\$	70,658	\$	102,440
Special Projects Coordinator***	6	1	1	\$	64,230	\$	93,142
Administrative Coordinator	5	1	0	\$	58,386	\$	84,677
<b>Development Services</b>							
Chief Building Official	10	1	1	\$	98,301	\$	142,563
Planning & Zoning Administrator	9	1	1	\$	85,488	\$	123,968
Senior Building Inspector	7	1	1	\$	70,658	\$	102,440
Administrative Coordinator	5	0	1	\$	58,386	\$	84,677
Building Inspector	5	1	1	\$	58,386	\$	84,677
Code Enforcement Officer	5	1	1	\$	58,386	\$	84,677
Administrative Specialist	4	0	1	\$	50,752	\$	73,590
Senior Permit Technician	4	1	1	\$	50,752	\$	73,590
Permit Technician	2	2	1	\$	43,707	\$	59,004
<b>Streets &amp; Drainage</b>							
Maintenance Worker III	4	1	1	\$	50,752	\$	73,590
Maintenance Worker I	1	2	2	\$	39,759	\$	53,675
<b>Facility Maintenance</b>							
Facilities Maintenance Manager	9	1	1	\$	85,488	\$	123,968
Senior Maintenance Technician	4	1	0	\$	50,752	\$	73,590
Facilities Maintenance Technician	3	1	2	\$	48,097	\$	64,931
<b>PW General Services</b>							
General Services Supervisor****	7	1	1	\$	70,658	\$	102,440
Fleet Supervisor	7	1	0	\$	70,658	\$	102,440
Lead Mechanic	5	0	1	\$	58,386	\$	84,677
Lead Traffic Technician	5	1	1	\$	58,386	\$	84,677
Mechanic	4	1	1	\$	50,752	\$	73,590
Traffic Technician	3	1	1	\$	48,097	\$	64,931
<b>Total Public Works Department</b>		24	25				

\* Currently unfunded, will be funded with 2025 debt insurance

\*\* Split 50/50 between General Fund and Capital Funds

\*\*\* Split 25/75 between General Fund and Water/Sewer Fund

\*\*\*\*Split 50/50 between General Fund and Solid Waste Fund

**Public Works Department**

**Public Works - Administration Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Regular Wages	273,727	345,838	481,500	412,000	376,700
Overtime	1,341	16,866	6,100	7,500	1,200
Longevity	988	2,434	2,500	700	400
Health & Dental	31,183	35,166	42,400	40,500	56,700
TMRS	36,349	47,252	65,400	55,800	50,200
FICA	20,440	27,261	36,900	31,900	28,200
Workers Compensation	240	465	700	500	600
Allowances	6,145	7,500	7,500	1,900	7,800
Other Benefits	1,057	1,547	1,800	800	1,900
HSA Contribution	1,250	2,500	2,500	2,500	-
<b>Personnel</b>	<b>\$ 372,721</b>	<b>\$ 486,829</b>	<b>\$ 647,300</b>	<b>\$ 554,100</b>	<b>\$ 523,700</b>
Employee Relations	3,490	5,568	6,300	6,300	6,300
Office Supplies	4,056	2,743	4,500	4,500	4,500
Operating Supplies	1,991	2,198	2,600	2,600	2,600
Postage & Shipping	230	75	1,000	1,000	500
Electric Service	4,707	4,654	6,000	6,000	37,600
Surface Water	-	-	-	-	5,000
Software Licenses	3,856	-	-	-	-
Consultants	13,653	15,404	35,000	35,000	35,000
Equipment Lease/Rental	3,038	1,905	4,600	4,600	5,000
Professional Dues	518	951	2,650	1,500	1,200
Publications	-	4,612	3,000	3,000	3,000
Professional Development	6,929	8,200	9,850	9,800	6,900
Credit Card Fees	32,386	31,134	35,000	47,000	35,000
Other Contracted Services	143,247	107,240	66,500	66,500	66,500
Community Relations	6,193	4,760	8,000	8,000	8,000
Transfer to Tech Mngt Fund	100,200	83,100	47,100	47,100	89,800
<b>Operating</b>	<b>\$ 324,494</b>	<b>\$ 272,545</b>	<b>\$ 232,100</b>	<b>\$ 242,900</b>	<b>\$ 306,900</b>
Other Equipment	1,679	-	-	-	-
<b>Capital</b>	<b>\$ 1,679</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Public Works - Administration</b>					
<b>Division Total</b>	<b>\$ 698,894</b>	<b>\$ 759,374</b>	<b>\$ 879,400</b>	<b>\$ 797,000</b>	<b>\$ 830,600</b>

**Public Works Department**

**Development Services Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Regular Wages	385,491	408,810	589,600	466,100	710,600
Overtime	36,638	36,226	13,300	47,800	11,000
Longevity	2,175	1,029	1,500	2,700	3,300
Health & Dental	56,341	64,693	143,500	88,300	164,900
TMRS	54,736	56,465	80,100	68,400	93,300
FICA	31,059	32,540	43,000	38,900	51,300
Workers Compensation	771	995	1,130	900	1,300
Allowances	315	-	-	750	1,200
Other Benefits	1,811	2,105	2,600	1,900	3,600
HSA Contribution	750	1,500	1,500	4,000	2,500
Recruiting & Hiring	-	-	-	500	-
<b>Personnel</b>	<b>\$ 570,086</b>	<b>\$ 604,363</b>	<b>\$ 876,230</b>	<b>\$ 720,250</b>	<b>\$ 1,043,000</b>
Office Supplies	(528)	439	200	200	-
Operating Supplies	16,922	1,295	6,200	9,984	7,500
Fuel	4,234	4,037	4,100	3,600	4,200
Equipment Maintenance	2,867	-	-	-	-
Vehicle Maintenance	418	115	10,000	10,000	3,500
Postage & Shipping	367	411	3,000	3,000	3,000
Equipment Lease/Rental	642	1,371	1,400	1,400	1,100
Professional Dues	145	455	1,200	1,200	1,900
Publications	975	2,140	750	750	500
Professional Development	3,910	3,415	6,400	6,400	12,200
Other Contracted Services	160,557	219,431	83,500	147,000	116,500
Resident Reimbursement	-	-	-	14,200	-
Community Relations	983	-	6,000	6,000	5,000
Transfer to Veh Replace Fund	12,000	12,000	9,000	9,000	9,000
Transfer to Tech Mngt Fund	-	-	20,500	20,500	25,200
<b>Operating</b>	<b>\$ 203,493</b>	<b>\$ 245,109</b>	<b>\$ 152,250</b>	<b>\$ 233,234</b>	<b>\$ 189,600</b>
Furniture & Equip <\$5000	-	-	9,000	9,000	-
Automobiles	-	637	-	-	-
<b>Capital</b>	<b>\$ -</b>	<b>\$ 637</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ -</b>
<b>Development Services Division</b>					
<b>Total</b>	<b>\$ 773,579</b>	<b>\$ 850,110</b>	<b>\$ 1,037,480</b>	<b>\$ 962,484</b>	<b>\$ 1,232,600</b>

**Public Works Department**

**Streets & Drainage Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Regular Wages	85,496	83,219	132,600	69,700	151,700
On Call	2,753	2,784	3,000	2,600	3,000
Overtime	9,423	9,512	10,000	6,600	10,000
Longevity	910	946	2,200	800	1,000
Health & Dental	14,413	11,536	37,300	19,400	43,600
TMRS	12,721	12,215	14,800	10,400	21,250
FICA	7,480	7,331	11,100	6,000	11,800
Workers Compensation	1,312	1,509	2,900	900	2,700
Other Benefits	414	435	500	300	800
HSA Contribution	3,000	3,000	3,000	1,500	1,500
<b>Personnel</b>	<b>\$ 137,922</b>	<b>\$ 132,488</b>	<b>\$ 217,400</b>	<b>\$ 118,200</b>	<b>\$ 247,350</b>
Office Supplies	-	1	150	150	-
Operating Supplies	2,382	8,036	4,300	4,300	5,800
Fuel	4,204	2,363	3,500	9,500	3,800
Equipment Maintenance	355	34	1,000	1,000	1,000
Vehicle Maintenance	-	3,220	-	-	-
Drainage Maintenance	113,712	69,992	151,000	110,000	126,000
Street Maintenance	149,950	144,933	155,000	164,194	155,000
Traffic Control Maintenance	160	3,319	1,300	1,300	1,300
Professional Development	-	619	2,000	2,000	-
Other Contracted Services	95,044	53,158	51,100	50,000	50,000
Transfer to Veh Replace Fund	8,000	12,000	9,000	9,000	9,000
Transfer to Asset Replace Fund	58,000	61,100	30,050	30,050	-
<b>Operating</b>	<b>\$ 431,807</b>	<b>\$ 358,774</b>	<b>\$ 408,400</b>	<b>\$ 381,494</b>	<b>\$ 351,900</b>
<b>Capital</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Streets &amp; Drainage Division Total</b>	<b>\$ 569,729</b>	<b>\$ 491,262</b>	<b>\$ 625,800</b>	<b>\$ 499,694</b>	<b>\$ 599,250</b>

**Public Works Department**

**Facility Maintenance Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Regular Wages	180,493	197,274	208,900	186,800	221,200
On Call	5,355	5,442	5,500	5,400	5,500
Overtime	4,308	5,218	6,000	6,000	6,000
Longevity	900	1,080	1,300	1,100	800
Health & Dental	25,349	23,303	26,600	27,000	48,000
TMRS	24,743	26,822	29,600	27,000	30,050
FICA	14,301	15,798	16,700	15,200	16,800
Workers Compensation	3,225	4,020	4,600	2,900	4,800
Allowances	840	1,200	1,200	1,200	1,200
Other Benefits	858	1,010	1,100	700	1,200
HSA Contribution	5,500	5,500	5,500	5,500	2,500
<b>Personnel</b>	<b>\$ 265,871</b>	<b>\$ 286,666</b>	<b>\$ 307,000</b>	<b>\$ 278,800</b>	<b>\$ 338,050</b>
Operating Supplies	4,111	3,763	5,700	5,000	5,200
Fuel	2,050	1,295	1,300	1,100	1,600
Emergency Generator Fuel	5,551	35,814	6,000	6,000	6,000
Equipment Maintenance	68,461	73,441	94,000	94,000	96,100
Vehicle Maintenance	2,984	491	10,000	10,000	4,500
Building & Grounds Maintenance	57,760	54,029	71,150	65,000	72,000
Professional Dues	1,276	294	1,300	1,300	1,400
Publications	-	2,357	-	-	1,500
Professional Development	4,259	7,087	5,200	4,500	5,200
Other Contracted Services	294,522	341,101	355,350	340,000	369,900
Transfer to Veh Replace Fund	14,000	15,000	11,250	11,250	11,300
Transfer to Tech Mngt Fund	27,300	27,700	26,300	26,300	24,700
Transfer to Asset Replace Fund	179,600	179,600	79,700	79,700	81,500
<b>Operating</b>	<b>\$ 661,873</b>	<b>\$ 741,972</b>	<b>\$ 667,250</b>	<b>\$ 644,150</b>	<b>\$ 680,900</b>
Other Equipment	-	52,317	15,000	13,000	-
Other Construction Costs	29,500	28,115	103,700	104,000	-
<b>Capital</b>	<b>\$ 29,500</b>	<b>\$ 80,432</b>	<b>\$ 118,700</b>	<b>\$ 117,000</b>	<b>\$ -</b>
<b>Facility Maintenance Division</b>					
<b>Total</b>	<b>\$ 957,244</b>	<b>\$ 1,109,070</b>	<b>\$ 1,092,950</b>	<b>\$ 1,039,950</b>	<b>\$ 1,018,950</b>

**Public Works Department**

**PW General Services Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Regular Wages	234,442	264,426	326,572	250,400	297,700
On Call	11,220	11,604	11,000	8,300	11,000
Overtime	31,327	41,898	24,700	60,000	23,500
Longevity	3,250	3,490	4,320	2,700	2,750
Health & Dental	43,616	36,771	48,793	36,300	63,100
TMRS	36,132	41,100	48,605	46,200	40,100
FICA	20,458	23,940	26,785	26,100	22,600
Workers Compensation	5,148	6,747	7,620	6,000	7,100
Other Benefits	1,093	1,291	1,600	800	1,400
HSA Contribution	3,000	3,000	3,000	3,000	3,000
<b>Personnel</b>	<b>\$ 389,686</b>	<b>\$ 434,265</b>	<b>\$ 502,995</b>	<b>\$ 439,800</b>	<b>\$ 472,250</b>
Employee Relations	-	88	-	-	-
Operating Supplies	20,277	23,276	16,000	25,000	17,200
Fuel	10,272	10,361	14,300	4,600	10,800
Equipment Maintenance	1,524	3,201	4,000	4,000	4,000
Vehicle Maintenance	39,859	48,515	40,000	40,000	33,000
Traffic Control Maintenance	25,960	32,191	32,600	32,600	35,000
Postage & Shipping	-	179	600	600	600
Electric Service	3,597	3,698	5,000	5,000	5,100
Natural Gas Service	1,071	1,132	1,200	1,200	1,200
Equipment Lease/Rental	601	416	700	700	400
Professional Dues	686	1,144	2,000	2,000	1,000
Publications	950	1,195	-	-	-
Professional Development	10,342	13,394	12,000	7,500	13,300
Other Contracted Services	31,325	62,759	33,900	40,000	32,900
Transfer to Veh Replace Fund	31,000	24,000	18,000	18,000	18,000
Transfer to Tech Mngt Fund	33,600	48,500	64,300	64,300	74,600
Transfer to Asset Replace Fund	53,800	53,800	26,500	26,500	101,300
<b>Operating</b>	<b>\$ 264,863</b>	<b>\$ 327,850</b>	<b>\$ 271,100</b>	<b>\$ 272,000</b>	<b>\$ 348,400</b>
Furniture & Equip <\$5000	-	-	-	16,500	-
Other Equipment	-	-	-	15,000	-
Construction Costs	25,459	22,000	24,000	24,000	24,000
<b>Capital</b>	<b>\$ 25,459</b>	<b>\$ 22,000</b>	<b>\$ 24,000</b>	<b>\$ 55,500</b>	<b>\$ 24,000</b>
<b>PW General Services Division</b>					
<b>Total</b>	<b>\$ 680,008</b>	<b>\$ 784,114</b>	<b>\$ 798,095</b>	<b>\$ 767,300</b>	<b>\$ 844,650</b>

**Parks & Recreation Department**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Parks &amp; Recreation Admin</b>					
Personnel	371,456	398,598	416,000	416,200	433,900
Operating	171,085	211,328	308,000	324,000	213,600
Capital	7,265	-	-	-	-
<b>Total</b>	<b>\$ 549,806</b>	<b>\$ 609,926</b>	<b>\$ 724,000</b>	<b>\$ 740,200</b>	<b>\$ 647,500</b>
<b>Senior Services</b>					
Personnel	277,049	290,925	381,400	369,200	325,200
Operating	223,783	219,021	250,950	250,850	263,800
Capital	-	-	-	-	31,000
<b>Total</b>	<b>\$ 500,832</b>	<b>\$ 509,946</b>	<b>\$ 632,350</b>	<b>\$ 620,050</b>	<b>\$ 620,000</b>
<b>Recreation Center</b>					
Personnel	821,125	965,558	1,086,200	1,038,900	1,118,000
Operating	1,488,590	1,388,107	1,503,550	1,507,550	1,539,600
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 2,309,716</b>	<b>\$ 2,353,665</b>	<b>\$ 2,589,750</b>	<b>\$ 2,546,450</b>	<b>\$ 2,657,600</b>
<b>Parks Maintenance</b>					
Personnel	240,359	199,728	299,800	231,700	320,000
Operating	680,791	499,332	547,050	576,750	502,200
Capital	17,125	-	-	-	-
<b>Total</b>	<b>\$ 938,275</b>	<b>\$ 699,060</b>	<b>\$ 846,850</b>	<b>\$ 808,450</b>	<b>\$ 822,200</b>
<b>Colonial Park</b>					
Personnel	210,838	207,104	292,300	222,300	292,300
Operating	236,267	263,168	266,400	290,000	287,000
Capital	-	-	-	-	6,000
<b>Total</b>	<b>\$ 447,105</b>	<b>\$ 470,272</b>	<b>\$ 558,700</b>	<b>\$ 512,300</b>	<b>\$ 585,300</b>
<b>Parks &amp; Recreation Department</b>					
<b>Total</b>	<b>\$ 4,745,734</b>	<b>\$ 4,642,869</b>	<b>\$ 5,351,650</b>	<b>\$ 5,227,450</b>	<b>\$ 5,332,600</b>

**Parks and Recreation Department Staffing Schedule**

POSITION	GRADE	2025		2026		SALARY RANGE	
		BUDGET	BUDGET	MINIMUM	MAXIMUM		
<b><i>Parks and Recreation</i></b>							
<b><i>Administration</i></b>							
Parks and Recreation Director	12	1	1	\$ 132,288	\$ 191,818		
Executive Director FWUP	7	1	1	\$ 70,658	\$ 102,440		
Administrative Coordinator	5	1	1	\$ 58,386	\$ 84,677		
<b><i>Senior Services</i></b>							
Senior Services Manager	8	1	1	\$ 77,709	\$ 112,694		
Program Specialist-Sr. Services	5	1	1	\$ 58,386	\$ 84,677		
<b><i>Recreation Center</i></b>							
Recreation Manager	9	1	1	\$ 85,488	\$ 123,968		
Assistant Recreation Manager	7	1	1	\$ 70,658	\$ 102,440		
Program Specialist-Aquatics & Recreation	5	2	2	\$ 58,386	\$ 84,677		
Customer Service Coordinator	2	1	1	\$ 43,707	\$ 59,004		
Lifeguard Coordinator	2	1	1	\$ 43,707	\$ 59,004		
<b><i>Parks Maintenance</i></b>							
Park Operations Manager	9	1	1	\$ 85,488	\$ 123,968		
Park Maintenance Crew Leader	4	1	1	\$ 50,752	\$ 73,590		
Park Technician II	3	1	1	\$ 48,097	\$ 64,931		
<b><i>Total Parks and Recreation Department</i></b>		14	14				

**Parks & Recreation Department**

**Parks & Recreation Admin Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Regular Wages	271,628	292,289	300,000	300,400	310,100
Overtime	541	1,202	2,000	1,000	2,000
Longevity	3,060	3,240	3,500	3,400	3,600
Health & Dental	30,782	32,514	37,200	38,500	44,100
TMRS	36,383	38,574	41,400	41,700	41,300
FICA	20,684	22,125	23,000	22,800	23,800
Workers Compensation	353	434	500	400	500
Allowances	6,840	6,840	6,900	6,800	6,900
Other Benefits	1,185	1,381	1,500	1,200	1,600
<b>Personnel</b>	<b>\$ 371,456</b>	<b>\$ 398,598</b>	<b>\$ 416,000</b>	<b>\$ 416,200</b>	<b>\$ 433,900</b>
Employee Relations	1,563	1,766	1,800	1,800	1,800
Office Supplies	607	325	800	800	800
Operating Supplies	2,091	2,873	3,000	3,000	3,000
Postage & Shipping	3,550	4,778	5,700	5,000	2,000
Equipment Lease/Rental	(191)	(1,417)	700	700	600
Professional Dues	1,881	1,734	2,500	2,100	2,100
Professional Development	5,263	4,982	8,900	8,900	8,600
Other Contracted Services	41,778	10,000	10,000	-	-
Youth Sports	55,448	121,558	179,000	206,100	126,600
Community Relations	31,897	35,029	48,800	48,800	15,400
Transfer to Tech Mngt Fund	27,200	29,700	46,800	46,800	52,700
<b>Operating</b>	<b>\$ 171,085</b>	<b>\$ 211,328</b>	<b>\$ 308,000</b>	<b>\$ 324,000</b>	<b>\$ 213,600</b>
Other Equipment	7,265	-	-	-	-
<b>Capital</b>	<b>\$ 7,265</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Parks &amp; Recreation Admin Division Total</b>	<b>\$ 549,806</b>	<b>\$ 609,926</b>	<b>\$ 724,000</b>	<b>\$ 740,200</b>	<b>\$ 647,500</b>

**Parks & Recreation Department**

**Senior Services Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Regular Wages	157,167	167,074	223,600	215,700	159,200
Part-Time Wages	58,488	60,995	77,050	71,700	88,300
Overtime	982	2,127	1,300	300	1,300
Longevity	1,895	2,015	2,200	1,100	1,000
Health & Dental	14,526	13,171	15,000	19,700	21,500
TMRS	22,813	23,927	33,650	31,400	27,600
FICA	16,515	17,455	23,100	21,400	18,800
Workers Compensation	932	1,072	1,600	1,200	1,500
Allowances	-	-	-	500	1,200
Other Benefits	731	839	900	700	800
HSA Contribution	3,000	2,250	3,000	5,500	4,000
<b>Personnel</b>	<b>\$ 277,049</b>	<b>\$ 290,925</b>	<b>\$ 381,400</b>	<b>\$ 369,200</b>	<b>\$ 325,200</b>
Employee Relations	-	-	-	-	500
Office Supplies	596	787	800	800	800
Operating Supplies	2,581	8,033	11,300	11,300	11,900
Fuel	1,731	1,892	1,700	2,100	1,800
Vehicle Maintenance	527	2,929	2,000	2,000	4,000
Postage & Shipping	3,081	2,237	3,500	3,500	2,000
Electric Service	8,423	7,389	10,000	10,000	12,000
Natural Gas Service	1,013	1,021	1,200	1,200	1,200
Equipment Lease/Rental	764	655	2,300	2,300	1,900
Professional Dues	320	376	600	600	400
Professional Development	901	1,057	4,100	4,100	3,800
Credit Card Fees	7,413	6,320	8,500	8,000	8,500
Instructor Fees	86,327	87,974	89,500	89,500	90,000
Community Relations	22,275	21,666	38,200	38,200	37,300
Boards And Committees	4,132	4,287	5,900	5,900	5,900
Transfer to Veh Replace Fund	16,000	7,000	5,250	5,250	5,200
Transfer to Tech Mngt Fund	64,900	62,600	64,500	64,500	73,200
Transfer to Asset Replace Fund	2,800	2,800	1,600	1,600	3,400
<b>Operating</b>	<b>\$ 223,783</b>	<b>\$ 219,021</b>	<b>\$ 250,950</b>	<b>\$ 250,850</b>	<b>\$ 263,800</b>
Furniture & Equip <\$5000	-	-	-	-	5,000
Furniture & Fixtures	-	-	-	-	26,000
<b>Capital</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31,000</b>
<b>Senior Services Division Total</b>	<b>\$ 500,832</b>	<b>\$ 509,946</b>	<b>\$ 632,350</b>	<b>\$ 620,050</b>	<b>\$ 620,000</b>

**Parks & Recreation Department**

**Recreation Center Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Regular Wages	303,908	384,568	415,500	417,000	438,500
Part-Time Wages	364,248	391,082	442,000	401,900	430,500
On Call	1,905	2,171	5,400	2,900	5,400
Overtime	6,401	6,140	10,500	10,500	10,500
Longevity	2,095	2,335	3,100	2,700	3,200
Health & Dental	21,383	36,672	44,500	46,600	63,500
TMRS	55,707	63,355	74,400	70,800	73,800
FICA	52,154	59,711	67,000	63,200	68,200
Workers Compensation	5,759	9,056	11,400	11,800	11,900
Allowances	3,160	4,720	5,700	5,300	5,700
Other Benefits	1,406	1,997	2,200	1,700	2,300
HSA Contribution	3,000	3,750	4,500	4,500	4,500
<b>Personnel</b>	<b>\$ 821,125</b>	<b>\$ 965,558</b>	<b>\$ 1,086,200</b>	<b>\$ 1,038,900</b>	<b>\$ 1,118,000</b>
Employee Relations	2,392	2,099	3,000	3,000	3,000
Office Supplies	1,428	2,005	2,400	2,400	2,400
Operating Supplies	21,865	23,464	28,700	28,700	28,700
Treatment Chemicals	7,222	16,067	19,300	19,300	19,300
Equipment Maintenance	6,489	9,560	10,400	10,400	13,500
Swimming Pool Maintenance	13,416	26,015	25,700	39,700	31,200
Postage & Shipping	-	1	-	-	2,600
Electric Service	65,699	64,512	85,000	70,000	77,000
Natural Gas Service	16,822	23,635	23,000	23,000	23,000
Software Licenses	820	4,748	5,400	5,400	5,600
Equipment Lease/Rental	2,100	2,625	2,900	2,900	2,900
Professional Dues	611	1,128	1,300	1,300	1,400
Professional Development	11,018	8,178	15,200	15,200	15,200
Credit Card Fees	71,268	57,165	75,000	80,000	75,000
Instructor Fees	1,067,706	955,559	1,005,700	1,005,700	1,005,700
Community Relations	36,135	40,345	47,000	47,000	70,600
Transfer to Tech Mngt Fund	119,500	106,900	117,200	117,200	137,000
Transfer to Asset Replace Fund	44,100	44,100	36,350	36,350	25,500
<b>Operating</b>	<b>\$ 1,488,590</b>	<b>\$ 1,388,107</b>	<b>\$ 1,503,550</b>	<b>\$ 1,507,550</b>	<b>\$ 1,539,600</b>
<b>Capital</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Recreation Center Division Total</b>	<b>\$ 2,309,716</b>	<b>\$ 2,353,665</b>	<b>\$ 2,589,750</b>	<b>\$ 2,546,450</b>	<b>\$ 2,657,600</b>

**Parks & Recreation Department**

**Parks Maintenance Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Regular Wages	164,444	135,521	192,400	151,000	205,700
Part-Time Wages	-	2,758	14,400	7,100	14,100
On Call	1,313	645	1,800	-	1,800
Overtime	1,063	182	1,900	400	1,900
Longevity	1,790	1,463	2,200	1,100	1,700
Health & Dental	32,592	24,383	37,400	33,300	42,800
TMRS	22,037	17,692	26,600	20,400	27,300
FICA	12,368	10,606	15,700	11,300	16,600
Workers Compensation	1,903	2,252	2,800	3,000	3,400
Allowances	2,040	2,040	2,100	2,000	2,100
Other Benefits	808	686	1,000	600	1,100
HSA Contribution	-	1,500	1,500	1,500	1,500
<b>Personnel</b>	<b>\$ 240,359</b>	<b>\$ 199,728</b>	<b>\$ 299,800</b>	<b>\$ 231,700</b>	<b>\$ 320,000</b>
Operating Supplies	3,071	1,897	20,100	20,100	24,400
Fuel	3,932	3,478	3,400	3,100	4,100
Equipment Maintenance	-	208	1,800	1,800	1,800
Vehicle Maintenance	13,220	7,634	9,000	9,000	5,500
Building & Grounds Maintenance	34,833	35,740	25,000	25,000	27,000
Postage & Shipping	12	-	-	-	-
Electric Service	10,502	9,367	13,000	13,000	18,500
Professional Dues	-	-	400	400	400
Professional Development	4,251	1,358	3,800	3,800	2,500
Other Contracted Services	510,970	349,650	323,300	353,300	313,300
Transfer to Veh Replace Fund	14,000	14,000	10,500	10,500	10,500
Transfer to Tech Mngt Fund	28,100	26,300	22,500	22,500	28,200
Transfer to Asset Replace Fund	57,900	49,700	114,250	114,250	66,000
<b>Operating</b>	<b>\$ 680,791</b>	<b>\$ 499,332</b>	<b>\$ 547,050</b>	<b>\$ 576,750</b>	<b>\$ 502,200</b>
Other Construction Costs	17,125	-	-	-	-
<b>Capital</b>	<b>\$ 17,125</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
 <b>Parks Maintenance Division Total</b>	 <b>\$ 938,275</b>	 <b>\$ 699,060</b>	 <b>\$ 846,850</b>	 <b>\$ 808,450</b>	 <b>\$ 822,200</b>

**Parks & Recreation Department**

**Colonial Park Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Part-Time Wages	193,514	189,672	268,300	203,200	268,300
Overtime	108	23	-	-	-
TMRS	57	47	-	-	-
FICA	14,941	14,512	20,500	15,500	20,500
Workers Compensation	2,219	2,851	3,500	3,600	3,500
<b>Personnel</b>	<b>\$ 210,838</b>	<b>\$ 207,104</b>	<b>\$ 292,300</b>	<b>\$ 222,300</b>	<b>\$ 292,300</b>
Employee Relations	1,239	513	1,500	1,500	1,500
Operating Supplies	10,295	13,934	17,400	17,400	16,500
Treatment Chemicals	17,191	23,093	31,300	31,300	31,300
Swimming Pool Maintenance	33,574	50,448	63,700	90,000	63,800
Electric Service	33,142	28,581	40,000	35,000	33,800
Natural Gas Service	1,104	1,005	1,200	1,200	1,200
Equipment Lease/Rental	655	546	700	700	400
Professional Development	50	186	-	-	-
Credit Card Fees	6,678	6,284	6,700	9,000	6,700
Community Relations	6,437	6,676	17,300	17,300	17,300
Transfer to Tech Mngt Fund	73,800	71,600	68,300	68,300	85,100
Transfer to Asset Replace Fund	52,100	60,300	18,300	18,300	29,400
<b>Operating</b>	<b>\$ 236,267</b>	<b>\$ 263,168</b>	<b>\$ 266,400</b>	<b>\$ 290,000</b>	<b>\$ 287,000</b>
Other Equipment	-	-	-	-	6,000
<b>Capital</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,000</b>
<b>Colonial Park Division Total</b>	<b>\$ 447,105</b>	<b>\$ 470,272</b>	<b>\$ 558,700</b>	<b>\$ 512,300</b>	<b>\$ 585,300</b>

# DEBT SERVICE FUND

**DEBT SERVICE FUND**  
**STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Current Year Property Taxes	6,115,363	6,219,675	5,257,486	5,210,000	4,762,654
Prior Year Property Taxes	42,662	7,242	20,000	20,000	20,000
Penalty and Interest	51,862	24,590	24,000	24,000	24,000
Earnings on Investments	68,627	54,754	49,000	50,500	32,900
Transfer from 2022 Gen CO Fund	926,730	-	-	-	-
Transfer from 2022 W&S CO Fund	828,441	-	-	-	-
Transfer from Water & Sewer Fund	665,000	1,560,957	1,565,457	1,565,457	1,563,582
<b>Total Revenues</b>	<b>\$ 8,698,685</b>	<b>\$ 7,867,218</b>	<b>\$ 6,915,943</b>	<b>\$ 6,869,957</b>	<b>\$ 6,403,136</b>
<b>Expenditures</b>					
Bond Principal	5,475,000	4,485,000	3,650,000	3,650,000	3,220,000
Interest on Bonds	3,006,481	3,369,257	3,223,363	3,223,363	3,106,762
Fiscal Agent Fees	3,825	3,225	3,300	3,300	4,500
Issuance Costs	3,500	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 8,488,806</b>	<b>\$ 7,857,482</b>	<b>\$ 6,876,663</b>	<b>\$ 6,876,663</b>	<b>\$ 6,331,262</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ 209,879</b>	<b>\$ 9,736</b>	<b>\$ 39,280</b>	<b>\$ (6,706)</b>	<b>\$ 71,874</b>
<b>Beginning Balance</b>	<b>\$ 915,546</b>	<b>\$ 1,125,425</b>	<b>\$ 1,222,898</b>	<b>\$ 1,135,161</b>	<b>\$ 1,128,455</b>
<b>Ending Balance</b>	<b>\$ 1,125,425</b>	<b>\$ 1,135,161</b>	<b>\$ 1,262,178</b>	<b>\$ 1,128,455</b>	<b>\$ 1,200,329</b>

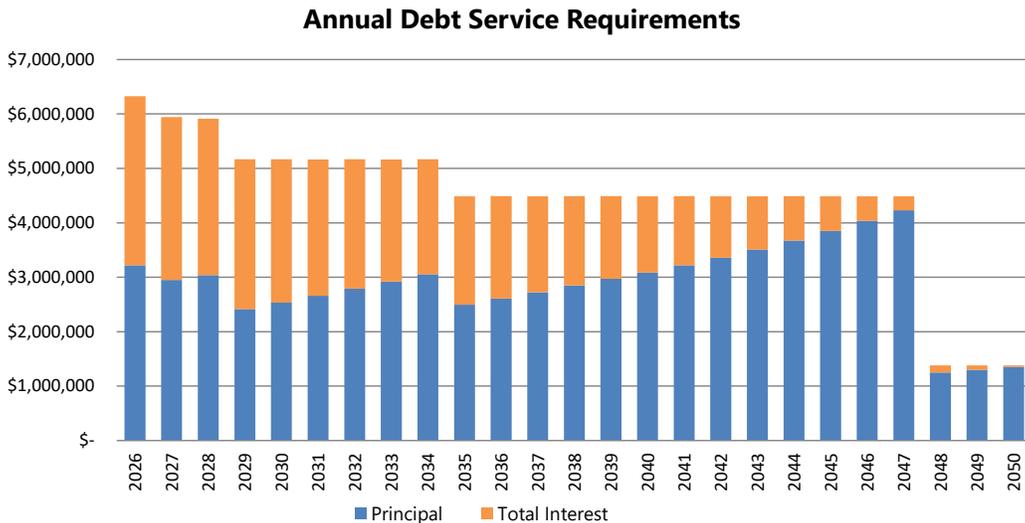
**CITY OF WEST UNIVERSITY PLACE  
GENERAL LONG TERM DEBT  
SCHEDULE OF FISCAL YEAR REQUIREMENTS**

Series	Obligation	Amount of Issue	Principal Outstanding Dec 31, 2025	Principal & Interest Requirements for 2026			Principal Outstanding Dec 31, 2026
				Principal	Interest	Total	
2017	General Obligation Refunding	9,965,000	2,390,000	1,040,000	37,587	1,077,587	1,350,000
2019	Certificates of Obligation	4,040,000	3,120,000	315,000	118,500	433,500	2,805,000
2020	General Obligation Refunding	10,780,000	1,110,000	360,000	33,600	393,600	750,000
2020	Certificates of Obligation	23,190,000	21,770,000	295,000	826,450	1,121,450	21,475,000
2022	Certificates of Obligation <sup>(1)</sup>	47,065,000	43,715,000	1,210,000	2,090,625	3,300,625	42,505,000
<b>\$ 72,105,000</b>				<b>\$ 3,220,000</b>	<b>\$ 3,106,762</b>	<b>\$ 6,326,762</b>	<b>\$ 68,885,000</b>

<sup>(1)</sup> Includes portion to be paid by water sewer user fees.

**CITY OF WEST UNIVERSITY PLACE  
GENERAL LONG TERM DEBT  
PRINCIPAL AND INTEREST REQUIREMENTS  
As of August 31, 2025**

Fiscal Year	Principal	Interest Due 2/1	Interest Due 8/1	Total Interest	Total
2026	3,220,000	1,581,632	1,525,130	3,106,762	6,326,762
2027	2,950,000	1,525,130	1,466,546	2,991,676	5,941,676
2028	3,040,000	1,466,546	1,405,738	2,872,284	5,912,284
2029	2,415,000	1,405,738	1,346,963	2,752,700	5,167,700
2030	2,535,000	1,346,963	1,285,238	2,632,200	5,167,200
2031	2,660,000	1,285,238	1,220,463	2,505,700	5,165,700
2032	2,790,000	1,220,463	1,156,263	2,376,725	5,166,725
2033	2,920,000	1,156,263	1,089,038	2,245,300	5,165,300
2034	3,055,000	1,089,038	1,022,713	2,111,750	5,166,750
2035	2,495,000	1,022,713	968,188	1,990,900	4,485,900
2036	2,610,000	968,188	911,038	1,879,225	4,489,225
2037	2,725,000	911,038	851,263	1,762,300	4,487,300
2038	2,850,000	851,263	788,613	1,639,875	4,489,875
2039	2,970,000	788,613	731,031	1,519,644	4,489,644
2040	3,085,000	731,031	669,838	1,400,869	4,485,869
2041	3,220,000	669,838	599,750	1,269,588	4,489,588
2042	3,360,000	599,750	526,613	1,126,363	4,486,363
2043	3,510,000	526,613	450,200	976,813	4,486,813
2044	3,675,000	450,200	363,650	813,850	4,488,850
2045	3,850,000	363,650	272,950	636,600	4,486,600
2046	4,035,000	272,950	177,850	450,800	4,485,800
2047	4,230,000	177,850	78,100	255,950	4,485,950
2048	1,250,000	78,100	53,100	131,200	1,381,200
2049	1,300,000	53,100	27,100	80,200	1,380,200
2050	1,355,000	27,100	-	27,100	1,382,100
	\$ 72,105,000	\$ 20,569,002	\$ 18,987,370	\$ 39,556,372	\$ 111,661,372

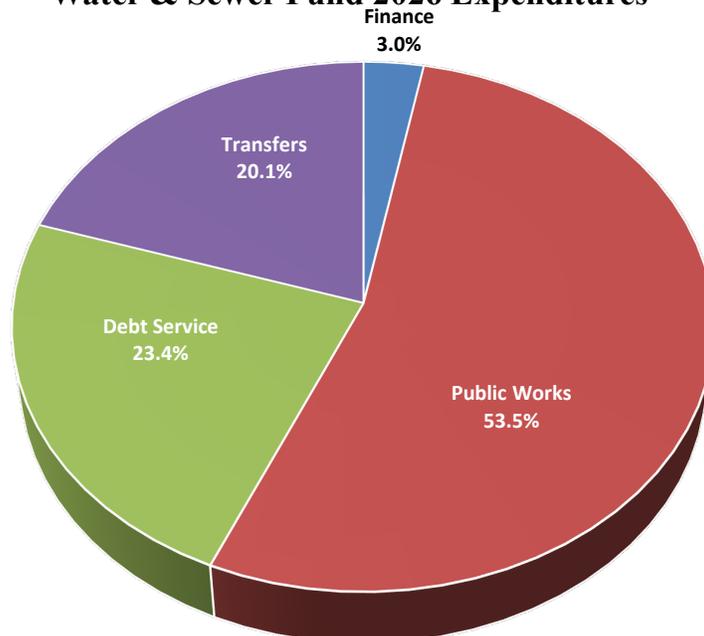


# **WATER & SEWER FUND**

**WATER AND SEWER FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Fema Reimbursement	-	-	-	8,000	-
Water Service	5,922,374	5,757,450	5,811,100	5,818,000	6,800,000
Sewer Service	3,410,920	3,309,492	3,311,400	3,380,000	3,720,000
Penalties	63,350	55,810	50,000	51,000	50,000
Connection Fee	69,050	75,152	78,000	77,000	75,000
Earnings on Investments	60,678	99,945	48,100	104,100	74,000
Insurance Claim Proceeds	5,253	5,497	-	-	-
Miscellaneous	11,684	6,902	7,000	6,500	6,000
<b>Total Revenues</b>	<b>\$ 9,543,309</b>	<b>\$ 9,310,248</b>	<b>\$ 9,305,600</b>	<b>\$ 9,444,600</b>	<b>\$ 10,725,000</b>
<b>Expenditures By Department</b>					
Finance	279,041	313,136	367,900	356,600	321,850
Public Works	5,756,245	5,250,150	5,391,055	5,525,098	5,740,000
Debt Service	665,000	1,560,957	1,565,457	1,565,457	2,503,188
Transfers	1,795,000	1,620,000	1,950,000	1,950,000	2,150,000
<b>Total Expenditures</b>	<b>\$ 8,495,286</b>	<b>\$ 8,744,243</b>	<b>\$ 9,274,412</b>	<b>\$ 9,397,155</b>	<b>\$ 10,715,038</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ 1,048,024</b>	<b>\$ 566,004</b>	<b>\$ 31,188</b>	<b>\$ 47,445</b>	<b>\$ 9,962</b>
<b>Beginning Net Position</b>	<b>\$ 1,545,538</b>	<b>\$ 2,593,562</b>	<b>\$ 2,320,581</b>	<b>\$ 3,159,566</b>	<b>\$ 3,207,011</b>
<b>Ending Net Position</b>	<b>\$ 2,593,562</b>	<b>\$ 3,159,566</b>	<b>\$ 2,351,769</b>	<b>\$ 3,207,011</b>	<b>\$ 3,216,973</b>

**Water & Sewer Fund 2026 Expenditures**



**WATER AND SEWER FUND**  
**STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Fema Reimbursement	-	-	-	8,000	-
Water Service	5,922,374	5,757,450	5,811,100	5,818,000	6,800,000
Sewer Service	3,410,920	3,309,492	3,311,400	3,380,000	3,720,000
Penalties	63,350	55,810	50,000	51,000	50,000
Connection Fee	69,050	75,152	78,000	77,000	75,000
Earnings on Investments	60,678	99,945	48,100	104,100	74,000
Insurance Claim Proceeds	5,253	5,497	-	-	-
Miscellaneous	11,684	6,902	7,000	6,500	6,000
<b>Total Revenues</b>	<b>\$ 9,543,309</b>	<b>\$ 9,310,248</b>	<b>\$ 9,305,600</b>	<b>\$ 9,444,600</b>	<b>\$ 10,725,000</b>

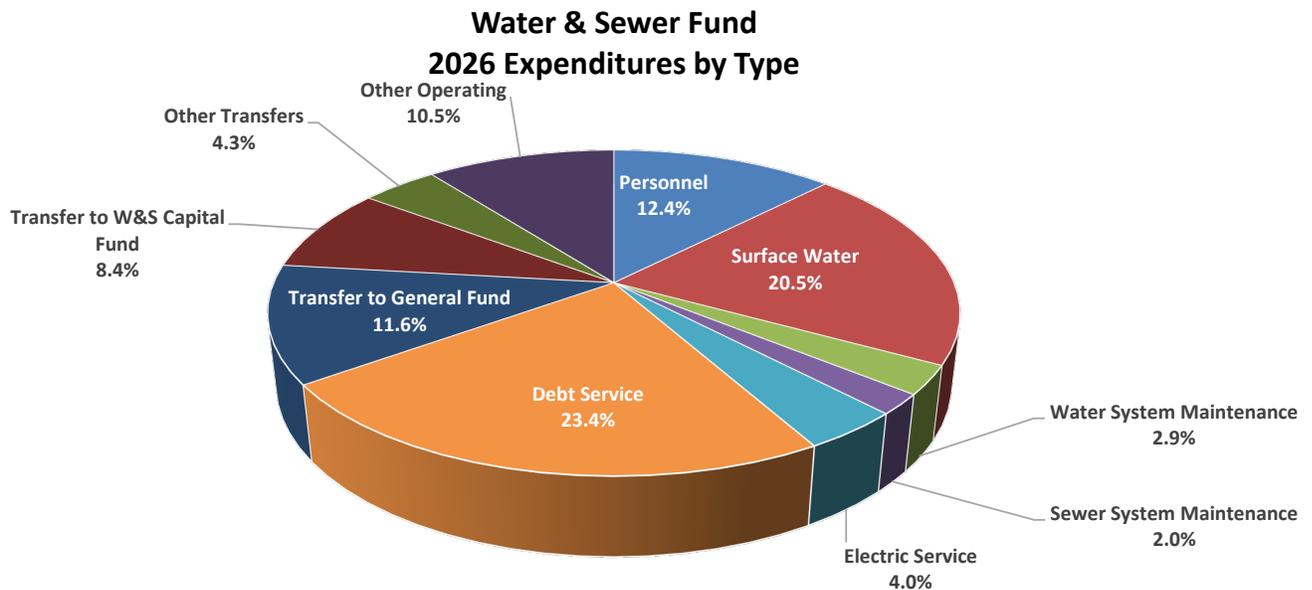
**Expenditures**

Regular Wages	657,266	729,240	809,500	793,400	826,000
On Call	12,713	12,822	16,500	14,500	16,500
Overtime	133,447	125,703	98,700	148,900	114,500
Longevity	3,865	4,661	5,500	5,200	6,100
Health & Dental	90,961	95,798	139,800	118,800	142,300
TMRS	104,169	110,796	123,800	132,700	125,750
FICA	60,033	64,865	68,100	74,100	72,400
Workers Compensation	8,811	10,146	13,500	10,800	13,900
Allowances	2,310	2,400	2,400	2,400	2,400
Other Benefits	3,053	3,626	4,300	3,400	4,400
HSA Contribution	4,625	6,250	7,000	7,000	7,000
Accrued Vacation	4,069	28,229	-	-	-
Pension Expense	34,533	(43,546)	-	-	-
OPEB Expense	(15,790)	(15,569)	-	-	-
<b>Personnel</b>	<b>\$ 1,104,064</b>	<b>\$ 1,135,422</b>	<b>\$ 1,289,100</b>	<b>\$ 1,311,200</b>	<b>\$ 1,331,250</b>

Employee Relations	2,601	1,687	3,600	3,600	3,600
Office Supplies	768	2,593	3,000	2,500	2,000
Operating Supplies	42,071	40,441	40,000	40,000	46,000
Fuel	11,905	11,336	13,200	9,700	12,000
Treatment Chemicals	112,894	137,540	173,000	150,000	179,400
Equipment Maintenance	11,223	10,724	25,000	15,000	27,000
Vehicle Maintenance	32,512	68,479	23,000	23,000	20,000
Building & Grounds Maintenance	29,750	1,775	30,000	30,000	19,800
Water System Maintenance	268,008	342,325	282,800	282,800	306,000
Sewer System Maintenance	205,723	251,347	210,000	210,000	216,000
Postage & Shipping	142	241	500	1,400	500
Electric Service	330,199	335,451	423,500	375,000	423,500
Surface Water	2,589,836	2,052,318	1,920,000	2,100,000	2,200,000
Natural Gas Service	433	449	500	500	500
Other Utilities	5,664	2,021	7,000	7,000	7,000
Equipment Lease/Rental	2,216	2,019	5,100	4,500	4,200
Professional Dues	2,773	3,808	3,650	3,100	4,500
Publications	-	-	2,000	1,500	-
Professional Development	17,555	15,750	13,305	12,605	25,100
Sludge Removal	92,899	76,020	90,000	90,000	91,000
Credit Card Fees	104,697	86,438	96,000	96,200	96,000
Other Contracted Services	517,977	353,287	478,200	510,593	438,800

**WATER AND SEWER FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
Resident Reimbursement	9,206	2,056	10,000	10,000	10,000
Community Relations	2,251	4,763	15,000	15,000	11,000
Interest Exp - Leases GASB 87	255	173	-	-	-
Bad Debt Expense	3,075	5,579	6,300	6,300	4,500
Furniture & Equip <\$5000	-	5,392	-	-	-
Amortiz Exp- Leases GASB 87	3,136	3,136	-	-	-
Other Equipment	59,753	65,417	55,000	30,000	125,000
Construction Costs	-	-	100,000	100,000	-
Bond Principal	-	-	-	-	205,000
Interest on Bonds	-	-	-	-	734,606
Transfer to Debt Service Fund	665,000	1,560,957	1,565,457	1,565,457	1,563,582
Transfer to General Fund	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000
Trans to W&S Cap Proj Fund	545,000	370,000	700,000	700,000	900,000
Transfer to Veh Replace Fund	125,000	140,000	105,000	105,000	105,000
Transfer to Tech Mngt Fund	135,100	193,700	231,100	231,100	248,100
Transfer to Asset Replace Fund	211,600	211,600	104,100	104,100	104,100
<b>Operating</b>	<b>\$ 7,391,221</b>	<b>\$ 7,608,821</b>	<b>\$ 7,985,312</b>	<b>\$ 8,085,955</b>	<b>\$ 9,383,788</b>
<b>Total Expenditures</b>	<b>\$ 8,495,286</b>	<b>\$ 8,744,243</b>	<b>\$ 9,274,412</b>	<b>\$ 9,397,155</b>	<b>\$ 10,715,038</b>



**Finance Department**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>City-Wide</b>					
Operating	668,330	1,566,709	1,571,757	1,571,757	944,106
Capital	3,136	3,136	-	-	-
<b>Total</b>	<b>\$ 671,466</b>	<b>\$ 1,569,845</b>	<b>\$ 1,571,757</b>	<b>\$ 1,571,757</b>	<b>\$ 944,106</b>
<b>W &amp; S Finance</b>					
Personnel	59,062	169,366	163,200	153,100	171,450
Operating	213,513	134,882	198,400	197,200	145,900
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 272,575</b>	<b>\$ 304,248</b>	<b>\$ 361,600</b>	<b>\$ 350,300</b>	<b>\$ 317,350</b>
<b>Transfers to Other Funds</b>					
Operating	1,795,000	1,620,000	1,950,000	1,950,000	3,713,582
<b>Total</b>	<b>\$ 1,795,000</b>	<b>\$ 1,620,000</b>	<b>\$ 1,950,000</b>	<b>\$ 1,950,000</b>	<b>\$ 3,713,582</b>
<b>Finance Department Total</b>	<b>\$ 2,739,041</b>	<b>\$ 3,494,093</b>	<b>\$ 3,883,357</b>	<b>\$ 3,872,057</b>	<b>\$ 4,975,038</b>

**Finance Department Staffing Schedule (W&S Fund)**

<b>POSITION</b>	<b>GRADE</b>	<b>2025 BUDGET</b>	<b>2026 BUDGET</b>	<b>SALARY RANGE</b>	
				<b>MINIMUM</b>	<b>MAXIMUM</b>
<b>Finance - Utility Billing</b>					
Accounting Specialist	4	1	1	\$ 50,752	\$ 73,590
Utility Billing Specialist	3	1	1	\$ 48,096	\$ 64,931
<b>Total Finance (W&amp;S Fund)</b>		<b>2</b>	<b>2</b>		

**Finance Department**

**City-Wide Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Interest Exp - Leases GASB 87	255	173	-	-	-
Bad Debt Expense	3,075	5,579	6,300	6,300	4,500
Bond Principal	-	-	-	-	205,000
Interest on Bonds	-	-	-	-	734,606
Transfer to Debt Service Fund	665,000	1,560,957	1,565,457	1,565,457	-
<b>Operating</b>	<b>\$ 668,330</b>	<b>\$ 1,566,709</b>	<b>\$ 1,571,757</b>	<b>\$ 1,571,757</b>	<b>\$ 944,106</b>
Amortiz Exp- Leases GASB 87	3,136	3,136	-	-	-
<b>Capital</b>	<b>\$ 3,136</b>	<b>\$ 3,136</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>City-Wide Division Total</b>	<b>\$ 671,466</b>	<b>\$ 1,569,845</b>	<b>\$ 1,571,757</b>	<b>\$ 1,571,757</b>	<b>\$ 944,106</b>

## Finance Department

### W & S Finance Division Line Item Budget

	Actual 2023	Actual 2024	Budget 2025	Projected 2025	Budget 2026
<b>Expenditures</b>					
Regular Wages	57,168	97,920	103,600	103,500	107,100
Overtime	1,357	2,941	6,000	3,900	9,000
Longevity	40	190	400	300	400
Health & Dental	10,272	16,294	26,100	18,600	26,900
TMRS	7,557	12,807	14,500	14,300	14,950
FICA	4,349	7,419	7,800	7,800	8,300
Workers Compensation	73	143	200	200	200
Other Benefits	256	529	600	500	600
HSA Contribution	1,250	4,000	4,000	4,000	4,000
Accrued Vacation	828	9,301	-	-	-
Pension Expense	(9,598)	7,795	-	-	-
OPEB Expense	(14,490)	10,028	-	-	-
<b>Personnel</b>	<b>\$ 59,062</b>	<b>\$ 169,366</b>	<b>\$ 163,200</b>	<b>\$ 153,100</b>	<b>\$ 171,450</b>
Office Supplies	244	899	1,000	500	500
Equipment Lease/Rental	1,507	1,473	3,900	3,300	3,500
Publications	-	-	2,000	1,500	-
Professional Development	75	678	1,400	700	200
Credit Card Fees	104,697	86,438	96,000	96,200	96,000
Other Contracted Services	106,990	45,393	94,100	95,000	45,700
<b>Operating</b>	<b>\$ 213,513</b>	<b>\$ 134,882</b>	<b>\$ 198,400</b>	<b>\$ 197,200</b>	<b>\$ 145,900</b>
Furniture & Equip <\$5000	-	-	-	-	-
<b>Capital</b>	<b>\$ -</b>				
<b>W &amp; S Finance Division Total</b>	<b>\$ 272,575</b>	<b>\$ 304,248</b>	<b>\$ 361,600</b>	<b>\$ 350,300</b>	<b>\$ 317,350</b>

**Finance Department**

**Transfers to Other Funds**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
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**Expenditures**

Transfer to Debt Service Fund	-	-	-	-	1,563,582
Transfer to General Fund	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000
Trans to W&S Cap Proj Fund	545,000	370,000	700,000	700,000	900,000
<b>Operating</b>	<b>\$ 1,795,000</b>	<b>\$ 1,620,000</b>	<b>\$ 1,950,000</b>	<b>\$ 1,950,000</b>	<b>\$ 3,713,582</b>

**Transfers to Other Funds Division**

<b>Total</b>	<b>\$ 1,795,000</b>	<b>\$ 1,620,000</b>	<b>\$ 1,950,000</b>	<b>\$ 1,950,000</b>	<b>\$ 3,713,582</b>
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**Public Works Department**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>W &amp; S Plant Operations</b>					
Personnel	1,045,003	966,056	1,125,900	1,158,100	553,200
Operating	4,651,489	4,213,285	4,110,155	4,236,998	3,817,900
Capital	59,753	70,809	155,000	130,000	125,000
<b>Total</b>	<b>\$ 5,756,245</b>	<b>\$ 5,250,150</b>	<b>\$ 5,391,055</b>	<b>\$ 5,525,098</b>	<b>\$ 4,496,100</b>
<b>W &amp; S Field Operations</b>					
Personnel	-	-	-	-	606,600
Operating	-	-	-	-	637,300
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,243,900</b>
<b>Public Works Department Total</b>	<b>\$ 5,756,245</b>	<b>\$ 5,250,150</b>	<b>\$ 5,391,055</b>	<b>\$ 5,525,098</b>	<b>\$ 5,740,000</b>

**Public Works Department Staffing Schedule (W&S Fund)**

<b>POSITION</b>	<b>GRADE</b>	<b>2025</b>	<b>2026</b>	<b>SALARY RANGE</b>	
		<b>BUDGET</b>	<b>BUDGET</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
<b>Public Works - Plant Operations</b>					
Operations Manager	8	1	0	\$ 77,709	\$ 112,694
Plant Supervisor	8	1	1	\$ 77,709	\$ 112,694
Plant Operator, Sr.	7	1	2	\$ 70,658	\$ 102,440
Field Services Crew Chief	7	1	0	\$ 70,658	\$ 102,440
Crew Leader	5	2	0	\$ 58,386	\$ 84,677
Plant Operator	4	2	1	\$ 50,752	\$ 73,590
Maintenance Worker III	4	1	0	\$ 50,752	\$ 73,590
Maintenance Worker I	1	1	0	\$ 39,759	\$ 53,675
<b>Public Works - Field Operations</b>					
Operations Manager	8	0	1	\$ 77,709	\$ 112,694
Crew Leader	5	0	2	\$ 58,386	\$ 84,677
Maintenance Worker III	4	0	1	\$ 50,752	\$ 73,590
Maintenance Worker I	1	0	2	\$ 39,759	\$ 53,675
<b>Total Public Works (W&amp;S Fund)</b>		<b>10</b>	<b>10</b>		

**Public Works Department**

**W & S Plant Operations**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Regular Wages	600,098	631,320	705,900	689,900	353,200
On Call	12,713	12,822	16,500	14,500	5,500
Overtime	132,090	122,763	92,700	145,000	59,000
Longevity	3,824	4,471	5,100	4,900	2,400
Health & Dental	80,689	79,504	113,700	100,200	35,000
TMRS	96,613	97,989	109,300	118,400	55,400
FICA	55,684	57,446	60,300	66,300	32,300
Workers Compensation	8,738	10,004	13,300	10,600	5,900
Allowances	2,310	2,400	2,400	2,400	1,200
Other Benefits	2,798	3,097	3,700	2,900	1,800
HSA Contribution	3,375	2,250	3,000	3,000	1,500
Accrued Vacation	3,241	18,928	-	-	-
Pension Expense	44,131	(51,341)	-	-	-
OPEB Expense	(1,300)	(25,597)	-	-	-
<b>Personnel</b>	<b>\$ 1,045,003</b>	<b>\$ 966,056</b>	<b>\$ 1,125,900</b>	<b>\$ 1,158,100</b>	<b>\$ 553,200</b>
Employee Relations	2,601	1,687	3,600	3,600	1,800
Office Supplies	524	1,694	2,000	2,000	1,000
Operating Supplies	42,071	40,441	40,000	40,000	26,000
Fuel	11,905	11,336	13,200	9,700	1,500
Treatment Chemicals	112,894	137,540	173,000	150,000	173,400
Equipment Maintenance	11,223	10,724	25,000	15,000	9,000
Vehicle Maintenance	32,512	68,479	23,000	23,000	3,200
Building & Grounds Maintenance	29,750	1,775	30,000	30,000	19,800
Water System Maintenance	268,008	342,325	282,800	282,800	151,000
Sewer System Maintenance	205,723	251,347	210,000	210,000	155,000
Postage & Shipping	142	241	500	1,400	500
Electric Service	330,199	335,451	423,500	375,000	423,500
Surface Water	2,589,836	2,052,318	1,920,000	2,100,000	2,200,000
Natural Gas Service	433	449	500	500	500
Other Utilities	5,664	2,021	7,000	7,000	7,000
Equipment Lease/Rental	710	546	1,200	1,200	700
Professional Dues	2,773	3,808	3,650	3,100	2,600
Professional Development	17,480	15,072	11,905	11,905	15,200
Sludge Removal	92,899	76,020	90,000	90,000	91,000
Other Contracted Services	410,986	307,893	384,100	415,593	301,100
Resident Reimbursement	9,206	2,056	10,000	10,000	10,000
Community Relations	2,251	4,763	15,000	15,000	11,000
Transfer to Veh Replace Fund	125,000	140,000	105,000	105,000	12,000
Transfer to Tech Mngt Fund	135,100	193,700	231,100	231,100	99,200
Transfer to Asset Replace Fund	211,600	211,600	104,100	104,100	101,900
<b>Operating</b>	<b>\$ 4,651,489</b>	<b>\$ 4,213,285</b>	<b>\$ 4,110,155</b>	<b>\$ 4,236,998</b>	<b>\$ 3,817,900</b>
Furniture & Equip <\$5000	-	5,392	-	-	-
Other Equipment	59,753	65,417	55,000	30,000	125,000
Construction Costs	-	-	100,000	100,000	-
<b>Capital</b>	<b>\$ 59,753</b>	<b>\$ 70,809</b>	<b>\$ 155,000</b>	<b>\$ 130,000</b>	<b>\$ 125,000</b>
<b>W &amp; S Plant Operations Division Total</b>	<b>\$ 5,756,245</b>	<b>\$ 5,250,150</b>	<b>\$ 5,391,055</b>	<b>\$ 5,525,098</b>	<b>\$ 4,496,100</b>

**Public Works Department**

**W & S Field Operations Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Regular Wages	-	-	-	-	365,700
On Call	-	-	-	-	11,000
Overtime	-	-	-	-	46,500
Longevity	-	-	-	-	3,300
Health & Dental	-	-	-	-	80,400
TMRS	-	-	-	-	55,400
FICA	-	-	-	-	31,800
Workers Compensation	-	-	-	-	7,800
Allowances	-	-	-	-	1,200
Other Benefits	-	-	-	-	2,000
HSA Contribution	-	-	-	-	1,500
<b>Personnel</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 606,600</b>
Employee Relations	-	-	-	-	1,800
Office Supplies	-	-	-	-	500
Operating Supplies	-	-	-	-	20,000
Fuel	-	-	-	-	10,500
Treatment Chemicals	-	-	-	-	6,000
Equipment Maintenance	-	-	-	-	18,000
Vehicle Maintenance	-	-	-	-	16,800
Water System Maintenance	-	-	-	-	155,000
Sewer System Maintenance	-	-	-	-	61,000
Professional Dues	-	-	-	-	1,900
Professional Development	-	-	-	-	9,700
Other Contracted Services	-	-	-	-	92,000
Transfer to Veh Replace Fund	-	-	-	-	93,000
Transfer to Tech Mngt Fund	-	-	-	-	148,900
Transfer to Asset Replace Fund	-	-	-	-	2,200
<b>Operating</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 637,300</b>
<b>Capital</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>W &amp; S Field Operations Division Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,243,900</b>

# SOLID WASTE FUND

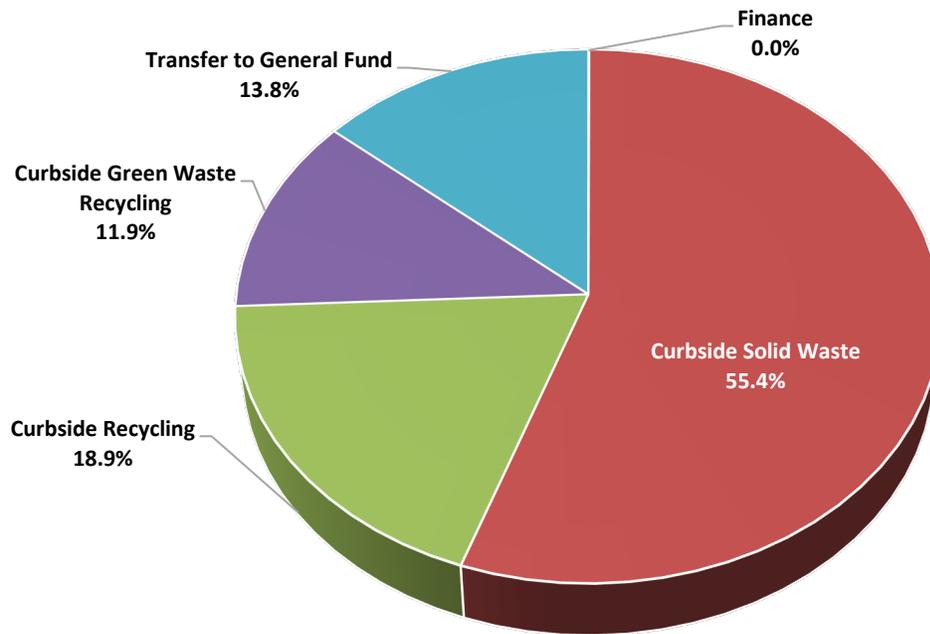
**SOLID WASTE FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Fema Reimbursement	-	-	-	8,300	-
Solid Waste Collection	1,893,282	1,952,468	2,033,600	2,007,900	2,159,900
Solid Waste Special Collection	50	-	100	100	100
Sale Of Recyclables	-	318	-	200	-
Earnings on Investments	32,340	31,091	26,300	28,100	19,400
Class Fees	385	-	-	300	-
Miscellaneous	1,929	1,063	800	7,000	1,000
<b>Total Revenues</b>	<b>\$ 1,927,986</b>	<b>\$ 1,984,940</b>	<b>\$ 2,060,800</b>	<b>\$ 2,051,900</b>	<b>\$ 2,180,400</b>
<b>Expenditures By Department</b>					
Finance	870	1,355	1,400	200	1,000
Curbside Solid Waste	1,099,441	1,132,453	1,116,827	1,176,950	1,245,450
Curbside Recycling	370,963	333,494	417,650	432,050	424,600
Curbside Green Waste Recycling	214,795	203,785	238,200	235,600	268,250
Transfer to General Fund	310,000	310,000	310,000	310,000	310,000
<b>Total Expenditures</b>	<b>\$ 1,996,069</b>	<b>\$ 1,981,088</b>	<b>\$ 2,084,077</b>	<b>\$ 2,154,800</b>	<b>\$ 2,249,300</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ (68,083)</b>	<b>\$ 3,853</b>	<b>\$ (23,277)</b>	<b>\$ (102,900)</b>	<b>\$ (68,900)</b>
<b>Beginning Net Position</b>	<b>\$ 557,211</b>	<b>\$ 489,128</b>	<b>\$ 482,397</b>	<b>\$ 492,981</b>	<b>\$ 390,081</b>
<b>Ending Net Position</b>	<b>\$ 489,128</b>	<b>\$ 492,981</b>	<b>\$ 459,120</b>	<b>\$ 390,081</b>	<b>\$ 321,181</b>

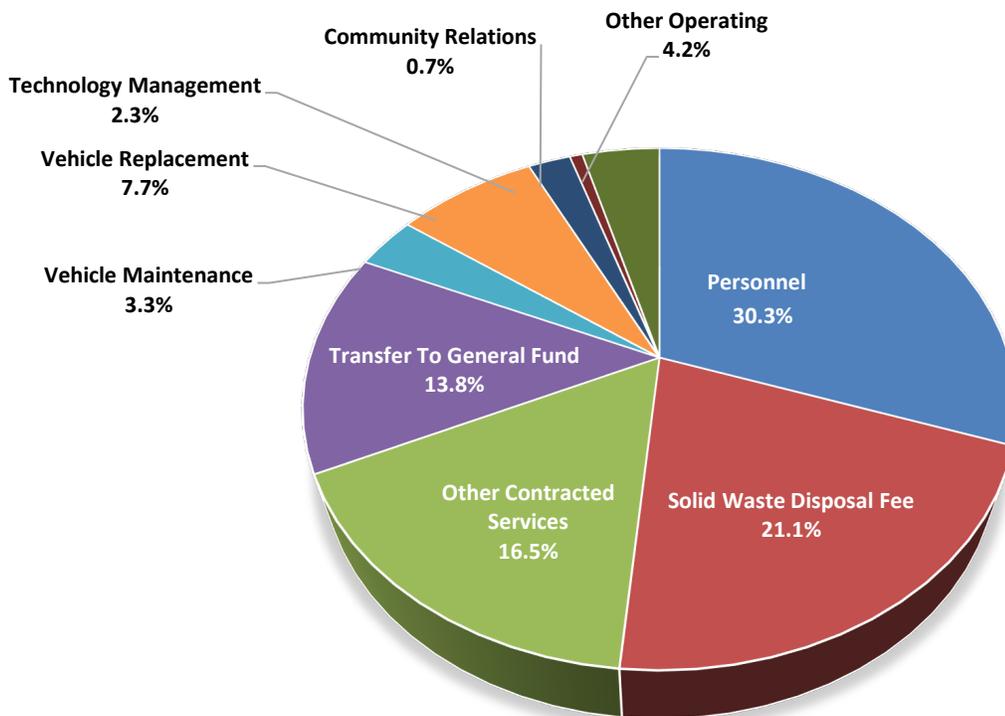
**SOLID WASTE FUND**  
**STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Fema Reimbursement	-	-	-	8,300	-
Solid Waste Collection	1,893,282	1,952,468	2,033,600	2,007,900	2,159,900
Solid Waste Special Collection	50	-	100	100	100
Sale Of Recyclables	-	318	-	200	-
Earnings on Investments	32,340	31,091	26,300	28,100	19,400
Class Fees	385	-	-	300	-
Miscellaneous	1,929	1,063	800	7,000	1,000
<b>Total Revenues</b>	<b>\$ 1,927,986</b>	<b>\$ 1,984,940</b>	<b>\$ 2,060,800</b>	<b>\$ 2,051,900</b>	<b>\$ 2,180,400</b>
<b>Expenditures</b>					
Regular Wages	343,991	385,821	412,988	430,700	434,200
Overtime	17,940	29,191	30,900	29,800	30,900
Longevity	3,425	3,497	3,280	3,100	2,150
Health & Dental	56,823	60,416	99,807	98,100	97,500
TMRS	46,950	53,046	57,931	62,400	62,700
FICA	26,744	30,835	29,591	34,900	35,950
Workers Compensation	8,853	9,523	13,180	8,500	13,300
Other Benefits	1,690	1,940	2,200	1,500	2,500
HSA Contribution	2,625	2,625	1,500	2,250	3,000
Accrued Vacation	(9,424)	2,206	-	-	-
Pension Expense	22,230	(12,485)	-	-	-
OPEB Expense	232	256	-	-	-
<b>Personnel</b>	<b>\$ 522,080</b>	<b>\$ 566,871</b>	<b>\$ 651,377</b>	<b>\$ 671,250</b>	<b>\$ 682,200</b>
Employee Relations	1,129	1,037	1,700	1,700	1,700
Office Supplies	63	-	-	-	-
Operating Supplies	14,244	10,322	16,350	17,800	20,000
Fuel	58,365	34,726	50,700	45,500	56,500
Equipment Maintenance	3,463	52	3,000	1,500	1,500
Vehicle Maintenance	106,692	148,730	92,000	92,000	75,000
Electric Service	563	592	800	100	-
Surface Water	288	143	1,000	1,000	-
Other Utilities	-	-	300	300	-
Professional Dues	-	329	600	600	600
Professional Development	1,889	28	5,000	3,000	5,000
Disposal Fee	315,884	280,396	351,600	411,600	475,500
Other Contracted Services	330,672	333,484	347,550	347,550	371,400
Community Relations	11,013	5,834	15,600	15,600	15,600
Bad Debt Expense	870	1,355	1,400	200	1,000
Furniture & Equip <\$5000	23,860	-	-	-	9,000
Other Equipment	5,095	7,990	9,000	9,000	-
Transfer to General Fund	310,000	310,000	310,000	310,000	310,000
Transfer to Veh Replace Fund	224,000	230,000	172,500	172,500	172,500
Transfer to Tech Mngt Fund	65,900	49,200	53,600	53,600	51,800
<b>Operating</b>	<b>\$ 1,473,989</b>	<b>\$ 1,414,217</b>	<b>\$ 1,432,700</b>	<b>\$ 1,483,550</b>	<b>\$ 1,567,100</b>
<b>Total Expenditures</b>	<b>\$ 1,996,069</b>	<b>\$ 1,981,088</b>	<b>\$ 2,084,077</b>	<b>\$ 2,154,800</b>	<b>\$ 2,249,300</b>

## Solid Waste Fund - 2026 Expenditures by Function



## Solid Waste Fund - 2026 Expenditures by Type



**Finance Department**

**City-Wide Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Bad Debt Expense	870	1,355	1,400	200	1,000
<b>Operating</b>	<b>\$ 870</b>	<b>\$ 1,355</b>	<b>\$ 1,400</b>	<b>\$ 200</b>	<b>\$ 1,000</b>
<b>Capital</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>City-Wide Division Total</b>	<b>\$ 870</b>	<b>\$ 1,355</b>	<b>\$ 1,400</b>	<b>\$ 200</b>	<b>\$ 1,000</b>

**Public Works Department**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Curbside Solid Waste</b>					
Personnel	373,560	433,909	479,277	466,800	515,150
Operating	1,012,021	1,008,545	947,550	1,020,150	1,040,300
Capital	23,860	-	-	-	-
<b>Total</b>	<b>\$ 1,409,441</b>	<b>\$ 1,442,453</b>	<b>\$ 1,426,827</b>	<b>\$ 1,486,950</b>	<b>\$ 1,555,450</b>
<b>Curbside Recycling</b>					
Personnel	77,758	90,828	87,000	110,650	82,500
Operating	288,111	234,676	321,650	312,400	333,100
Capital	5,095	7,990	9,000	9,000	9,000
<b>Total</b>	<b>\$ 370,963</b>	<b>\$ 333,494</b>	<b>\$ 417,650</b>	<b>\$ 432,050</b>	<b>\$ 424,600</b>
<b>Curbside Green Waste Recycling</b>					
Personnel	70,762	42,134	85,100	93,800	84,550
Operating	144,033	161,651	153,100	141,800	183,700
<b>Total</b>	<b>\$ 214,795</b>	<b>\$ 203,785</b>	<b>\$ 238,200</b>	<b>\$ 235,600</b>	<b>\$ 268,250</b>
<b>Public Works Department Total</b>	<b>\$ 1,995,199</b>	<b>\$ 1,979,733</b>	<b>\$ 2,082,677</b>	<b>\$ 2,154,600</b>	<b>\$ 2,248,300</b>

**Public Works Department Staffing Schedule (Solid Waste Fund)**

POSITION	GRADE	2025	2026	SALARY RANGE	
		BUDGET	BUDGET	MINIMUM	MAXIMUM
<b>Public Works</b>					
<b>Curbside Solid Waste</b>					
Crew Leader-Solid Waste	4	2	2	\$ 50,752	\$ 73,590
Driver/Equipment Operator	3	3	3	\$ 48,097	\$ 64,931
<b>Curbside Recycling</b>					
Driver/Equipment Operator	3	1	1	\$ 48,097	\$ 64,931
<b>Curbside Green Waste Recycling</b>					
Driver/Equipment Operator	3	1	1	\$ 48,097	\$ 64,931
<b>TOTAL SOLID WASTE FUND</b>		<b>7</b>	<b>7</b>		

**Public Works Department**

**Curbside Solid Waste Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Regular Wages	247,795	292,790	309,688	300,400	329,300
Overtime	14,322	23,717	21,400	14,600	21,400
Longevity	2,140	2,217	1,880	1,700	1,950
Health & Dental	42,561	45,285	68,207	76,000	73,300
TMRS	34,786	40,368	43,231	42,200	48,000
FICA	19,252	23,544	21,891	23,900	27,600
Workers Compensation	6,061	6,781	9,880	5,500	10,200
Other Benefits	1,397	1,454	1,600	1,000	1,900
HSA Contribution	1,979	1,875	1,500	1,500	1,500
Accrued Vacation	(14,985)	0	-	-	-
Pension Expense	17,236	(6,804)	-	-	-
OPEB Expense	1,015	2,681	-	-	-
<b>Personnel</b>	<b>\$ 373,560</b>	<b>\$ 433,909</b>	<b>\$ 479,277</b>	<b>\$ 466,800</b>	<b>\$ 515,150</b>
Employee Relations	1,129	886	1,700	1,700	1,700
Office Supplies	63	-	-	-	-
Operating Supplies	12,896	10,165	14,400	14,400	16,000
Fuel	42,938	26,380	19,700	35,000	40,700
Equipment Maintenance	3,463	52	1,500	1,500	1,500
Vehicle Maintenance	50,329	69,158	55,000	55,000	35,000
Electric Service	563	592	800	100	-
Surface Water	288	143	1,000	1,000	-
Other Utilities	-	-	300	300	-
Professional Dues	-	329	600	600	600
Professional Development	1,655	28	5,000	3,000	5,000
Disposal Fee	237,957	258,181	230,000	290,000	325,000
Other Contracted Services	159,839	172,632	182,050	182,050	180,600
Transfer to General Fund	310,000	310,000	310,000	310,000	310,000
Transfer to Veh Replace Fund	144,000	136,000	102,000	102,000	102,000
Trans to Tech Management Fund	46,900	24,000	23,500	23,500	22,200
<b>Operating</b>	<b>\$ 1,012,021</b>	<b>\$ 1,008,545</b>	<b>\$ 947,550</b>	<b>\$ 1,020,150</b>	<b>\$ 1,040,300</b>
Furniture & Equip <\$5000	23,860	-	-	-	-
<b>Capital</b>	<b>\$ 23,860</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Curbside Solid Waste Division Total</b>	<b>\$ 1,409,441</b>	<b>\$ 1,442,453</b>	<b>\$ 1,426,827</b>	<b>\$ 1,486,950</b>	<b>\$ 1,555,450</b>

**Public Works Department**

**Curbside Recycling Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Regular Wages	53,898	58,032	56,900	80,300	53,800
Overtime	2,082	4,199	4,700	1,100	4,700
Longevity	1,190	1,250	1,400	1,300	100
Health & Dental	6,912	7,296	9,300	8,400	8,500
TMRS	6,498	8,069	8,100	11,000	7,500
FICA	4,202	4,700	4,500	6,100	4,500
Workers Compensation	1,708	1,753	1,800	1,400	1,600
Other Benefits	75	299	300	300	300
HSA Contribution	646	750	-	750	1,500
Accrued Vacation	4,036	2,800	-	-	-
Pension Expense	(60)	(58)	-	-	-
OPEB Expense	(3,427)	1,737	-	-	-
<b>Personnel</b>	<b>\$ 77,758</b>	<b>\$ 90,828</b>	<b>\$ 87,000</b>	<b>\$ 110,650</b>	<b>\$ 82,500</b>
Employee Relations	-	151	-	-	-
Operating Supplies	1,348	157	1,950	3,400	4,000
Fuel	11,975	8,346	15,500	6,300	12,200
Equipment Maintenance	-	-	1,500	-	-
Vehicle Maintenance	39,160	25,799	25,000	25,000	15,000
Professional Development	234	-	-	-	-
Disposal Fee	70,645	15,954	106,600	106,600	110,500
Other Contracted Services	94,737	99,234	84,900	84,900	105,700
Community Relations	11,013	5,834	15,600	15,600	15,600
Transfer to Veh Replace Fund	40,000	54,000	40,500	40,500	40,500
Transfer to Tech Mngt Fund	19,000	25,200	30,100	30,100	29,600
<b>Operating</b>	<b>\$ 288,111</b>	<b>\$ 234,676</b>	<b>\$ 321,650</b>	<b>\$ 312,400</b>	<b>\$ 333,100</b>
Furniture & Equip <\$5000	0	0	0	0	9000
Other Equipment	5,095	7,990	9,000	9,000	-
<b>Capital</b>	<b>\$ 5,095</b>	<b>\$ 7,990</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>
<b>Curbside Recycling Division Total</b>	<b>\$ 370,963</b>	<b>\$ 333,494</b>	<b>\$ 417,650</b>	<b>\$ 432,050</b>	<b>\$ 424,600</b>

**Public Works Department**

**Curbside Green Waste Recycling Division Line Item Budget**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Expenditures</b>					
Regular Wages	42,298	34,998	46,400	50,000	51,100
Overtime	1,536	1,275	4,800	14,100	4,800
Longevity	95	30	-	100	100
Health & Dental	7,350	7,834	22,300	13,700	15,700
TMRS	5,666	4,609	6,600	9,200	7,200
FICA	3,290	2,590	3,200	4,900	3,850
Workers Compensation	1,084	989	1,500	1,600	1,500
Other Benefits	218	188	300	200	300
Accrued Vacation	1,526	(594)	-	-	-
Pension Expense	5,054	(5,623)	-	-	-
OPEB Expense	2,644	(4,162)	-	-	-
<b>Personnel</b>	<b>\$ 70,762</b>	<b>\$ 42,134</b>	<b>\$ 85,100</b>	<b>\$ 93,800</b>	<b>\$ 84,550</b>
Fuel	3,453	-	15,500	4,200	3,600
Vehicle Maintenance	17,203	53,773	12,000	12,000	25,000
Disposal Fee	7,282	6,261	15,000	15,000	40,000
Other Contracted Services	76,096	61,617	80,600	80,600	85,100
Transfer to Veh Replace Fund	40,000	40,000	30,000	30,000	30,000
<b>Operating</b>	<b>\$ 144,033</b>	<b>\$ 161,651</b>	<b>\$ 153,100</b>	<b>\$ 141,800</b>	<b>\$ 183,700</b>
<b>Curbside Green Waste Recycling Division Total</b>	<b>\$ 214,795</b>	<b>\$ 203,785</b>	<b>\$ 238,200</b>	<b>\$ 235,600</b>	<b>\$ 268,250</b>

# INTERNAL SERVICE FUNDS

- Vehicle Replacement Fund
- Technology Management Fund
- Asset Replacement Fund
- Employee Benefits Fund
- Human Resources Service Fund

**VEHICLE REPLACEMENT FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Sale Of City Prop-Capitalized	14,900	106,125	50,000	75,000	69,000
Earnings on Investments	173,066	192,620	139,900	170,200	126,800
Insurance Refunds	-	47,958	-	-	-
Insurance Claim Proceeds	-	7,025	-	-	-
Transfer from General Fund	367,000	357,000	267,750	267,750	267,800
Transfer fr Water & Sewer Fund	125,000	140,000	105,000	105,000	105,000
Transfer from Solid Waste Fund	224,000	230,000	172,500	172,500	172,500
Transfer from Tech Mngt Fund	30,000	30,000	-	-	-
<b>Total Revenues</b>	<b>\$ 933,966</b>	<b>\$ 1,110,728</b>	<b>\$ 735,150</b>	<b>\$ 790,450</b>	<b>\$ 741,100</b>
<b>Expenditures</b>					
Other Contracted Services	-	2,804	-	3,800	3,500
Automobiles	196,855	77,388	115,000	115,000	313,000
Light Trucks	50,787	367,958	145,000	164,000	132,500
Trucks	275,037	107,316	449,000	1,070,681	438,500
Heavy Equipment	-	-	74,000	74,000	221,500
Machinery	-	-	-	-	35,000
Other Equipment	29,526	39,308	13,000	13,000	-
<b>Total Expenditures</b>	<b>\$ 552,205</b>	<b>\$ 594,773</b>	<b>\$ 796,000</b>	<b>\$ 1,440,481</b>	<b>\$ 1,144,000</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ 381,761</b>	<b>\$ 515,955</b>	<b>\$ (60,850)</b>	<b>\$ (650,031)</b>	<b>\$ (402,900)</b>
<b>Beginning Net Position</b>	<b>\$ 3,280,986</b>	<b>\$ 3,662,747</b>	<b>\$ 3,309,347</b>	<b>\$ 4,178,701</b>	<b>\$ 3,528,670</b>
<b>Ending Net Position</b>	<b>\$ 3,662,747</b>	<b>\$ 4,178,701</b>	<b>\$ 3,248,497</b>	<b>\$ 3,528,670</b>	<b>\$ 3,125,770</b>

**VEHICLE REPLACEMENT FUND  
2026 Replacement Schedule**

<b>VEHICLE</b>	<b>DEPARTMENT ASSIGNED</b>	<b>VEHICLE TYPE BEING PURCHASED</b>	<b>ESTIMATED REPLACEMENT COST</b>
2009 F-150 Unmarked Truck	Police	F-150 Standard	47,500
2012 Toyota Sienna Van	Police	Toyota Sienna LE	41,000
2020 Ford Interceptor SUV	Police	Ford Interceptor SUV	96,000
2020 Ford Interceptor SUV	Police	Ford Interceptor SUV	96,000
2016 Ford Escape XL	Seniors	Chevy Equinox	38,000
2016 Ford Interceptor SUV	Parks Maintenance	Ford Explorer	42,000
2008 F-250 Extended Cab w/ Dump Body	Solid Waste	F-250 Extended Cab w/ Dump Body	85,000
2009 F-750 XLT with 18' Davis Open Bed Dump	Solid Waste	F-750 XLT with 18' Davis Open Bed Dump	105,500
2014 Volvo HDR w/ Heil 2500 Durapack 25 yd body	Recycling	Freightliner or Peterbilt w/ Heil 2500 Durapack 25 yd	333,000
2009 Case Backhoe	Utility Operations	Backhoe	115,000
2011 Godwin Dri Prime CD150m Pump / JD Engine	Utility Operations	Godwin Dri Prime CD150m Pump / JD Engine	35,000
2011 Kubota Trackhoe KV41-VR1T4	Utility Operations	Trackhoe KX40	106,500
<b>2026 Vehicle &amp; Equipment Replacement Cost</b>			<b>\$ 1,140,500</b>

**VEHICLE REPLACEMENT SCHEDULE  
FIVE YEAR REPLACEMENT SCHEDULE  
2027 - 2030**

UNIT #	VEHICLE DESCRIPTION	DEPARTMENT ASSIGNED	SCHEDULED REPLACEMENT YEAR	ESTIMATED REPLACEMENT COST
2	2007 Chevy Impala	PW General Services	2027	40,000
142	2021 Ford Interceptor SUV	Police	2027	98,000
143	2021 Ford Interceptor SUV	Police	2027	98,000
548	2000 Ameritrail Trailer w/ Miller WEL w/ Doors	PW Green Waste	2027	25,000
642	2010 John Deere Backhoe 410J	PW Solid Waste	2027	68,000
672	2015 Volvo HDR w/Heil 2500 Durapack 25yd Body	PW Solid Waste	2027	346,000
705	2009 F-350 XL CrewCab with Work Body	PW Utility Operations	2027	68,000
735	2009 F-750 XLT with Davis 5/6 Yd Dump Body	PW Utility Operations	2027	115,000
818	2007 TCM Forklift Model 25 T7	PW Utility Operations	2027	42,000
826	2007 6'x10I Utility Trailer	PW Utility Operations	2027	14,000
900	2006 F-250 Diesel Ext. Cab PU 4x2/Meteco Utility Bed	PW General Services	2027	75,000
903	2013 Ford Explorer SUV	PW General Services	2027	43,000
909	2017 Ford Interceptor SUV	PW General Services	2027	43,000
<b>2027 Vehicle &amp; Equipment</b>				
<b>Replacement Cost</b>			<b>\$</b>	<b>1,075,000</b>
1	2013 Ford Escape XL	PW General Services	2028	45,000
144	2023 Ford Interceptor SUV	Police	2028	100,000
145	2023 Ford Interceptor SUV	Police	2028	100,000
213	2003 Emergency Response Trailer	Fire	2028	25,000
653	2006 Ameritrail 8x16 Trailer (long trailer)	PW Recycling	2028	26,000
658	Heated Pressure Washer Trailer	PW Solid Waste	2028	15,000
821	Air Compressor - Ingersol Rand XP185 WIR	PW Utility Operations	2028	3,500
827	2008 Enclosed Cargo Trailer - 20' - Traffic Control Reponse	PW Traffic Operations	2028	18,000
871	2013 Godwin Dri Prime 4" Pump	PW Utility Operations	2028	39,000
<b>2028 Vehicle &amp; Equipment</b>				
<b>Replacement Cost</b>			<b>\$</b>	<b>371,500</b>
146	2024 Ford Interceptor SUV	Police	2029	103,000
147	2024 Ford Interceptor SUV	Police	2029	103,000
219	2014 Kearney Trailer Tandem	PW WWTP	2029	16,000
905	2014 Ford F-150 Ext. Cab w/ Rat Pack Storage	PW Facilities	2029	52,000
673	2019 Freightliner M-106 w/ Heil 2500 Durapack 25 yd body	PW Solid Waste	2029	344,000
825	2014 Kubota B26 Tractor	PW Utility Operations	2029	44,000
<b>2029 Vehicle &amp; Equipment</b>				
<b>Replacement Cost</b>			<b>\$</b>	<b>662,000</b>
100	M1078-High Water Vehicle	Police	2030	40,000
201	M1078-High Water Vehicle	Fire	2030	40,000
659	2022 Schwarze Street Sweeper	PW Solid Waste	2030	325,000
660	2023 Header Pressure Washer Trailer	PW Solid Waste	2030	11,500
873	2018 Cement Mix & Trailer	PW Utility Operations	2030	42,300
700	M1078-High Water Vehicle	PW Utility Operations	2030	40,000
<b>2030 Vehicle &amp; Equipment</b>				
<b>Replacement Cost</b>			<b>\$</b>	<b>498,800</b>

**\* The replacement schedule is shown for informational purposes only. Depending on various factors, vehicles may get replaced before or after stated years shown.**

**TECHNOLOGY MANAGEMENT FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Fema Reimbursement	-	-	-	900	-
Sale Of City Prop-Capitalized	-	210	-	-	-
Earnings on Investments	39,540	47,976	31,000	40,000	33,300
Miscellaneous	-	35,975	-	5,500	-
Transfer from General Fund	1,927,300	1,989,800	2,090,700	2,090,700	2,275,200
Transfer from Cap Proj Fund	-	128,736	-	-	-
Trans from Water & Sewer Fund	135,100	193,700	231,100	231,100	248,100
Transfer from Solid Waste Fund	65,900	49,200	53,600	53,600	51,800
Trans from Employee Ben Fund	74,798	-	-	-	-
Trans from Hum Res Svcs Fund	-	-	-	-	65,200
<b>Total Revenues</b>	<b>\$ 2,242,638</b>	<b>\$ 2,445,598</b>	<b>\$ 2,406,400</b>	<b>\$ 2,421,800</b>	<b>\$ 2,673,600</b>
<b>Expenditures</b>					
Regular Wages	370,124	429,058	439,100	435,700	587,000
Longevity	1,510	1,775	2,100	2,000	3,100
Health & Dental	31,172	41,528	57,300	47,400	70,900
TMRS	49,044	55,898	59,800	59,000	76,900
FICA	28,239	32,638	33,200	32,600	44,500
Workers Compensation	792	1,090	1,000	1,000	1,100
Allowances	8,870	10,440	10,500	10,400	10,500
Other Benefits	1,600	2,067	2,300	1,700	2,700
HSA Contribution	1,500	1,500	1,500	1,500	4,000
Accrued Vacation	10,449	(1,395)	-	-	-
Pension Expense	(1,649)	(11,923)	-	-	-
OPEB Expense	(27,177)	1,408	-	-	-
Office Supplies	216	1,992	3,300	3,300	5,600
Operating Supplies	10,440	9,191	10,500	10,500	10,500
Equipment Maintenance	770	9,417	12,000	12,000	12,000
HW & SW Maint Contracts	1,020,531	1,115,690	552,800	567,468	604,700
Tele-Comm & Data & Radio	234,409	221,110	308,200	308,200	311,000
Consultants	12,263	178	10,000	10,000	10,000
Equipment Lease/Rental	-	-	500	500	-
GASB 96 Software Based IT	-	141,106	637,000	637,000	676,000
Professional Dues	175	175	300	300	500
Professional Development	14,731	9,820	9,400	9,400	13,800
Other Contracted Services	67,390	54,884	50,000	63,619	50,000
Technology Projects	85	15,000	-	-	-
Servers	-	47,735	-	-	-
High Technology Replacements	121,685	210,827	78,000	82,748	64,600
Transfer to Veh Replace Fund	30,000	30,000	-	-	-
Transfer to Asset Replace Fund	146,900	146,900	89,300	89,300	89,300
<b>Total Expenditures</b>	<b>\$ 2,134,070</b>	<b>\$ 2,578,109</b>	<b>\$ 2,368,100</b>	<b>\$ 2,385,635</b>	<b>\$ 2,648,700</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ 108,567</b>	<b>\$ (132,511)</b>	<b>\$ 38,300</b>	<b>\$ 36,165</b>	<b>\$ 24,900</b>
<b>Beginning Net Position</b>	<b>\$ 636,251</b>	<b>\$ 744,818</b>	<b>\$ 601,175</b>	<b>\$ 612,307</b>	<b>\$ 648,472</b>
<b>Ending Net Position</b>	<b>\$ 744,818</b>	<b>\$ 612,307</b>	<b>\$ 639,475</b>	<b>\$ 648,472</b>	<b>\$ 673,372</b>

**Technology Management Department**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Technology Management</b>					
Personnel	474,474	564,083	606,800	591,300	800,700
Operating	1,537,825	1,740,464	1,683,300	1,711,587	1,783,400
Capital	121,770	273,562	78,000	82,748	64,600
<b>Total</b>	<b>\$ 2,134,070</b>	<b>\$ 2,578,109</b>	<b>\$ 2,368,100</b>	<b>\$ 2,385,635</b>	<b>\$ 2,648,700</b>
<hr/>					
<b>Technology Management Department Total</b>	<b>\$ 2,134,070</b>	<b>\$ 2,578,109</b>	<b>\$ 2,368,100</b>	<b>\$ 2,385,635</b>	<b>\$ 2,648,700</b>

**Technology Management Fund**

<b>POSITION</b>	<b>GRADE</b>	<b>2025</b>		<b>2026</b>		<b>SALARY RANGE</b>	
		<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
<b>Technology Management</b>							
IT Director	12	1	1	\$	132,288	\$	191,818
IT Operations Manager	10	1	1	\$	98,301	\$	142,563
System Administrator	9	1	1	\$	85,488	\$	123,968
IT Analyst	8	1	1	\$	77,709	\$	112,694
Executive Assistant	5	0	1	\$	58,386	\$	84,677
<b>Total Technology Management Fund</b>		<b>4</b>	<b>5</b>				

**ASSET REPLACEMENT FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
State Grants	-	59,025	-	-	-
Sale of City Prop-Capitalized	-	525	-	-	-
Earnings on Investments	194,038	240,412	156,100	221,800	165,800
Transfer from General Fund	545,800	545,800	361,700	361,700	461,700
Transfer from Cap Proj Fund	97,121	20,919	-	-	-
Transfer from Water & Sewer Fund	211,600	211,600	104,100	104,100	104,100
Transfer from Tech Mngt Fund	146,900	146,900	89,300	89,300	89,300
<b>Total Revenues</b>	<b>\$ 1,195,458</b>	<b>\$ 1,225,182</b>	<b>\$ 711,200</b>	<b>\$ 776,900</b>	<b>\$ 820,900</b>
<b>Expenditures</b>					
Other Equipment	165,371	331,620	206,200	239,097	483,100
Transfer to Transp Improve Fund	215,000	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 380,371</b>	<b>\$ 331,620</b>	<b>\$ 206,200</b>	<b>\$ 239,097</b>	<b>\$ 483,100</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ 815,087</b>	<b>\$ 893,562</b>	<b>\$ 505,000</b>	<b>\$ 537,803</b>	<b>\$ 337,800</b>
<b>Beginning Net Position</b>	<b>\$ 3,546,413</b>	<b>\$ 4,361,500</b>	<b>\$ 4,981,326</b>	<b>\$ 5,255,062</b>	<b>\$ 5,792,865</b>
<b>Ending Net Position</b>	<b>\$ 4,361,500</b>	<b>\$ 5,255,062</b>	<b>\$ 5,486,326</b>	<b>\$ 5,792,865</b>	<b>\$ 6,130,665</b>

**ASSET REPLACEMENT FUND  
2026 Replacement Schedule**

DESCRIPTION	DEPARTMENT ASSIGNED	SCHEDULED REPLACEMENT YEAR	ESTIMATED REPLACEMENT COST
Lift Station #3 Fixed Equipment Pump 1	PW Operations	2026	17,400
Lift Station #3 Fixed Equipment Pump 2	PW Operations	2026	17,400
Non-Potable Water Filter Feed Pump	PW Operations	2026	22,400
Non-Potable Water Filter Feed Pump	PW Operations	2026	22,400
Chairs	PARD- Senior Services	2026	16,400
Hallway Furniture Replacement	PARD- Senior Services	2026	17,500
Precor 835 Recumbent Bike (1)	PARD- Recreation Center	2026	8,100
Precor 835 Recumbent Bike (2)	PARD- Recreation Center	2026	6,600
Tables-6030	PARD- Recreation Center	2026	13,300
Precor 835 EFX - Elliptical (moving arms) (2)	PARD- Recreation Center	2026	23,400
Precor 833 TRM Treadmill (2-1)	PARD- Recreation Center	2026	25,100
Precor 833 TRM Treadmill (2-2)	PARD- Recreation Center	2026	22,700
Precor 835 AMT (2)	PARD- Recreation Center	2026	27,900
Precor 833 TRM Treadmill (2)	PARD- Recreation Center	2026	28,500
Precor 833 EFX - Elliptical (fixed arms)	PARD- Recreation Center	2026	10,500
Furniture replacement	PARD- Recreation Center	2026	94,800
1M Dirafirm Diving Stand	PARD- Colonial Park Pool	2026	23,600
Dell PowerEdge SQL Server (2)	Technology	2026	85,100
<b>2026 Equipment Replacement Cost</b>			<b>\$ 483,100</b>

**ASSET REPLACEMENT SCHEDULE  
FIVE YEAR REPLACEMENT SCHEDULE  
2027 - 2030**

DESCRIPTION	DEPARTMENT ASSIGNED	SCHEDULED REPLACEMENT YEAR	ESTIMATED REPLACEMENT COST
Tasers	Police	2027	194,000
Life Pack 15 cardiac monitor - Medic 1	Fire	2027	95,000
BoilerFD	Facilities	2027	15,700
Lift Station #8 Fixed Equipment pump 1	PW Operations	2027	16,100
VeederRoot	General Svcs	2027	26,900
Fuel Master AIM II	General Svcs	2027	92,000
RayPak Pool Heater	PARD- Recreation Center	2027	38,300
Defender (SP-41-48-1038)	PARD- Recreation Center	2027	228,900
Umbrella 9"dia. F19pm	PARD- Colonial Park Pool	2027	11,800
Lady Alligator	PARD- Colonial Park Pool	2027	12,200
Lily Pad Entry Pads	PARD- Colonial Park Pool	2027	36,200
UV System-6050	PARD- Colonial Park Pool	2027	121,200
Defender (SP-55-48-2076)	PARD- Colonial Park Pool	2027	331,200
Main Filter Pump	PARD- Colonial Park Pool	2027	16,750
Play Feature Pump - Zero Depth	PARD- Colonial Park Pool	2027	12,838
Play Feature Pump - "hot tub" area	PARD- Colonial Park Pool	2027	12,838
Play Feature Pump - fountain	PARD- Colonial Park Pool	2027	12,838
Storage Area Network	Technology	2027	312,100
Dell PowerEdge Server (DC3CQ53 & DC2Q583)	Technology	2027	60,100
Dell PowerEdge Server (G29NR33)	Technology	2027	30,100
Bomgar Appliance (1BSYH63)	Technology	2027	30,100
<b>2027 Replacement Cost</b>			<b>\$ 1,707,164</b>

PWPACK	Facilities	2028	12,000
IceFD	Facilities	2028	10,400
Lift Station #5 Fixed Equipment Pump 1	PW Operations	2028	28,200
Lift Station #5 Fixed Equipment Pump 2	PW Operations	2028	28,200
Traffic Signal System (ctrl, opticom, vid, software )	General Svcs	2028	119,800
Traffic Signal System (ctrl, opticom, vid, software )	General Svcs	2028	119,800
Clary UPS-Weslayan/University	General Svcs	2028	19,200
Clary UPS-Weslayan/Rice	General Svcs	2028	19,200
Pedestrian Indicators (poles, ped signal, push button,€	General Svcs	2028	17,300
Pedestrian Indicators (poles, ped signal, push button,€	General Svcs	2028	17,300
Griswold Pump - Main Pool Pump	PARD- Recreation Center	2028	13,300
Prominent chemical controller	PARD- Recreation Center	2028	14,100
UV Chamber-RC	PARD- Recreation Center	2028	32,200
Feature Pads (2)-1	PARD- Colonial Park Pool	2028	7,300
Feature Pads (2)-2	PARD- Colonial Park Pool	2028	7,300
ABB VFD (ACH550-VCR-072A-4) 50Hp, 460v	PARD- Colonial Park Pool	2028	14,000
Council Chambers A/V System	Technology	2028	165,400
Network Firewall Replacement (2028)	Technology	2028	85,100
Cohesity Appliance (4806605104954020)	Technology	2028	30,100
Dell PowerEdge Server (FM9WMH3)	Technology	2028	30,100
<b>2028 Replacement Cost</b>			<b>\$ 790,300</b>

**ASSET REPLACEMENT SCHEDULE  
FIVE YEAR REPLACEMENT SCHEDULE  
2027 - 2030**

DESCRIPTION	DEPARTMENT ASSIGNED	SCHEDULED REPLACEMENT YEAR	ESTIMATED REPLACEMENT COST
Self Contained Breathing Apparatus (SCBA)	Fire	2029	161,200
Water Pump #1 - WURC	Facilities	2029	11,500
Water Pump #2 - WURC	Facilities	2029	11,500
Comm. Build. A/C syst. SS01	Facilities	2029	31,000
Comm. Build. A/C syst. SS02	Facilities	2029	29,300
Air Handler #1 - CH	Facilities	2029	51,900
Air Handler #2 - CH	Facilities	2029	60,900
Air Handler #3 - CH	Facilities	2029	58,800
Air Handler #4 - CH	Facilities	2029	59,200
160-Ton Chiller - WURC	Facilities	2029	240,500
Chemical Controller CPP	PARD- Colonial Park Pool	2029	9,000
Dell PowerEdge Server (F70NMW3)	Technology	2029	30,100
Dell PowerEdge Server (D70NWM3 & 6NPP0R3)	Technology	2029	60,100
<b>2029 Replacement Cost</b>			<b>\$ 815,000</b>
FreezerFD	Facilities	2030	12,500
Lift Station #8 Fixed Equipment Pump 2	PW Operations	2030	28,800
Senior Center Fridge, Warming Drawer, Range Hood, :	PARD- Senior Services	2030	39,300
UV System-6030	PARD- Recreation Center	2030	86,600
Diamond Brite pool finish	PARD- Recreation Center	2030	117,700
Wier Tennis Court Resurfacing	PARD- Park Maintenance	2030	11,300
Cool Deck (6,000sq.ft.)	PARD- Colonial Park Pool	2030	96,200
Quartz Aggregate Plaster - CP	PARD- Colonial Park Pool	2030	196,700
Floating Log	PARD- Colonial Park Pool	2030	26,900
<b>2030 Replacement Cost</b>			<b>\$ 616,000</b>

**EMPLOYEE BENEFITS FUND**  
**STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
ER - Health	1,204,655	1,217,700	1,749,200	1,442,500	2,051,100
ER - Dental	64,215	63,018	99,900	65,100	85,100
ER - Life	29,227	27,696	31,450	22,100	29,400
ER - Disability	37,943	45,554	50,800	36,100	54,300
ER - Worker's Compensation	119,996	142,969	161,100	143,000	164,200
ER - Retirees	93,500	117,600	102,700	71,200	140,200
EE - Health	288,921	279,627	454,000	376,800	545,800
EE - Dental	13,437	12,499	27,400	23,200	30,900
EE - Vision	12,060	11,700	11,800	12,000	11,200
COBRA Contributions	24,759	24,638	63,100	44,000	80,900
Earnings on Investments	56,978	60,379	46,100	50,900	40,200
Transfer from General Fund	60,000	42,400	14,300	14,300	20,200
<b>Total Revenues</b>	<b>\$ 2,005,691</b>	<b>\$ 2,045,780</b>	<b>\$ 2,811,850</b>	<b>\$ 2,301,200</b>	<b>\$ 3,253,500</b>
<b>Expenditures</b>					
Other Benefits	-	-	-	-	110,000
Medical Premiums - Active	1,545,111	1,486,593	2,203,200	1,819,300	2,596,900
Medical Premiums - Retired	96,190	79,222	165,000	115,200	220,000
Medical Premiums - COBRA	35,982	59	-	-	-
Dental Premiums - Active	75,947	76,538	127,900	88,200	117,000
Vision Premiums - Active	12,690	11,643	12,000	12,000	11,200
Worker'S Compensation	124,154	148,411	156,600	143,000	164,700
Life & Ad&D, Disability	59,050	74,991	82,200	58,200	83,700
Other Adminstrative Cost	6,583	9,433	10,200	10,200	10,200
Wellness Program	2,081	13,310	2,200	2,200	2,200
Events	2,262	-	-	-	-
Consultants	41,935	41,935	48,000	48,000	48,000
<b>Total Expenditures</b>	<b>\$ 2,001,986</b>	<b>\$ 1,942,135</b>	<b>\$ 2,807,300</b>	<b>\$ 2,296,300</b>	<b>\$ 3,363,900</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ 3,705</b>	<b>\$ 103,644</b>	<b>\$ 4,550</b>	<b>\$ 4,900</b>	<b>\$ (110,400)</b>
<b>Beginning Net Position</b>	<b>\$ 1,246,982</b>	<b>\$ 1,250,687</b>	<b>\$ 1,342,686</b>	<b>\$ 1,354,331</b>	<b>\$ 1,359,231</b>
<b>Ending Net Position</b>	<b>\$ 1,250,687</b>	<b>\$ 1,354,331</b>	<b>\$ 1,347,236</b>	<b>\$ 1,359,231</b>	<b>\$ 1,248,831</b>

**HUMAN RESOURCES SERVICES FUND**  
**STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Earnings on Investments	28,389	26,443	23,000	24,800	18,000
Transfer from General Fund	230,000	230,000	230,000	230,000	230,000
<b>Total Revenues</b>	<b>\$ 258,389</b>	<b>\$ 256,443</b>	<b>\$ 253,000</b>	<b>\$ 254,800</b>	<b>\$ 248,000</b>
<b>Expenditures</b>					
Employee Relations	19,606	18,671	36,000	28,000	31,300
Unemployment Claims	6,452	1,384	10,000	100	10,000
Other Administrative Cost	6,260	3,638	7,900	4,500	7,900
Recruiting & Hiring	22,729	13,971	25,000	24,000	22,000
Events	8,360	18,833	25,500	23,000	22,500
Awards	8,708	14,390	10,900	10,900	9,400
Tuition	11,591	3,088	20,000	12,500	12,000
Operating Supplies	-	-	-	-	1,000
Software Licenses	-	6,432	5,000	-	-
Consultants	20,293	29,557	-	-	-
Transfer to General Fund	176,800	39,100	382,000	185,500	258,100
Transfer to Tech Management	-	-	-	-	65,200
<b>Total Expenditures</b>	<b>\$ 280,799</b>	<b>\$ 149,064</b>	<b>\$ 522,300</b>	<b>\$ 288,500</b>	<b>\$ 439,400</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ (22,410)</b>	<b>\$ 107,379</b>	<b>\$ (269,300)</b>	<b>\$ (33,700)</b>	<b>\$ (191,400)</b>
<b>Beginning Net Position</b>	<b>\$ 572,007</b>	<b>\$ 549,597</b>	<b>\$ 568,056</b>	<b>\$ 656,976</b>	<b>\$ 623,276</b>
<b>Ending Net Position</b>	<b>\$ 549,597</b>	<b>\$ 656,976</b>	<b>\$ 298,756</b>	<b>\$ 623,276</b>	<b>\$ 431,876</b>

# SPECIAL REVENUE FUNDS

- Parks Donation Fund
- Friends of West University Parks Fund
- Truancy Prevention Fund
- Municipal Jury Fund
- Court Technology Fund
- Tree Replacement Fund
- Court Security Fund
- METRO Fund
- Police State Forfeited Property Fund
- Police Federal Forfeited Property Fund
- Police Training Fund
- Fire Training Fund
- Good Neighbor Fund
- Opioid Settlement Fund
- Centennial Celebration Fund

**PARKS DONATION FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Friends of West U Parks	-	15,161	5,000	500	5,000
Earnings on Investments	7,379	9,697	5,900	4,400	4,400
Donations	58,400	59,460	50,000	50,000	50,000
<b>Total Revenues</b>	<b>\$ 65,779</b>	<b>\$ 84,318</b>	<b>\$ 60,900</b>	<b>\$ 54,900</b>	<b>\$ 59,400</b>
<b>Expenditures</b>					
Operating Supplies	18,364	31,042	20,000	20,000	20,000
Construction Costs	-	369	206,000	220,472	8,500
<b>Total Expenditures</b>	<b>\$ 18,364</b>	<b>\$ 31,411</b>	<b>\$ 226,000</b>	<b>\$ 240,472</b>	<b>\$ 28,500</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ 47,415</b>	<b>\$ 52,907</b>	<b>\$ (165,100)</b>	<b>\$ (185,572)</b>	<b>\$ 30,900</b>
<b>Beginning Balance</b>	<b>\$ 130,236</b>	<b>\$ 177,651</b>	<b>\$ 213,551</b>	<b>\$ 230,558</b>	<b>\$ 44,986</b>
<b>Ending Balance</b>	<b>\$ 177,651</b>	<b>\$ 230,558</b>	<b>\$ 48,451</b>	<b>\$ 44,986</b>	<b>\$ 75,886</b>

**FRIENDS OF WEST UNIVERSITY PARKS FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Friends Of West U Parks	104,475	892,210	67,600	88,569	262,000
<b>Total Revenues</b>	<b>\$ 104,475</b>	<b>\$ 892,210</b>	<b>\$ 67,600</b>	<b>\$ 88,569</b>	<b>\$ 262,000</b>
<b>Expenditures</b>					
Furniture & Equip <\$5000	-	-	7,600	7,600	262,000
Construction Costs	108,833	891,330	60,000	80,969	-
<b>Total Expenditures</b>	<b>\$ 108,833</b>	<b>\$ 891,330</b>	<b>\$ 67,600</b>	<b>\$ 88,569</b>	<b>\$ 262,000</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ (4,358)</b>	<b>\$ 880</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Beginning Balance</b>	<b>\$ 3,893</b>	<b>\$ (465)</b>	<b>\$ -</b>	<b>\$ 415</b>	<b>\$ 415</b>
<b>Ending Balance</b>	<b>\$ (465)</b>	<b>\$ 415</b>	<b>\$ -</b>	<b>\$ 415</b>	<b>\$ 415</b>

**TRUANCY PREVENTION FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Municipal Court Fines	8,352	12,038	10,000	10,000	10,000
Earnings on Investments	1,118	1,657	800	1,700	1,200
<b>Total Revenues</b>	<b>\$ 9,469</b>	<b>\$ 13,695</b>	<b>\$ 10,800</b>	<b>\$ 11,700</b>	<b>\$ 11,200</b>
<b>Expenditures</b>					
Other Contracted Services	-	-	10,000	10,000	10,000
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ 9,469</b>	<b>\$ 13,695</b>	<b>\$ 800</b>	<b>\$ 1,700</b>	<b>\$ 1,200</b>
<b>Beginning Balance</b>	<b>\$ 17,503</b>	<b>\$ 26,972</b>	<b>\$ 38,472</b>	<b>\$ 40,667</b>	<b>\$ 42,367</b>
<b>Ending Balance</b>	<b>\$ 26,972</b>	<b>\$ 40,667</b>	<b>\$ 39,272</b>	<b>\$ 42,367</b>	<b>\$ 43,567</b>

**MUNICIPAL JURY FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Municipal Court Fines	170	241	200	200	200
Earnings on Investments	25	36	-	-	-
<b>Total Revenues</b>	<b>\$ 195</b>	<b>\$ 277</b>	<b>\$ 200</b>	<b>\$ 200</b>	<b>\$ 200</b>
<b>Expenditures</b>					
Other Contracted Services	-	-	100	100	100
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ 195</b>	<b>\$ 277</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>
<b>Beginning Balance</b>	<b>\$ 399</b>	<b>\$ 594</b>	<b>\$ 794</b>	<b>\$ 871</b>	<b>\$ 971</b>
<b>Ending Balance</b>	<b>\$ 594</b>	<b>\$ 871</b>	<b>\$ 894</b>	<b>\$ 971</b>	<b>\$ 1,071</b>

**COURT TECHNOLOGY FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Municipal Court Fines	7,189	9,751	9,000	9,000	9,000
Earnings on Investments	1,612	2,075	1,200	1,900	1,400
<b>Total Revenues</b>	<b>\$ 8,801</b>	<b>\$ 11,826</b>	<b>\$ 10,200</b>	<b>\$ 10,900</b>	<b>\$ 10,400</b>
<b>Expenditures</b>					
Furniture & Equip <\$5000	279	4,412	4,000	4,000	1,500
<b>Total Expenditures</b>	<b>\$ 279</b>	<b>\$ 4,412</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>\$ 1,500</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ 8,522</b>	<b>\$ 7,414</b>	<b>\$ 6,200</b>	<b>\$ 6,900</b>	<b>\$ 8,900</b>
<b>Beginning Balance</b>	<b>\$ 28,352</b>	<b>\$ 36,874</b>	<b>\$ 43,874</b>	<b>\$ 44,288</b>	<b>\$ 51,188</b>
<b>Ending Balance</b>	<b>\$ 36,874</b>	<b>\$ 44,288</b>	<b>\$ 50,074</b>	<b>\$ 51,188</b>	<b>\$ 60,088</b>

**TREE REPLACEMENT FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Other Fees And Permits	10,250	58,550	45,000	38,000	45,000
Earnings on Investments	17,811	19,482	14,400	16,300	12,400
<b>Total Revenues</b>	<b>\$ 28,061</b>	<b>\$ 78,032</b>	<b>\$ 59,400</b>	<b>\$ 54,300</b>	<b>\$ 57,400</b>
<b>Expenditures</b>					
Other Construction Costs	28,370	59,249	110,000	110,000	100,000
<b>Total Expenditures</b>	<b>\$ 28,370</b>	<b>\$ 59,249</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>	<b>\$ 100,000</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ (309)</b>	<b>\$ 18,783</b>	<b>\$ (50,600)</b>	<b>\$ (55,700)</b>	<b>\$ (42,600)</b>
<b>Beginning Balance</b>	<b>\$ 377,870</b>	<b>\$ 377,561</b>	<b>\$ 394,161</b>	<b>\$ 396,344</b>	<b>\$ 340,644</b>
<b>Ending Balance</b>	<b>\$ 377,561</b>	<b>\$ 396,344</b>	<b>\$ 343,561</b>	<b>\$ 340,644</b>	<b>\$ 298,044</b>

**COURT SECURITY FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Municipal Court Fines	8,681	11,893	10,000	10,000	10,000
Earnings on Investments	3,276	3,984	2,600	3,600	2,700
<b>Total Revenues</b>	<b>\$ 11,957</b>	<b>\$ 15,877</b>	<b>\$ 12,600</b>	<b>\$ 13,600</b>	<b>\$ 12,700</b>
<b>Expenditures</b>					
Regular Wages	125	-	10,000	9,400	10,000
Professional Development	-	1,635	3,000	3,000	3,000
Furniture & Equip <\$5000	-	-	1,500	1,500	1,500
<b>Total Expenditures</b>	<b>\$ 125</b>	<b>\$ 1,635</b>	<b>\$ 14,500</b>	<b>\$ 13,900</b>	<b>\$ 14,500</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ 11,832</b>	<b>\$ 14,242</b>	<b>\$ (1,900)</b>	<b>\$ (300)</b>	<b>\$ (1,800)</b>
<b>Beginning Balance</b>	<b>\$ 60,827</b>	<b>\$ 72,659</b>	<b>\$ 81,959</b>	<b>\$ 86,901</b>	<b>\$ 86,601</b>
<b>Ending Balance</b>	<b>\$ 72,659</b>	<b>\$ 86,901</b>	<b>\$ 80,059</b>	<b>\$ 86,601</b>	<b>\$ 84,801</b>

**METRO FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
METRO	847,017	912,954	800,000	850,000	825,000
Earnings on Investments	12,556	15,628	10,100	15,400	10,900
<b>Total Revenues</b>	<b>\$ 859,574</b>	<b>\$ 928,582</b>	<b>\$ 810,100</b>	<b>\$ 865,400</b>	<b>\$ 835,900</b>
<b>Expenditures</b>					
Transfer to Transp Improve Fund	815,000	800,000	1,094,000	1,094,000	886,000
<b>Total Expenditures</b>	<b>\$ 815,000</b>	<b>\$ 800,000</b>	<b>\$ 1,094,000</b>	<b>\$ 1,094,000</b>	<b>\$ 886,000</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ 44,574</b>	<b>\$ 128,582</b>	<b>\$ (283,900)</b>	<b>\$ (228,600)</b>	<b>\$ (50,100)</b>
<b>Beginning Balance</b>	<b>\$ 388,892</b>	<b>\$ 433,466</b>	<b>\$ 499,666</b>	<b>\$ 562,048</b>	<b>\$ 333,448</b>
<b>Ending Balance</b>	<b>\$ 433,466</b>	<b>\$ 562,048</b>	<b>\$ 215,766</b>	<b>\$ 333,448</b>	<b>\$ 283,348</b>

**POLICE STATE FORFEITED PROPERTY FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Earnings on Investments	1,537	1,659	1,200	1,500	1,000
<b>Total Revenues</b>	<b>\$ 1,537</b>	<b>\$ 1,659</b>	<b>\$ 1,200</b>	<b>\$ 1,500</b>	<b>\$ 1,000</b>
<b>Expenditures</b>					
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ 1,537</b>	<b>\$ 1,659</b>	<b>\$ 1,200</b>	<b>\$ 1,500</b>	<b>\$ 1,000</b>
<b>Beginning Balance</b>	<b>\$ 30,863</b>	<b>\$ 32,400</b>	<b>\$ 34,000</b>	<b>\$ 34,059</b>	<b>\$ 35,559</b>
<b>Ending Balance</b>	<b>\$ 32,400</b>	<b>\$ 34,059</b>	<b>\$ 35,200</b>	<b>\$ 35,559</b>	<b>\$ 36,559</b>

**POLICE FEDERAL FORFEITED PROPERTY FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Forfeited Property	16,709	96,628	20,000	20,000	20,000
Earnings on Investments	2,073	3,980	1,600	6,100	4,200
<b>Total Revenues</b>	<b>\$ 18,782</b>	<b>\$ 100,607</b>	<b>\$ 21,600</b>	<b>\$ 26,100</b>	<b>\$ 24,200</b>
<b>Expenditures</b>					
Other Equipment	13,168	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 13,168</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ 5,614</b>	<b>\$ 100,607</b>	<b>\$ 21,600</b>	<b>\$ 26,100</b>	<b>\$ 24,200</b>
<b>Beginning Balance</b>	<b>\$ 40,217</b>	<b>\$ 45,831</b>	<b>\$ 78,531</b>	<b>\$ 146,438</b>	<b>\$ 172,538</b>
<b>Ending Balance</b>	<b>\$ 45,831</b>	<b>\$ 146,438</b>	<b>\$ 100,131</b>	<b>\$ 172,538</b>	<b>\$ 196,738</b>

**POLICE TRAINING FUND**  
**STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
State Grant	2,168	5,524	2,500	5,235	2,500
Earnings on Investments	1,799	2,202	1,400	2,100	1,500
Donations	-	6,705	-	-	-
<b>Total Revenues</b>	<b>\$ 3,967</b>	<b>\$ 14,431</b>	<b>\$ 3,900</b>	<b>\$ 7,335</b>	<b>\$ 4,000</b>
<b>Expenditures</b>					
Training Supplies	-	-	-	6,700	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,700</b>	<b>\$ -</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ 3,967</b>	<b>\$ 14,431</b>	<b>\$ 3,900</b>	<b>\$ 635</b>	<b>\$ 4,000</b>
<b>Beginning Balance</b>	<b>\$ 34,119</b>	<b>\$ 38,086</b>	<b>\$ 46,186</b>	<b>\$ 52,516</b>	<b>\$ 53,151</b>
<b>Ending Balance</b>	<b>\$ 38,086</b>	<b>\$ 52,516</b>	<b>\$ 50,086</b>	<b>\$ 53,151</b>	<b>\$ 57,151</b>

**FIRE TRAINING FUND**  
**STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
SETRAC	4,291	4,514	-	-	-
Earnings on Investments	772	942	600	1,000	700
Donations	-	9,895	-	-	-
<b>Total Revenues</b>	<b>\$ 5,063</b>	<b>\$ 15,351</b>	<b>\$ 600</b>	<b>\$ 1,000</b>	<b>\$ 700</b>
<b>Expenditures</b>					
Operating Supplies	4,254	-	-	-	-
Other Contracted Services	-	9,270	-	-	-
<b>Total Expenditures</b>	<b>\$ 4,254</b>	<b>\$ 9,270</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ 809</b>	<b>\$ 6,081</b>	<b>\$ 600</b>	<b>\$ 1,000</b>	<b>\$ 700</b>
<b>Beginning Balance</b>	<b>\$ 15,995</b>	<b>\$ 16,804</b>	<b>\$ 16,695</b>	<b>\$ 22,885</b>	<b>\$ 23,885</b>
<b>Ending Balance</b>	<b>\$ 16,804</b>	<b>\$ 22,885</b>	<b>\$ 17,295</b>	<b>\$ 23,885</b>	<b>\$ 24,585</b>

**GOOD NEIGHBOR FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Earnings on Investments	159	186	100	200	100
Donations	-	-	-	100	-
Miscellaneous	-	2,966	-	-	-
<b>Total Revenues</b>	<b>\$ 159</b>	<b>\$ 3,152</b>	<b>\$ 100</b>	<b>\$ 300</b>	<b>\$ 100</b>
<b>Expenditures</b>					
Publications	-	3,061	-	-	-
Community Relations	-	-	2,500	1,300	2,500
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 3,061</b>	<b>\$ 2,500</b>	<b>\$ 1,300</b>	<b>\$ 2,500</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ 159</b>	<b>\$ 90</b>	<b>\$ (2,400)</b>	<b>\$ (1,000)</b>	<b>\$ (2,400)</b>
<b>Beginning Balance</b>	<b>\$ 3,192</b>	<b>\$ 3,351</b>	<b>\$ 3,551</b>	<b>\$ 3,441</b>	<b>\$ 2,441</b>
<b>Ending Balance</b>	<b>\$ 3,351</b>	<b>\$ 3,441</b>	<b>\$ 1,151</b>	<b>\$ 2,441</b>	<b>\$ 41</b>

**OPIOID SETTLEMENT FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Earnings on Investments	462	652	300	600	500
Settlement	10,884	2,117	-	-	-
<b>Total Revenues</b>	<b>\$ 11,346</b>	<b>\$ 2,769</b>	<b>\$ 300</b>	<b>\$ 600</b>	<b>\$ 500</b>
<b>Expenditures</b>					
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ 11,346</b>	<b>\$ 2,769</b>	<b>\$ 300</b>	<b>\$ 600</b>	<b>\$ 500</b>
<b>Beginning Balance</b>	<b>\$ -</b>	<b>\$ 11,346</b>	<b>\$ 11,946</b>	<b>\$ 14,115</b>	<b>\$ 14,715</b>
<b>Ending Balance</b>	<b>\$ 11,346</b>	<b>\$ 14,115</b>	<b>\$ 12,246</b>	<b>\$ 14,715</b>	<b>\$ 15,215</b>

**CENTENNIAL CELEBRATION FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>Revenues</b>					
Earnings on Investments	-	199	-	300	-
Donations	18,100	3,200	-	-	-
Miscellaneous	-	5,595	-	-	-
Transfer from General Fund	65,000	50,000	-	-	-
<b>Total Revenues</b>	<b>\$ 83,100</b>	<b>\$ 58,994</b>	<b>\$ -</b>	<b>\$ 300</b>	<b>\$ -</b>
<b>Expenditures</b>					
Credit Card Fees	-	154	-	-	-
Community Relations	50,132	83,903	-	-	-
<b>Total Expenditures</b>	<b>\$ 50,132</b>	<b>\$ 84,057</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Revenues (Expenditures)</b>	<b>\$ 32,968</b>	<b>\$ (25,063)</b>	<b>\$ -</b>	<b>\$ 300</b>	<b>\$ -</b>
<b>Beginning Balance</b>	<b>\$ -</b>	<b>\$ 32,968</b>	<b>\$ 5,700</b>	<b>\$ 7,906</b>	<b>\$ 8,206</b>
<b>Ending Balance</b>	<b>\$ 32,968</b>	<b>\$ 7,906</b>	<b>\$ 5,700</b>	<b>\$ 8,206</b>	<b>\$ 8,206</b>

# CAPITAL IMPROVEMENT FUNDS

- Capital Project Fund
- 2022 General COs Fund
- Capital Reserve Fund
- 2025 General COs Fund
- 2026 General COs Fund
- Transportation Improvement Fund
- 2019 CO Fund
- Water & Sewer Capital Fund
- 2022 Water & Sewer COs Fund
- 2025 Water & Sewer COs Fund
- 2026 Water & Sewer COs Fund

**CAPITAL PROJECT FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Carryover to 2026</b>	<b>Budget 2026</b>
<b>REVENUES</b>						
Earnings on Investments	\$ 119,729	\$ 206,088	\$ 180,000	\$ 171,000	\$ -	\$ 60,000
Transfer from General Fund	-	-	-	-	-	-
Transfer from Capital Reserve Fund	3,240,383	5,050,000	1,645,000	1,645,000	-	1,270,000
<b>TOTAL REVENUES</b>	<b>\$ 3,360,112</b>	<b>\$ 5,256,088</b>	<b>\$ 1,825,000</b>	<b>\$ 1,816,000</b>	<b>\$ -</b>	<b>\$ 1,330,000</b>
<b>EXPENDITURES</b>						
West Side Drainage Improve	-	4,673,780	26,220	-	26,220	-
Poor Farm Ditch (HCFCD)	-	150,000	-	-	-	-
City Wide Engineering Traffic Study/Implementation	-	-	41,172	41,172	-	-
Emergency Storage Room <sup>1</sup>	-	-	75,000	-	75,000	-
Fire Apparatus Bay Roof Replacement <sup>1</sup>	-	-	150,000	-	150,000	-
Enterprise Resource Planning Software Replacement	237,518	133,510	1,925,958	206,756	1,719,202	-
Network Switch Infrastructure Rep.	47,353	23,861	-	-	-	-
Emergency Operations Center Imp.	39,337	-	79,578	79,578	-	-
Radio Replacements (2022)	5,033	-	-	-	-	-
Library/Community Building/Senior Center	-	201,590	2,113,793	-	2,113,793	-
Network Switch Infrastructure Rep.	29,696	115,332	4,972	-	4,972	-
Radio Replacements (2023)	97,165	-	-	-	-	-
Radio Replacements (2024)	-	20,919	79,076	79,076	-	-
Radio Replacements (2025)	-	-	105,000	105,000	-	-
Rec Center Pump Room	-	-	100,000	-	100,000	197,000
Rec Center Cardio/Weight Room	-	-	-	-	-	1,073,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 456,102</b>	<b>\$ 5,318,994</b>	<b>\$ 4,700,769</b>	<b>\$ 511,583</b>	<b>\$ 4,189,186</b>	<b>\$ 1,270,000</b>
<b>BEGINNING BALANCE</b>	<b>\$ 730,116</b>	<b>\$ 3,634,126</b>	<b>\$ 2,999,572</b>	<b>\$ 3,571,220</b>		<b>\$ 4,875,637</b>
<b>ENDING BALANCE</b>	<b>\$ 3,634,126</b>	<b>\$ 3,571,220</b>	<b>\$ 123,803</b>	<b>\$ 4,875,637</b>		<b>\$ 746,451</b>

<sup>1</sup> Project pending future facility improvements

**2022 GENERAL CERTIFICATES OF OBLIGATION FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Carryover to 2026</b>	<b>Budget 2026</b>
<b>REVENUES</b>						
Federal Grant	\$ 4,152,912	\$ 1,227,830	\$ -	\$ -	\$ -	\$ -
Earnings on Investments	1,219,800	1,254,265	540,000	617,000	-	232,000
<b>TOTAL REVENUES</b>	<b>\$ 5,372,712</b>	<b>\$ 2,482,096</b>	<b>\$ 540,000</b>	<b>\$ 617,000</b>	<b>\$ -</b>	<b>\$ 232,000</b>
<b>EXPENDITURES</b>						
Public Works Maintenance Facility	\$ 262,113	\$ 40,695	\$ 11,848,470	\$ 10,711,658	\$ 1,136,812	\$ -
East Side Drainage Improvements	4,448,598	4,696,089	6,432,313	2,000,000	4,432,313	-
West Side Drainage Improvements		-	193,000	193,000	-	-
Buffalo Speedway	128,593	266,480	1,831,983	485,925	1,346,058	-
Transfer to Debt Service	926,730	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,766,034</b>	<b>\$ 5,003,264</b>	<b>\$ 20,305,766</b>	<b>\$ 13,390,583</b>	<b>\$ 6,915,183</b>	<b>\$ -</b>
<b>BEGINNING BALANCE</b>	<b>\$ 25,875,092</b>	<b>\$ 25,481,770</b>	<b>\$ 21,132,636</b>	<b>\$ 22,960,602</b>		<b>\$ 10,187,019</b>
<b>ENDING BALANCE</b>	<b>\$ 25,481,770</b>	<b>\$ 22,960,602</b>	<b>\$ 1,366,870</b>	<b>\$ 10,187,019</b>		<b>\$ 3,503,835</b>

**CAPITAL RESERVE FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Budget 2026</b>
<b>REVENUES</b>					
Earnings on Investments	\$ 1,023,471	\$ 1,034,419	\$ 441,000	\$ 845,000	\$ 593,000
Transfer from General Fund	2,000,000	7,000,000	1,800,000	1,800,000	-
<b>TOTAL REVENUES</b>	<b>\$ 3,023,471</b>	<b>\$ 8,034,419</b>	<b>\$ 2,241,000</b>	<b>\$ 2,645,000</b>	<b>\$ 593,000</b>
<b>EXPENDITURES</b>					
Transfer to Capital Projects Fund	\$ 3,240,381	\$ 5,050,000	\$ 1,645,000	\$ 1,645,000	\$ 1,270,000
Transfer to Transportation Imp. Fund	217,800	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,458,181</b>	<b>\$ 5,050,000</b>	<b>\$ 1,645,000</b>	<b>\$ 1,645,000</b>	<b>\$ 1,270,000</b>
<b>BEGINNING BALANCE</b>	<b>\$ 18,262,983</b>	<b>\$ 17,828,272</b>	<b>\$ 20,865,272</b>	<b>\$ 20,812,691</b>	<b>\$ 21,812,691</b>
<b>ENDING BALANCE</b>	<b>\$ 17,828,272</b>	<b>\$ 20,812,691</b>	<b>\$ 21,461,272</b>	<b>\$ 21,812,691</b>	<b>\$ 21,135,691</b>

**2025 GENERAL CERTIFICATES OF OBLIGATION FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Carryover to 2026</b>	<b>Budget 2026</b>
<b>REVENUES</b>						
Earnings on Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Certificates of Obligation Proceeds	-	-	10,145,000	10,756,000	-	-
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,145,000</b>	<b>\$ 10,756,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES</b>						
West Side Drainage Improvements	\$ -	\$ -	\$ 342,000	\$ -	\$ 342,000	\$ -
Transfer to 2025 W/S COs	-	-	9,803,000	-	9,803,000	-
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,145,000</b>	<b>\$ -</b>	<b>\$ 10,145,000</b>	<b>\$ -</b>
<b>BEGINNING BALANCE</b>	\$ -	\$ -	\$ -	\$ -		\$ 10,756,000
<b>ENDING BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,756,000</b>		<b>\$ 611,000</b>

**2026 GENERAL CERTIFICATES OF OBLIGATION FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Carryover to 2026</b>	<b>Budget 2026</b>
<b>REVENUES</b>						
Earnings on Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Certificates of Obligation Proceeds	-	-	-	-	-	21,240,000
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,240,000</b>
<b>EXPENDITURES</b>						
West Side Roadway Ph 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 149,000
University Blvd Pedestrian Enhancements	-	-	-	-	-	75,000
Transfer to 2026 W/S COs	-	-	-	-	-	21,016,000
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,240,000</b>
<b>BEGINNING BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**TRANSPORTATION IMPROVEMENT FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Carryover to 2026</b>	<b>Budget 2026</b>
<b>REVENUES</b>						
Earnings on Investments	\$ 417,254	\$ 417,659	\$ 290,000	\$ 326,000	\$ -	\$ 166,000
Miscellaneous	-	3,600	-	-	-	-
Federal Grant	-	-	-	-	-	-
METRO	-	-	-	-	-	-
Friends of West U Parks	22,880	-	-	-	-	-
Transfer from METRO Grant Fund	815,000	800,000	1,094,000	1,094,000	-	886,000
Transfer from 2022 General CO Fund	-	-	-	-	-	-
Transfer from Capital Reserve Fund	217,800	-	-	-	-	-
Transfer from 2022 Water/Sewer CO Fund	97,761	-	-	-	-	-
Transfer from Asset Replacement Fund	215,000	-	-	-	-	-
Certificates of Obligation Proceeds	-	-	-	-	-	-
Premium on Bonds	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 1,785,695</b>	<b>\$ 1,221,259</b>	<b>\$ 1,384,000</b>	<b>\$ 1,420,000</b>	<b>\$ -</b>	<b>\$ 1,052,000</b>
<b>PROJECT EXPENDITURES</b>						
East Side Drainage Improvements	\$ 649,875	\$ (1,153,915)	\$ 19,658	\$ 19,658	\$ -	\$ -
West Side Drainage Improvements	-	1,867,919	3,106,369	1,000,000	2,106,369	-
Weslayan Traffic Signal Replacements	3,831	-	407,789	-	407,789	-
Edloe Street Pathway	681,839	-	-	-	-	-
Roadway Pavement Improvements	343,259	37,479	62,223	-	62,223	-
2023 Sidewalk Replacement	375,000	-	-	-	-	-
Roadway Pavement Improvements	-	400,000	-	-	-	-
2024 Sidewalk Replacement	-	442,069	757,931	400,000	357,931	-
Roadway Improvements	-	-	900,000	400,000	500,000	-
2025 Sidewalk Replacement	-	-	394,000	200,000	194,000	-
Westside Roadway Reconstruction	-	-	2,887,000	50,000	2,837,000	-
Buffalo Speedway Pedestrian Enhance.	-	-	-	-	-	90,000
Roadway Improvements	-	-	-	-	-	386,000
Sidewalk Replacement	-	-	-	-	-	210,000
Weslayan Street Pedestrian Mobility	-	-	-	-	-	200,000
Arbitrage/Yield Restriction	-	-	63,000	-	63,000	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,053,804</b>	<b>\$ 1,593,553</b>	<b>\$ 8,597,971</b>	<b>\$ 2,069,658</b>	<b>\$ 6,528,313</b>	<b>\$ 886,000</b>
<b>TRANSFERS TO OTHER FUNDS</b>						
<b>BEGINNING BALANCE</b>	<b>\$ 8,780,068</b>	<b>\$ 8,511,958</b>	<b>\$ 9,733,558</b>	<b>\$ 8,139,664</b>		<b>\$ 7,490,006</b>
<b>ENDING BALANCE</b>	<b>\$ 8,511,958</b>	<b>\$ 8,139,664</b>	<b>\$ 2,519,587</b>	<b>\$ 7,490,006</b>		<b>\$ 1,127,694</b>

**2019 CERTIFICATE OF OBLIGATION FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	Actual 2023	Actual 2024	Budget 2025	Projected 2025	Carryover to 2026	Budget 2026
<b>REVENUES</b>						
Earnings on Investments	\$ 15,792	\$ 15,294	\$ -	\$ 4,000	\$ -	\$ -
<b>TOTAL REVENUES</b>	<b>\$ 15,792</b>	<b>\$ 15,294</b>	<b>\$ -</b>	<b>\$ 4,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PROJECT EXPENDITURES</b>						
Virtual Gate Phase II	\$ 34,032	\$ 225,142	\$ 80,000	\$ 11,261	\$ 68,739	\$ -
Arbitrage/Yield Restriction		8,764	1,630	1,630	-	
<b>TOTAL EXPENDITURES</b>	<b>\$ 34,032</b>	<b>\$ 233,907</b>	<b>\$ 81,630</b>	<b>\$ 12,891</b>	<b>\$ 68,739</b>	<b>\$ -</b>
<b>BEGINNING BALANCE</b>	\$ 318,482	\$ 300,242	\$ -	\$ 81,629		\$ 72,739
<b>ENDING BALANCE</b>	<b>\$ 300,242</b>	<b>\$ 81,629</b>	<b>\$ (81,630)</b>	<b>\$ 72,739</b>		<b>\$ 4,000</b>

**WATER AND SEWER CAPITAL PROJECTS FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	Actual 2023	Actual 2024	Budget 2025	Projected 2025	Carryover to 2026	Budget 2026
<b>REVENUES</b>						
Earnings on Investments	\$ 123,140	\$ 130,522	\$ 77,000	\$ 96,000	\$ -	\$ 26,000
Transfer from Water & Sewer Fund	545,000	370,000	700,000	700,000	-	900,000
<b>TOTAL REVENUES</b>	<b>\$ 668,140</b>	<b>\$ 500,522</b>	<b>\$ 777,000</b>	<b>\$ 796,000</b>	<b>\$ -</b>	<b>\$ 926,000</b>
<b>PROJECT EXPENDITURES</b>						
Law St. Water Line Installation	\$ 197,969	\$ -	\$ -	\$ -	\$ -	\$ -
Bellaire Elevated Storage Tank Replacement	34,984	99,877	319,460	80,000	239,460	-
Wakeforest Water Plant Generator	-	-	200,000	-	200,000	-
Water Well No. 8 Inspection & Improvements	1,914	2,500	(2,500)	-	(2,500)	-
Wastewater Treatment Plant Improvements	188,193	92,141	460,466	460,466	-	-
2022 Sanitary Sewer Improvements	-	-	100,000	-	100,000	-
Lift Station Scada Replacement	69,371	-	-	-	-	-
Mobile Generator	-	-	159,000	159,000	-	-
2023 Sanitary Sewer Manhole Lining Project	221,823	28,177	-	-	-	-
2023 Sanitary Sewer Improvements	-	-	100,000	-	100,000	-
Sanitary Sewer Manhole Lining Project	-	239,541	10,459	-	10,459	-
2024 Sanitary Sewer Improvements	-	-	100,000	-	100,000	-
Milton Water Plant Improvements	-	-	700,000	250,000	450,000	-
2025 Cast Iron Water Line Replacement	-	-	499,000	50,000	449,000	-
Cast Iron Water Line Replacement Phase III	-	-	-	-	-	567,000
Lift Station Condition Assessment	-	-	-	-	-	325,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 714,254</b>	<b>\$ 462,236</b>	<b>\$ 2,645,886</b>	<b>\$ 999,466</b>	<b>\$ 1,646,419</b>	<b>\$ 892,000</b>
<b>BEGINNING BALANCE</b>	<b>\$ 2,482,785</b>	<b>\$ 2,436,670</b>	<b>\$ 2,554,493</b>	<b>\$ 2,474,957</b>		<b>\$ 2,271,491</b>
<b>ENDING BALANCE</b>	<b>\$ 2,436,670</b>	<b>\$ 2,474,957</b>	<b>\$ 685,607</b>	<b>\$ 2,271,491</b>		<b>\$ 659,072</b>

**2022 W/S CERTIFICATES OF OBLIGATION FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Carryover to 2026</b>	<b>Budget 2026</b>
<b>REVENUES</b>						
Earnings on Investments	\$ 1,126,549	\$ 1,154,948	\$ 238,700	\$ 879,000	\$ -	\$ 435,000
<b>TOTAL REVENUES</b>	<b>\$ 1,126,549</b>	<b>\$ 1,154,948</b>	<b>\$ 238,700</b>	<b>\$ 879,000</b>	<b>\$ -</b>	<b>\$ 435,000</b>
<b>EXPENDITURES</b>						
Milton Cast Iron Water Line Replacement	\$ 89,732	\$ 45,735	\$ 3,130,956	\$ 1,750,000	\$ 1,380,956	\$ -
Law St. Water Line Installation	80,623	-	-	-	-	-
Water Line Replacement	38,228	166,693	95,079	-	95,079	-
Wakeforest EST & GST Painting	-	25,806	1,084,194	1,084,194	-	-
Wakeforest Well #9 Rehabilitation	457,674	-	-	-	-	-
Wakeforest Water Plant DL	-	342,407	186,973	186,973	-	-
Wakeforest Pump Station	-	89,202	398,493	150,000	248,493	-
New Water Well	-	94,709	618,930	150,000	468,930	-
Milton Pump Station	-	55,095	108,830	-	108,830	-
Wastewater Treatment Plant Imp.	-	-	17,340,000	4,300,000	13,040,000	-
Transfer to Debt Service	828,441	-	-	-	-	-
Transfer to Transporation Imp. Fund	97,761	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,592,459</b>	<b>\$ 819,648</b>	<b>\$ 22,963,454</b>	<b>\$ 7,621,167</b>	<b>\$ 15,342,288</b>	<b>\$ -</b>
<b>BEGINNING BALANCE</b>	\$ 23,312,462	\$ 22,846,552	\$ 21,317,552	\$ 23,181,853		\$ 16,439,686
<b>ENDING BALANCE</b>	<b>\$ 22,846,552</b>	<b>\$ 23,181,853</b>	<b>\$ (1,407,202)</b>	<b>\$ 16,439,686</b>		<b>\$ 1,532,398</b>

**2025 W/S CERTIFICATES OF OBLIGATION FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	<b>Actual 2023</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	<b>Projected 2025</b>	<b>Carryover to 2026</b>	<b>Budget 2026</b>
<b>REVENUES</b>						
Earnings on Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from 2025 General CO Fund	-	-	9,803,000	10,414,000	-	-
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,803,000</b>	<b>\$ 10,414,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES</b>						
Cast Iron Water Line Replacement	\$ -	\$ -	\$ 2,941,000	\$ -	\$ 2,941,000	\$ -
Wakeforest Water Plant Distribution Line	-	-	5,480,000	-	5,480,000	-
Milton Water Plant Improvements	-	-	207,000	-	207,000	-
Wakeforest EST & GST Interior Rehab.	-	-	1,175,000	-	1,175,000	-
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,803,000</b>	<b>\$ -</b>	<b>\$ 9,803,000</b>	<b>\$ -</b>
<b>BEGINNING BALANCE</b>	\$ -	\$ -	\$ -	\$ -		\$ 10,414,000
<b>ENDING BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,414,000</b>		<b>\$ 611,000</b>

**2026 W/S CERTIFICATES OF OBLIGATION FUND  
STATEMENT OF REVENUES AND EXPENDITURES**

	Actual 2023	Actual 2024	Budget 2025	Projected 2025	Carryover to 2026	Budget 2026
<b>REVENUES</b>						
Earnings on Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from 2026 General CO Fund	-	-	-	-	-	21,016,000
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,016,000</b>
<b>EXPENDITURES</b>						
Milton Water Plant Improvements						\$ 17,978,000
Cast Iron Water Line Replacement Phase II						2,460,000
Wastewater Treatment Plant Imp.						200,000
WWTP Clarifier Rehabilitation						178,000
WWTP Treatment Process Optimization						200,000
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,016,000</b>
<b>BEGINNING BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# PERSONNEL

**Full-Time Equivalent (FTE) Position Summary**

<b>DEPARTMENT</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
<b>GENERAL FUND</b>										
Administration	5	6	6	6	7	7	8	8	8	8
Finance	5	5	5	6	6	6	6	6	6	6
Police	38	38	38	38	38	39	39	40	41	43
Fire	23	23	23	23	23	23	23	23	23	23
Public Works	18	18	18	19	20	20	20	21	24	25
Parks & Recreation	12	12	12	12	12	12	12	14	14	14
<b>TECHNOLOGY MANAGEMENT FUND</b>										
Administration	4	4	4	4	4	4	4	4	4	5
<b>WATER &amp; SEWER FUND</b>										
Finance – Utilities	2	2	2	2	2	2	2	2	2	2
PW - Utilities	11	11	11	11	11	11	11	10	10	10
<b>SOLID WASTE FUND</b>										
Operations	7	7	7	7	7	7	7	7	7	7
<b>Total City FTE's</b>	<b>125</b>	<b>126</b>	<b>126</b>	<b>128</b>	<b>130</b>	<b>131</b>	<b>132</b>	<b>135</b>	<b>139</b>	<b>143</b>



City of  
West University  
Place

*3800 University Blvd.  
West University Place, Tx 77005  
713-668-4441  
[www.westutx.gov](http://www.westutx.gov)*



# AGENDA MEMO

Business of the City Council  
City of West University Place, Texas

<b>Meeting Date</b>	09.22.2025	<b>Agenda Item</b>	9
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	M. Kalka, Director
<b>Reviewed by City Attorney</b>	Yes	<b>Department</b>	Finance
<b>Subject</b>	Adoption of the 2025 Tax Rate		
<b>Attachments</b>	Ordinance 3097		
<b>Financial Information</b>	Expenditure Required:		Not Applicable
	Amount Budgeted:		Not Applicable
	Account Number:		Not Applicable
	Additional Appropriation Required:		Not Applicable
	Additional Account Number:		Not Applicable

## Executive Summary

A property tax rate of \$0.229441 per \$100 in assessed value is necessary to fund the 2026 Budget. This is a reduction compared to the 2024 tax rate that was adopted to support the 2025 Budget. The 2025 tax rate is allocated between the General Fund and the Debt Service Fund as follows:

General Fund	\$0.176728	77.03%
Debt Service Fund	0.052713	22.97%
<b>Total</b>	<b>\$0.229441</b>	<b>100.00%</b>

All taxing units that levied property taxes for 2024 and intend to levy them for 2025 must calculate the No-New-Revenue and Voter Approval tax rates.

- The No-New-Revenue tax rate would provide the taxing unit with approximately the same amount of revenue it had the year before if applied to the same properties that are taxed in both years.
- The Voter Approval tax rate is the rate necessary to raise 3.5 percent more maintenance and operations tax revenue as the year before after taking into account appraisal fluctuations plus the debt service component of the tax rate.

Since the proposed tax rate exceeded the lower of the No-New-Revenue or Voter-Approval tax rates, a required public hearing was held on September 15, 2025.

The City's proposed tax rate for the 2026 Budget (\$0.229441) is lower than the current adopted tax rate (\$0.241930) by 5.16% or \$0.012489.



**AGENDA MEMO**  
Business of the City Council  
City of West University Place, Texas

**Recommended Action**

As required by State Law, staff recommends that City Council adopt Ordinance 3097 on first and final reading and take the following as separate actions:

- A. I move that the maintenance and operations property tax rate of \$0.176728 per \$100 valuation be approved by Record Vote for the purposes of maintenance and operations. The tax rate will effectively be raised by 3.50 percent and will raise taxes for maintenance and operations on a \$100,000 home by approximately (\$3.34).
- B. I move that the debt service property tax rate of \$0.052713 per \$100 valuation be approved by Record Vote for the purposes of debt service.
- C. I move that the property tax rate be decreased by the adoption of a tax rate of 0.229441, which is effectively a 5.16 percent decrease in the tax rate.

**City of West University Place  
Harris County, Texas**

**Ordinance No. 3097**

**AN ORDINANCE OF THE CITY OF WEST UNIVERSITY, TEXAS PROVIDING FOR THE ASSESSMENT, LEVY, AND COLLECTION OF AD VALOREM TAXES FOR 2025 TAX YEAR; PROVIDING THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; CONFIRMING AND GRANTING EXEMPTIONS; AND CONTAINING FINDINGS AND PROVISIONS RELATING TO THE SUBJECT.**

**WHEREAS**, The City of West University Place, Texas (the “City”) has bonds outstanding which are payable from ad valorem taxes; and

**WHEREAS**, although the ordinances authorizing such bonds contain general levies of taxes, it is necessary for the City Council to fix a specific rate of tax for tax year 2025, based on the City’s appraisal rolls for tax year 2025 which have been prepared, reviewed and certified by the Harris Central Appraisal District; and

**WHEREAS**, the 2025 tax rate must not only provide funds sufficient for debt service on the City’s bonds, but must also provide for maintenance and operation of the City; and

**WHEREAS**, the tax assessor and collector of the City (“Assessor”) has certified an anticipated collection rate to the City Council, has performed the calculations required by Section 26.04 of the Texas Tax Code, has reported the tax rate and other information required to be reported to the City Council and has published the information required to be published, having been designated to do so by the City Council; and

**WHEREAS**, Section 26.05 of the Texas Tax Code provides that by September 30<sup>th</sup> or the 60<sup>th</sup> day after the date the certified appraisal roll is received by the taxing unit, the governing body of each taxing unit shall adopt a tax rate for the current tax year; and

**WHEREAS**, all notices and hearings required by law as a prerequisite to the passage, approval, and adoption of said tax rate ordinance have been timely and properly given and held;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS:**

Section 1. That the matters and facts set out in the preamble of this ordinance are found and determined to be true and correct, and the City Council adopts, confirms, and ratifies all of the calculations, publications, notices, and other preparatory steps preceding the consideration of this ordinance.

Section 2. That the City Council hereby levies, assesses and adopts the following tax rate per \$100 valuation for tax year 2025, such tax being levied and assessed upon all property subject to taxation by the City:

\$0.176728 For the purposes of maintenance and operations

\$0.052713 For the purposes of debt service

\$0.229441 Total tax rate

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.50 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-3.34.**

Section 3. That such tax is hereby levied and assessed in accordance with the terms and provisions of Article VIII of the City Charter and the Constitution and laws of the State of Texas, and such levy and assessment are made to provide funds for the 2026 budget of the City for the purposes indicated, including maintenance, operations and debt service for that budget period. However, this section does not prohibit the use of tax proceeds for other lawful purposes.

Section 4. That the Assessor is hereby directed to assess and collect taxes on all property subject to taxation by the City on the basis of 100% of the assessed valuation thereof at the rate set by this ordinance. The taxes levied hereby shall be delinquent after January 31, 2026.

Section 5. That the Finance Director or designee for the City of West University Place is hereby appointed auditor of any refunds of overpayments or erroneous payments under the terms of Section 31.11(a) of the Texas Property Tax Code.

Section 6. That the City Council hereby confirms and re-grants the following exemptions, subject to the legal requirements applicable to each exemption:

(A) \$185,000.00 of the appraised value of the residential homestead of an individual who is disabled or who is 65 years of age or older.

(B) The statutory exemption for each disabled veteran.

Section 7. That all ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

Section 8. That if any word, phrase, clause, sentence, paragraph, section or other part of this ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this ordinance, nor the application of such word, phrase, clause, sentence, paragraph, section, or other part of this ordinance to any other persons or circumstances, shall be affected thereby.

Section 9. That the City Council officially finds, determines and declares that a sufficient written notice of the date, hour, place and subject of each meeting at which this ordinance was discussed, considered, or acted upon was given in the manner required by the Open Meetings Act, Chapter 551, Texas Local Government Code, as amended, and that each such meeting has been open to the public as required by law at all times during such discussion, consideration and action. The City Council ratifies, approves and confirms such notices and the contents and posting thereof.

**PASSED, APPROVED, ADOPTED AND SIGNED ON FIRST AND FINAL READING  
ON, this 22<sup>nd</sup> day of September, 2025.**

Voting Aye:

Voting No:

Absent:

SIGNED:

ATTEST:

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Susan Sample, Mayor

---

Tracy Garcia, City Secretary

RECOMMENDED:

REVIEWED:

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Dave Beach, City Manager

---

Olson & Olson, LLP, City Attorney  
By Loren Smith



# AGENDA MEMO

Business of the City Council  
City of West University Place, Texas

<b>Meeting Date</b>	09.22.2025	<b>Agenda Item</b>	10
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	M. Kalka, Finance Director
<b>Reviewed by City Attorney</b>	No	<b>Department</b>	Finance
<b>Subject</b>	Capital Improvement Plan FY 2026 - 2035		
<b>Attachments</b>	Capital Improvement Plan FY 2026 - 2035		
<b>Financial Information</b>	Expenditure Required:		Not Applicable
	Amount Budgeted:		Not Applicable
	Account Number:		Not Applicable
	Additional Appropriation Required:		Not Applicable
	Additional Account Number:		Not Applicable

## Executive Summary

The Capital Improvement Plan (CIP) provides City Council and the community with a 10-year planning guide for major, non-recurring expenditures, such as construction of new infrastructure, rehabilitation of existing infrastructure, and other improvement projects.

The CIP contains six (6) categories:

- Drainage
- Facilities & Technology
- Parks
- Streets
- Water
- Wastewater

The CIP is only a planning document that provides a snapshot of projects for consideration over the next 10 years. Acceptance of this document by Council does not approve the identified projects and only the first year of the 10-Year is included and subsequently approved as part of the annual operating budget.

The FY 2026 - 2035 CIP was developed concurrently with the FY 2026 Budget and the 2026 FY projects reflect City Council’s feedback and direction during the budget process.

## Recommended Action

Staff recommends City Council accept the Capital Improvement Plan for FY 2026 – 2035.

City of West University Place, TX  
**PROPOSED CAPITAL  
IMPROVEMENT PLAN**  
2026 - 2035





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## **OVERVIEW**

This Capital Improvement Plan (CIP) is a multi-year plan of capital projects which strives to reflect the goals and policies established by the City of West University Place by systematically planning, scheduling, managing, monitoring, and financing capital projects to ensure cost effectiveness and conformity with established policies.

The CIP guides the funding and construction of all public improvements constructed by the City, including roads, drainage, wastewater treatment facilities and lines, water facilities and lines, city facilities, recreation facilities, and parks; as well as technology improvements. The City of West University Place has developed a CIP to identify the capital needs of the community over a ten-year period.

Without adequate planning, public improvements may not be given the appropriate priorities, be properly located, or realized due to lack of available financial resources. Financial inefficiency and reduced public service will result. To avoid such consequences and to achieve the greatest possible economy and efficiency is the goal of the CIP.

A capital improvement is a major, non-routine expenditure for new construction, improvements to existing buildings, facilities, land, streets, storm sewers, and expansion of the City's park system, to name a few. A capital improvement project has a relatively high monetary value, a long-life expectancy, and results in the creation of an asset or extends the life of existing assets. The cost of the capital improvement includes design, legal fees, land, operating equipment, furniture, construction, etc. that is necessary to put the asset into service.

A long-term CIP has many obvious benefits derived from its organized approach to planning projects. The plan can focus attention on community and City strategic priorities and needs,

allowing projects to be prioritized based on need. The CIP can be an effective tool for achieving goals set forth in the City's various master plans. Through proper planning, the need for funding can be foreseen, and action can be taken to fund the projects as identified.

## **THE PROCESS**

The development of a CIP is a continual process and, consequently, should be viewed as a working document. Therefore, while the document covers a ten-year planning perspective, it is revised every year to accommodate new projects, reflect changes in ongoing projects, and extend the plan an additional year.

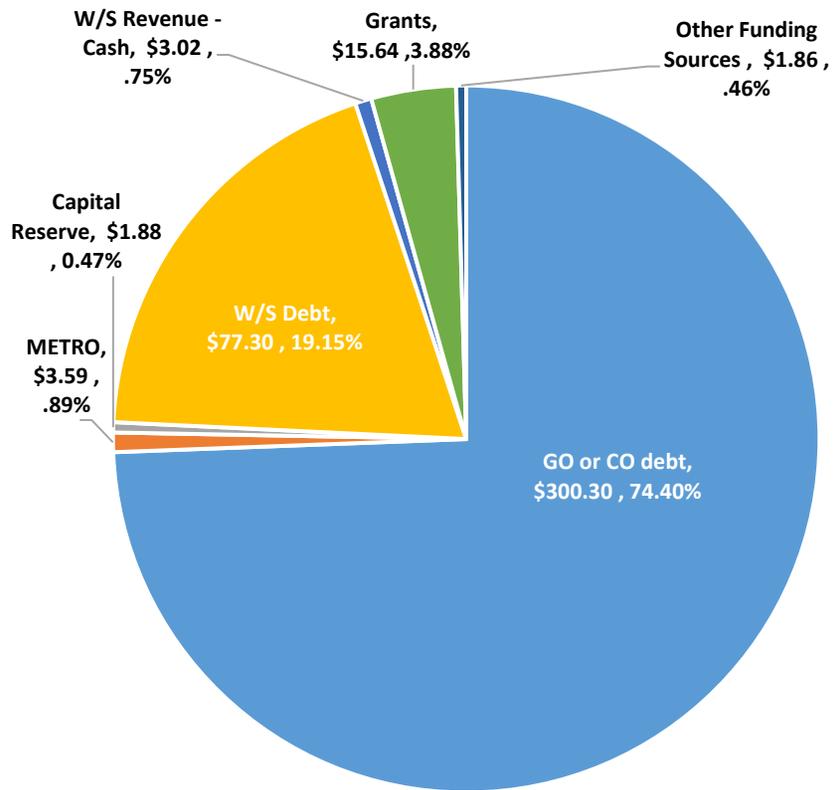
The first year of the plan is incorporated into the annual budget to appropriate funds. Improvements identified in subsequent years are approved only on a planning basis and do not receive expenditure appropriation. Cost estimates for years two through ten are also for planning purposes only, to be used in conjunction with the City's multi-year financial plan for operations.

The City strives to complete all projects within schedule and cost constraints. The CIP uses up-to-date estimates of project costs and scheduling. The most current data is reflected in the various projects included in the plan.

## **FUNDING**

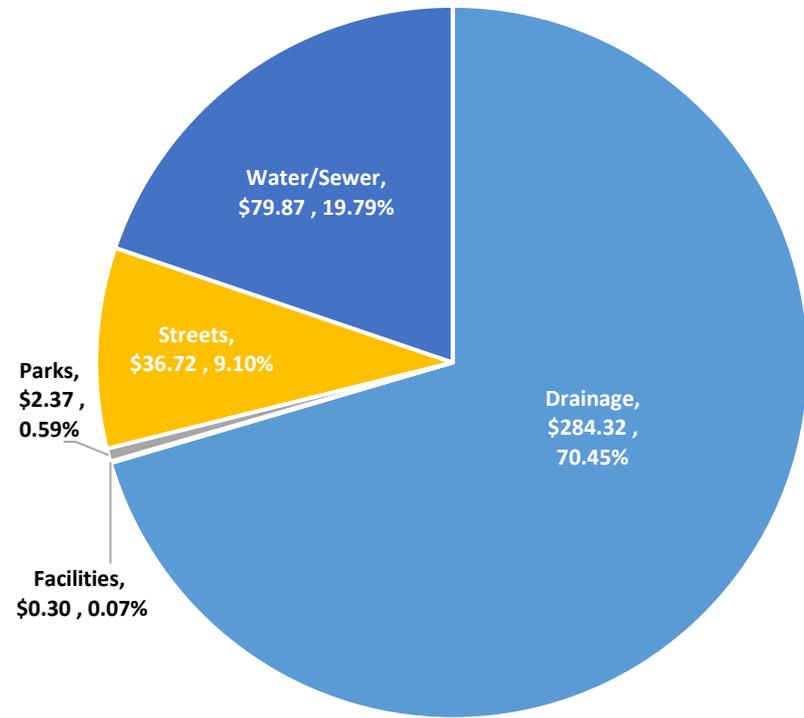
The ten-year CIP includes all capital projects, which are to be financed in whole or in part from funds subject to control or appropriation by the City. The FY 2026 – 2035 CIP calls for an allocation of \$403.6 million. Funding for CIP projects are derived from various sources including bonds, METRO funds, capital reserves, water/sewer revenue cash, grants, and other funding sources; as illustrated in the pie chart on the next page.

**2026 - 2035 CIP  
by  
Funding Source - \$403.6 Million**



These traditional sources continue to provide the majority of funding for capital facility and infrastructure investments.

**2026 - 2035 CIP  
by  
Project Type - \$403.6 Million**



The CIP uses of funding include the following categories:

- Drainage
- Facilities & Technology
- Parks
- Streets
- Water
- Wastewater

## CIP PROCESS

A CIP involves several steps from concept planning to the finished product. This annual CIP process ensures prompt and efficient preparation of the CIP and related capital budget.



Occasionally, new issues, changing cost, revenue realities, or shifts in City priorities will cause a project or number of projects to be either bumped forward or pushed back in the ten-year schedule. Any changes of this nature would be reflected in future CIP documents.

## IMPACT

The City of West University Place CIP is focused on adding value and extending the life to City infrastructure with minimal increase in current operating costs. A positive impact to future operating costs is realized upon the completion of street, water, and wastewater improvements due to the upgrade or replacement of aged and sometimes malfunctioning infrastructure with newer more functional infrastructure. In fact, the upgrade and replacement of aging infrastructure lowers maintenance costs. Even so, windfall savings are not expected as infrastructure yet to be repaired or replaced continues to age, creating a balance between new maintenance requirements and new infrastructure requiring little or no maintenance.

In addition, all projects submitted for consideration in the CIP include an analysis of any estimated current or future impact on the annual operating budget. Anticipated revenues, expenditures (or savings) for personnel costs, maintenance or repairs, or other operating costs are disclosed and quantified for evaluation. Recurring annual expenditures associated with capital projects are excluded from CIP funding and included in the operating budget, if necessary. Any additional operating expenditure or anticipated savings related to new capital projects are noted in the project detail.

## DETAILED CIP INFORMATION

Each planned capital project listed in the ten-year outlook has a CIP project sheet, which includes the expected costs, project description, timeline, justification, anticipated methods of financing and additional operation and maintenance costs. The project sheets are accompanied by a map or picture to provide a visual representation of the project. The project detail page purpose is to provide City Council with enough information to approve the projects.

**CITY OF WEST UNIVERSITY PLACE  
2026 - 2035 CAPITAL IMPROVEMENT PROGRAM  
TOTAL SUMMARY**

USE	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Drainage		172,700,000	2,711,000		84,628,000		24,284,000				284,323,000
Facilities & Technology					300,000						300,000
Parks	1,532,000	262,700	578,000								2,372,700
Streets	1,110,000	2,980,000	4,176,000	4,769,000	3,394,000	11,240,000		736,000	8,316,000		36,721,000
<i>Enterprise Funds – Public Utilities</i>											
Water	21,005,000	19,521,000	11,519,000	1,630,000	2,351,000	5,880,000					61,906,000
Wastewater	903,000	4,605,000		12,452,000							17,960,000
<b>TOTAL</b>	<b>\$ 24,550,000</b>	<b>\$ 200,068,700</b>	<b>\$ 18,984,000</b>	<b>\$ 18,851,000</b>	<b>\$ 90,673,000</b>	<b>\$ 17,120,000</b>	<b>\$ 24,284,000</b>	<b>\$ 736,000</b>	<b>\$ 8,316,000</b>	<b>\$ -</b>	<b>\$ 403,582,700</b>

SOURCE OF FUNDS	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt	224,000	174,884,000	5,643,000	3,067,000	87,552,000	2,248,000	24,284,000	736,000	1,663,200		300,301,200
METRO	886,000	771,000	736,000	727,000	470,000						3,590,000
Capital Reserve	1,270,000		306,000		300,000						1,876,000
W/S Debt	21,016,000	23,062,000	10,716,000	14,267,000	2,351,000	5,880,000					77,292,000
W/S Revenue - Cash	825,000	600,000	803,000	790,000							3,018,000
Grants						8,992,000			6,652,800		15,644,800
Other Funding Sources	329,000	751,700	780,000								1,860,700
<b>TOTAL</b>	<b>\$ 24,550,000</b>	<b>\$ 200,068,700</b>	<b>\$ 18,984,000</b>	<b>\$ 18,851,000</b>	<b>\$ 90,673,000</b>	<b>\$ 17,120,000</b>	<b>\$ 24,284,000</b>	<b>\$ 736,000</b>	<b>\$ 8,316,000</b>	<b>\$ -</b>	<b>\$ 403,582,700</b>

Project costs include escalation.

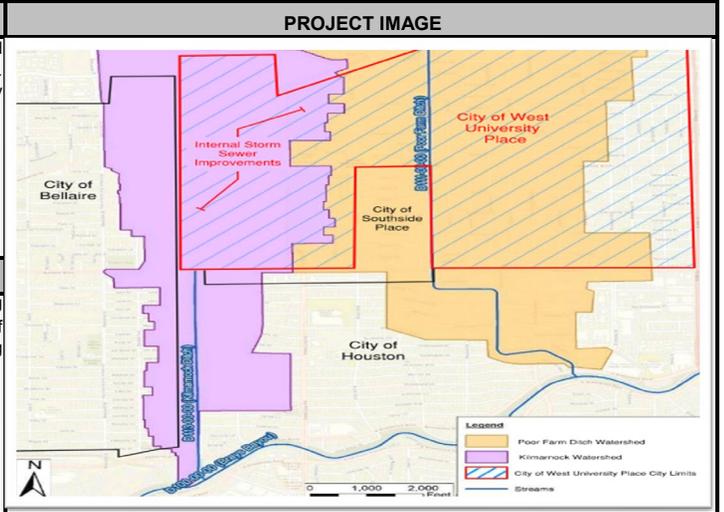
CITY OF WEST UNIVERSITY PLACE  
2026 - 2035 CAPITAL IMPROVEMENT PLAN  
DRAINAGE

PROJECT NO	PROJECT NAME	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2026 - 2035 ALLOCATION
DR2102	West Side Drainage Improvements		172,500,000	2,711,000		25,500,000		24,284,000				224,995,000
DR2302	Poor Farm Ditch (HCFCD)		200,000									200,000
DR3201	Buffalo Speedway Existing Storm Sewer Lining					9,128,000						9,128,000
DR3301	Offsite Detention					50,000,000						50,000,000
	<b>TOTAL</b>	\$ -	\$ 172,700,000	\$ 2,711,000	\$ -	\$ 84,628,000	\$ -	\$ 24,284,000	\$ -	\$ -	\$ -	\$ 284,323,000

SOURCE OF FUNDS	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2026 - 2035 ALLOCATION	
GO or CO debt		172,700,000	2,711,000		84,628,000		24,284,000				284,323,000	
METRO												
Capital Reserve												
W/S Debt												
W/S Revenue - Cash												
Grants												
Other Funding Sources												
	<b>TOTAL</b>	\$ -	\$ 172,700,000	\$ 2,711,000	\$ -	\$ 84,628,000	\$ -	\$ 24,284,000	\$ -	\$ -	\$ -	\$ 284,323,000

PROJECT NAME	PROJECT #	DEPARTMENT/DIVISION
West Side Drainage Improvements	DR2102	Public Works - Drainage

**PROJECT DESCRIPTION**  
 Drainage improvements will include a new storm sewer trunkline extending from Bissonnet to Brays Bayou, internal storm sewer improvements, roadway paving and waterline replacement for various streets on the west side of the City. This is a multi-phase project with construction of the trunkline to Brays Bayou starting in 2026. This assumes a single box culvert from Bissonnet to Bellaire and dual box culverts from Bellaire to Brays Bayou. The design and construction of internal roadway drainage and paving improvements will be conducted in phases starting in 2028 with an estimated construction completion in 2032.



**PROJECT JUSTIFICATION**  
 The City has completed several studies to evaluate drainage improvements that would provide flood relief to the west side of the City. This area was studied by HT&J (2021), Cobb Fendley (2023), and Halff (2024). The goal of the proposed drainage improvements is to provide localized 100-year flood relief within the west side of the City. The major improvements include (1) a new storm sewer trunkline within the ELPH Enterprised pipeline corridor on the west side of the City; (2) rerouting existing storm sewer network for efficiency and direct towards new trunkline; and (3) upsizing storm sewer throughout the west side.

PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS											PROJECT TOTAL	
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035		
Prelim. Engineering Report	\$1,392,504												\$1,392,504
Land/Right of Way	\$4,700,000												\$4,700,000
Design/Surveying	\$4,116,785			\$2,711,000				\$2,500,000					\$9,327,785
Construction			\$172,500,000				\$23,000,000		\$24,284,000				\$219,784,000
Equipment and Furniture													
Technology													
Contingency													
<b>TOTAL COSTS</b>	<b>\$10,209,289</b>	<b>\$0</b>	<b>\$172,500,000</b>	<b>\$2,711,000</b>	<b>\$0</b>	<b>\$25,500,000</b>	<b>\$0</b>	<b>\$24,284,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$235,204,289</b>

FUNDING SOURCES	FY PROJECTED FUNDING SOURCES											PROJECT TOTAL	
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035		
GO or CO debt	\$5,505,000		\$172,500,000	\$2,711,000		\$25,500,000		\$24,284,000					\$230,500,000
METRO													
Capital Reserve	\$4,700,000												\$4,700,000
W/S Debt													
W/S Revenue - Cash													
Grants													
Other Funding Sources <sup>1</sup> -													
<b>TOTAL SOURCES</b>	<b>\$10,205,000</b>	<b>\$0</b>	<b>\$172,500,000</b>	<b>\$2,711,000</b>	<b>\$0</b>	<b>\$25,500,000</b>	<b>\$0</b>	<b>\$24,284,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$235,200,000</b>

<sup>1</sup>Explain & Identify Type of Other Sources:

IMPACT ON OPERATING BUDGET	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION										
Poor Farm Ditch (HCFCD)		DR2302	Public Works - Drainage										
PROJECT DESCRIPTION		PROJECT IMAGE											
As part of Harris County Flood Control District's (HCFCD) Poor Farm Ditch project between University Blvd. and Bellaire Blvd., the county has requested enhanced access control measures (fencing, gates, and replacement of pedestrian bridge on south side of University, etc.) along the maintenance pathway and per the Interlocal Agreement with HCFCD, that City of West University Place would be responsible for those increased costs.													
PROJECT JUSTIFICATION													
The October 9, 2024, interlocal agreement with Harris County Flood Control District, obligates the City of West University Place to pay the cost above HCFCD's design standards.													
PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	PROJECT TOTAL	
Prelim. Engineering Report													
Land/Right of Way													
Design/Surveying	\$150,000											\$150,000	
Construction			\$200,000									\$200,000	
Equipment and Furniture													
Technology													
Contingency													
<b>TOTAL COSTS</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$350,000</b>								
FUNDING SOURCES	FY PROJECTED FUNDING SOURCES												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	PROJECT TOTAL	
GO or CO debt			\$200,000									\$200,000	
METRO													
Capital Reserve	\$150,000											\$150,000	
W/S Debt													
W/S Revenue - Cash													
Grants													
Other Funding Sources <sup>1</sup> -													
<b>TOTAL SOURCES</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$350,000</b>								
<sup>1</sup> Explain & Identify Type of Other Sources:													
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	

PROJECT NAME		PROJECT #		DEPARTMENT/DIVISION									
Buffalo Speedway Existing Storm Sewer Lining		DR3201		Public Works- Drainage									
PROJECT DESCRIPTION		PROJECT IMAGE											
Lining of the existing storm sewer on Buffalo Speedway from north of Holcomb to Amherst on the east side of Buffalo Speedway and from south of Holcomb to Amerherst on the west side of Buffalo Speedway. The project includes heavy cleaning of pipe (if needed) and lining for approximately 9600 LF of 66-inch storm sewer and ~710 LF of 72-inch storm sewer.													
PROJECT JUSTIFICATION		Lining of the pipe will ensure the future structural integrity of the 1940s storm sewer pipes that remain underground and are being utilized as underground detention for Buffalo Speedway.											
PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	PROJECT TOTAL	
Prelim. Engineering Report													
Land/Right of Way													
Design/Surveying						\$150,000						\$150,000	
Construction						\$8,978,000						\$8,978,000	
Equipment and Furniture													
Technology													
Contingency													
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,128,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,128,000</b>	
FUNDING SOURCES	FY PROJECTED FUNDING SOURCES												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	PROJECT TOTAL	
GO or CO debt						\$9,128,000						\$9,128,000	
METRO													
Capital Reserve													
W/S Debt													
W/S Revenue - Cash													
Grants													
Other Funding Sources <sup>1</sup> -													
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,128,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,128,000</b>	
<sup>1</sup> Explain & Identify Type of Other Sources:													
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION										
Offsite Detention		DR3301	Public Works - Drainage										
PROJECT DESCRIPTION		PROJECT IMAGE											
Construction of a storm water detention basin(s) along Brays Bayou to provide necessary storm water detention to support the City's past and future storm sewer improvement projects. A placeholder for a to be determined project to acquire land, design, and construction for offsite detention.													
PROJECT JUSTIFICATION													
The installation of this offsite detention system will enable the city to take advantage of the full transmission capacity of the city storm system.													
PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	PROJECT TOTAL	
Prelim. Engineering Report													
Land/Right of Way						\$10,000,000						\$10,000,000	
Design/Surveying						\$5,000,000						\$5,000,000	
Construction						\$35,000,000						\$35,000,000	
Equipment and Furniture													
Technology													
Contingency													
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000,000</b>	
FUNDING SOURCES	FY PROJECTED FUNDING SOURCES												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	PROJECT TOTAL	
GO or CO debt						\$50,000,000						\$50,000,000	
METRO													
Capital Reserve													
W/S Debt													
W/S Revenue - Cash													
Grants													
Other Funding Sources <sup>1</sup> -													
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000,000</b>	
<sup>1</sup> Explain & Identify Type of Other Sources:													
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	

CITY OF WEST UNIVERSITY PLACE  
 2026 - 2035 CAPITAL IMPROVEMENT PLAN  
 FACILITIES & TECHNOLOGY

PROJECT NO	PROJECT NAME	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2026 - 2035 ALLOCATION
IT3001	Dispatch Radio Equipment					300,000						300,000
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000

SOURCE OF FUNDS	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2026 - 2035 ALLOCATION	
GO or CO debt												
METRO												
Capital Reserve					300,000						300,000	
W/S Debt												
W/S Revenue - Cash												
Grants												
Other Funding Sources												
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION										
Dispatch Radio Equipment		IT3001	Information Technology										
PROJECT DESCRIPTION		PROJECT IMAGE											
Dispatch radio equipment, the central communication hub used by emergency responders to coordinate activities and respond to incidents, is facing a technological refresh. This complex system, essentially sophisticated interfaces allowing dispatchers to manage multiple radio channels and communicate with field personnel, requires an upgrade as Motorola ends support for the existing 2010-era models in 2027. This necessitates a coordinated effort between the Police department and the City of Houston, whose own infrastructure upgrades are crucial for compatibility with the new consoles. Components include: 3 workstations, software updates, network infrastructure, radio gateway, encryption modules, failover equipment, and backup radios.													
PROJECT JUSTIFICATION													
In 2027 Motorola will be ending support for the existing dispatch radio equipment. This radio equipment was purchased in 2010. This project is contingent on timing with the City of Houston updating their equipment.													
PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
Prelim. Engineering Report													
Land/Right of Way													
Design/Surveying													
Construction													
Equipment and Furniture													
Technology						\$300,000						\$300,000	
Contingency													
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	
FUNDING SOURCES	FY PROJECTED FUNDING SOURCES												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
GO or CO debt													
METRO													
Capital Reserve						\$300,000						\$300,000	
W/S Debt													
W/S Revenue - Cash													
Grants													
Other Funding Sources <sup>1</sup> -													
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	
<sup>1</sup> Explain & Identify Type of Other Sources:													
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	O & M TOTAL	

**CITY OF WEST UNIVERSITY PLACE  
2026 - 2035 CAPITAL IMPROVEMENT PLAN  
PARKS**

PROJECT NO	PROJECT NAME	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2026 - 2035 ALLOCATION
PK2403	Recreation Center Pump Room Enclosure	197,000										197,000
PK2601	Recreation Center Cardio/Weight Room Enhancement and Expansion	1,335,000										1,335,000
PK2701	Recreation Center Playground Improvements		90,200									90,200
PK2702	Park Lighting Improvements		172,500									172,500
PK2801	Liberty Hill Park Improvements			193,000								193,000
PK2802	Friends Park Improvements			79,000								79,000
PK2803	Racquetball Court Conversion to Multipurpose Room			306,000								306,000
	<b>TOTAL</b>	<b>\$ 1,532,000</b>	<b>\$ 262,700</b>	<b>\$ 578,000</b>	<b>\$ -</b>	<b>\$ 2,372,700</b>						

SOURCE OF FUNDS	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2026 - 2035 ALLOCATION
GO or CO debt											
METRO											
Capital Reserve	1,270,000		306,000								1,576,000
W/S Debt											
W/S Revenue - Cash											
Grants											
Other Funding Sources	262,000	262,700	272,000								796,700
	<b>TOTAL</b>	<b>\$ 1,532,000</b>	<b>\$ 262,700</b>	<b>\$ 578,000</b>	<b>\$ -</b>	<b>\$ 2,372,700</b>					

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION									
Pump Room Enclosure		PK2403	PARD/Recreation									
PROJECT DESCRIPTION		PROJECT IMAGE										
<p>This project was originally scheduled for 2024, and funding was approved as part of the CIP at that time. However, the original amount budgeted of \$80K was lower than the estimated cost of the project, which was \$130K and required engineered plans. Since Rec center updates were included as part of the Phase II Master Plan, it was determined that this project would be incorporated into those plans. Staff recommends that this project be completed in Phase I of the Rec Center improvements. The pool's mechanical and filtration systems rely on high-value equipment, including pumps, filters, heaters, and control units. Currently, this equipment is exposed or only partially sheltered, making it vulnerable to harsh weather conditions such as rain, snow, humidity, and extreme temperature fluctuations. Repeated exposure to these elements has already resulted in signs of wear, corrosion, and occasional equipment failures.</p>												
PROJECT JUSTIFICATION												
<p>An enclosed pump room will offer a controlled environment that shields equipment from rain, freezing temperatures, wind, and sun, all of which can cause significant deterioration over time and have the potential to cause major issues/damage during extreme weather events. Damage from weather exposure often results in unplanned downtime and emergency repairs. A properly designed enclosure reduces the frequency and severity of such incidents, leading to lower maintenance costs and more consistent pool operations.</p>												
PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Prelim. Engineering Report												
Land/Right of Way												
Design/Surveying	\$15,000	\$7,000										\$22,000
Construction	\$85,000	\$165,000										\$250,000
Equipment and Furniture												
Technology												
Contingency		\$25,000										\$25,000
<b>TOTAL COSTS</b>	<b>\$100,000</b>	<b>\$197,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$297,000</b>
FUNDING SOURCES	FY PROJECTED FUNDING SOURCES											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt												
METRO												
Capital Reserve	\$100,000	\$197,000										\$297,000
W/S Debt												
W/S Revenue - Cash												
Grants												
Other Funding Sources <sup>1</sup> -												
<b>TOTAL SOURCES</b>	<b>\$100,000</b>	<b>\$197,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$297,000</b>
'Explain & Identify Type of Other Sources:												
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION									
Cardio/Weight Room Enhancement and Expansion		PK2601	PARD/Recreation									
PROJECT DESCRIPTION		PROJECT IMAGE										
<p>The Parks &amp; Recreation Board recommended a phased approach for Recreation Center Improvements. Phase 1 of the Rec Center project aims to enhance and expand the existing cardio/weight room to better accommodate the growing fitness needs of our community. The current space, or lack thereof, has been the number one complaint since the facility opened in 2010. The primary goal is to optimize the use of the space to allow for the addition of new cardio machines (treadmills, stairmaster, adaptive motion trainers, ellipticals, bikes, etc.) and strength-training equipment, while also creating designated areas for floor-based exercise and functional training.</p>												
PROJECT JUSTIFICATION												
<p>Our goal is to retain and attract residents by enhancing their on-site experience. Many residents have expressed a desire for a facility that rivals local gyms in terms of space, equipment, and overall environment. By investing in these improvements, we hope to boost member satisfaction, increase membership sales, and enhance the workout experience for our residents.</p>												
PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Prelim. Engineering Report												
Land/Right of Way												
Design/Surveying		\$140,000										\$140,000
Construction		\$845,000										\$845,000
Equipment and Furniture		\$309,000										\$309,000
Technology												
Contingency		\$41,000										\$41,000
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$1,335,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,335,000</b>
FUNDING SOURCES	FY PROJECTED FUNDING SOURCES											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt												
METRO												
Capital Reserve		\$1,073,000										\$1,073,000
W/S Debt												
W/S Revenue - Cash												
Grants												
Other Funding Sources <sup>1</sup> -		\$262,000										\$262,000
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$1,335,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,335,000</b>
<b>Explain &amp; Identify Type of Other Sources:</b> Friends of West University Fund - Pending recommendation from Parks & Recreation Board and funding approval by Friends of West University Parks Fund (\$262,000)												
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL

PROJECT NAME		PROJECT #		DEPARTMENT/DIVISION									
Recreation Center Playground Improvements		PK2701											
PROJECT DESCRIPTION		PROJECT IMAGE											
Project will be based on assessment and citizen input. Items being considered include: new artificial turf for fall zones, update and paint playground equipment, repair fence, relocate gates entry if fall zone allows, powder coat steel benches, and professionally clean the shade coverings.													
PROJECT JUSTIFICATION				Recommendation of Parks and Open Space Master Plan.									
PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
Prelim. Engineering Report													
Land/Right of Way													
Design/Surveying													
Construction			\$82,000										\$82,000
Equipment and Furniture													
Technology													
Contingency			\$8,200										\$8,200
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$90,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$90,200</b>
FUNDING SOURCES	FY PROJECTED FUNDING SOURCES												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
GO or CO debt													
METRO													
Capital Reserve													
W/S Debt													
W/S Revenue - Cash													
Grants													
Other Funding Sources <sup>1</sup> -			\$90,200										\$90,200
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$90,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$90,200</b>
<b>Explain &amp; Identify Type of Other Sources:</b> Friends of West University Fund - Pending recommendation from Parks & Recreation Board and funding approval by Friends of West University Parks Fund.													
IMPACT ON OPERATING BUDGET		2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL		

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION									
Lighting Improvements		PK2702	PARD									
PROJECT DESCRIPTION		PROJECT IMAGE										
Lighting improvements throughout the parks and recreation facilities to improve visibility and safety based on a lighting assessment. Included in the lighting improvements are Colonial Park, Wier Park, Liberty Hill, Huffington Park, Friends Park, Hughes Park, Recreation Center Track/Playground, Judson Park, Whitt Johnson Park.												
PROJECT JUSTIFICATION												
Recommendation of Parks and Open Space Master Plan.												
PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Prelim. Engineering Report												
Land/Right of Way												
Design/Surveying												
Construction			\$150,000									\$150,000
Equipment and Furniture												
Technology												
Contingency			\$22,500									\$22,500
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$172,500</b>	<b>\$0</b>	<b>\$172,500</b>							
FUNDING SOURCES	FY PROJECTED FUNDING SOURCES											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt												
METRO												
Capital Reserve												
W/S Debt												
W/S Revenue - Cash												
Grants												
Other Funding Sources <sup>1</sup> -			\$172,500									\$172,500
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$172,500</b>	<b>\$0</b>	<b>\$172,500</b>							
<b>Explain &amp; Identify Type of Other Sources:</b> Friends of West University Fund - Pending recommendation from Parks & Recreation Board and funding approval by Friends of West University Parks Fund.												
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION									
Liberty Hill Park Improvements		PK2801	Parks & Rec - Parks Maintenance									
PROJECT DESCRIPTION		PROJECT IMAGE										
As part of the Park Redevelopment Program, Liberty Hill Park is scheduled for evaluation to identify opportunities for improvements and modernization. This project will assess current park conditions and explore potential enhancements that align with broader community and infrastructure improvements. Opportunities under consideration include: integration of lighting and landscaping, public art installations, and signage replacement at Bissonnet and Wesleyan. At this time, no formal designs or cost estimates have been developed.												
PROJECT JUSTIFICATION												
Recommendation of Parks and Open Space Master Plan.												
PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Prelim. Engineering Report												
Land/Right of Way												
Design/Surveying				\$25,000								\$25,000
Construction				\$100,000								\$100,000
Equipment and Furniture				\$58,000								\$58,000
Technology												
Contingency				\$10,000								\$10,000
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$193,000</b>	<b>\$0</b>	<b>\$193,000</b>						
FUNDING SOURCES	FY PROJECTED FUNDING SOURCES											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt												
METRO												
Capital Reserve												
W/S Debt												
W/S Revenue - Cash												
Grants												
Other Funding Sources <sup>1</sup> -				\$193,000								\$193,000
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$193,000</b>	<b>\$0</b>	<b>\$193,000</b>						
<sup>1</sup> Explain & Identify Type of Other Sources: Friends of West University Fund - Pending recommendation from Parks & Recreation Board and funding approval by Friends of West University Parks Fund.												
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	O & M TOTAL

PROJECT NAME		PROJECT #		DEPARTMENT/DIVISION									
Friends Park Improvements		PK2802											
PROJECT DESCRIPTION		PROJECT IMAGE											
Project will be based on assessment and citizen input. Items being considered include: removal of eastern red cedar, install Friends Park Story Board Sign, level out interior turf ring and install new artificial turf, repair pavers areas, stain and improve gazebo and furnishings, solar lighting upgrades.													
PROJECT JUSTIFICATION		Recommendation of parks and open space master plan.											
PROJECT COSTS ALLOCATION		FY PROJECTED ALLOCATIONS											
BUDGETED THRU 2025		2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
Prelim. Engineering Report													
Land/Right of Way													
Design/Surveying													
Construction				\$72,000								\$72,000	
Equipment and Furniture													
Technology													
Contingency				\$7,000								\$7,000	
<b>TOTAL COSTS</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$79,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$79,000</b>	
FUNDING SOURCES		FY PROJECTED FUNDING SOURCES											
BUDGETED THRU 2025		2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
GO or CO debt													
METRO													
Capital Reserve													
W/S Debt													
W/S Revenue - Cash													
Grants													
Other Funding Sources <sup>1</sup> -				\$79,000								\$79,000	
<b>TOTAL SOURCES</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$79,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$79,000</b>	
<b>Explain &amp; Identify Type of Other Sources:</b> Friends of West University Fund - Pending recommendation from Parks & Recreation Board and funding approval by Friends of West University Parks Fund.													
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION									
Racquetball Conversion to Multi-Functional Space		PK2803	PARD/Recreation									
PROJECT DESCRIPTION		PROJECT IMAGE										
<p>The Parks &amp; Recreation Board recommended a phased approach for Recreation Center Improvements. No date has been established for this project, but the Parks and Recreation Board noted it as a lower priority over the initial Phase I improvements recommended. This project involves the renovation and transformation of the existing racquetball and squash courts into a versatile, multi-functional space designed to better serve the evolving needs of our community. The project would remove the existing dividing wall between the two courts and install a high-quality, moveable partition. This adaptable solution would allow the space to function as either a single large room or two separate activity areas, depending on the schedule and program requirements. When open, the combined space would be ideal for hosting larger fitness classes, community meetings, children's sports clinics, and camp space. When divided, the rooms could simultaneously support smaller group activities such as yoga, dance, art classes, or educational workshops.</p>												
PROJECT JUSTIFICATION		<p>Currently, the courts are underutilized, with limited participation from residents and members. This valuable square footage has the potential to be repurposed into a dynamic area that can accommodate a wider variety of programs and activities, maximizing community engagement and facility use.</p>										
PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Prelim. Engineering Report												
Land/Right of Way												
Design/Surveying				\$7,800								\$7,800
Construction				\$258,200								\$258,200
Equipment and Furniture				\$12,000								\$12,000
Technology												
Contingency				\$28,000								\$28,000
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$306,000</b>	<b>\$0</b>	<b>\$306,000</b>						
FUNDING SOURCES	FY PROJECTED FUNDING SOURCES											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt												
METRO												
Capital Reserve				\$306,000								\$306,000
W/S Debt												
W/S Revenue - Cash												
Grants												
Other Funding Sources <sup>1</sup> -												
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$306,000</b>	<b>\$0</b>	<b>\$306,000</b>						
<b>Explain &amp; Identify Type of Other Sources:</b> Friends of West University Fund - Pending recommendation from Parks & Recreation Board and funding approval by Friends of West University Parks Fund.												
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL

**CITY OF WEST UNIVERSITY PLACE  
2026 - 2035 CAPITAL IMPROVEMENT PLAN  
STREETS**

PROJECT NO	PROJECT NAME	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2026 - 2035 ALLOCATION
ST2202	Weslayan Traffic Signal Replacement			458,000								458,000
ST2601	Westside Roadway Reconstruction Phase 2	149,000	2,002,000									2,151,000
ST2602	Buffalo Speedway Pedestrian Enhancements	90,000				995,000	11,240,000					12,325,000
ST2603	University Blvd Pedestrian Enhancements	75,000							736,000	8,316,000		9,127,000
ST2604	Roadway Improvements	386,000	406,000	426,000	447,000	470,000						2,135,000
ST2605	Sidewalk Replacement	210,000	365,000	310,000	280,000							1,165,000
ST2606	Weslayan Street Pedestrian Mobility Enhancements	200,000										200,000
ST2701	Westside Roadway Reconstruction Phase 3		132,000	1,682,000								1,814,000
ST2702	Virginia Court Reconstruction		75,000	992,000								1,067,000
ST2801	Westside Roadway Reconstruction Phase 4 and Cast Iron WL Replacement			308,000	3,890,000							4,198,000
ST2901	Westside Roadway Reconstruction Phase 5				152,000	1,929,000						2,081,000
ST	Traffic Circle											
<b>TOTAL</b>		<b>\$ 1,110,000</b>	<b>\$ 2,980,000</b>	<b>\$ 4,176,000</b>	<b>\$ 4,769,000</b>	<b>\$ 3,394,000</b>	<b>\$ 11,240,000</b>	<b>\$ -</b>	<b>\$ 736,000</b>	<b>\$ 8,316,000</b>	<b>\$ -</b>	<b>\$ 36,721,000</b>

SOURCE OF FUNDS	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2026 - 2035 ALLOCATION
GO or CO debt	224,000	2,184,000	2,932,000	3,067,000	2,924,000	2,248,000		736,000	1,663,200		15,978,200
METRO	886,000	771,000	736,000	727,000	470,000						3,590,000
Capital Reserve											
W/S Debt				975,000							975,000
W/S Revenue - Cash											
Grants						8,992,000			6,652,800		15,644,800
Other Funding Sources		25,000	508,000								533,000
<b>TOTAL</b>		<b>\$ 1,110,000</b>	<b>\$ 2,980,000</b>	<b>\$ 4,176,000</b>	<b>\$ 4,769,000</b>	<b>\$ 3,394,000</b>	<b>\$ -</b>	<b>\$ 736,000</b>	<b>\$ 8,316,000</b>	<b>\$ -</b>	<b>\$ 36,721,000</b>

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION										
Weslayan Traffic Signal Replacement		ST2202	Public Works - Streets										
PROJECT DESCRIPTION		PROJECT IMAGE											
Replacement of Traffic Signals at the intersection of Weslayan and Rice and Weslayan and University. Improvements will include upgrades to the traffic signal management equipment, pedestrian signals, cabinets and internal components and will have the decorative finish to match the new poles installed on Buffalo Speedway.													
PROJECT JUSTIFICATION													
Traffic hardware and cabinet components at both intersections on Weslayan have been identified for replacement. The proposed improvements will include the components recently installed on Buffalo Speedway which will standardize the signal equipment for all signals within the City. Staff will monitor market and go out for bid when beneficial to the City.													
PROJECT COSTS ALLOCATION		FY PROJECTED ALLOCATIONS											
		BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Prelim. Engineering Report													
Land/Right of Way													
Design/Surveying		\$73,550			\$25,000								\$98,550
Construction		\$399,628			\$393,000								\$792,628
Equipment and Furniture													
Technology													
Contingency					\$40,000								\$40,000
<b>TOTAL COSTS</b>		<b>\$473,178</b>	<b>\$0</b>	<b>\$0</b>	<b>\$458,000</b>	<b>\$0</b>	<b>\$931,178</b>						
FUNDING SOURCES		FY PROJECTED FUNDING SOURCES											
		BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt													
METRO		\$130,200											\$130,200
Capital Reserve													
W/S Debt													
W/S Revenue - Cash													
Grants													
Other Funding Sources <sup>1</sup> -		\$342,978			\$458,000								\$800,978
<b>TOTAL SOURCES</b>		<b>\$473,178</b>	<b>\$0</b>	<b>\$0</b>	<b>\$458,000</b>	<b>\$0</b>	<b>\$931,178</b>						
<sup>1</sup> Explain & Identify Type of Other Sources: Asset Replacement Funds- \$702,800 and Fund 325 fund balance \$100K.													
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION									
Westside Roadway Reconstruction Phase 2		ST2601	Public Works - Streets									
PROJECT DESCRIPTION		PROJECT IMAGE										
The project includes the full reconstruction of the streets identified in Phase 2 including Community from Bissonnet to Amherst and Community from Amherst to Case.												
PROJECT JUSTIFICATION		<p>The streets on the west side of the City were originally constructed between the 1940s-1950s and consisted of concrete pavements with curbs. During the 1990's, the City reconstructed a large portion of its streets on the west side of the City. Some of the streets received improvements to the sanitary sewer which required an approximately 4-foot width strip of concrete to be replaced. As a result, many of the streets on the west side have concrete utility patches and concrete of various ages. The existing pavement conditions range from poor to satisfactory. Poor pavement generally exhibits lower ride quality, significant or excessive cracking, utility patching and other pavement deficiencies. Satisfactory pavement has acceptable ride quality and minor cracking. Fair pavement conditions have qualities of varying degrees between satisfactory and poor conditions. The City intends to fully reconstruct roadway segments noted to be in poor and fair condition.</p>										
PROJECT COSTS ALLOCATION		FY PROJECTED ALLOCATIONS										
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Prelim. Engineering Report												
Land/Right of Way												
Design/Surveying		\$149,000										\$149,000
Construction			\$1,820,000									\$1,820,000
Equipment and Furniture												
Technology												
Contingency			\$182,000									\$182,000
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$149,000</b>	<b>\$2,002,000</b>	<b>\$0</b>	<b>\$2,151,000</b>							
FUNDING SOURCES		FY PROJECTED FUNDING SOURCES										
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt		\$149,000	\$2,002,000									\$2,151,000
METRO												
Capital Reserve												
W/S Debt												
W/S Revenue - Cash												
Grants												
Other Funding Sources <sup>1</sup> -												
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$149,000</b>	<b>\$2,002,000</b>	<b>\$0</b>	<b>\$2,151,000</b>							
<sup>1</sup> Explain & Identify Type of Other Sources:												
IMPACT ON OPERATING BUDGET		2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION										
Buffalo Speedway Pedestrian Enhancements		ST2602	Public Works - Streets										
PROJECT DESCRIPTION		PROJECT IMAGE											
Installation of new 8-12-foot-wide pathways along both sides of Buffalo Speedway from Bissonnet to Holcombe. The budget for this project does not include consideration for trees, and possible relocation of CenterPoint poles and street lights and other city owned infrastructure.													
PROJECT JUSTIFICATION													
Provide pedestrian enhancements to improve mobility along Buffalo Speedway from Bissonnet to Holcombe.													
PROJECT COSTS ALLOCATION		FY PROJECTED ALLOCATIONS											
		BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Prelim. Engineering Report			\$90,000										\$90,000
Land/Right of Way													
Design/Surveying							\$995,000						\$995,000
Construction								\$11,240,000					\$11,240,000
Equipment and Furniture													
Technology													
Contingency													
<b>TOTAL COSTS</b>		<b>\$0</b>	<b>\$90,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$995,000</b>	<b>\$11,240,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,325,000</b>
FUNDING SOURCES		FY PROJECTED FUNDING SOURCES											
		BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt							\$995,000	\$2,248,000					\$3,243,000
METRO			\$90,000										\$90,000
Capital Reserve													
W/S Debt													
W/S Revenue - Cash													
Grants								\$8,992,000					\$8,992,000
Other Funding Sources <sup>1</sup> -													
<b>TOTAL SOURCES</b>		<b>\$0</b>	<b>\$90,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$995,000</b>	<b>\$11,240,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,325,000</b>
<sup>1</sup> Explain & Identify Type of Other Sources:													
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION									
University Blvd Pedestrian Enhancements		ST2603	Public Works - Streets									
PROJECT DESCRIPTION		PROJECT IMAGE										
Installation of new 8-12-foot-wide pathways along both sides of University Boulevard from the bridge at Poor Farm Ditch to Kirby. The budget for this project does not include consideration for trees and possible relocation of CenterPoint poles and street lights and other city owned infrastructure.												
PROJECT JUSTIFICATION												
Provide pedestrian enhancements to improve mobility along University from Poor Farm Ditch to Kirby.												
PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Prelim. Engineering Report		\$75,000										\$75,000
Land/Right of Way												
Design/Surveying									\$736,000			\$736,000
Construction										\$8,316,000		\$8,316,000
Equipment and Furniture												
Technology												
Contingency												
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$736,000</b>	<b>\$8,316,000</b>	<b>\$0</b>	<b>\$9,127,000</b>
FUNDING SOURCES	FY PROJECTED FUNDING SOURCES											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt		\$75,000							\$736,000	\$1,663,200		\$2,474,200
METRO												
Capital Reserve												
W/S Debt												
W/S Revenue - Cash												
Grants										\$6,652,800		\$6,652,800
Other Funding Sources <sup>1</sup> -												
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$736,000</b>	<b>\$8,316,000</b>	<b>\$0</b>	<b>\$9,127,000</b>
<sup>1</sup> Explain & Identify Type of Other Sources:												
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL

<b>PROJECT NAME</b>	<b>PROJECT #</b>	<b>DEPARTMENT/DIVISION</b>
Roadway Improvements	ST2604	Public Works - Streets
<b>PROJECT DESCRIPTION</b>	<b>PROJECT IMAGE</b>	
Complete isolated panel replacement, slab leveling, joint repair and curb replacements as identified in the Pavement Management Report. This is year three of an eight-year improvement schedule.		
<b>PROJECT JUSTIFICATION</b>		
The City currently owns and maintains approximately 50 centerline miles of streets which were generally constructed between 1999 and 2005. In March 2022, Terracon conducted pavement engineering evaluations and prepared an 8-year pavement management work plan for the City. The report provides recommended improvements such as joint repair, curb replacement, isolated panel replacement, slab leveling, and total reconstruction.		

PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Prelim. Engineering Report												
Land/Right of Way												
Design/Surveying												
Construction		\$386,000	\$406,000	\$426,000	\$447,000	\$470,000						\$2,135,000
Equipment and Furniture												
Technology												
Contingency												
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$386,000</b>	<b>\$406,000</b>	<b>\$426,000</b>	<b>\$447,000</b>	<b>\$470,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,135,000</b>

FUNDING SOURCES	FY PROJECTED FUNDING SOURCES											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt												
METRO		\$386,000	\$406,000	\$426,000	\$447,000	\$470,000						\$2,135,000
Capital Reserve												
W/S Debt												
W/S Revenue - Cash												
Grants												
Other Funding Sources <sup>1</sup> -												
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$386,000</b>	<b>\$406,000</b>	<b>\$426,000</b>	<b>\$447,000</b>	<b>\$470,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,135,000</b>

<sup>1</sup>Explain & Identify Type of Other Sources:

IMPACT ON OPERATING BUDGET	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL

PROJECT NAME		PROJECT #		DEPARTMENT/DIVISION									
Sidewalk Replacement		ST2605		Public Works - Streets									
PROJECT DESCRIPTION		PROJECT IMAGE											
Replacement of deficient sidewalk panels through out the City to provide safe pedestrian travel. 2029 includes replacement of sidewalk panels that were previously shaved to level the panel.		<p><b>LEGEND</b></p> <ul style="list-style-type: none"> <li>Zone 2: 802 SY (2025)</li> <li>Zone 3: 800 SY (2025)</li> <li>Zone 4: 1192 SY (2026)</li> <li>Zone 5: 2203 SY (2027)</li> <li>1750 SY (2028)</li> <li>METRO Grant (2025)</li> </ul> <p>COMPLETED SIDEWALK REPAIRS</p>											
PROJECT JUSTIFICATION		Replacement of deficient sidewalk panels through out the City to ensure compliance with ADA standards and enhance pedestrian mobility.											
PROJECT COSTS ALLOCATION		FY PROJECTED ALLOCATIONS											
		BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Prelim. Engineering Report													
Land/Right of Way													
Design/Surveying													
Construction			\$210,000	\$365,000	\$310,000	\$280,000							\$1,165,000
Equipment and Furniture													
Technology													
Contingency													
<b>TOTAL COSTS</b>		<b>\$0</b>	<b>\$210,000</b>	<b>\$365,000</b>	<b>\$310,000</b>	<b>\$280,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,165,000</b>
FUNDING SOURCES		FY PROJECTED FUNDING SOURCES											
		BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt													
METRO			\$210,000	\$365,000	\$310,000	\$280,000							\$1,165,000
Capital Reserve													
W/S Debt													
W/S Revenue - Cash													
Grants													
Other Funding Sources <sup>1</sup> -													
<b>TOTAL SOURCES</b>		<b>\$0</b>	<b>\$210,000</b>	<b>\$365,000</b>	<b>\$310,000</b>	<b>\$280,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,165,000</b>
<sup>1</sup> Explain & Identify Type of Other Sources:													
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	

<b>PROJECT NAME</b>	<b>PROJECT #</b>	<b>DEPARTMENT/DIVISION</b>
Weslayan Street Pedestrian Mobility Enhancements	ST2606	Public Works

**PROJECT DESCRIPTION**  
 Install pedestrian mobility enhancements which may include enhanced pedestrian crossings along Weslayan, additional lighting at signalized intersections, modifications to signal timing or other various improvements.

**PROJECT IMAGE**



**PROJECT JUSTIFICATION**  
 Ensuring safe pedestrian mobility between our parks, schools and other places of interest through out the City is very important. The work along Weslayan builds upon the work already completed at our signalized intersections on Weslayan St. and Buffalo Speedway to improve pedestrian safety.

PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Prelim. Engineering Report												
Land/Right of Way												
Design/Surveying		\$50,000										
Construction		\$150,000										
Equipment and Furniture												
Technology												
Contingency												
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>									

FUNDING SOURCES	FY PROJECTED FUNDING SOURCES											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt												
METRO		\$200,000										
Capital Reserve												
W/S Debt												
W/S Revenue - Cash												
Grants												
Other Funding Sources <sup>1</sup> -												
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>									

<sup>1</sup>Explain & Identify Type of Other Sources:

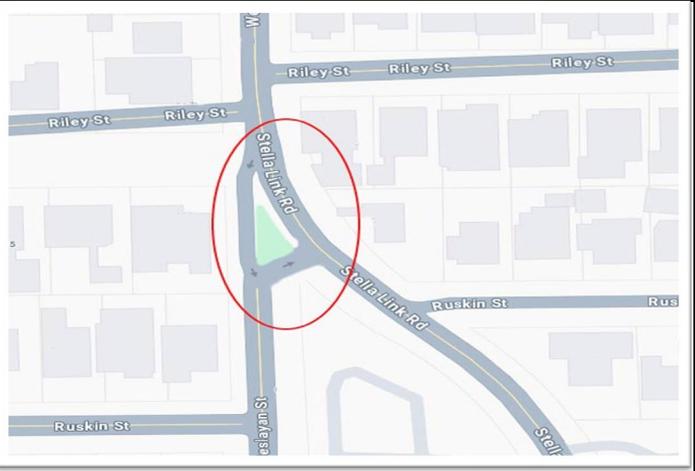
IMPACT ON OPERATING BUDGET	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL

PROJECT NAME		PROJECT #		DEPARTMENT/DIVISION									
Westside Roadway Reconstruction Phase 3		ST2701		Public Works - Streets									
PROJECT DESCRIPTION		PROJECT IMAGE											
The project includes the full reconstruction of the streets identified in Phase 3 including Ruskin from Community to West Point, Ruskin from Academy to Wesleyan, and Byron from Wesleyan to College.													
PROJECT JUSTIFICATION													
The streets on the west side of the City were originally constructed between the 1940s-1950s and consisted of concrete pavements with curbs. During the 1990's, the City reconstructed a large portion of its streets on the west side of the City. Some of the streets received improvements to the sanitary sewer which required an approximately 4-foot width strip of concrete to be replaced. As a result, many of the streets on the west side have concrete utility patches and concrete of various ages. The existing pavement conditions range from poor to satisfactory. Poor pavement generally exhibits lower ride quality, significant or excessive cracking, utility patching and other pavement deficiencies. Satisfactory pavement has acceptable ride quality and minor cracking. Fair pavement conditions have qualities of varying degrees between satisfactory and poor conditions. The City intends to fully reconstruct roadway segments noted to be in poor and fair condition.													
PROJECT COSTS ALLOCATION		FY PROJECTED ALLOCATIONS											
		BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Prelim. Engineering Report													
Land/Right of Way													
Design/Surveying				\$132,000									\$132,000
Construction					\$1,529,000								\$1,529,000
Equipment and Furniture													
Technology													
Contingency					\$153,000								\$153,000
<b>TOTAL COSTS</b>		<b>\$0</b>	<b>\$0</b>	<b>\$132,000</b>	<b>\$1,682,000</b>	<b>\$0</b>	<b>\$1,814,000</b>						
FUNDING SOURCES		FY PROJECTED FUNDING SOURCES											
		BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt				\$132,000	\$1,682,000								\$1,814,000
METRO													
Capital Reserve													
W/S Debt													
W/S Revenue - Cash													
Grants													
Other Funding Sources <sup>1</sup> -													
<b>TOTAL SOURCES</b>		<b>\$0</b>	<b>\$0</b>	<b>\$132,000</b>	<b>\$1,682,000</b>	<b>\$0</b>	<b>\$1,814,000</b>						
<sup>1</sup> Explain & Identify Type of Other Sources:													
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION										
Virginia Court Reconstruction		ST2702	Public Works - Streets										
PROJECT DESCRIPTION		PROJECT IMAGE											
The project includes the reconstruction of approximately 425 linear feet of concrete roadway and sidewalk as well as replacement of the existing 2-inch water line and existing 6-inch sanitary sewer on Virginia Court. The project will be constructed concurrently with or after HCFCD Poor Farm Ditch reconstruction. The project will also include planting and irrigation in conjunction with the Poor Farm Ditch project.													
PROJECT JUSTIFICATION													
In March 2022, Terracon conducted pavement engineering evaluations and prepared a pavement management workplan for the City. The plan identified Virginia Court as requiring total reconstruction. The sanitary sewer and water line were also identified for replacement. The project will also include planting and irrigation within the planter boxes being installed by HCFCD as part of the Poor Farm Ditch project.													
PROJECT COSTS ALLOCATION		FY PROJECTED ALLOCATIONS											
		BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Prelim. Engineering Report													
Land/Right of Way													
Design/Surveying				\$75,000									\$75,000
Construction					\$901,000								\$901,000
Equipment and Furniture													
Technology													
Contingency					\$91,000								\$91,000
<b>TOTAL COSTS</b>		<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$992,000</b>	<b>\$0</b>	<b>\$1,067,000</b>						
FUNDING SOURCES		FY PROJECTED FUNDING SOURCES											
		BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt				\$50,000	\$942,000								\$992,000
METRO													
Capital Reserve													
W/S Debt													
W/S Revenue - Cash													
Grants													
Other Funding Sources <sup>1</sup> -				\$25,000	\$50,000								\$75,000
<b>TOTAL SOURCES</b>		<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$992,000</b>	<b>\$0</b>	<b>\$1,067,000</b>						
<sup>1</sup> Explain & Identify Type of Other Sources: Fund 325 fund balance \$25K, Tree Trust \$50K													
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION									
Westside Roadway Reconstruction Phase 4 and Cast Iron WL Replacement		ST2801	Public Works - Streets									
PROJECT DESCRIPTION		PROJECT IMAGE										
The project includes the full reconstruction of the streets identified in Phase 4 including Cason from West Point to Fairhaven, Academy from Ruskin to Bellaire, Wesleyan from Ruskin to Bellaire, Riley from Wesleyan to College, and Villanova from Academy to Wesleyan. The project also includes replacement of existing pre-1939 cast iron waterlines on these streets.												
PROJECT JUSTIFICATION		The streets on the west side of the City were originally constructed between the 1940s-1950s and consisted of concrete pavements with curbs. During the 1990's, the City reconstructed a large portion of its streets on the west side of the City. Some of the streets received improvements to the sanitary sewer which required an approximately 4-foot width strip of concrete to be replaced. As a result, many of the streets on the west side have concrete utility patches and concrete of various ages. The existing pavement conditions range from poor to satisfactory. Poor pavement generally exhibits lower ride quality, significant or excessive cracking, utility patching and other pavement deficiencies. Satisfactory pavement has acceptable ride quality and minor cracking. Fair pavement conditions have qualities of varying degrees between satisfactory and poor conditions. The City intends to fully reconstruct roadway segments noted to be in poor and fair condition.										
PROJECT COSTS ALLOCATION		FY PROJECTED ALLOCATIONS										
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Prelim. Engineering Report												
Land/Right of Way												
Design/Surveying				\$308,000								\$308,000
Construction					\$3,536,000							\$3,536,000
Equipment and Furniture												
Technology												
Contingency					\$354,000							\$354,000
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$308,000</b>	<b>\$3,890,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,198,000</b>
FUNDING SOURCES		FY PROJECTED FUNDING SOURCES										
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt				\$308,000	\$2,915,000							\$3,223,000
METRO												
Capital Reserve												
W/S Debt					\$975,000							\$975,000
W/S Revenue - Cash												
Grants												
Other Funding Sources <sup>1</sup> -												
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$308,000</b>	<b>\$3,890,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,198,000</b>
<sup>1</sup> Explain & Identify Type of Other Sources: Estimated cost of Cast Iron WL replacement is \$975,000.												
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION										
Westside Roadway Reconstruction Phase 5		ST2901	Public Works - Streets										
PROJECT DESCRIPTION		PROJECT IMAGE											
The project includes the full reconstruction of the streets identified in Phase 5 including Swarthmore from College to Dead End, Case from College to Dead End, and Oberlin from College to Dead End.													
PROJECT JUSTIFICATION													
The streets on the west side of the City were originally constructed between the 1940s-1950s and consisted of concrete pavements with curbs. During the 1990's, the City reconstructed a large portion of its streets on the west side of the City. Some of the streets received improvements to the sanitary sewer which required an approximately 4-foot width strip of concrete to be replaced. As a result, many of the streets on the west side have concrete utility patches and concrete of various ages. The existing pavement conditions range from poor to satisfactory. Poor pavement generally exhibits lower ride quality, significant or excessive cracking, utility patching and other pavement deficiencies. Satisfactory pavement has acceptable ride quality and minor cracking. Fair pavement conditions have qualities of varying degrees between satisfactory and poor conditions. The City intends to fully reconstruct roadway segments noted to be in poor and fair condition.													
PROJECT COSTS ALLOCATION		FY PROJECTED ALLOCATIONS											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
Prelim. Engineering Report													
Land/Right of Way													
Design/Surveying					\$152,000							\$152,000	
Construction						\$1,753,000						\$1,753,000	
Equipment and Furniture													
Technology													
Contingency						\$176,000						\$176,000	
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$152,000</b>	<b>\$1,929,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,081,000</b>	
FUNDING SOURCES		FY PROJECTED FUNDING SOURCES											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
GO or CO debt					\$152,000	\$1,929,000						\$2,081,000	
METRO													
Capital Reserve													
W/S Debt													
W/S Revenue - Cash													
Grants													
Other Funding Sources <sup>1</sup> -													
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$152,000</b>	<b>\$1,929,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,081,000</b>	
<sup>1</sup> Explain & Identify Type of Other Sources:													
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION										
Weslayn St. & Stella Link Rd. Intersection Improvements													
PROJECT DESCRIPTION		PROJECT IMAGE											
Construct improvements to the intersection of Stella Link Rd., Weslayan St., Riley St. and Ruskin St. to improve traffic and pedestrian safety in along this stretch of roadway, which may include reconfiguring the intersection's geometry.													
PROJECT JUSTIFICATION													
Ensuring safe pedestrian mobility between our parks, schools and other places of interest through out the City is very important. The work along Weslayan builds upon the work already completed at our signalized intersections on Weslayan St. and Buffalo Speedway to improve pedestrian safety.													
PROJECT COSTS ALLOCATION		FY PROJECTED ALLOCATIONS											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
Prelim. Engineering Report													
Land/Right of Way													
Design/Surveying													
Construction													
Equipment and Furniture													
Technology													
Contingency													
<b>TOTAL COSTS</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
FUNDING SOURCES		FY PROJECTED FUNDING SOURCES											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
GO or CO debt													
METRO													
Capital Reserve													
W/S Debt													
W/S Revenue - Cash													
Grants													
Other Funding Sources <sup>1</sup> -													
<b>TOTAL SOURCES</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<sup>1</sup> Explain & Identify Type of Other Sources:													
IMPACT ON OPERATING BUDGET		2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL		

**WEST UNIVERSITY PLACE  
2026 - 2035 CAPITAL IMPROVEMENT PLAN  
WATER**

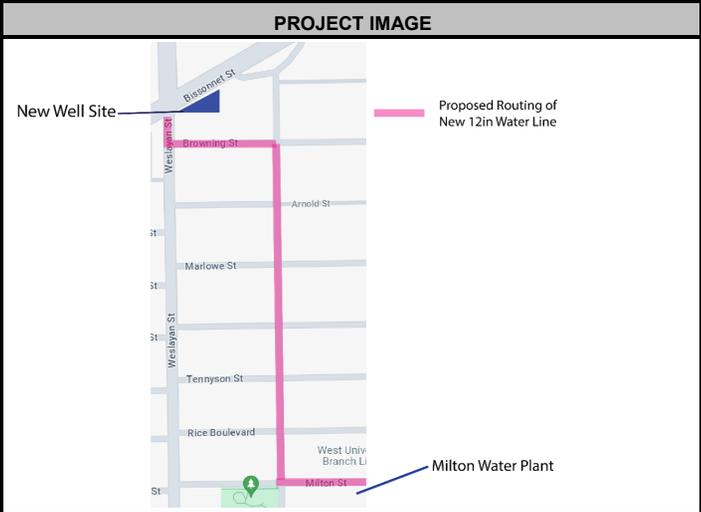
PROJECT NO	PROJECT NAME	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2026 - 2035 ALLOCATION
WA2407	Wakeforest Water Plant Improvements		5,475,000									5,475,000
WA2408	New Water Well No. 10		8,752,000									8,752,000
WA2409	Milton Water Plant Improvements	17,978,000										17,978,000
WA2501	Cast Iron Water Line Replacement Phase II	2,460,000										2,460,000
WA2601	Cast Iron Water Line Replacement Phase III	567,000	4,648,000									5,215,000
WA2602	Bellaire Elevated Storage Tank (EST) Replacement		420,000	9,450,000								9,870,000
WA2701	Cast Iron Water Line Replacement Phase IV		226,000	1,843,000								2,069,000
WA2801	Cast Iron Water Line Replacement Phase V			226,000	1,401,000							1,627,000
WA2901	Cast Iron Water Line Replacement Phase VI				229,000	2,351,000						2,580,000
WA3001	Water Meter Replacements						5,880,000					5,880,000
	<b>TOTAL</b>	<b>\$ 21,005,000</b>	<b>\$ 19,521,000</b>	<b>\$ 11,519,000</b>	<b>\$ 1,630,000</b>	<b>\$ 2,351,000</b>	<b>\$ 5,880,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 61,906,000</b>

SOURCE OF FUNDS	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2026 - 2035 ALLOCATION
GO or CO debt											
METRO											
Capital Reserve											
W/S Debt	20,438,000	18,457,000	10,716,000	840,000	2,351,000	5,880,000					58,682,000
W/S Revenue - Cash	500,000	600,000	803,000	790,000							2,693,000
Grants											
Other Funding Sources	67,000	464,000									531,000
<b>TOTAL</b>	<b>\$ 21,005,000</b>	<b>\$ 19,521,000</b>	<b>\$ 11,519,000</b>	<b>\$ 1,630,000</b>	<b>\$ 2,351,000</b>	<b>\$ 5,880,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 61,906,000</b>

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION										
Wakeforest Water Plant Improvements		WA2407	Public Works - Water										
PROJECT DESCRIPTION		PROJECT IMAGE											
<p>Improvements at the Wakeforest Water Plant include increasing the booster pump capacity from 3,000 gpm to 4,000 gpm. Two booster pumps will be installed with the ability to install a third booster pump in the future, and suction and distribution piping will also be increased in size. Variable Frequency Drives (VFDs) will be installed for operation of booster pumps. The project includes replacement of all electrical equipment, a new motor control center (MCC), new CenterPoint electrical service and transformer, installation of a new generator, and new SCADA system. The MCC will be in a new 25'x15' building and the pumps will be placed on a concrete pad. The project also includes underground stormwater detention and site work. Contingency is built into construction.</p>													
PROJECT JUSTIFICATION													
<p>IDS Engineering Group completed extensive water modeling of the City's water system to determine improvements to ensure the City meets daily current and future demands for residents. Improvements at the Wakeforest Water Plant will improve pressure and flow throughout system and provide the ability to support future water service demand.</p>													
PROJECT COSTS ALLOCATION		FY PROJECTED ALLOCATIONS											
		BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Prelim. Engineering Report													
Land/Right of Way													
Design/Surveying		\$487,695											\$487,695
Construction				\$5,475,000									\$5,475,000
Equipment and Furniture													
Technology													
Contingency													
<b>TOTAL COSTS</b>		<b>\$487,695</b>	<b>\$0</b>	<b>\$5,475,000</b>	<b>\$0</b>	<b>\$5,962,695</b>							
FUNDING SOURCES		FY PROJECTED FUNDING SOURCES											
		BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt													
METRO													
Capital Reserve													
W/S Debt		\$487,695		\$5,475,000									\$5,962,695
W/S Revenue - Cash													
Grants													
Other Funding Sources <sup>1</sup> -													
<b>TOTAL SOURCES</b>		<b>\$487,695</b>	<b>\$0</b>	<b>\$5,475,000</b>	<b>\$0</b>	<b>\$5,962,695</b>							
<sup>1</sup> Explain & Identify Type of Other Sources:													
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	

<b>PROJECT NAME</b>	<b>PROJECT #</b>	<b>DEPARTMENT/DIVISION</b>
New Water Well No. 10	WA2408	Public Works - Water

**PROJECT DESCRIPTION**  
 Construct a new 1,500 gallon per minute (gpm) groundwater well on the site of former Water Well No. 7. The property is within the City of West U at the southeast corner of Bissonnet St. and Wesleyan St. The project also includes ~2800 linear feet of new 12" waterline to convey the groundwater from the well to the Milton Water Plant. Contingency is built into construction.



**PROJECT JUSTIFICATION**  
 The city receives between 50 to 55 percent of its water supply from the City of Houston via surface water connections. Adding a new groundwater well to the City's system will provide enough capacity to replace the City of Houston water supply during a service interruption and maintain minimum system pressures during peak demand.

PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Prelim. Engineering Report												
Land/Right of Way												
Design/Surveying	\$713,639											\$713,639
Construction			\$8,752,000									\$8,752,000
Equipment and Furniture												
Technology												
Contingency												
<b>TOTAL COSTS</b>	<b>\$713,639</b>	<b>\$0</b>	<b>\$8,752,000</b>	<b>\$0</b>	<b>\$9,465,639</b>							

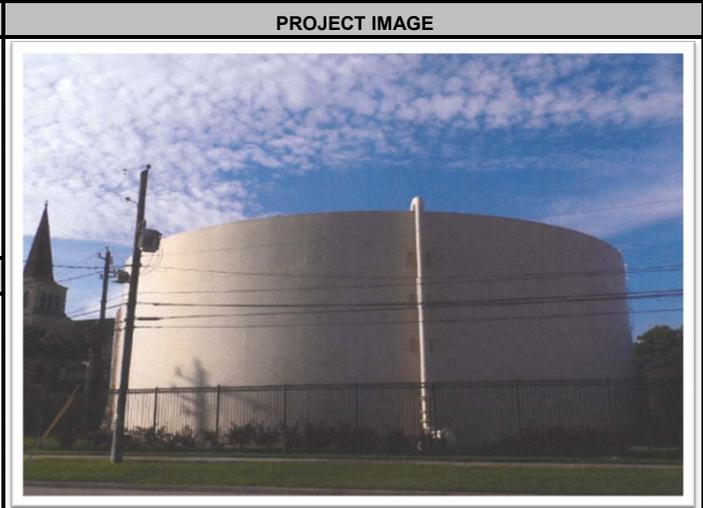
FUNDING SOURCES	FY PROJECTED FUNDING SOURCES											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt												
METRO												
Capital Reserve												
W/S Debt	\$713,639		\$8,752,000									\$9,465,639
W/S Revenue - Cash												
Grants												
Other Funding Sources <sup>1</sup> -												
<b>TOTAL SOURCES</b>	<b>\$713,639</b>	<b>\$0</b>	<b>\$8,752,000</b>	<b>\$0</b>	<b>\$9,465,639</b>							

<sup>1</sup>Explain & Identify Type of Other Sources:

IMPACT ON OPERATING BUDGET	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL

<b>PROJECT NAME</b>	<b>PROJECT #</b>	<b>DEPARTMENT/DIVISION</b>
Milton Water Plant Improvements	WA2409	Public Works - Water

**PROJECT DESCRIPTION**  
 The project includes a new pump and electrical building located to the west of the existing 1.5 MG GST. The pump building will include four booster pumps with the ability to add a fifth booster pump when needed. Improvements will also include suction and distribution piping, SCADA panel, MCC, new emergency generator, and new electrical service. The project also includes a new dual 2.0 MG GST at site of existing 1.5MG GST, chemical improvements, access drive and sitework, and new surface water meter vault. The new dual tank addresses the need for replacement of both GSTs. The project includes demolition of the existing 1.5 MG GST at the start of the project and demolition of the 0.4 MG GST at the completion of the project. Contingency is built into construction.



**PROJECT JUSTIFICATION**  
 The City completed a comprehensive assessment of the City's water system to identify improvements needed to ensure that the City meets current and future needs of residents. The current pump building lacks the available space to add a pump to meet current demand, as well as additional pump that may be needed to meet future demand. Any improvements to the existing pump building would also require taking the existing station offline, which impacts the water service delivery for residents.  
  
 The planned improvements will increase the City's pumping capacity and pressure throughout the entire system, while also ensuring the City's ability to meet future demand. Additionally, the existing 400,000-gallon (0.4MG) GST and 1,500,000-gallon (1.5MG) GST were constructed in 1957 and are due for replacement prior to 2030. The two existing tanks will be replaced with a single dual 2,000,000-gallon (2.0MG) GST in the existing location of the 1.5MG GST, which has a lower cost than replacing two individual GST and increase open space on the limited site.

PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
Prelim. Engineering Report	\$163,925												\$163,925
Land/Right of Way													
Design/Surveying	\$1,518,000												\$1,518,000
Construction		\$17,978,000											\$17,978,000
Equipment and Furniture													
Technology													
Contingency													
<b>TOTAL COSTS</b>	<b>\$1,681,925</b>	<b>\$17,978,000</b>	<b>\$0</b>	<b>\$19,659,925</b>									

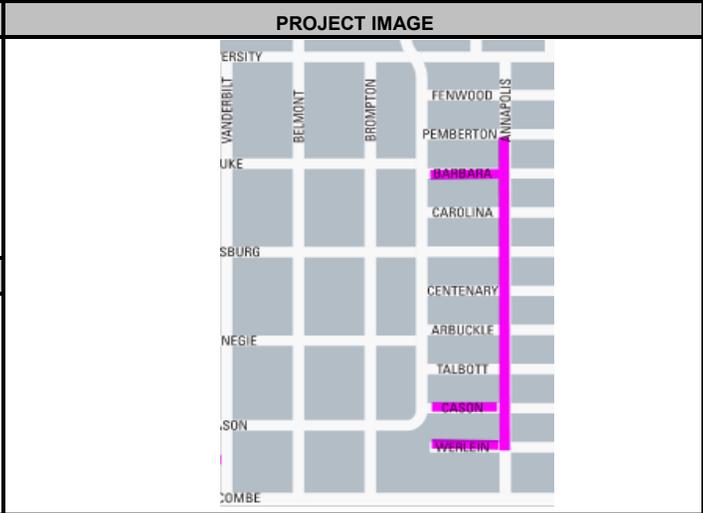
FUNDING SOURCES	FY PROJECTED FUNDING SOURCES												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
GO or CO debt													
METRO													
Capital Reserve													
W/S Debt	\$981,925	\$17,978,000											\$18,959,925
W/S Revenue - Cash	\$700,000												\$700,000
Grants													
Other Funding Sources <sup>1</sup> -													
<b>TOTAL SOURCES</b>	<b>\$1,681,925</b>	<b>\$17,978,000</b>	<b>\$0</b>	<b>\$19,659,925</b>									

<sup>1</sup>Explain & Identify Type of Other Sources:

IMPACT ON OPERATING BUDGET	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL

<b>PROJECT NAME</b>	<b>PROJECT #</b>	<b>DEPARTMENT/DIVISION</b>
Cast Iron Water Line Replacement Phase II	WA2501	Public Works - Water

**PROJECT DESCRIPTION**  
 The City has identified cast iron water lines throughout the City that require replacement. Cast Iron Waterline Replacement 2025 includes water line replacements on Annapolis between Pemberton and Werlein, Barbara Ln between Wakeforest and Annapolis, Cason between Wakeforest and Annapolis, and Werlein between Wakeforest and Annapolis.



**PROJECT JUSTIFICATION**  
 The pre-1939 cast iron pipes have been identified for replacement. The new water lines will provide the City with a more robust water distribution system, fewer unplanned disruptions, and lower repair costs.

PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Prelim. Engineering Report	\$105,000											\$105,000
Land/Right of Way												
Design/Surveying	\$394,000											\$394,000
Construction		\$2,236,000										\$2,236,000
Equipment and Furniture												
Technology												
Contingency		\$224,000										\$224,000
<b>TOTAL COSTS</b>	<b>\$499,000</b>	<b>\$2,460,000</b>	<b>\$0</b>	<b>\$2,959,000</b>								

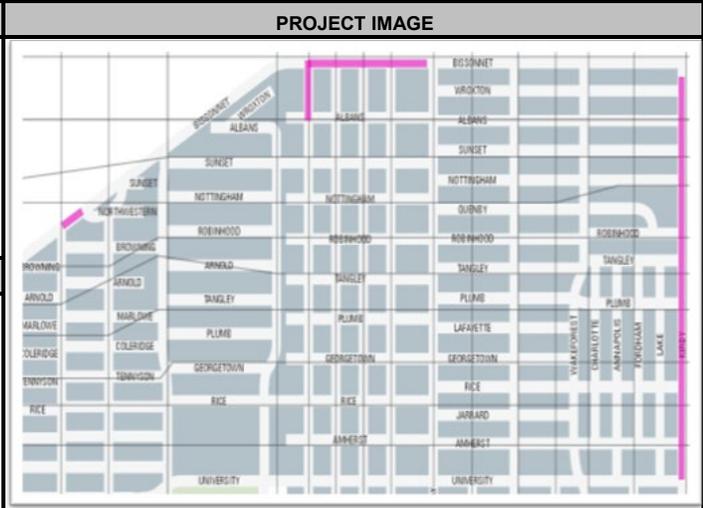
FUNDING SOURCES	FY PROJECTED FUNDING SOURCES											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt												
METRO												
Capital Reserve												
W/S Debt		\$2,460,000										\$2,460,000
W/S Revenue - Cash												
Grants												
Other Funding Sources <sup>1</sup> -	\$499,000											\$499,000
<b>TOTAL SOURCES</b>	<b>\$499,000</b>	<b>\$2,460,000</b>	<b>\$0</b>	<b>\$2,959,000</b>								

<sup>1</sup>Explain & Identify Type of Other Sources: Fund 340 fund balance \$499K.

IMPACT ON OPERATING BUDGET	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL

<b>PROJECT NAME</b>	<b>PROJECT #</b>	<b>DEPARTMENT/DIVISION</b>
Cast Iron Water Line Replacement Phase III	WA2601	Public Works - Water

**PROJECT DESCRIPTION**  
 The City has identified cast iron water lines throughout the City that require replacement. Cast Iron Waterline Replacement 2026 includes water line replacements along Kirby Drive between Bissonnet and University, Bissonnet between Mercer and Buffalo Speedway, Mercer between Albans and Bissonnet, and Bissonnet between Wesleyan and Northwestern. These water lines are primarily within City of Houston right-of-way and will require approvals from City of Houston.



**PROJECT JUSTIFICATION**  
 The pre-1939 cast iron pipes have been identified for replacement. The new water lines will provide the City with a more robust water distribution system, fewer unplanned disruptions, and lower repair costs.

PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
Prelim. Engineering Report													
Land/Right of Way													
Design/Surveying		\$567,000											\$567,000
Construction			\$4,225,000										\$4,225,000
Equipment and Furniture													
Technology													
Contingency			\$423,000										\$423,000
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$567,000</b>	<b>\$4,648,000</b>	<b>\$0</b>	<b>\$5,215,000</b>								

FUNDING SOURCES	FY PROJECTED FUNDING SOURCES												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
GO or CO debt													
METRO													
Capital Reserve													
W/S Debt			\$4,230,000										\$4,230,000
W/S Revenue - Cash		\$500,000	\$418,000										\$918,000
Grants													
Other Funding Sources <sup>1</sup> -		\$67,000											\$67,000
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$567,000</b>	<b>\$4,648,000</b>	<b>\$0</b>	<b>\$5,215,000</b>								

<sup>1</sup>Explain & Identify Type of Other Sources: Fund 340 fund balance \$67K.

IMPACT ON OPERATING BUDGET	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL

PROJECT NAME	PROJECT #	DEPARTMENT/DIVISION
Bellaire Elevated Storage Tank (EST) Replacement	WA2602	Public Works - Water

**PROJECT DESCRIPTION**  
 Construction of a new 300,000-gallon elevated storage tank (EST) at existing location and decommission existing Bellaire EST. The project will include the new EST, yard piping, a new disinfection system, new electrical controls and SCADA system, and removal of the existing Bellaire EST. The project will also include some minor utility relocations and paving replacement. Project assumes replacement of the elevated storage tank at the existing site.



**PROJECT JUSTIFICATION**  
 The Bellaire EST was constructed in 1935 and has been identified for replacement. Replacing the Bellaire EST with the proposed 0.3 MG EST would provide the City with redundancy in the water system during peak hour demands and provides additional capacity that would allow flexibility to rehabilitate the Wakeforest EST and the City's GST's in the future.

PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
Prelim. Engineering Report													
Land/Right of Way				\$446,250									\$446,250
Design/Surveying			\$420,000										\$420,000
Construction				\$9,003,750									\$9,003,750
Equipment and Furniture													
Technology													
Contingency													
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$420,000</b>	<b>\$9,450,000</b>	<b>\$0</b>	<b>\$9,870,000</b>							

FUNDING SOURCES	FY PROJECTED FUNDING SOURCES												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
GO or CO debt													
METRO													
Capital Reserve													
W/S Debt				\$9,450,000									\$9,450,000
W/S Revenue - Cash													
Grants													
Other Funding Sources <sup>1</sup> -			\$420,000										\$420,000
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$420,000</b>	<b>\$9,450,000</b>	<b>\$0</b>	<b>\$9,870,000</b>							

<sup>1</sup>Explain & Identify Type of Other Sources: Fund 340 fund balance \$420K.

IMPACT ON OPERATING BUDGET	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL

<b>PROJECT NAME</b>	<b>PROJECT #</b>	<b>DEPARTMENT/DIVISION</b>
Cast Iron Water Line Replacement Phase IV	WA2701	Public Works - Water
<b>PROJECT DESCRIPTION</b>	<b>PROJECT IMAGE</b>	
The City has identified cast iron water lines throughout the City that require replacement. Cast Iron Waterline Replacement 2027 includes water line replacement on University between West Point and College.		
<b>PROJECT JUSTIFICATION</b>		
The pre-1939 cast iron pipes have been identified for replacement. The new water lines will provide the City with a more robust water distribution system, fewer unplanned disruptions, and lower repair costs.		

PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Prelim. Engineering Report												
Land/Right of Way												
Design/Surveying			\$226,000									\$226,000
Construction				\$1,675,000								\$1,675,000
Equipment and Furniture												
Technology												
Contingency				\$168,000								\$168,000
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$226,000</b>	<b>\$1,843,000</b>	<b>\$0</b>	<b>\$2,069,000</b>						

FUNDING SOURCES	FY PROJECTED FUNDING SOURCES											
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt												
METRO												
Capital Reserve												
W/S Debt				\$1,266,000								\$1,266,000
W/S Revenue - Cash			\$182,000	\$577,000								\$759,000
Grants												
Other Funding Sources <sup>1</sup> -			\$44,000									\$44,000
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$226,000</b>	<b>\$1,843,000</b>	<b>\$0</b>	<b>\$2,069,000</b>						

<sup>1</sup>Explain & Identify Type of Other Sources: Fund 340 fund balance

IMPACT ON OPERATING BUDGET	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL

<b>PROJECT NAME</b>		<b>PROJECT #</b>		<b>DEPARTMENT/DIVISION</b>								
Cast Iron Water Line Replacement Phase V		WA2801		Public Works - Water								
<b>PROJECT DESCRIPTION</b>		<b>PROJECT IMAGE</b>										
The City has identified cast iron water lines throughout the City that require replacement. Cast Iron Waterline Replacement 2028 includes water line replacement of a waterline that serves townhouses along Bissonnet located within an alley between Buffalo Speedway and Wakeforest.												
<b>PROJECT JUSTIFICATION</b>												
The pre-1939 cast iron pipes have been identified for replacement. The new water lines will provide the City with a more robust water distribution system, fewer unplanned disruptions, and lower repair costs.												
<b>PROJECT COSTS ALLOCATION</b>		<b>FY PROJECTED ALLOCATIONS</b>										
	<b>BUDGETED THRU 2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>	<b>2034</b>	<b>2035</b>	<b>TOTAL</b>
Prelim. Engineering Report												
Land/Right of Way												
Design/Surveying				\$226,000								\$226,000
Construction					\$1,273,000							\$1,273,000
Equipment and Furniture												
Technology												
Contingency					\$128,000							\$128,000
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$226,000</b>	<b>\$1,401,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,627,000</b>
<b>FUNDING SOURCES</b>		<b>FY PROJECTED FUNDING SOURCES</b>										
	<b>BUDGETED THRU 2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>	<b>2034</b>	<b>2035</b>	<b>TOTAL</b>
GO or CO debt												
METRO												
Capital Reserve												
W/S Debt					\$840,000							\$840,000
W/S Revenue - Cash				\$226,000	\$561,000							\$787,000
Grants												
Other Funding Sources <sup>1</sup> -												
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$226,000</b>	<b>\$1,401,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,627,000</b>
<sup>1</sup> Explain & Identify Type of Other Sources:												
<b>IMPACT ON OPERATING BUDGET</b>		<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>	<b>2034</b>	<b>2035</b>	<b>TOTAL</b>	

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION										
Cast Iron Water Line Replacement Phase VI		WA2901	Public Works - Water										
PROJECT DESCRIPTION		PROJECT IMAGE											
The City has identified cast iron water lines throughout the City that require replacement. Cast Iron Waterline Replacement 2029 includes water line replacements on Tangley between Wakeforest and Kirby, Fordham between Tangley and Plumb, and Lake between Plumb and Rice.													
PROJECT JUSTIFICATION		The pre-1939 cast iron pipes have been identified for replacement. The new water lines will provide the City with a more robust water distribution system, fewer unplanned disruptions, and lower repair costs.											
PROJECT COSTS ALLOCATION		FY PROJECTED ALLOCATIONS											
		BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
Prelim. Engineering Report													
Land/Right of Way													
Design/Surveying						\$229,000							\$229,000
Construction							\$2,137,000						\$2,137,000
Equipment and Furniture													
Technology													
Contingency							\$214,000						\$214,000
<b>TOTAL COSTS</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$229,000</b>	<b>\$2,351,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,580,000</b>
FUNDING SOURCES		FY PROJECTED FUNDING SOURCES											
		BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
GO or CO debt													
METRO													
Capital Reserve													
W/S Debt							\$2,351,000						\$2,351,000
W/S Revenue - Cash						\$229,000							\$229,000
Grants													
Other Funding Sources <sup>1</sup> -													
<b>TOTAL SOURCES</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$229,000</b>	<b>\$2,351,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,580,000</b>
<sup>1</sup> Explain & Identify Type of Other Sources:													
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	

<b>PROJECT NAME</b>		<b>PROJECT #</b>		<b>DEPARTMENT/DIVISION</b>								
Water Meter Replacements		WA3001		Public Works - Water								
<b>PROJECT DESCRIPTION</b>		<b>PROJECT IMAGE</b>										
Replacement of approximately 6,200 meters within the City of West University Place. This project will allow residential meters within the City of West University Place to have remote restrictions and shutoff functionality.												
<b>PROJECT JUSTIFICATION</b>												
The City of West University Place replaced all its commercial and residential meters in 2014. These meters have performed well over the last decade, but they will reach the end of their average service life in 2030.												
<b>PROJECT COSTS ALLOCATION</b>		<b>FY PROJECTED ALLOCATIONS</b>										
	<b>BUDGETED THRU 2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>	<b>2034</b>	<b>2035</b>	<b>TOTAL</b>
Prelim. Engineering Report												
Land/Right of Way												
Design/Surveying												
Construction												
Equipment and Furniture							\$5,880,000					\$5,880,000
Technology												
Contingency												
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,880,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,880,000</b>
<b>FUNDING SOURCES</b>		<b>FY PROJECTED FUNDING SOURCES</b>										
	<b>BUDGETED THRU 2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>	<b>2034</b>	<b>2035</b>	<b>TOTAL</b>
GO or CO debt												
METRO												
Capital Reserve												
W/S Debt							\$5,880,000					\$5,880,000
W/S Revenue - Cash												
Grants												
Other Funding Sources <sup>1</sup> -												
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,880,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,880,000</b>
<sup>1</sup> Explain & Identify Type of Other Sources:												
<b>IMPACT ON OPERATING BUDGET</b>		<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>	<b>2034</b>	<b>2035</b>	<b>TOTAL</b>	

CITY OF WEST UNIVERSITY PLACE  
2026 - 2035 CAPITAL IMPROVEMENT PLAN  
WASTEWATER

PROJECT NO	PROJECT NAME	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2026 - 2035 ALLOCATION
WW2601	Wastewater Treatment Plant Improvements	200,000	4,605,000									4,805,000
WW2602	Lift Station Condition Assessment	325,000										325,000
WW2603	WWTP Clarifier Rehabilitation	178,000			1,687,000							1,865,000
WW2604	WWTP Treatment Process Optimization	200,000			10,765,000							10,965,000
<b>TOTAL</b>		<b>\$ 903,000</b>	<b>\$ 4,605,000</b>	<b>\$ -</b>	<b>\$ 12,452,000</b>	<b>\$ -</b>	<b>\$ 17,960,000</b>					

SOURCE OF FUNDS	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2026 - 2035 ALLOCATION	
GO or CO debt												
METRO												
Capital Reserve												
W/S Debt	578,000	4,605,000		12,452,000							17,635,000	
W/S Revenue - Cash	325,000										325,000	
Grants												
Other Funding Sources												
<b>TOTAL</b>		<b>\$ 903,000</b>	<b>\$ 4,605,000</b>	<b>\$ -</b>	<b>\$ 12,452,000</b>	<b>\$ -</b>	<b>\$ 17,960,000</b>					

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION										
Wastewater Treatment Plant Improvements		WW2601	Public Works										
PROJECT DESCRIPTION		PROJECT IMAGE											
Improvements at the WWTP will focus on replacing mechanical equipment with more effective and efficient equipment. In 2027, improvements will include disinfection and dichlorination improvements (conversion of chlorine gas system to liquid feed system and new dichlorination system), new headworks (including a mechanical step screen and grit chamber), and a non-potable water system for increased on-site water demand.													
PROJECT JUSTIFICATION													
The Wastewater Treatment Plant project will improve the WWTP's operational effectiveness, improve efficiency for maintenance, increase safety for plant operators and streamline the ability of the WWTP to comply with future state regulation changes.													
PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
Prelim. Engineering Report													
Land/Right of Way													
Design/Surveying		\$200,000											\$200,000
Construction			\$4,400,000										\$4,400,000
Equipment and Furniture													
Technology													
Contingency			\$205,000										\$205,000
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$4,605,000</b>	<b>\$0</b>	<b>\$4,805,000</b>								
FUNDING SOURCES	FY PROJECTED FUNDING SOURCES												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
GO or CO debt													
METRO													
Capital Reserve													
W/S Debt		\$200,000	\$4,605,000										\$4,805,000
W/S Revenue - Cash													
Grants													
Other Funding Sources <sup>1</sup> -													
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$4,605,000</b>	<b>\$0</b>	<b>\$4,805,000</b>								
¹Explain & Identify Type of Other Sources:													
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION										
Lift Station Condition Assessment		WW2602	Public Works										
PROJECT DESCRIPTION		PROJECT IMAGE											
Assess all twelve lift stations to evaluate the physical condition and provide recommendations for any improvements. The objective of the assessment is to complete a physical evaluation of each of the lift stations, summarize the existing conditions of the lift stations, identify any upgrades required, provide a recommended priority list for the upgrades, and provide an engineer's opinion of probable cost to complete the recommended improvements.													
PROJECT JUSTIFICATION		The City's wastewater system is comprised of a sanitary sewer collection system, force mains and lift stations and the City's Wastewater Treatment Plant. The City has twelve (12) lift stations which pump wastewater from a lower to higher elevations within the sanitary sewer collection system. The City completed coating of the lift stations in 2019 and 2020 to extend the lifespan of the lift station structure. Other components of the lift station such as piping, electrical, and equipment are now due for evaluation to assess their condition. It is recommended to conduct an assessment to evaluate the condition of the lift station and identify any necessary improvements or upgrades.											
PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
Prelim. Engineering Report		\$325,000											\$325,000
Land/Right of Way													
Design/Surveying													
Construction													
Equipment and Furniture													
Technology													
Contingency													
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$325,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$325,000</b>
FUNDING SOURCES	FY PROJECTED FUNDING SOURCES												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
GO or CO debt													
METRO													
Capital Reserve													
W/S Debt													
W/S Revenue - Cash		\$325,000											\$325,000
Grants													
Other Funding Sources <sup>1</sup> -													
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$325,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$325,000</b>
<sup>1</sup> Explain & Identify Type of Other Sources:													
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION										
WWTP Clarifier Rehabilitation		WW2603	Public Works										
PROJECT DESCRIPTION		PROJECT IMAGE											
The project includes rehabilitation of two 75-foot diameter clarifiers at the City's Wastewater Treatment Plant.													
PROJECT JUSTIFICATION		The clarifiers were originally constructed in 1980 and had been rehabilitated in 2017. Each clarifier is 75-foot in diameter. In March and April of 2023, the clarifiers experienced failures related to the rake arm. To address the failures, it is recommended to remove the existing clarifier equipment, repair the basins, and install and commission the new clarifier equipment.											
PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
Prelim. Engineering Report													
Land/Right of Way													
Design/Surveying		\$178,000											\$178,000
Construction					\$1,533,000								\$1,533,000
Equipment and Furniture													
Technology													
Contingency					\$154,000								\$154,000
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$178,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,687,000</b>	<b>\$0</b>	<b>\$1,865,000</b>						
FUNDING SOURCES	FY PROJECTED FUNDING SOURCES												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
GO or CO debt													
METRO													
Capital Reserve													
W/S Debt		\$178,000			\$1,687,000								\$1,865,000
W/S Revenue - Cash													
Grants													
Other Funding Sources <sup>1</sup> -													
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$178,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,687,000</b>	<b>\$0</b>	<b>\$1,865,000</b>						
*Explain & Identify Type of Other Sources:													
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	

PROJECT NAME		PROJECT #	DEPARTMENT/DIVISION										
WWTP Treatment Process Optimization		WW2604	Public Works										
PROJECT DESCRIPTION		PROJECT IMAGE											
Improvements at the WWTP will focus on replacing mechanical equipment with more effective and efficient equipment. The work programmed for 2029 includes treatment process optimization (blowers with fine bubble aeration system and pumped RAS/WAS system), new sludge feed pumps to the existing belt presses, and a new SCADA system.													
PROJECT JUSTIFICATION													
The Wastewater Treatment Plant project will improve the WWTP's operational effectiveness, improve efficiency for maintenance, increase safety for plant operators and streamline the ability of the WWTP to comply with future state regulation changes.													
PROJECT COSTS ALLOCATION	FY PROJECTED ALLOCATIONS												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
Prelim. Engineering Report													
Land/Right of Way													
Design/Surveying		\$200,000											\$200,000
Construction					\$10,285,000								\$10,285,000
Equipment and Furniture													
Technology													
Contingency					\$480,000								\$480,000
<b>TOTAL COSTS</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,765,000</b>	<b>\$0</b>	<b>\$10,965,000</b>						
FUNDING SOURCES	FY PROJECTED FUNDING SOURCES												
	BUDGETED THRU 2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	
GO or CO debt													
METRO													
Capital Reserve													
W/S Debt		\$200,000			\$10,765,000								\$10,965,000
W/S Revenue - Cash													
Grants													
Other Funding Sources <sup>1</sup> -													
<b>TOTAL SOURCES</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,765,000</b>	<b>\$0</b>	<b>\$10,965,000</b>						
<sup>1</sup> Explain & Identify Type of Other Sources:													
IMPACT ON OPERATING BUDGET			2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL	

## **PROJECTS ON THE HORIZON**

Drainage Improvements for the 3700 Blocks  
Rebuild Block Retaining Walls

## **PROJECTS PENDING COUNCIL DECISION**

Facility Master Plan Phase II - Community Building, Senior Center, and Library  
Facility Master Plan Phase II - Community Open Space Improvements  
Facility Master Plan Phase III - New City Hall  
Facility Master Plan Phase IV - Public Safety Building  
Recreation Center Expanded Class Viewing Area



**AGENDA MEMO**  
Business of the City Council  
City of West University Place, Texas

<b>Meeting Date</b>	09.22.2025	<b>Agenda Item</b>	11
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	M. Kalka, Finance Director
<b>Reviewed by City Attorney</b>	Yes	<b>Department</b>	Finance
<b>Subject</b>	Resolution Approving Adoption of Fee Schedules		
<b>Attachments</b>	1. Resolution 2025-16 2. Exhibit A: Redlined Proposed Fee Schedule		
<b>Financial Information</b>	Expenditure Required:		Not Applicable
	Amount Budgeted:		Not Applicable
	Account Number:		Not Applicable
	Additional Appropriation Required:		Not Applicable
	Additional Account Number:		Not Applicable

**Executive Summary**

As part of the annual budget process, fees and rates charged for city-provided services are reviewed to ensure the rates and charges are both equitable and sufficient to cover the cost of services as deemed appropriate by City Council.

The proposed changes to the City's fee schedule were discussed during the 2026 Budget public meetings.

**Recommended Action**

Staff recommends City Council approve Resolution No. 2025-16 adopting the 2026 Fee Schedule.

CITY OF WEST UNIVERSITY PLACE  
HARRIS COUNTY, TEXAS

**RESOLUTION NO. 2025-16**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS, ADOPTING THE CITY OF WEST UNIVERSITY PLACE 2026 FEE SCHEDULE AND ESTABLISHING AN EFFECTIVE DATE.**

\* \* \* \* \*

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS:

Section 1. The City Council of the City of West University Place, Texas, hereby adopts the “City of West University Place Fee Schedule” attached hereto and made a part hereof for all intents and purposes.

Section 2. The City of West University Place Fee Schedule shall become effective on January 1, 2026.

**PASSED, APPROVED, AND RESOLVED** this 22nd day of September 2025.

\_\_\_\_\_  
SUSAN SAMPLE, MAYOR

**ATTEST:**

\_\_\_\_\_  
TRACYLYNN GARCIA, CITY SECRETARY

**2026 Proposed Fee Schedule  
Fees & Charges Schedule - Red Line**

- F.001 Administration
- F.002 Ambulance Service
- F.003 Animals
- F.004 Building
- F.005 Building and Standards Commission
- F.006 Electrical Work
- F.007 Garbage Service
- F.008 Health
- F.009 Heating, Ventilation and Air Conditioning
- F.010 Liquor Licenses and Permits
- F.011 Municipal Court
- F.012 Parabolic Dish Antenna

- F.013 Parks and Recreation
- F.014 Removal/Trimming Fee
- F.015 Plumbing and Gas
- F.016 Sexually Oriented Businesses and Adult Arcades
- F.017 Signs
- F.018 [Reserved]
- F.019 Trees
- F.020 Water and Sewer Service
- F.021 Zoning and Planning Commission
- F.022 Zoning Board of Adjustment
- F.023 Public Safety

F.001	ADMINISTRATION			
		FY 2025	FY 2026	
	Motor vehicle decal charges	\$ 1.00	\$ 1.00	
	Commercial impact zone permit fee	\$ 10.00	\$ 10.00	For first motor vehicle and \$5 per motor vehicle thereafter
	Returned check (or ACH payment) fee	\$ 35.00	\$ 35.00	Also applies to payments returned by automated or electronic payment systems (ACH). Applies to payments of all kind, e.g., taxes, permits, fees, charges, utility rates and all other purposes.
	Lien release fee	\$ 25.00	\$ 25.00	
	Acquiescence to encroachment fee	\$ 100.00	\$ 100.00	
	Municipal Setting Designation Processing Fee	\$ 500.00	\$ 500.00	
	Alcohol Variance Request	\$ 250.00	\$ 250.00	
	Special events fee			Actual cost
	Use of City-owned photocopier	\$ 0.10	\$ 0.10	Per copy
	Convenience fee for on-line transactions	2.75% of total transaction amount	2.75% of total transaction amount	
	<b>GEOGRAPHIC INFORMATION SYSTEM</b>			
	Standard map - 8 1/2" x 11" color	\$ 0.75	\$ 0.75	
	Standard map - 11" x 17" color	\$ 1.00	\$ 1.00	
	Standard map - 24" x 36" color	\$ 15.00	\$ 15.00	
	Standard map - 36" x 48" color	\$ 17.50	\$ 17.50	
	Standard map - 42" x 52" color	\$ 20.00	\$ 20.00	
	Custom map - same as above + hourly labor charges	\$ 20.00	\$ 20.00	
<b>F.002</b>	<b>AMBULANCE SERVICE</b>			
	<b>Commercial/Auto/Individuals Base Rates</b>			
	BLS Emergency A0429	\$ 1448.07	\$ 1448.07	
	BLS Non-emergency A0428	\$ 905.03	\$ 905.03	
	ALS-1 Non-emerg. A0426	\$ 1086.05	\$ 1086.05	
	ALS-1 Emergency A0427	\$ 1719.58	\$ 1719.58	
	ALS-2 A0433	\$ 2,488.85	\$ 2,488.85	
	SCT A0434	\$ 2,941.38	\$ 2,941.38	
	Ground Mileage A0425	\$ 29.06	\$ 29.06	
	Decontamination	\$ 170.34	\$ 170.34	
	Extra Attendant	\$ 81.11	\$ 81.11	
	Bariatric	\$ 81.11	\$ 81.11	
	<i>Exceptions:</i> (1) Amounts billed to other governmental units are determined by the applicable contracts or arrangements with those units. (2) The City may accept assignment of Medicare and Medicaid claims or payments, in which case, the amount payable is determined by the appropriate regulations. Such amount shall control over the charges set out above, in case of any difference.			

		FY 2025	FY 2026	
<b>F.003</b>	<b>ANIMALS</b>			
		<b>FY 2025</b>	<b>FY 2026</b>	
	Original registration of dogs and cats	\$ 20.00	\$ 20.00	<i>Exception</i> : \$15 for owners over 65 years of age.
	Annual dangerous dog registration	\$ 250.00	\$ 250.00	(fee is in addition to the above registration fees)
	First violation and impoundment fee	\$ 50.00	\$ 50.00	\$100 if animal is: (i) not registered or (ii) a dangerous dog
	Second violation and impoundment fee	\$ 75.00	\$ 75.00	\$150 if animal is: (i) not registered or (ii) a dangerous dog
	Third and all successive violations and impoundment fees	\$ 100.00	\$ 100.00	\$200 if animal is: (i) not registered or (ii) a dangerous dog
	Daily kennel fees	\$ 50.00	\$ 50.00	
	<i>Note</i> : All original registration fees shown, with the exception of the dangerous dog fee, are one-time fees that register the animal for life.			
<b>F.004</b>	<b>BUILDING</b>			
		<b>FY 2025</b>	<b>FY 2026</b>	
	Annual contractor registration fee	\$ 100.00	\$ 100.00	
	Permit Transfer Fee	\$ 100.00	\$ 100.00	
	Permit application fee	\$ 100.00	\$ 100.00	In addition to applicable plan checking or permit fee
	Plan checking fee (applies to all plan submissions, unless otherwise specifically indicated; payable in addition to permit fee)	50% of the corresponding permit fee	50% of the corresponding permit fee	Plan checking fee must be paid each time plans are submitted or re-submitted. <i>Exception</i> : The building official may reduce the re-submission fee if the time required to check the re-submission is materially lower than original submission; \$25.00 minimum
	Drainage permit	\$ 200.00	\$ 200.00	
	New construction permit fee (Single family residential)	\$1.25 per square foot	\$1.25 per square foot	
	New construction permit fee (Other)	\$1.25 per square foot	\$1.25 per square foot	
	Remodeling and repair permit fee (Single family residential)	\$1.25 per square foot	\$1.25 per square foot	
	Remodeling and repair permit fee (Other)	\$1.25 per square foot	\$1.25 per square foot	
	Resubmittal/Revision Fee	\$ 125.00	\$ 125.00	
	Fence or wall permit fee	See Note	See Note	\$1.00 per linear foot
	Driveway permit fee	\$ 150.00	\$ 150.00	Includes entrance ramp permit fee
	Flatwork permit fee	\$ 100.00	\$ 100.00	Includes exterior concrete, patio, decking
	<b>Fire systems</b>			
	Plan checking fee: \$100 per set for original submission, \$50 for re-submission (not credited to permit fees). Permit fees are \$50 for each automatic fire extinguishing system and each alarm and detection system. For sprinkler systems, the fee is increased by either \$25 (residential) or \$50 plus \$1.75 per head (non-residential). Fire system fees are payable in addition to all other fees.			
	Sidewalk permit fee	\$1.50 per linear foot	\$1.50 per linear foot	
	Street or curb permit fee	\$ 50.00	\$ 50.00	For regulated facilities under Chapter 19, add \$150 for plan-checking plus application fees
	<i>Exception</i> : The permit fee for work affecting new roadways under Chapter 19 is \$100, plus the estimated out-of-pocket expenses that may be incurred by the City in connection with the work, including engineering review, extra inspections or testing, supplemental traffic control, etc. The building official shall estimate such expenses at the time of application and shall collect at least 110% of the estimate as a deposit. The building official may require a permittee to supplement the deposit as the work proceeds. When the work is finished, the building official shall refund any part of the deposit that exceeds the actual permit fees due in connection with the work.			
		<b>FY 2025</b>	<b>FY 2026</b>	
	PWSF (low-impact) permit, for equipment attached to existing structures with no new electrical, alteration or construction	\$100.00 per site	\$100.00 per site	Non-low-impact PWSF permits require a special exception; see F.022, below
	All other PWSF (low-impact) permits	\$500.00 per site	\$500.00 per site	Non-low-impact PWSF permits require a special exception; see F.022, below
	Registration for house movers fee	\$ 500.00	\$ 500.00	
	Renewal fee (house movers)	Discontinue	Discontinue	
	Moving permit fee	\$ 500.00	\$ 500.00	
	Occupancy inspection fee (Commercial)	\$ 150.00	\$ 150.00	

		<b>FY 2025</b>	<b>FY 2026</b>	
	3/4" Water connection permit and meter service installation, to upgrade or add to an existing structure.	\$ 1,435.00	\$ 1,435.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	3/4" Water connection permit and meter service installation, to upgrade or add to an existing structure.	\$ 2,650.00	\$ 2,650.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	3/4" Water connection permit and meter service installation to service new structure.	\$ 3,535.00	\$ 3,535.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	3/4" Water connection permit and meter service installation to service new structure.	\$ 4,750.00	\$ 4,750.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	1" Water connection permit and meter service installation, to upgrade or add to an existing structure.	\$ 1,635.00	\$ 1,635.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	1" Water connection permit and meter service installation, to upgrade or add to an existing structure.	\$ 2,850.00	\$ 2,850.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	1" Water connection permit and meter service installation to service new structure.	\$ 3,535.00	\$ 3,535.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	1" Water connection permit and meter service installation to service new structure.	\$ 4,750.00	\$ 4,750.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
		<b>FY 2025</b>	<b>FY 2026</b>	
	1-1/2" Water connection permit and meter service installation to service new structure	\$ 4,950.00	\$ 4,950.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	1-1/2" Water connection permit and meter service installation to service new structure	\$ 3,735.00	\$ 3,735.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	1-1/2" Water connection permit and meter service installation, to upgrade or add to an existing structure.	\$ 3,650.00	\$ 3,650.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	1-1/2" Water connection permit and meter service installation, to upgrade or add to an existing structure.	\$ 2,435.00	\$ 2,435.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	2" Water connection permit and meter service installation, to upgrade or add to an existing structure.	\$ 3,735.00	\$ 3,735.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	2" Water connection permit and meter service installation, to upgrade or add to an existing structure.	\$ 4,850.00	\$ 4,850.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.

		FY 2025	FY 2026	
	2" Water connection permit and meter service installation to service new structure.	\$ 4,135.00	\$ 4,135.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	2" Water connection permit and meter service installation to service new structure.	\$ 5,250.00	\$ 5,250.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	Water connection permit for any service greater than 2" will require that the owner or contractor acquire the services of a company with a Licensed Master Plumber registered with the City.	\$ 475.00	\$ 475.00	Fee covers plan checking cost and permit cost only. The City provides no construction or materials. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	Sanitary Sewer, connection permit and service installation for any service	Actual Cost Plus \$375.00	Actual Cost Plus \$375.00	Fee will be based on actual cost Plus \$375.00, for most customers this will involve a Concrete Cut in the Roadway and total cost are expected to be from \$8,000.00 to \$12,000.00. There is no fee to use an existing service that is on the property with a usable cleanout in the street ROW, if the sewer was either installed or approved by the city.
	Artificial Turf	\$ 150.00	\$ 150.00	
	Demolition permit fee	\$ 250.00	\$ 250.00	
	Foundation Repair	\$ 150.00	\$ 150.00	
	Generator	\$ 150.00	\$ 150.00	
	Roofing/Siding	\$ 150.00	\$ 150.00	
	Solar Panel Installation	\$ 150.00	\$ 150.00	
	Stucco Repair	\$ 150.00	\$ 150.00	
	Swimming pool permit fee	\$ 300.00	\$ 300.00	
	Window Replacement	1-9 Windows: \$150 ≥10 Windows: \$250	1-9 Windows: \$150 ≥10 Windows: \$250	
	Duplicate permit card fee	\$ 300.00	\$ 300.00	
	Premature work charge (Starting before permit is issued)			100% of the permit fee (additional) \$150.00 minimum
	Reinspection fee (following routine inspection)	\$ 100.00	\$ 100.00	Must be paid before reinspection, and in any event before any certificate of occupancy or similar approval is issued. Fees may be appealed to BSC, and may be paid without prejudice to such an appeal.
	Reinspection fee (mandatory reinspection following notice of violation of building or zoning ordinances or other applicable regulations)	\$125.00 for the first violation item plus \$25.00 for each additional	\$125.00 for the first violation item plus \$25.00 for each additional	Must be paid before any other inspections are scheduled, and in any event before any certificate of occupancy or similar approval is issued. Fees may be appealed to BSC, and may be paid without prejudice to such an appeal. BSC may reduce or abate this fee (and any appeal fees), if no violation occurred, or for other good cause shown.
	Permit renewal fee			50% of the original permit fee
<b>F.005</b>	<b>BUILDING AND STANDARDS COMMISSION</b>			
		<b>FY 2025</b>	<b>FY 2026</b>	
	Application fee	\$ 500.00	\$ 500.00	
	Cost of Notices	\$300.00	\$300.00	In addition to all other fee items, the applicant must pay the City's actual out-of-pocket cost of giving notices and recording decisions in the real property records. A deposit of \$200.00 is due at the time of application. Any excess cost must be paid before the hearing or release of decision.

		FY 2025	FY 2026	
<b>F.006</b>	<b>ELECTRICAL WORK</b>			
		<b>FY 2025</b>	<b>FY 2025</b>	
	Annual license fee (Master electrician)	No Charge	No Charge	Per Senate Bill 3329
	Permit Transfer fee	\$ 100.00	\$ 100.00	
	Permit application fee	\$ 100.00	\$ 100.00	
	Temporary service permit fee	\$ 100.00	\$ 100.00	
	Meter loop and service permit fee	\$ 100.00	\$ 100.00	
	Outlet or light fixture permit fee	\$ 3.00	\$ 3.00	per outlet/fixture
	Appliance permit fee	\$ 20.00	\$ 20.00	
	Motor permit fee	\$ 25.00	\$ 25.00	
	Service reconnection permit fee	\$ 50.00	\$ 50.00	
	Electrical sign permit fee	\$ 75.00	\$ 75.00	
	Sign Changing Display	\$ 125.00	\$ 125.00	
	Swimming Pool New lights/motors/pumps	\$ 100.00	\$ 100.00	
	Replacement Pool/Spa Motors	\$ 75.00	\$ 75.00	
	Electric Water Heater	\$ 50.00	\$ 50.00	
	Transformer	\$ 50.00	\$ 50.00	
	Electric Fence Gate	\$ 65.00	\$ 65.00	
	Emergency Reconnect	\$ 110.00	\$ 110.00	
	Generator	\$ 250.00	\$ 250.00	
	CT/MRI/X-Ray Machines	\$ 100.00	\$ 100.00	
	Sub-panel	\$ 75.00	\$ 75.00	
	Minimum permit fee	\$ 100.00	\$ 100.00	
	Premature work charge (Starting before a permit is issued)			100% of the permit fee (additional) \$150.00 minimum
	Reinspection fee	\$ 100.00	\$ 100.00	
	Permit renewal fee			50% of the original permit fee
*	FIRE DEPARTMENT FEES - See "BUILDING, Fire systems"			
<b>F.007</b>	<b>GARBAGE SERVICE</b>			
		<b>FY 2025</b>	<b>FY 2026</b>	
	Monthly dwelling unit charge	\$ 37.47	\$ 40.10	Basic fee, for basic service only.
	Monthly dwelling unit charge (Claims Over 65 Exemption According to the Harris County Appraisal District)	\$ 19.02	\$ 20.05	Basic fee, for basic service only.
	Monthly dwelling unit charge (Claims Disabled Exemption According to the Harris County Appraisal District)	\$ 19.02	\$ 20.05	Basic fee, for basic service only.
	Special pick-up of items at curbside, not on a regular collection day for those items at that location	Min. \$50.00 or actual cost of labor	Min. \$50.00 or actual cost of labor	Special service fee, in addition to basic fee.
	Food compost bin purchased by residents from City at 50% cost	50% of the City's expenditure	50% of the City's expenditure	Basic fee, per unit
	Special handling of items not bagged, prepared or placed as required for basic service. Example: Leaves and grass clippings in non-approved bags.	Min. \$50.00 or actual cost of labor	Min. \$50.00 or actual cost of labor	Special service fee, in addition to basic fee and any other applicable special service fee
<b>F.008</b>	<b>HEALTH</b>			
		<b>FY 2025</b>	<b>FY 2026</b>	
	Permit application fee	\$ 30.00	\$ 30.00	
	Annual food establishment permit fee	\$ 120.00	\$ 120.00	
	Temporary food establishment permit fee (Special event)	\$ 16.00	\$ 16.00	
<b>F.009</b>	<b>HEATING, VENTILATION, AND AIR CONDITIONING</b>			
		<b>FY 2025</b>	<b>FY 2026</b>	
	Annual contractor registration fee	No Charge	No Charge	Per House Bill 871, no charge effective September 1, 2021
	Permit Transfer fee	\$ 100.00	\$ 100.00	
	Residential HVAC System (New Home) or Air Handler	\$ 250.00	\$ 250.00	Per unit

		FY 2025	FY 2026	
	Residential HVAC System (Addition/remodel) or Air Handler	\$ 200.00	\$ 200.00	Per unit
	Replacement Heating and air conditioning permit fee (Residential)	\$ 100.00	\$ 100.00	Per unit
	Boiler Inspection (Annual)	\$ 50.00	\$ 50.00	Per unit
	Boiler 1,000,000 BTU's or less	\$ 75.00	\$ 75.00	
	Replacement Commercial Air Handler	\$ 100.00	\$ 100.00	Per unit
	Fire Damper	\$ 10.00	\$ 10.00	Per unit
	Fireplace (Residential)	\$ 25.00	\$ 25.00	Per unit
	Heating and air conditioning permit fee (Commercial)	\$ 100.00	\$ 100.00	For first 140,000 btu's and \$5 per 100,000 btu's thereafter
	Permit application fee	\$ 100.00	\$ 100.00	
	Local vent permit fee	\$ 20.00	\$ 20.00	
	Minimum permit fee	\$ 150.00	\$ 150.00	
	Premature work charge (Starting before a permit is issued)			100% of the permit fee (additional) \$150.00 minimum
	Reinspection fee	\$ 100.00	\$ 100.00	
	Permit renewal fee			50% of the original fee
<b>F.010</b>	<b>LIQUOR LICENSES AND PERMITS</b>			
	<b>All liquor permit fees and license fees are regulated by the State.</b>			
<b>F.011</b>	<b>MUNICIPAL COURT</b>			
		<b>FY 2025</b>	<b>FY 2026</b>	
	Clearance letter	\$ 25.00	\$ 25.00	
	Complaint and judgment copy charge	\$ 2.00	\$ 2.00	
	Convenience Fee - Online	6.50%	6.50%	
	Convenience Fee - In Person	3.50%	3.50%	
	<b>Court costs are regulated by the State.</b>			
	All state-prescribed court costs apply.			
<b>F.012</b>	<b>PARABOLIC DISH ANTENNAS</b>			
		<b>FY 2025</b>	<b>FY 2026</b>	
	Permit application fee	\$ 30.00	\$ 30.00	
	Installation permit fee	\$ 50.00	\$ 50.00	
<b>F.013</b>	<b>PARKS AND RECREATION</b>			
		<b>FY 2025</b>	<b>FY 2026</b>	
	<b>WUP Rec. Center</b>			
	Residents 75 and older with a complimentary individual membership effective in FY 2024 will continue to receive complimentary individual membership provided; 1. The member renews before the annual expiration date; and 2. Provides proof of WUP residency at the time of renewal.	NO FEE	NO FEE	
	All WUP residents ages 65 and older will receive at least a 50% discount on individual membership fees	At least a 50% Discount	At least a 50% Discount	Residents ages 65 and older and/or disabled may be eligible for Financial Assistance based on criteria. Visit <a href="http://www.westutx.gov/fees">www.westutx.gov/fees</a> for forms.
	Daily Walk In Residents	\$ 8.00	\$ 8.00	All Ages
	Daily Walk In Guest of Resident	\$ 14.00	\$ 14.00	All Ages; Must be accompanied by a West U Resident
	Individual Annual	\$ 270.00	\$ 270.00	
	Individual Annual Seniors age 65 and older	\$ 135.00	\$ 135.00	
	Individual Monthly	\$ 40.00	\$ 40.00	
	Individual Monthly (EFT/ACH auto draft)	\$ 30.00	\$ 30.00	A minimum of three consecutive months required. Cancellation terms per Monthly Membership Agreement.
	Individual Senior Monthly ages 65 to 74	Discontinue	Discontinue	
	Couple Annual	Discontinue	Discontinue	

		FY 2025	FY 2026	
	Couple Senior Annual ages 65 to 74	Discontinue	Discontinue	
	Couple Senior Monthly ages 65 to 74	Discontinue	Discontinue	
	Couple Monthly	Discontinue	Discontinue	
	Family Annual	\$ 540.00	\$ 540.00	Maximum of 4 people per household
	Additional Family Member	\$ 50.00	\$ 50.00	Each additional household family member over 4
	Family Monthly	Discontinue	Discontinue	Maximum of 4 people per household
	Family Monthly Additional Person	Discontinue	Discontinue	Each additional household family member over 4
	Weekly Resident House Guest Pass	\$ 70.00	\$ 70.00	Individual option only
<b>Colonial Park Pool</b>				
	All WUP residents ages 65 and older will receive at least a 50% discount on individual membership fees	At least a 50% Discount	At least a 50% Discount	
	Residents 65 and older with a complimentary individual membership effective in FY 2024 will continue to receive complimentary individual membership provided; 1. The member renews before the annual expiration date; and 2. Provides proof of residency at the time of renewal.	NO FEE	NO FEE	
	Daily Walk-in	\$ 8.00	\$ 8.00	All Ages
	Daily Walk-in (Guest of Resident)	\$ 14.00	\$ 14.00	All Ages; Must be accompanied by a West U Resident
	Individual Season Pass	\$ 150.00	\$ 150.00	
	Senior Individual Season Membership	\$ 75.00	\$ 75.00	
	Couples Season Pass	\$ 220.00	\$ 220.00	
	Family Season Pass	\$ 320.00	\$ 320.00	Maximum of 4 people per household
	Additional Family Member	\$ 50.00	\$ 50.00	Each additional household family member over 4
	Weekly Resident House Guest Pass	\$ 70.00	\$ 70.00	Individual option only
	Nanny Pass	\$ 50.00	\$ 50.00	Nanny Photo ID pass; use restricted exclusively to pool visits with their resident charge(s).
<b>WUPRC &amp; CPP Combination Memberships</b>				
	Members Only Benefits of Colonial Park Pool Membership	Complimentary	Complimentary	Members eligible to a variety of complimentary or discounted privileges including but not limited to: Opening weekend Members Only Day, Ice Cream Social, Members Only Pool Party, priority registration for all pool related events where registration is required, and 10% discount on all pool rentals.
<b>Tennis Memberships</b>				
	Tennis Court Reservation Fee	\$ 8.00	\$ 8.00	
	Tennis Court "Membership"	\$ 235.00	\$ 235.00	Annual Fee
	Tennis Court "Membership" - Annual Fee with WUPRC Membership	\$ 140.00	\$ 140.00	Annual Fee / with WUPRC Membership Only
	Senior Tennis Court Membership	\$ 115.00	\$ 115.00	Annual Fee
	Senior Tennis Court Membership - Annual Fee with WUPRC Membership	\$ 70.00	\$ 70.00	Annual Fee / with WUPRC Membership Only
	<b>Rentals</b>			Rentals Available to Non- Residents only with a Resident Sponsor, EXCEPTION: Colonial Park Pool Rentals are available to Residents Only
	* Janitorial Fee: At ALL indoor rentals, where food and beverages are served, janitorial services will be required	\$ 55.00	\$ 55.00	Flat Fee
	Security Deposit: required for ALL rentals	\$ 200.00	\$ 200.00	
	Alcohol Fees			Appendix A Amended Section 10-10, Code of Ordinances - Consumption in public places. City Council has authorized the issuance of permits for the limited consumption and distribution of alcoholic beverages within public places, specifically at the Colonial Park Pavilion, Community Building/Senior Center and the West University Place Recreation Center, by the City Manager or his designee.
	Alcohol Permit Administration Fee	\$ 50.00	\$ 50.00	Per Event
	Alcohol Security Deposit Fee	\$ 300.00	\$ 300.00	Per Event

	FY 2025	FY 2026	
<i>Institutional Exchanges.</i> The Parks & Recreation Director may waive all or part of the Parks & Recreation fees prescribed by this section, subject to the following regulations: (1) The applicant must be an institution, either public or non-profit, with facilities located within the City; (2) The portion of the fees waived may not exceed the value of facilities made available by the institution to the City for public use (e.g., for meetings, elections, emergency operations, etc.); (3) The maximum amount of fees that may be waived is \$500 per institution per year; (4) Passes and permits issued to an institution under this section may be assigned or resold by the institution, but the actual user must qualify for the type of pass or permit in question, and the City must be notified.			
	FY 2025	FY 2026	
<b>Community Building / Senior Center Rentals</b>			
Kitchen (Resident)	\$ 30.00	\$ 30.00	Flat Fee
Kitchen (Non-resident w/ resident sponsor)	\$ 45.00	\$ 45.00	Flat Fee
Auditorium (Resident)	\$ 80.00	\$ 80.00	Hourly Rate / 2hr minimum
Auditorium (Non Resident w/ resident sponsor)	\$ 110.00	\$ 110.00	Hourly Rate / 2hr minimum
John Neighbors Senior Room (Resident)	\$ 80.00	\$ 80.00	Hourly Rate / 2hr minimum
John Neighbors Senior Room (Non-resident w/ resident sponsor)	\$ 110.00	\$ 110.00	Hourly Rate / 2hr minimum
Activity Room (Resident)	\$ 50.00	\$ 50.00	Hourly Rate / 2hr minimum
Activity (Non Resident w/ resident sponsor)	\$ 70.00	\$ 70.00	Hourly Rate / 2hr minimum
Meeting Room (Resident)	\$ 50.00	\$ 50.00	Hourly Rate / 2hr minimum
Meeting Room (Non-Resident w/ resident sponsor)	\$ 70.00	\$ 70.00	Hourly Rate / 2hr minimum
<b>Judson Park Rentals</b>			
Wooden Deck Resident	\$ 60.00	\$ 60.00	Hourly Rate / 2hr minimum
Wooden Deck (Non Resident w/resident sponsor)	\$ 90.00	\$ 90.00	Hourly Rate / 2hr minimum
<b>Scout House Rentals</b>			
Scout House (Resident)	\$ 80.00	\$ 80.00	Hourly Rate / 2hr minimum
Scout House (Non Resident w/ resident sponsor)	\$ 110.00	\$ 110.00	Hourly Rate / 2hr minimum
<b>Colonial Park Room, Pool &amp; Park Pavilion Rentals</b>			
*Exclusive Pool & Multi-Purpose Room Rental: Involves a private pool party, only offered in "season" and on identified days/times. <b>Resident</b>	\$ 600.00	\$ 600.00	Per hour with a two hour minimum rental period. Maximum number of guests allowed is 250.
Colonial Park Pavilion (Resident)	\$ 75.00	\$ 75.00	Hourly Rate / 2hr minimum
Colonial Park Pavilion (Non-resident w/ resident sponsor)	\$ 105.00	\$ 105.00	Hourly Rate / 2hr minimum
*Colonial Park Multi-Purpose Room & Pool Use: Involves exclusive use of the Multi- Purpose Room and general pool admission, only offered in "season", during normal operating hours <b>(Resident)</b>	\$ 250.00	\$ 250.00	Per hour with a two hour minimum rental period. Maximum number of guests allowed is 60.
*Off Season Multi-Purpose Room Rental: Involves NO pool use <b>Resident</b>	\$ 110.00	\$ 110.00	Hourly Rate / 2hr minimum
*Off Season Multi-Purpose Room Rental: Involves NO pool use <b>(Non Resident w/ resident sponsor)</b>	\$ 160.00	\$ 160.00	Hourly Rate / 2hr minimum
Wooden Deck Rental (Byron St or Case St) : Involves exclusive use of the Wooden Deck and general pool admission, only offered in "season", during normal operating hours <b>Resident Only</b>	\$ 250.00	\$ 250.00	Per hour with a two hour minimum rental period. Maximum number of guests allowed is 60.
Wooden Deck Rental (Case St) : Involves exclusive use of the Wooden Deck and general pool admission, only offered in "season", during normal operating hours <b>Resident Only</b>	N/A	N/A	
Off - Season Wooden Deck (Byron St or Case St.) Resident	\$ 60.00	\$ 60.00	Hourly Rate / 2hr minimum
Off - Season Wooden Deck (Byron St or Case St.) Non-Resident w/ resident sponsor	\$ 90.00	\$ 90.00	Hourly Rate / 2hr minimum
<b>West U Recreation Center Rentals</b>			
Conference Room, Multi-Purpose Room 1, 2a, 2b, 3, or 4 (Resident)	\$ 60.00	\$ 60.00	Hourly Rate for each room/ 2hr minimum
Conference Room, Multi-Purpose Room 1, 2a, 2b, 3, or 4 (Non-Resident w/ resident sponsor)	\$ 90.00	\$ 90.00	Hourly Rate for each room/ 2hr minimum
Multi-Purpose Room 2 - includes sections A & B (Resident)	\$ 70.00	\$ 70.00	Hourly Rate / 2hr minimum
Multi-Purpose Room 2 - includes sections A & B (Non-Resident w/ resident sponsor)	\$ 100.00	\$ 100.00	Hourly Rate / 2hr minimum

		FY 2025	FY 2026	
	Multi-Purpose Room 5 (Resident)	\$ 125.00	\$ 125.00	Hourly Rate / 2hr minimum
	Multi-Purpose Room 5 (Non-Resident w/ resident sponsor)	\$ 155.00	\$ 155.00	Hourly Rate / 2hr minimum
	Racquetball Court 1 or 2 (Resident)	\$ 50.00	\$ 50.00	Hourly Rate / 2hr minimum
	Racquetball Court 1 or 2 (Non-Resident w/ resident sponsor)	\$ 70.00	\$ 70.00	Hourly Rate / 2hr minimum
	Exclusive Pool (Resident)	\$ 375.00	\$ 375.00	Hourly Rate / 2hr minimum
	Exclusive Pool (Non-Resident w/ resident sponsor)	\$ 525.00	\$ 525.00	Hourly Rate / 2hr minimum
	Exclusive Entire Building (Resident)	\$ 650.00	\$ 650.00	Hourly Rate / 2hr minimum
	Exclusive Entire Building (Non-Resident w/ resident sponsor)	\$ 950.00	\$ 950.00	Hourly Rate / 2hr minimum
	Technology Fee	\$ 50.00	\$ 50.00	Use of Projector and Screen
<b>F.014</b>	<b>REMOVAL/TRIMMING FEE</b>			
		FY 2025	FY 2026	
	Vegetation Removal/trimming	Min \$150	Min \$150	\$150 or actual cost if higher for labor, equipment, materials or third party contractor.
<b>F.015</b>	<b>PLUMBING AND GAS</b>			
		FY 2025	FY 2026	
	Permit application fee	\$ 100.00	\$ 100.00	
	Permit Transfer fee	\$ 100.00	\$ 100.00	
	Plumbing Fixture or Gas outlet permit fee	\$ 30.00	\$ 30.00	Applies to each fixture and outlet.
	Shower Pan	\$ 25.00	\$ 25.00	
	Residential House Plumbing & Gas	\$ 400.00	\$ 400.00	
	Medical Gas/Vacuum System	\$ 100.00	\$ 100.00	
	Gas test	\$ 50.00	\$ 50.00	
	Gas Repair & Test	\$ 75.00	\$ 75.00	
	Annual Gas Test	\$ 100.00	\$ 100.00	
	Grease trap permit fee	\$ 100.00	\$ 100.00	
	Irrigation system permit fee	\$ 100.00	\$ 100.00	
	Service line permit fee	\$ 75.00	\$ 75.00	
	Minimum permit fee	\$ 100.00	\$ 100.00	
	Premature work charge (Starting before a permit is issued)			100% of the permit fee (additional) \$150.00 minimum
	Reinspection fee	\$ 100.00	\$ 100.00	
	Permit renewal fee			50% of the original permit fee
	Water Heater Replacement	\$ 100.00	\$ 100.00	
<b>F.016</b>	<b>SEXUALLY ORIENTED BUSINESSES AND ADULT ARCADES</b>			
		FY 2025	FY 2026	
	Sexually oriented business application fee (Original)	\$ 350.00	\$ 350.00	
	Sexually oriented business application fee (Renewal)	\$ 100.00	\$ 100.00	
	Sexually oriented business transfer fee	\$ 300.00	\$ 300.00	
	Adult arcade application fee	\$ 75.00	\$ 75.00	
	Adult arcade reinspection fee	\$ 60.00	\$ 60.00	
	Adult arcade transfer or amendment fee	\$ 15.00	\$ 15.00	
<b>F.017</b>	<b>SIGNS</b>			
		FY 2025	FY 2026	
	Biennial Operating Permit fee after initial 2 years (all permanent signs)	\$10.00 + \$.50/SF of sign face area	\$10.00 + \$.50/SF of sign face area	
	Permit application fee	\$ 100.00	\$ 100.00	New Sign Permit valid for two years
	Permit Transfer fee	\$ 100.00	\$ 100.00	
	Festival Sign Permit Fee	\$ 5.00	\$ 5.00	
	Sign permit fee	\$ 2.00	\$ 2.00	Per square foot of sign face
	Minimum permit fee	\$ 75.00	\$ 75.00	
	Premature work charges (starting before a permit is issued)	\$150.00 + Regular sign permit fees	\$150.00 + Regular sign permit fees	

		FY 2025	FY 2026	
	Reinspection fee	\$ 100.00	\$ 100.00	
	Sign operating permit fee (Payable per sign, per term of permit. Term is one year for temporary signs, 24 months for all others.)	\$10.00 plus \$0.50 per sq. ft. of display area	\$10.00 plus \$0.50 per sq. ft. of display area	"Display area" and "sign" are defined in Chapter 6. <i>Exceptions</i> : Fees do not apply to signs covered by affirmative defenses or signs for conforming uses allowed in residential districts.
<b>F.018</b>	<b>RESERVED</b>			
<b>F.019</b>	<b>TREES</b>			
		<b>FY 2025</b>	<b>FY 2026</b>	
	Replacement Planting Fee per Caliper Inch	\$ 250.00	\$ 250.00	Fee for replacement trees when planting on site is not an option.
	Permit Transfer fee	\$ 100.00	\$ 100.00	
	Removal permit fee	\$ 100.00	\$ 100.00	<i>Exception</i> : There is no fee for dead, dying, diseased,
	Low impact evaluation fee	\$ 100.00	\$ 100.00	Non-structures such as patios, irrigation systems, etc.
	Survey and disposition review fee (major construction)	\$ 250.00	\$ 250.00	Includes new construction including residential, commercial, pools, major additions, etc.
	Survey and disposition review fee (minor construction)	\$ 150.00	\$ 150.00	Includes demolitions, garages, alterations and renovations.
<b>F.020</b>	<b>WATER AND SEWER SERVICE</b>			
		<b>FY 2025</b>	<b>FY 2026</b>	
	Service Connect	\$ 50.00	\$ 50.00	Each time service is established
	Delinquent account service fee	\$ 50.00	\$ 50.00	Fee per meter for accounts that are subject to disconnection due to past due status of the bill. The fee is charged on these accounts regardless if the service is disconnected or not.
	After hours delinquent reconnect fee	\$ 60.00	\$ 60.00	Reconnect service after 4 p.m. or before 8 a.m.
	Residential Deposit	\$ 200.00	\$ 200.00	Maximum for residential accounts
	Commercial Deposit	\$ 500.00	\$ 500.00	Maximum for non-residential accounts (builders, developers, commercial)
	Return check (or ACH) charge	\$ 35.00	\$ 35.00	(see "Administration")
	<b>Periodic Charges:</b>			
	The total charge per month for each customer is the sum of the applicable base monthly charges (for both water and sewer), for each meter, plus the charges for gallons (for both water and sewer)			
	<b>Notes:</b>			
	(1) "Residential-only premises" refers to premises that are used only for residential purposes.			
	(2) "Water-only meters" refers to meters that serve only irrigation systems and other fixtures from which there is no return flow into the sanitary sewer system; "regular meters" refers to			
		<b>FY 2025</b>	<b>FY 2026</b>	
	<b>Base Monthly Charges:</b>			
	<i>Meters serving residential-only premises:</i>			
	3/4" meter:	\$ 13.41	\$ 19.44	2026 rates capture 25% fixed charge recovery
	1" meter	\$ 29.94	\$ 43.41	2026 rates capture 25% fixed charge recovery
	1-1/2" meter	\$ 57.05	\$ 82.72	2026 rates capture 25% fixed charge recovery
	<i>Meters serving any other premises:</i>			
	3/4" meter	\$ 39.31	\$ 57.00	2026 rates capture 25% fixed charge recovery
	1" meter	\$ 55.30	\$ 80.19	2026 rates capture 25% fixed charge recovery
	1-1/2" meter	\$ 81.87	\$ 118.71	2026 rates capture 25% fixed charge recovery
	2" meter	\$ 249.40	\$ 361.63	2026 rates capture 25% fixed charge recovery
	3" meter	\$ 669.70	\$ 971.07	2026 rates capture 25% fixed charge recovery
	<b>Gallage Charges (per 1,000 gallons):</b>			
	<i>Regular meters:</i>			
	First 3,000 gallons (0 to 3,000)	\$ 5.29	N/A	
	Next 6,000 gallons (3,001 to 9,000)	\$ 6.43	N/A	
	Next 6,000 gallons (9,001 to 15,000)	\$ 7.63	N/A	
	Next 10,000 gallons (15,001 to 25,000)	\$ 9.14	N/A	
	Each 1,000 gallons thereafter (over 25,000)	\$ 12.14	N/A	

		FY 2025	FY 2026	
New Tiers	First 4,000 gallons (0 to 4,000)	N/A	\$ 4.77	
New Tiers	Next 4,000 gallons (4,001 to 8,000)	N/A	\$ 5.96	
New Tiers	Next 4,000 gallons (8,001 to 12,000)	N/A	\$ 7.15	
New Tiers	Next 6,000 gallons (12,001 to 18,000)	N/A	\$ 9.51	
New Tiers	Each 1,000 gallons thereafter (over 18,000)	N/A	\$ 14.31	
<i>Water-only meters:</i>				
	First 7,500 gallons	\$ 7.09	N/A	
	Next 7,500 gallons (7,501 to 15,000)	\$ 9.14	N/A	
	Each 1,000 gallons thereafter (over 15,000)	\$ 12.14	N/A	
<i>Water-only meters:</i>				
New Tiers	First 6,000 gallons	N/A	\$ 7.09	
New Tiers	Next 7,000 gallons (6,001 to 15,000)	N/A	\$ 9.14	
New Tiers	Each 1,000 gallons thereafter (over 15,000)	N/A	\$ 12.15	
<b>Sewer Rates</b>				
<b>Base Monthly Charges:</b>				
	Meters serving residential-only premises	\$ 10.10	\$ 14.14	
	Meters serving any other premises	\$ 24.23	\$ 33.92	
<b>Gallonge charges (per 1,000 gallons):</b>				
	Residential-only premises	\$ 4.49	\$ 4.61	
	Any other premises	\$ 4.49	\$ 4.61	
<b>Water Meter Replacement Charges:</b>				
	Replace damaged 3/4" water meter.	\$ 500.00	\$ 500.00	Includes cost for labor and misc. materials
	Replace damaged 1" water meter.	\$ 600.00	\$ 600.00	Includes cost for labor and misc. materials
	Replace damaged 1 1/2" water meter.	\$ 1,500.00	\$ 1,500.00	Includes cost for labor and misc. materials
	Replace damaged 2" water meter.	\$ 1,700.00	\$ 1,700.00	Includes cost for labor and misc. materials
<b>F.021 ZONING &amp; PLANNING COMMISSION</b>				
	Plats and replats	The fee is the City's actual cost of plat review, plus incidentals. The review is done by a planner retained by the City or by City staff. Incidentals include legal notices, surveys, title and legal work, research, signature requests, recording, copies, etc., as may be required and not provided by the applicant. DEPOSIT. A deposit amount (due with the preliminary application) is estimated by the City staff, but the minimum deposit is \$500 base fee (or \$200.00 base fee for amending plats only), plus \$10.00 for each lot and reserve shown on the plat or replat, plus \$100 for those requiring newspaper legal notice, plus \$100.00 for each separate legal instrument needed (easements, etc.).		
	Rezoning requested by applicant for that person's special benefit	\$500 plus out-of-pocket costs for drafting and review by planner, engineer, attorney and other consultant. A deposit is estimated by the city planner, and may be increased as the matter proceeds. The deposit must be increased to cover the estimated full costs at these stages: (1) before the meeting of the Commission to consider a preliminary report, (2) before any hearing notices are sent out and (3) before the meeting at which the Commission considers its final report.		
<b>F.022 ZONING BOARD OF ADJUSTMENT</b>				
	Appeal of building official decision	\$250.00. Exception: \$500.00 plus out-of-pocket review costs for appeals requiring review by planner, engineer, attorney or other consultant. A deposit is estimated by the city planner and must be paid with the application. The full cost is payable before the hearing. In addition to all other fee items, the applicant must pay the actual cost of notices; see below.		
	Special exception	\$1,000 per exception per proposed building site affected. Exception: \$1,000 plus out-of-pocket review costs for exceptions requiring review by planner, engineer, attorney or other consultant. A deposit is estimated by the city planner and must be paid with the application. The full cost is payable before the hearing. In addition to all other fee items, the applicant must pay the actual cost of notices; see below.		
	Variance	\$1,000 per variance per proposed building site affected. Exception: \$1,000 plus out-of-pocket review costs for variances requiring review by planner, engineer, attorney or other consultant. A deposit is estimated by the city planner and must be paid with the application. The full cost is payable before the hearing. In addition to all other fee items, the applicant must pay the actual cost of notices; see below.		

		FY 2025	FY 2026	
	Other application	\$1,000 per action item requested. Exception: \$1,000 plus out-of-pocket review costs for appeals requiring review by planner, engineer, attorney or other consultant. A deposit is estimated by the city planner and must be paid with the application. The full cost is payable before the hearing. In addition to all other fee items, the applicant must pay the actual cost of notices; see below.		
	Cost of notices	In addition to all other fee items, the applicant must pay the City's actual out-of-pocket cost of giving notices and recording decisions in the real property records. A deposit of \$200.00 is due at the time of application. Any excess cost must be paid before the hearing or release of decision.		
	Refunds	No fees or costs are refundable unless: (i) the applicant prevails, (ii) the ZBA reverses or modifies an administrative interpretation or other decision; and (iii) the ZBA determines that a refund (full or partial) would be just and equitable under the facts and circumstances of the case.		

**F.023 PUBLIC SAFETY**

		FY 2025	FY 2026	
	Alarm Permit Application Fee	\$ 30.00	\$ 30.00	
	Annual permit renewal fee	\$ 15.00	\$ 15.00	
	Burglary False Alarm Fees	\$ 50.00	\$ 50.00	Per occurrence on the 4th and 5th false alarm in a 12 month period.
	Burglary False Alarm Fees	\$ 75.00	\$ 75.00	Per occurrence on the 6th and 7th false alarm in a 12 month period.
	Burglary False Alarm Fees	\$ 100.00	\$ 100.00	Per occurrence on the 8th or more false alarms in a 12 month period.
	Fire or Medical False Alarm Fees	\$ 175.00	\$ 175.00	Per occurrence on the 4th or more false alarms in a 12 month period
	<b>Copies of accident reports or accident information</b>			
	Certification that no such report or information is on file	\$ 6.00	\$ 6.00	
	Copies of incident reports	\$ 1.00	\$ 1.00	
	CPR/AED Certification Class	\$ 40.00	\$ 40.00	
	DirectLink Monthly Alarm Fee	\$ 35.00	\$ 35.00	
	DirectLink Interactive Gold	\$ 8.95	\$ 8.95	Optional add on to regular service
	DirectLink Interactive Gold Plus Video	\$ 14.95	\$ 14.95	Optional add on to regular service and Gold package



**AGENDA MEMO**  
Business of the City Council  
City of West University Place, Texas

<b>Meeting Date</b>	09.22.2025	<b>Agenda Item</b>	12
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	J. Barnes, Mayor Pro Tem C. Brett, Councilmember
<b>Reviewed by City Attorney</b>	Yes	<b>Department</b>	City Council
<b>Subject</b>	Fire Safety Inspection Ordinance		
<b>Attachments</b>	Supporting Memo		
<b>Financial Information</b>	Expenditure Required:		Not Applicable
	Amount Budgeted:		Not Applicable
	Account Number:		Not Applicable
	Additional Appropriation Required:		Not Applicable
	Additional Account Number:		Not Applicable

**Executive Summary**

Discussion regarding poorly maintained vacant residential buildings in our community, that may present serious safety, fire and nuisance risks and the possible creation of a database for properties determined to be an elevated risk.

**Recommended Action**

Discuss and take appropriate action as necessary.

**Meeting Date:** TBD

**Presenter(s):** John Barnes, Mayor Pro Tem  
Clay Brett, Councilmember

**Subject:** Fire Safety Inspection Ordinance

**Recommended Action:** Discuss and take action as appropriate

The presence of poorly maintained vacant residential buildings in our community may present serious safety, fire and nuisance risks. At present, our City has no systematic process for identifying, tracking and monitoring the condition of these structures.

We therefore propose the enactment of an ordinance authorizing the Fire Chief of the West University Place Fire Department to designate elevated risk properties for annual fire safety inspection, thereafter conduct annual fire safety inspections so long as conditions warrant, and maintain a database of properties regarding the same matters. In making such designation, the Fire Chief may consider whether the property has no residential homestead designation on the Harris County tax rolls or has a duplicate designation (i.e., the same owner has designated more than one property as their residential homestead), a Fire Chief's visual review of the condition of the property and such other matters related to safety determined by the Fire Chief in his or her discretion. Such fire safety inspections shall be conducted to the same standard as [REDACTED].<sup>1</sup> The Fire Chief may delegate his or her authority under this ordinance, or any portion thereof, to other members of the Fire Department. Records of these inspections and any findings thereof will be kept by the Fire Department, and a database of identified properties will be developed and maintained by staff [, each on a confidential basis].<sup>2</sup>

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<sup>1</sup> NTD: The inspections need a compliance standard and ladder of remedies; which should be drawn from the existing code.

<sup>2</sup> NTD: Loren to advise on public nature of these records. Police department will require access to the records.



**AGENDA MEMO**  
Business of the City Council  
City of West University Place, Texas

<b>Meeting Date</b>	09.22.2025	<b>Agenda Item</b>	13A
<b>Approved by City Manager</b>	YES	<b>Presenter(s)</b>	T. Garcia, City Secretary
<b>Reviewed by City Attorney</b>	N/A	<b>Department</b>	Administration
<b>Subject</b>	City Council Meeting Minutes		
<b>Attachments</b>	Minutes		
<b>Financial Information</b>	Expenditure Required:	Not Applicable	
	Amount Budgeted:	Not Applicable	
	Account Number:	Not Applicable	
	Additional Appropriation Required:	Not Applicable	
	Additional Account Number:	Not Applicable	

**Executive Summary**

Attached are the Minutes of the City Council Budget Workshop held on September 2, 2025, and the City Council Meeting held on September 8, 2025.

**Recommended Action**

Approve the Minutes of the City Council Budget Workshop held on September 2, 2025, and the City Council Meeting held on September 8, 2025.



# City of West University Place

*A Neighborhood City*

## **CITY COUNCIL**

Susan Sample, Mayor  
John Barnes, Mayor Pro Tem  
John Bertini, Councilmember  
Clay Brett, Councilmember  
Kalie Rainsberger, Councilmember

## **STAFF**

David Beach, City Manager  
Loren Smith, Olson & Olson, City Attorney  
Tracylynn Garcia, City Secretary

## **Regular City Council Meeting Minutes**

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The City Council of the City of West University Place, Texas, met on **Tuesday, September 2, 2025**, at **9:00 a.m.**, in the Municipal Building at 3800 University Boulevard, for the purpose of considering the agenda of items listed. The meetings were held in person and were also available via Zoom.

### **1. Call Meeting to Order**

Mayor Sample called the meeting to order at 9:00 a.m. The Council in attendance were Mayor Pro Tem Barnes, Councilmembers Brett, Bertini and Rainsberger.

Staff members in attendance were City Manager Beach, City Secretary Garcia, Police Chief Ratliff, Finance Director Kalka, Parks & Recreation Director White, IT Director Brown, Public Works Director Leech, Fire Chief Novak, Human Resources Director Urban, Assistant to the City Manager Bishop, Communications Director Cuccerre and Finance Manager Walker.

### **2. 2026 Proposed Budget**

Matters related to discussion regarding the City's annual budget, to include the City finances for all funds, Capital Improvement Program, tax rates, staffing, fees, and revenue and expenditures for all funds. *Recommended Action: Discuss the annual budget and provide staff with feedback and direction as desired. Mr. Dave Beach, City Manager and Ms. Marie Kalka, Finance Director*

City Manager Beach and Finance Director Kalka presented the proposed 2026 Budget.

No action taken.

### **3. Adjourn**

Motion made by Mayor Pro Tem Barnes to adjourn the Regular City Council meeting at 12:11 p.m., seconded by Councilmember Brett.

**Motion passed unanimously.**

Prepared by:

Tracylynn Garcia, TRMC, CPM, MMC  
City Secretary

Council Approved:



# City of West University Place

*A Neighborhood City*

## **CITY COUNCIL**

Susan Sample, Mayor  
John Barnes, Mayor Pro Tem  
John Bertini, Councilmember  
Clay Brett, Councilmember  
Kalie Rainsberger, Councilmember

## **STAFF**

David Beach, City Manager  
Loren Smith, Olson & Olson, City Attorney  
Austin Bishop, Acting City Secretary

## **Regular City Council Meeting Minutes**

On September 8, 2025, the West University Place City Council held the following meetings:

- **Special Meeting at 6:00 p.m. and a**
- **Regular Meeting beginning at 6:30 p.m.**

Both meetings were held in the **Municipal Building, located at 3800 University Boulevard**, for the purpose of considering the agenda of items listed.

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### **SPECIAL MEETING (6:00 PM)**

#### **1. Call Meeting to Order**

Mayor Sample called the special meeting to order at 6:00 p.m. The Council in attendance were Mayor Pro Tem Barnes, Councilmembers Brett, Bertini and Rainsberger.

Staff members in attendance were City Manager Beach, City Secretary Garcia, and City Attorney Smith (Olson and Olson), Police Chief Ratliff, Finance Director Kalka, Public Works Director Leech, City Engineer Harrison, and Assistant to the City Manager Bishop.

#### **2. Recess Special Meeting and Convene Executive Session**

The City Council will recess to convene an executive session as authorized by Title 5, Chapter 551, Texas Government Code, for the following purposes: Sec. 551.071 Consultation with City Attorney, Sec. 551.072 Deliberation regarding Real Property and Texas Tax Code 321.3022 (i) Tax Information.

At 6:02 p.m., Mayor Sample recessed the special meeting to convene executive session.

#### **3. Adjourn Executive Session and Reconvene Special Meeting**

Matters related to any action resulting from Executive Session deliberations.

#### **4. Adjourn Special Meeting and Convene Regular Meeting**

If necessary, the City Council will recess the special meeting and will reconvene at the end of the regular meeting.

At approximately 6:30 p.m., Councilmember Brett motioned to adjourn the Special Meeting, seconded by Councilmember Rainsberger.

**Motion carried unanimously.**

## REGULAR MEETING (6:30 PM)

### 5. Call Meeting to Order

Mayor Sample called the special meeting to order at 6:30 p.m. The Council in attendance were Mayor Pro Tem Barnes, Councilmembers Brett, Bertini and Rainsberger.

Staff members in attendance were City Manager Beach, City Secretary Garcia, and City Attorney Smith (Olson and Olson), Police Chief Ratliff, Finance Director Kalka, Public Works Director Leech, City Engineer Harrison, and Assistant to the City Manager Bishop.

### 6. Pledge of Allegiance

Pledge was led by Councilmember Bertini.

### 7. Public Comments

This is an opportunity for citizens to speak to the Council relating to agenda and non-agenda items.

Anne Furse, 6430 Wakeforest, spoke regarding item #13 and the proposed changes to Rule 25 of the City Council Rules of Procedures, regarding Public Comments.

William Elbel, 3743 Georgetown, spoke regarding concerns with the Westside Drainage.

William Allen, 7731 Skyline Dr., chose not to speak.

David Allen, 7731 Skyline Dr., chose not to speak.

Mary Beth Gilbert, 2917 Plumb St., spoke regarding concerns to item #13 regarding the proposed changes to Rule 25, of the City Council Rules of Procedures, regarding public comments and inaccurate depiction of it not being ADA compliant.

Mardi Turner, 6515 Mercer, defer her comments to item #13.

Bruce Beneke, 2704 Tangley Rd., spoke regarding the changes to the City Council Rules of Procedures Rule 25, public comments.

Harold Rocketto, 28284 West Holcombe, spoke regarding the changes to the City Council Rules of Procedures Rule 25, public comments.

### 8. Sales Tax Collection Discussion

Matters related to Sales Tax Collection Discussion. *Recommended Action: Discussion only Ms. Marie Kalka, Finance Director and Ms. Robin Humphrey, Client Service Manager, HdL Companies* [See Agenda Memo 8]

Client Services Manager Robin Humphrey with HDL Companies, presented the Sales Tax Collection.

No action was taken.

### 9. Notice of Intent to Issue Certificates of Obligation (CO)

Matters related to approving Resolution No. 2025-13, Notice of Intent to Issue Certificates of Obligation (CO). *Recommendation Action: Staff recommends City Council approve Resolution No. 2025-13 authorizing publication of Notice of Intention to Issue City of West University Place, Texas Certificates of Obligation, Series 2025, for the Design, Acquisition, Construction and Improvement of Certain Public Works, and authorizing certain other matters relating thereto. Ms. Marie Kalka, Finance Director and Mr. John Robuck, BOK Financial Securities.* [See Agenda Memo 9]

Mayor Pro Tem Barnes motion to approve Resolution No. 2025-13, Notice of Intent to Issue Certificates of Obligation (CO), seconded by Councilmember Brett.

**Motion carried unanimously.**

**10. Purchasing Policy**

Matters related to approving Resolution No. 2025-14, amending the Purchasing Policy. *Recommended Action: Staff recommends City Council approve Resolution No. 2025-14 amending the City's Purchasing Policy.* **Ms. Neelie Walker, Finance Manager** [See Agenda Memo 10]

Mayor Pro Tem Barnes motion to approve Resolution No. 2025-14, amending the Purchasing Policy, seconded by Councilmember Brett.

**Motion carried unanimously.**

**11. Amendment to the Code of Ordinance Section 2-132, Contracts and Agreements**

Matters related Ordinance 3095, amending the City's Code of Ordinance Chapter 2, Article V, Division 2, Section 2-132 Contracts and Agreements. *Recommended Action: Staff recommends City Council adopt Ordinance No. 3095, amending Section 2-132, Contracts and Agreements of the City's Code of Ordinance on the first of two readings.* **Ms. Neelie Walker, Finance Manager** [See Agenda Memo 11]

Mayor Pro Tem Barnes motion to approve Ordinance 3095, amending the City's Code of Ordinance Section 2-132, seconded by Councilmember Brett.

**Motion carried unanimously.**

**12. Wastewater Treatment Plant Improvements Project Change Order**

Matters related to City Council approving Change Order No. 1 Wastewater Treatment Plant Improvements WW2102. *Recommended Action: Staff recommends City Council authorize the City Manager to execute Change Order in the amount of \$365,743.94 with Persons Services Corporation to address unforeseen subsurface conditions identified during construction.* **Mr. Michael Leech, Public Works Director** [See Agenda Memo 12]

Mayor Pro Tem Barnes motion to approve Change Order No. 1 for the Wastewater Treatment Plant Improvements WW2102, seconded by Councilmember Bertini.

**Motion carried unanimously.**

**13. City Council Rules of Procedure**

Matters related to Council Rules of Procedure, Rule 5, 9, 11, 12 & 25. *Recommended Action: Staff recommends the City Council Approve Ordinance 3094, adopting changes to Sec. 2-1 of the Code of Ordinances and Rules 5, 9, 11, 12 and 25, of the Council Rules of Procedure on the first of two readings.* **Mr. Dave Beach, City Manager** [See Agenda Memo 13]

Mardi Tuner, 6515 Mercer, spoke regarding the proposed changes to the Council Rules of Procedures Rule 25, Public Comments.

Mayor Pro Tem Barnes motion to approve Council Rules of Procedure as amended, seconded by Councilmember Rainsberger.

Voting aye: Mayor Pro Tem Barnes, Councilmember Bertini and Rainsberger

Voting nay: Mayor Sample, and Councilmember Brett.

**Motion carried 3 votes aye, 2 votes nay.**

#### **14. Consent Agenda**

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed from the Consent Agenda and be considered in its normal sequence on the agenda.

##### **A. City Council Meeting Minutes**

Matters related to approving the City Council Minutes of August 25, 2025. *Recommended Action: Staff recommends City Council approve the Minutes of August 25, 2025, meeting.* **Ms. Tracy Garcia, City Secretary** [See Agenda Memo 14A]

##### **B. June 2025 Monthly Financial Report**

Matters related to the June 2025 Monthly Financial Report. *Recommended action: Staff recommends City Council receive the City's June 2025 Monthly Financial Report.* **Ms. Marie Kalka, Finance Director** [See Agenda Memo 14B]

Mayor Pro Tem Barnes made the motion, seconded by Councilmember Brett, to approve the consent agenda items.

**Motion passed unanimously.**

#### **15. Adjourn Regular Meeting**

Motion made by Mayor Pro Tem Barnes to adjourn the Regular City Council meeting at 7:53 p.m., seconded by Councilmember Rainsberger.

**Motion passed unanimously.**

Prepared by: Tracylynn Garcia, TRMC, CPM, MMC  
City Secretary

Council Approved:



# AGENDA MEMO

Business of the City Council  
 City of West University Place, Texas

<b>Meeting Date</b>	09.22.2025	<b>Agenda Item</b>	13B
<b>Approved by City Manager</b>	YES	<b>Presenter(s)</b>	D. Beach, City Manager
<b>Reviewed by City Attorney</b>	YES	<b>Department</b>	Administration
<b>Subject</b>	Council Council Rules of Procedure		
<b>Attachments</b>	Ordinance No. 3094		
<b>Financial Information</b>	Expenditure Required:		Not applicable
	Amount Budgeted:		Not applicable
	Account Number:		Not applicable
	Additional Appropriation Required:		Not applicable
	Additional Account Number:		Not applicable

## Executive Summary

The City Council adopts by ordinance the City Council’s Rules of Procedure that establish the General Provisions, Agenda that govern the conduct of the Council. Based upon discussion and feedback from Council’s during the July 28, 2025, and August 25, 2025, City Council meetings, staff is proposing changes to following Rules of Procedure and Section 2-1 of the Code of Ordinances to reflect voter approved changes to the Charter, State Law and Council direction:

### RULES OF PROCEDURE:

- Rule 5: Regular Meetings.**  
 The City Council shall meet in regular session on each second Monday in each calendar month beginning at 6:30 p.m. The City Council may meet in regular session on each fourth Monday in each calendar month beginning at 6:30 p.m. The City Council, by motion, resolution or ordinance, may reschedule any regular meeting. If a regular meeting falls on a legal holiday, it is automatically rescheduled for the ~~following~~ preceding Monday, unless rescheduled by the City Council.
- Rule 9: Preparation of Agenda: Requests**  
 As a general rule the City Manager creates each City Council agenda. The City Secretary prepares, posts and distributes notices of meetings and assembles the agenda package. The City Manager is responsible for approving each agenda package before posting. The City Manager must place a subject on ~~the~~ agenda if the subject is requested by the Mayor or by two or more Council Members, ~~the provisions of Rule 12 notwithstanding~~. Each request to include an agenda item shall be forwarded to all members of the Council at the time the request is submitted to the City Secretary or City Manager.
- Rule 11: Agenda Deadline.**  
 All requests to place a subject on the agenda must be provided to the City Secretary or City Manager by 12:00 noon on the ~~fifth~~ eighth ~~calendar~~ business day preceding a meeting.



# AGENDA MEMO

Business of the City Council  
City of West University Place, Texas

- **Rule 12. Requests to Include.**

~~Each request to include an agenda item shall be forwarded to all members of the Council at the time the request is submitted to the City Secretary or City Manager.~~ When a Council Member will be absent from a meeting, the Council Member may request that an item not be included ~~and such request shall not be unreasonably denied on the agenda for the meeting at which the Council Member will be absent unless the delay would render the agenda item moot or the item shall be included pursuant to Rule 9.~~ ~~The Such agenda item may not be moved more than two meetings from the original requested date.~~

- **Rule 25. Public Participation.**

Comments and suggestions by the public are highly valued and encouraged during those parts of a meeting designated for public participation. Speakers should register in advance and should limit their presentations to three minutes each. Speakers should direct all remarks and questions to the Council. The presiding officer may refer a matter for investigation, response or other action. Public comments by a speaker relating to a non-agenda item shall be heard after the pledges at the beginning of a meeting. For comments relating to an agenda item, the speaker has the option of speaking during the Public Comment Period or may defer his/her remarks until the subject agenda item is addressed by Council. Council members may ask questions of a speaker or discuss a matter raised by a speaker if the matter is included as an item on the agenda. The Mayor may request a staff report or comments on an agenda item before calling for public comments. The "Texas Open Meetings Act" requires the City to post a notice, in advance, listing every topic or subject to be considered by the Council. This law may prevent the Council from considering a subject raised by a member of the public. In this case, the presiding officer may refer the matter, and the Council may direct that the matter be placed on the agenda for an upcoming meeting.

~~Public Comments of citizens unable to attend the City Council meeting in person may submit their comments in writing prior to the meeting. Written comments received no later than 3:00 PM on the day of the City Council meeting will be provided electronically and in writing to City Council, and shall be read aloud at said City Council meeting by the City Secretary or another member of the City staff during the public comments portion of the meeting's agenda, or if relating to a specific item on the agenda and requested by the citizen submitting the comments, during that agenda item.~~

#### **CODE OF ORDINANCES:**

Section 2-1, City Council Meetings; Dates, Article I, In General, of Chapter 2, Administration and Finance of the City's Code of Ordinances shall be amended by removing the language stricken out below, which removes duplication and conflict with Council Rules of Procedure Rule 5.



# AGENDA MEMO

Business of the City Council  
City of West University Place, Texas

**Sec. 2-1. – City council meetings; dates.**

*Regular meetings.* The City council shall meet in regular session on each second Monday in each calendar month beginning at 6:30 p.m. The City council may meet in regular session on each fourth Monday in each calendar month beginning at 6:30 p.m. The city council, by motion, resolution or ordinance, may reschedule any regular meeting. ~~If a regular meeting falls on a legal holiday, it is automatically rescheduled for the following Monday, unless rescheduled by the city council.~~ If a regular meeting falls on a legal holiday, it is automatically rescheduled for the ~~following~~ preceding Monday, unless rescheduled by the city council.

### Recommended Action

Staff recommends that the City Council approve Ordinance 3094 adopting changes Sec. 2-1 of the Code of Ordinances and Rules 5, 9, 11, 12 and state Option 1 or 2 for Rule 25, of the Council Rules of Procedure on the second and final reading.

CITY OF WEST UNIVERSITY PLACE  
HARRIS COUNTY, TEXAS

**ORDINANCE NO. 3094**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS AMENDING APPENDIX B, RULES OF PROCEDURE, OF THE CODE OF ORDINANCES OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS; AND AMENDING SECTION 2-1, CITY COUNCIL MEETINGS OF CHAPTER 2, ADMINISTRATION AND FINANCE OF THE CODE OF ORDINANCES OF THE CITY OF WEST UNIVERSITY PLACE; PROVISIONS RELATED TO THE SAME; PROVIDING FOR SEVERANCE; AND PROVIDING AN EFFECTIVE DATE.**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS, THAT:**

**SECTION 1.** Appendix B, Rules of Procedure, of the Code of Ordinances of the City of West University Place, Texas, is amended by adding the language to herein underlined and removing the language from herein struck through as attached as **Exhibit A**, attached hereto. All other portions of Appendix B of the Code not specifically amended as contained in **Exhibit A** hereby remain in full force and effect.

**SECTION 2.** Section 2-1, City Council Meetings; Dates, Article I, In General, of Chapter 2, Administration and Finance of the City's Code of Ordinances shall be amended by removing the language struck through and adding the language underlined below:

“Sec. 2-1. – City council meetings; dates.

- (a) *Regular meetings.* The City council shall meet in regular session on each second Monday in each calendar month beginning at 6:30 p.m. The City council may meet in regular session on each fourth Monday in each calendar month beginning at 6:30 p.m. The city council, by motion, resolution or ordinance, may reschedule any regular meeting. If a regular meeting falls on a legal holiday, it is automatically rescheduled for the following Monday, unless rescheduled by the city council.
- (b) *Other meetings.* Other meetings shall be called as provided in the city charter.
- (c) *Notices.* The city secretary shall prepare, post and distribute notices of meetings and the assembled agenda packages.
- (d) *Agendas.* The city manager is responsible for assembling the agenda package for each meeting. The city manager must place a subject on the agenda if the subject is requested by the mayor or by two or more council members. Other persons may request the city manager to place an item on the agenda. All requests to place a subject on the agenda must be in writing (including fax or e-mail) and provide to the city secretary or city manager by 125:00 p.m. noon on the eighth fifth business day preceding the meeting. Agendas may include groups of routine or similar items which will be considered as a group, unless any single council member requests separate consideration for an item.
- (e) *Attendance.* All members are expected to attend all meetings on time, except with a good excuse. Good excuses are determined by the city council. The council may cause the attendance record of all members to be posted or published.

(f) *Formal and informal segments; “workshop.”* Meeting may include both formal and information segments, and they may be held in different rooms. Informal segments may be conducted as “workshops” with relaxed rules of procedure.

**SECTION 3.** All ordinances and parts of ordinances in conflict with this Ordinance are repealed to the extent of the conflict only.

**SECTION 4.** If any word, phrase, clause, sentence, paragraph, section or other part of this Ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this Ordinance, not the application of such word, phrase, clause, sentence, paragraph, section or other part of this Ordinance to any other persons or circumstances, shall be affected thereby.

**SECTION 5.** The City Council officially finds, determines and declares that a sufficient written notice of the date, hour, place and subject of each meeting at which this Ordinance was discussed, considered or acted upon was given in the manner required by the Texas Open Meetings Act, as amended, and that each such meeting has been open to the public as required by law at all times during such discussion, consideration and action. The City Council ratifies, approves and confirms such notices and the contents and posting thereof.

**SECTION 6.** This Ordinance takes effect immediately upon its passage and adoption on second reading.

PASSED, APPROVED, AND ADOPTED ON FIRST READING on the \_\_\_\_ day of \_\_\_\_\_, 2025.

PASSED, APPROVED AND ADOPTED ON THE SECOND READING, AND SIGNED, on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

FOR THE CITY

\_\_\_\_\_  
Susan Sample, Mayor

ATTEST:

\_\_\_\_\_  
Tracylynn Garcia, City Secretary

## EXHIBIT A

### **Rule 5. - Regular Meetings.**

The City Council shall meet in regular session on each second Monday in each calendar month beginning at 6:30 p.m. The City Council may meet in regular session on each fourth Monday in each calendar month beginning at 6:30 p.m. The City Council, by motion, resolution or ordinance, may reschedule any regular meeting. If a regular meeting falls on a legal holiday, it is automatically rescheduled for the **preceding** Monday, unless rescheduled by the City Council.

### **Rule 9. – Preparation of Agenda; Requests**

As a general rule the City Manager creates each City Council agenda. The City Secretary prepares, posts and distributes notices of meetings and assembles the agenda package. The City Manager is responsible for approving each agenda package before posting. The City Manager must place a subject on **the** agenda if the subject is requested by the Mayor or by two or more Council Members, **the provisions of Rule 12 notwithstanding**. Each request to include an agenda item shall be forwarded to all members of the Council at the time the request is submitted to the City Secretary or City Manager.

### **Rule 11. - Agenda Deadline.**

All requests to place a subject on the agenda must be provided to the City Secretary or City Manager by 12:00 noon on the **eighth business** day preceding a meeting.

### **Rule 12. - Requests to Not Include.**

When a Council Member will be absent from a meeting, the Council Member may request that an item not be included **on the agenda for the meeting at which the Council Member will be absent unless the delay will render the agenda item moot or the item shall be included pursuant to Rule 9**. Such agenda item may not be moved more than two meetings from the original requested date.

### **Rule 25. – Public Participation.**

**Public Comments of citizens unable to attend the City Council meeting in person may submit their comments in writing prior to the meeting. Written comments received no later than 3:00 PM on the day of the City Council meeting will be provided electronically and in writing to City Council, and shall be read aloud at said City Council meeting by the City Secretary or another member of the City staff during the public comments portion of the meeting's agenda, or if relating to a specific item on the agenda and requested by the citizen submitting the comments, during that agenda item.**



# AGENDA MEMO

Business of the City Council  
City of West University Place, Texas

<b>Meeting Date</b>	09.22.2025	<b>Agenda Item</b>	13C
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	M Kalka, Finance Director
<b>Reviewed by City Attorney</b>	Yes	<b>Department</b>	Finance
<b>Subject</b>	Amendment to the Code of Ordinances Chapter 2, Article V., Division 2, Section 2-132 Contracts and Agreements		
<b>Attachments</b>	<ol style="list-style-type: none"> <li>Ordinance 3095</li> <li>Code of Ordinance, Chapter 2</li> </ol>		
<b>Financial Information</b>	Expenditure Required:		Not Applicable
	Amount Budgeted:		Not Applicable
	Account Number:		Not Applicable
	Additional Appropriation Required:		Not Applicable
	Additional Account Number:		Not Applicable

## Executive Summary

During the recent review of purchasing guidelines, the City’s Code of Ordinances has duplication of the requirements that are outlined in the City Council approved Purchasing Policy. The recommended action in this item will remove duplication of information and reference the City Council approved Purchasing Policy.

Section 2-132, Contracts and Agreements, is part of Division 2, Contracts, Payments, Etc., of Article V, Finance, in Chapter 2, Administration and Finance, of the Code of Ordinances. The proposed ordinance amends Section 2-132 to centralize the contract approval process reflected in the Ordinance to the Council approved Purchasing Policy.

Adoption of the revised Section 2-132 does not weaken or reduce the purchasing guidelines; it consolidates the requirements into one document.

City Council approved the first reading of this ordinance at their September 8, 2025 meeting.

## Recommended Action

Staff recommends City Council adopt Ordinance 3095 amending Section 2-132, Contracts and Agreements, of the City’s Code of Ordinances as presented on the second reading.

**City of West University Place  
Harris County, Texas**

**ORDINANCE NO. 3095**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS, AMENDING SECTION 2-132, CONTRACTS AND AGREEMENTS, DIVISION 2, CONTRACTS, PAYMENTS, ETC., OF ARTICLE V, FINANCE, OF CHAPTER 2, ADMINISTRATION AND FINANCE, OF THE CODE OF ORDINANCES; AND MAKING OTHER FINDINGS AND PROVISIONS RELATING TO THE SUBJECT.**

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**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS THAT:**

**Section 1. Section 2-132, Contracts and Agreements,** Division 2, Contracts, Payments, Etc., of Article V, Finance, of Chapter 2, Administration and Finance, of the Code of Ordinances of the City of West University Place, Texas, is amended by removing the struck through and adding the underlined below to read as follows:

**“Sec. 2-132. Contracts and agreements.**

- (a) *Contract definition.* Contract means one or more written documents stating the essential terms of an agreement for providing goods, services or public works to the City that is properly executed on behalf of the City.
- (b) *Advertising for bids.* The city staff is authorized to advertise for bids or proposals without prior council authority for those projects authorized by the current budget. The city manager shall determine the method of contractor selection that provides the best value for the city for each contract and may conduct the selection process including establishing the selection criteria, as appropriate. The city staff may open bids and proposals, in accordance with state law.
- (c) *Electronic procurement.* The city manager may establish procedures for purchasing goods and services through electronic means, including the Internet.
- (d) *Rejection of bids.* If, in the opinion of the city manager or the city council, no bid or proposal for a proposed contract is in the best interest of the city, the city manager  
or the city council may reject all bids or proposals and may re-advertise for bids or proposals.
- (e) *Completion, signing, if council approves.* If the council approves or authorizes a contract by motion, resolution or ordinance, whether in general or specific terms:
  - (1) The city manager is authorized to assemble, negotiate and do all other things necessary to complete the contract and consummate the transactions approved or authorized by the council; and

- (2) The mayor or the city manager may execute it for and on behalf of the city.
- (f) *Constituent documents and change orders.* In addition, either the mayor or the city manager may execute any of the following to the extent that they relate directly to such a contract:
- (1) Surety bonds.
  - (2) Change orders and amendments to the contract price, but only those which, i) have an appropriation of current funds sufficient to pay the added cost; ii) individually, do not involve an expenditure in excess of \$50,000.00 and iii) which cumulatively do not exceed twenty-five percent of the original contract price.
  - (3) Other notices to the contractor and changes in contract time which do not increase the expenditure under the contract.
- (g) *Contracts not requiring council approval.* The city manager is authorized to execute the following contracts for and on behalf of the city without prior submission to the council:
- (1) Emergency contracts which are necessary to preserve life or property, under circumstances when it is necessary to take immediate action and it is impractical to await a council meeting; provided, however, the city manager shall report on the contract at the next regular council meeting in accordance with the purchasing policy approved by city council.
  - (2) Contracts for ordinary city business, provided:
    - a. The total expenditure of such a contract signed by the city manager does not exceed the amount specified by V.T.C.A., Local Government Code § 252.021, for competitive purchases;
    - b. The finance director has certified that funds for the contract are available;
    - c. The city attorney has reviewed the contract or the controlling features of the form used.
  - (3) The city manager may delegate authority to execute purchase orders in accordance with the authority limits established in the purchasing policy approved by city council.”

**Section 2. Savings/Repealing Provision.** All ordinances and parts of ordinances in conflict with this ordinance are repealed to the extent of the conflict only.

**Section 3. Severability.** If any provision of this ordinance shall be held to be invalid or unconstitutional by any court of competent jurisdiction, the remainder of this ordinance shall continue in full force and effect the same as if such invalid or unconstitutional provision had never been a part hereof.

**Section 4. Effective Date.** This ordinance takes effect immediately upon its passage and adoption on second reading.

PASSED, APPROVED AND ADOPTED ON FIRST READING on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

PASSED, APPROVED, AND ADOPTED ON SECOND AND FINAL READING on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**Attest:**

**Signed:**

\_\_\_\_\_  
City Secretary (Seal)

\_\_\_\_\_  
Mayor

Recommended: \_\_\_\_\_  
City Manager

Approved as to form: \_\_\_\_\_  
Olson & Olson, LLP, City Attorney

## Chapter 2 ADMINISTRATION AND FINANCE

### ARTICLE V. FINANCE

#### DIVISION 2. CONTRACTS, PAYMENTS, ETC.

##### Sec. 2-132. Contracts and agreements.

- (a) *Contract definition.* Contract means one or more written documents stating the essential terms of an agreement for providing goods, services or public works to the City that is properly executed on behalf of the City.
- (b) *Advertising for bids.* The city staff is authorized to advertise for bids or proposals without prior council authority for those projects authorized by the current budget. The city manager shall determine the method of contractor selection that provides the best value for the city for each contract and may conduct the selection process including establishing the selection criteria, as appropriate. The city staff may open bids and proposals, in accordance with state law.
- (c) *Electronic procurement.* The city manager may establish procedures for purchasing goods and services through electronic means, including the Internet.
- (d) *Rejection of bids.* If, in the opinion of the city manager or the city council, no bid or proposal for a proposed contract is in the best interest of the city, the city manager or the city council may reject all bids or proposals and may re-advertise for bids or proposals.
- (e) *Completion, signing, if council approves.* If the council approves or authorizes a contract by motion, resolution or ordinance, whether in general or specific terms:
  - (1) The city manager is authorized to assemble, negotiate and do all other things necessary to complete the contract and consummate the transactions approved or authorized by the council; and
  - (2) The mayor or the city manager may execute it for and on behalf of the city.
- (f) *Constituent documents and change orders.* In addition, either the mayor or the city manager may execute any of the following to the extent that they relate directly to such a contract:
  - (1) Surety bonds.
  - (2) Change orders and amendments to the contract price, but only those which, i) have an appropriation of current funds sufficient to pay the added cost; ii) individually, do not involve an expenditure in excess of \$50,000.00 and iii) which cumulatively do not exceed twenty-five percent of the original contract price.
  - (3) Other notices to the contractor and changes in contract time which do not increase the expenditure under the contract.
- (g) *Contracts not requiring council approval.* The city manager is authorized to execute the following contracts for and on behalf of the city without prior submission to the council:
  - (1) Emergency contracts which are necessary to preserve life or property, under circumstances when it is necessary to take immediate action and it is impractical to await a council meeting; provided, however, the city manager shall report on

the contract at the next regular council meeting in accordance with the purchasing policy approved by city council.

- (2) Contracts for ordinary city business, provided:
  - a. The total expenditure of such a contract signed by the city manager does not exceed the amount specified by V.T.C.A., Local Government Code § 252.021, for competitive purchases;
  - b. The finance director has certified that funds for the contract are available;
  - c. The city attorney has reviewed the contract or the controlling features of the form used.
- (3) The city manager may delegate authority to execute purchase orders ~~for less than \$15,000.00~~ in accordance with the authority limits established in the purchasing policy approved by city council.



# AGENDA MEMO

Business of the City Council  
City of West University Place, Texas

<b>Meeting Date</b>	09.22.2025	<b>Agenda Item</b>	13D
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	L. Smith, City Attorney
<b>Reviewed by City Attorney</b>	Yes	<b>Department</b>	Legal
<b>Subject</b>	Purdue Pharam L.P. & Slacker Family Opioid Settlement		
<b>Attachments</b>	1. Resolution No. 2025-15 2. Subdivision Participation and Release Form – Exhibit A		
<b>Financial Information</b>	Expenditure Required:		None
	Amount Budgeted:		None
	Account Number:		None
	Additional Appropriation Required:		None
	Additional Account Number:		None

### Executive Summary

The City of West University Place has previously authorized participation in the national opioid settlement agreements through a series of resolutions beginning in 2021. These actions included adopting the Texas Term Sheet and executing settlement release documents with multiple settling parties.

Purdue Pharma L.P. and the Sackler Family have now joined the proposed opioid settlement. In recognition of the City’s substantial need for repayment of opioid-related expenditures and efforts to abate related harms, the City Council seeks to approve participation in this additional settlement.

This resolution authorizes the Mayor to execute the required Subdivision Participation and Release Form with Purdue Pharma L.P. and the Sackler Family to ensure the City’s inclusion in the settlement and receipt of associated benefits.

### Recommended Action

Staff recommend Council approve Resolution No. 2025-15 authorizing the City’s participation in the opioid settlements.

City of West University Place  
Harris County, Texas

**RESOLUTION NO. 2025-15**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS, AUTHORIZING THE MAYOR TO EXECUTE SETTLEMENT RELEASE DOCUMENTS WITH PURDUE PHARAM L.P. & SACKLER FAMILY AS ADDITIONAL SETTLING PARTIES WITHIN THE NATIONAL OPIOID SETTLEMENT PARTICIATION PREVIOUSLY AUTHORIZED BY THE CITY.**

**WHEREAS**, the City of West University place, Texas (the “City”), through Resolution No. 2021-21, duly authorized participation in the national opioid settlement agreements and adopted the Texas Term Sheet; and

**WHEREAS**, the City, through Resolution No. 2022-01, No. 2023-03, and No. 2024-17 further authorized settlement release documents with additional settling parties to within the national opioid settlement agreements; and

**WHEREAS**, Purdue Pharma L.P. & Sackler Family has now joined the proposed opioid settlement; and

**WHEREAS**, the City Council hereby finds that there is a substantial need for repayment of opioid-related expenditures and payment to abate opioid-related harms in and about the City; and

**WHEREAS**, the City desires to execute the Subdivision Participation and Release Form [EXHIBIT A];

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS, THAT:**

SECTION 1. The statements provided in the caption and recitals of this Resolution are true and correct and are adopted herein for all intents and purposes.

SECTION 2. The Mayor is authorized to execute the settlement release documents with Purdue Pharma L.P. & Sackler Family in a timely manner.

**PASSED AND APPROVED ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2025.**

FOR THE CITY:

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SUSAN V. SAMPLE, MAYOR

ATTEST:

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Tracy Lynn Garcia, City Secretary

**EXHIBIT A**

**Subdivision Participation and Release Form**

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to that certain Governmental Entity & Shareholder Direct Settlement Agreement accompanying this participation form (the “*Agreement*”)<sup>1</sup>, and acting through the undersigned authorized official, hereby elects to participate in the Agreement, grant the releases set forth below, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Agreement, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Agreement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly after the Effective Date, and prior to the filing of the Consent Judgment, dismiss with prejudice any Shareholder Released Claims and Released Claims that it has filed. With respect to any Shareholder Released Claims and Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopiodsettlement.com>.
3. The Governmental Entity agrees to the terms of the Agreement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Agreement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning following the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Agreement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as and to the extent provided in, and for resolving disputes to the extent provided in, the

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<sup>1</sup> Capitalized terms used in this Exhibit K but not otherwise defined in this Exhibit K have the meanings given to them in the Agreement or, if not defined in the Agreement, the Master Settlement Agreement.

Agreement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Agreement.

7. The Governmental Entity has the right to enforce the Agreement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Agreement, including without limitation all provisions of Article 10 (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Subdivision Releasor, to the maximum extent of its authority, for good and valuable consideration, the adequacy of which is hereby confirmed, the Shareholder Released Parties and Released Parties are, as of the Effective Date, hereby released and forever discharged by the Governmental Entity and its Subdivision Releasors from: any and all Causes of Action, including, without limitation, any Estate Cause of Action and any claims that the Governmental Entity or its Subdivision Releasors would have presently or in the future been legally entitled to assert in its own right (whether individually or collectively), notwithstanding section 1542 of the California Civil Code or any law of any jurisdiction that is similar, comparable or equivalent thereto (which shall conclusively be deemed waived), whether existing or hereinafter arising, in each case, (A) directly or indirectly based on, arising out of, or in any way relating to or concerning, in whole or in part, (i) the Debtors, as such Entities existed prior to or after the Petition Date, and their Affiliates, (ii) the Estates, (iii) the Chapter 11 Cases, or (iv) Covered Conduct and (B) as to which any conduct, omission or liability of any Debtor or any Estate is the legal cause or is otherwise a legally relevant factor (each such release, as it pertains to the Shareholder Released Parties, the “Shareholder Released Claims”, and as it pertains to the Released Parties other than the Shareholder Released Parties, the “Released Claims”). For the avoidance of doubt and without limiting the foregoing: the Shareholder Released Claims and Released Claims include any Cause of Action that has been or may be asserted against any Shareholder Released Party or Released Party by the Governmental Entity or its Subdivision Releasors (whether or not such party has brought such action or proceeding) in any federal, state, or local action or proceeding (whether judicial, arbitral, or administrative) (A) directly or indirectly based on, arising out of, or in any way relating to or concerning, in whole or in part, (i) the Debtors, as such Entities existed prior to or after the Petition Date, and their Affiliates, (ii) the Estates, (iii) the Chapter 11 Cases, or (iv) Covered Conduct and (B) as to which any conduct, omission or liability of any Debtor or any Estate is the legal cause or is otherwise a legally relevant factor.
9. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Shareholder Released Claims or Released Claims against any Shareholder Released Party or Released Party in any forum whatsoever, subject in all respects to Section 9.02 of the Master Settlement Agreement. The releases provided for herein (including the term “Shareholder Released

Claims” and “Released Claims”) are intended by the Governmental Entity and its Subdivision Releasers to be broad and shall be interpreted so as to give the Shareholder Released Parties and Released Parties the broadest possible release of any liability relating in any way to Shareholder Released Claims and Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Agreement shall be a complete bar to any Shareholder Released Claim and Released Claims.

10. To the maximum extent of the Governmental Entity’s power, the Shareholder Released Parties and the Released Parties are, as of the Effective Date, hereby released and discharged from any and all Shareholder Released Claims and Released Claims of the Subdivision Releasers.
11. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Agreement.
12. In connection with the releases provided for in the Agreement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releaser may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Shareholder Released Claims or such other Claims released pursuant to this release, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Shareholder Released Claims or such other Claims released pursuant to this release that may exist as of such date but which Releasers do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities’ decision to participate in the Agreement.

13. Nothing herein is intended to modify in any way the terms of the Agreement, to which Governmental Entity hereby agrees. To the extent any portion of this Participation and Release Form not relating to the release of, or bar against, liability is interpreted differently from the Agreement in any respect, the Agreement controls.
14. Notwithstanding anything to the contrary herein or in the Agreement, (x) nothing herein shall (A) release any Excluded Claims or (B) be construed to impair in any way the rights and obligations of any Person under the Agreement; and (y) the Releases set forth herein shall be subject to being deemed void to the extent set forth in Section 9.02 of the Master Settlement Agreement.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



# AGENDA MEMO

Business of the City Council  
City of West University Place, Texas

<b>Meeting Date</b>	09.22.2025	<b>Agenda Item</b>	13E
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	A. Bishop, Asst. to the City Manager
<b>Reviewed by City Attorney</b>	Yes	<b>Department</b>	Administration
<b>Subject</b>	Exception for Special Event Permit – Mediterranean Festival		
<b>Attachments</b>	1. Street Closure Application 2. Event Narrative		
<b>Financial Information</b>	Expenditure Required:		Not Applicable
	Amount Budgeted:		Not Applicable
	Account Number:		Not Applicable
	Additional Appropriation Required:		Not Applicable
	Additional Account Number:		Not Applicable

### Executive Summary

During October for the last several years, St. George Orthodox Christian Church (St. George) has hosted a Mediterranean Festival which offers multicultural foods, a family friendly atmosphere, and a vendor’s market, amongst a host of other activities. For this year’s festival, St. George is proposing a street closure (both lanes) along Sewanee Avenue from Bissonnet Street to Auden Road. from approximately 9:00 a.m. to 11:00 p.m. on Friday October 24,2025 and Saturday October 25, 2025. This road closure will not impact any private driveways of residents along Sewanee Avenue.

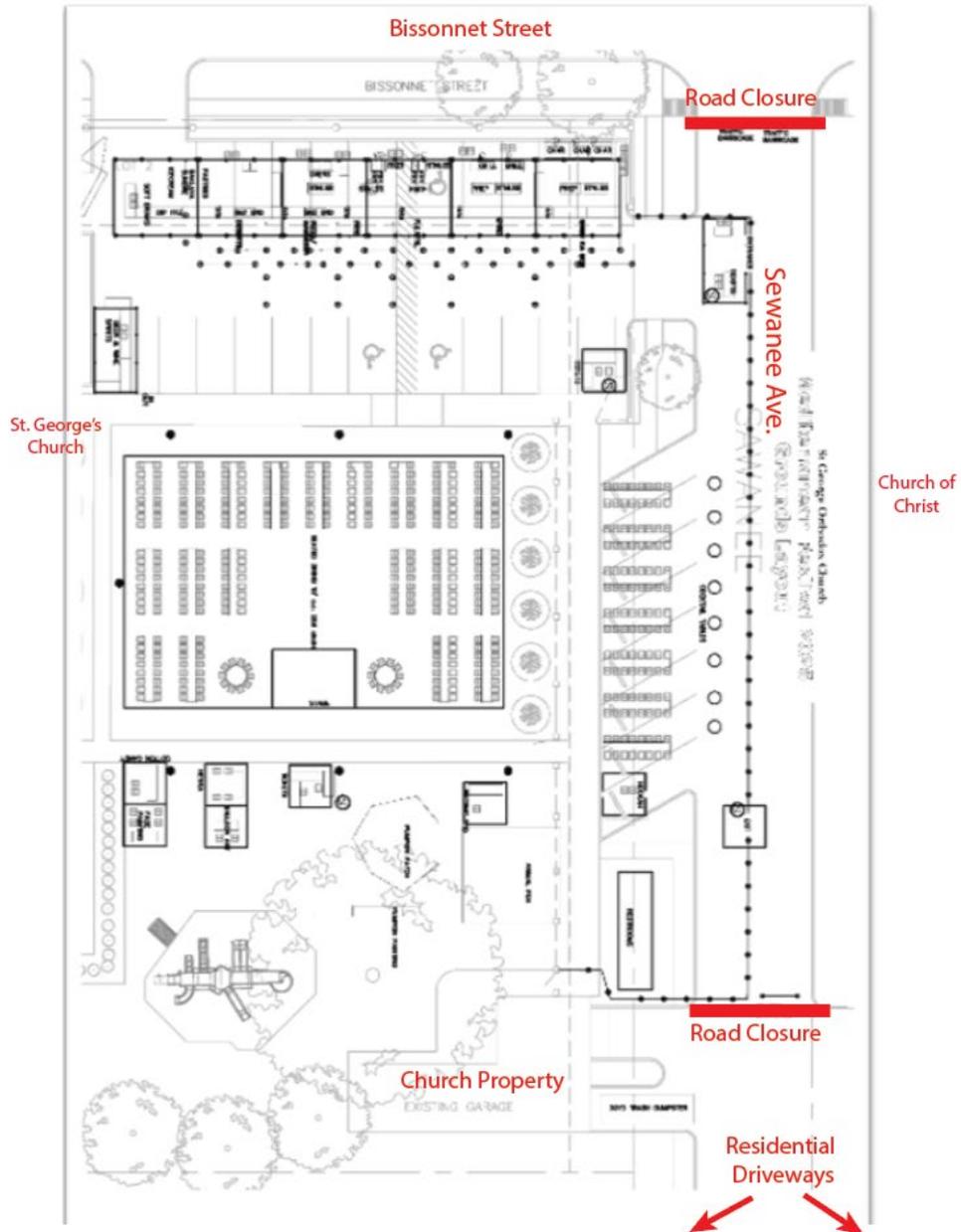
To fulfill this request, only City Council may approve a temporary exception to the maximum length of a special event (two hours) as defined by Section 46-116 of the City’s Code of Ordinances. Other conditions of the permit will remain and will need to be adhered to (i.e. noise, lighting, safety ordinances, insurance, etc.).

After discussing event and traffic control plans between St. George and City Staff (Police, Fire and Public Works), the existing ordinance (Section 46-116) limits any permitted block party or special event with a street closure to no more than two hours per day per permit. In the past, Staff has allowed thirty (30) minutes of set-up and tear-down time for a street closure permit without counting towards the ordinance’s two-hour maximum. Staff also believes a full closure of the street ensures better safety for pedestrians at this event.



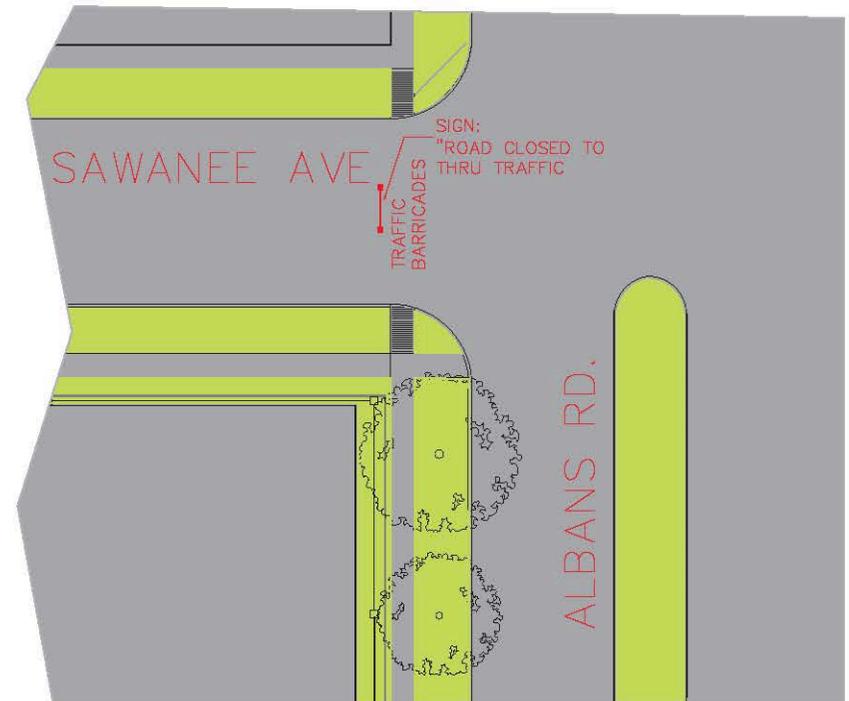
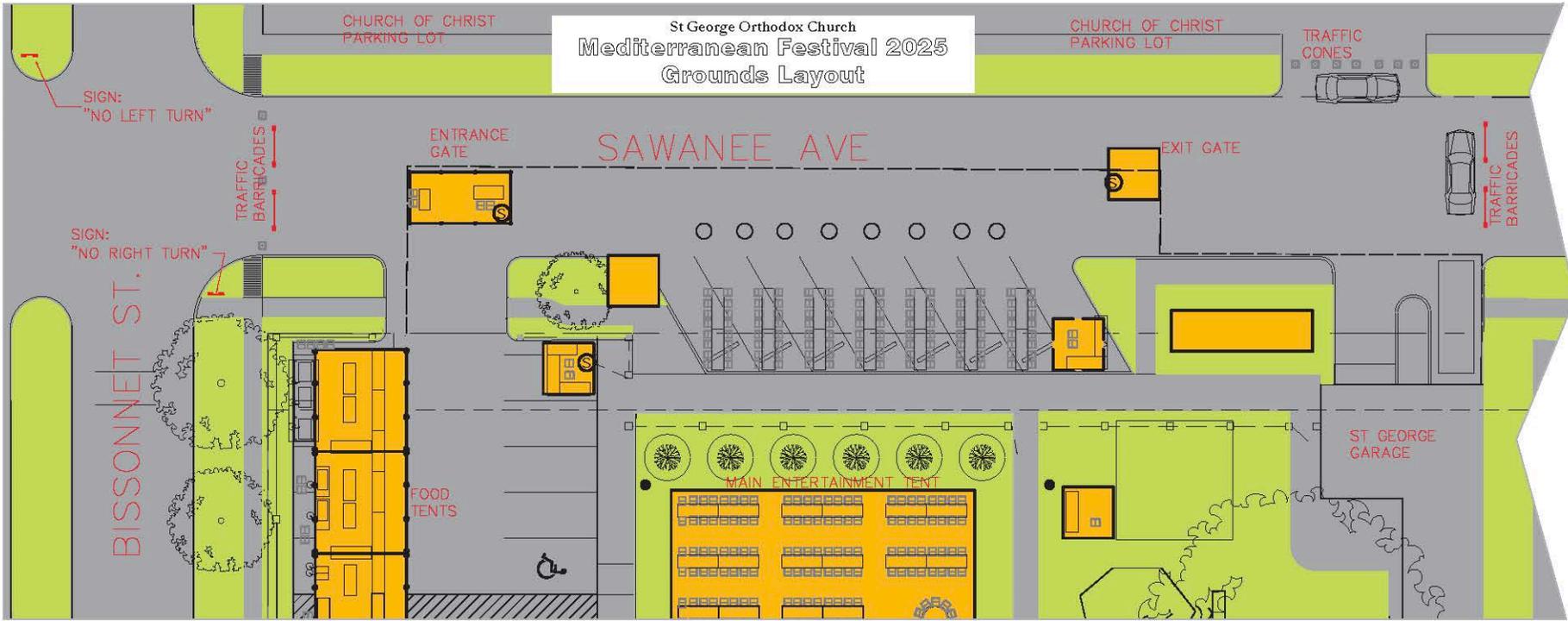
# AGENDA MEMO

Business of the City Council  
City of West University Place, Texas



### Recommended Action

Staff recommends that City Council approve a temporary exception to Section 46-116 of the City's Code of Ordinances to allow St. George Orthodox Christian Church to block Sewanee Avenue for up to fourteen hours on October 24–25, 2025, and authorize the City Manager to approve the special event permit as requested.





# APPLICATION Block Party and Street Event

REGISTRANT/APPLICANT St George Orthodox Christian Church  
 PHONE: 713-665-5252 CELL/ALT PHONE 832-563-1947 EMAIL: dnamee@dg-eng.com  
 APPLICANT ADDRESS 5311 Mercer REASON FOR EVENT Mediterranean festival  
 EVENT DAY (check/circle) FRI& SAT SUN HOLIDAY DATE 10/24-25 MAX # of ATTENDEES 700  
 PROPOSED EVENT TIMES: START 9:00 AM (PM) END 11:00 AM PM  
 ON SCENE CONTACT #1 Daniel Namee CONTACT #1 CELL 832-563-1947  
 ON SCENE CONTACT #2 Rana Abercia CONTACT #2 CELL 281-221-5046  
 EVENT LOCATION – Block #: 5300 Street Name: Sawanee

EVENT LOCATION – Type or write block, street and cross streets below.

See Traffic Control Plan			
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(Please note- Intersections may not be blocked for the block party or event)

Will any non-pet animals, large vehicles, equipment or other object be brought onsite YES X NO  
(if so, add detailed list, quantity and description and attach copy of applicable insurance policy.)

**We contract for a small petting zoo of barn animals, possibly a camel. Exact list TBD**

Current Liability Insurance Carrier (if applicable): Philadelphia Policy # PHPK2716447-000

Public Safety Personnel Appearance: Please check the box below if you would like to have a representative from the Police or Fire Department at your event. We will do the best accommodate your request, but due to service demands, they may not be able to make your event with little or no warning provided.

**Event security contracted with HC Constable Pct 4**

Police

Fire

Questions for Police, call 713-668-0330

Questions for Fire, call 713-662-5835

**Bissonnet Crossing by WU Police**

As registrant/applicant, I affirm that to the best of my knowledge this information is complete and correct.

Registrant Signature *Daniel Namee* Date: 9-2-25

Official Use Only

Date Received: 9/3/25 Time Received: 12:07 (am / pm)

Additional Conditions/Requirements \_\_\_\_\_

APPROVAL GRANTED: YES \_\_\_\_\_ NO \_\_\_\_\_

REVIEWED BY: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_

Deliver completed application to West University Public Works Dept, 3826 Amherst St, West University Place, Tx 77005. Call (713)-662-5839 or email [pwinfo@westutx.gov](mailto:pwinfo@westutx.gov) for more information.

## **St. George Orthodox Church – 2025 Mediterranean Festival Narrative**

Our event is an outreach of our church community to the public, offering multicultural foods, drinks, entertainment, children's activities, a vendor's market, and a silent auction. More background is available on the festival website: [www.houstonmedfest.com](http://www.houstonmedfest.com)

The programmed use of our campus and layout is denoted in the attached plan. We fill our parking lot with a series of tents which create a food court for the various foods to be freshly prepared and served. Water, soda, and beer are also served in this area. The larger open space is covered with a large tent to create the entertainment and seating venue. The southern yard will be the family and children entertainment areas. Inside our fellowship hall will be the silent auction and vendor's market. Our church sanctuary is open for guided and self-guided tours. Entry to our grounds requires a paid admission, and we sell tickets for use within the grounds for purchasing food, drinks and children activities. Our plan this year is to add more circulation as well as seating onto the angled parking spaces along Sawanee Street. In addition, we wish to use the street itself to allow for an anticipated growth from past years.

We have numerous church volunteers who work together to assemble the grounds and work all the booths of the festival. Largest tent, tables and chairs as well as the food equipment is rented and arrive days before the event. A temporary fence will be used to secure the spaces outside of our existing wrought iron fence and those areas along and onto Sawanee Street. Volunteers will adjust the fence and barricade locations for using street space only during sanctioned hours.

Our festival is scheduled for Friday 10/24 and Saturday 10/25. Festival hours are 11am until 10pm. We are requesting street closure from 9am until 11pm to allow for our morning set up as well as clean up at the end of each day.

We propose to only enclose half of Sawanee Street for festival use. While leaving the east side of the road, protected with barricades, and open for pedestrian flow into and out of the festival gates, while also keep space available for emergency vehicle passage. The added area of Sawanee Street we feel will open our grounds for a more comfortable experience. In the past, there were crowds near the entry gate and adjacent to the large tent which inhibited safe circulation of the public, our workers, and the security staff. We always want to improve our event, and the added space will help tremendously.

We are familiar with the rules for a block party street closure and will fill out the applications as you see appropriate. We are glad to help with the variance process as well, attending any meetings etc.