



City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
John Barnes, Mayor Pro Tem
John Bertini, Councilmember
Clay Brett, Councilmember
Kalie Rainsberger, Councilmember

STAFF

David Beach, City Manager
Loren Smith, Olson & Olson, City Attorney
Tracylynn Garcia, City Secretary

City Council Meeting Agenda

Notice is hereby given on **February 9, 2026**, the West University Place City Council will hold a

- **Special Meeting at 6:15 p.m. and a**
- **Regular Meeting beginning at 6:30 p.m.**

Both meetings will be held in the **Municipal Building, located at 3800 University Boulevard**, for the purpose of considering the agenda of items listed.

Residents can attend in-person, by telephone, or via Zoom. **Be advised that residents attending via Zoom will have only the ability to listen to the meeting.**

To attend the meetings via telephonic means, please call **346-248-7799** or you can join at join at <https://us02web.zoom.us/j/82804785578>. **The Meeting ID Number is 828 0478 5578.**

Note: All agenda items are subject to action. The City Council reserves the right to meet in a closed session on any agenda item should the need arise and, if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Violation of the rules of procedure does not invalidate an action unless a point of order is raised before the end of the next regular meeting.

SPECIAL MEETING (6:00 PM)

1. **Call Meeting to Order**
2. **Recess Special Meeting and Convene Executive Session**
The City Council will recess to convene an executive session as authorized by Title 5, Chapter 551, Texas Government Code, for the following purposes: Sec. 551.071 Consultation with City Attorney.
3. **Adjourn Executive Session and Reconvene Special Meeting**
Matters related to any action resulting from Executive Session deliberations.
4. **Recess Special Meeting and Convene Regular Meeting**
If necessary, the City Council will recess the special meeting and will reconvene at the end of the regular meeting.

REGULAR MEETING (6:30 PM)

5. Call Meeting to Order

6. Pledge of Allegiance

7. Public Comments

This is an opportunity for citizens to speak to the Council relating to agenda and non-agenda items. Speakers are required to register in advance and must limit their presentations to three minutes each. If the topic the speaker wishes to address is on the agenda, the speaker may either speak at this time or defer his/her comments until such time the matter is discussed.

Persons making personal, impertinent, or slanderous remarks may be barred by the presiding officer from further comment before the Council during the meeting. This rule does not prohibit criticism of the City or criticisms of actions or omissions of the City.

8. Poor Farm Ditch Project - South Update

Matters related to providing an update on the Poor Farm Ditch Project. *Recommended Action: Receive update* **Mr. J. Barnes, Mayor Pro Tem, Dr. J. Bertini, Councilmember and Mr. M. Leech, Director, Public Works** [See Agenda Memo 8]

9. Facilities Utilization Task Force Time Extension

Matters related to an update from the FUTF and for the Task Force to request a time extension. *Recommended Action: Discuss and take any desired action.* **Mr. A. Bishop, Asst. to the City Manager, Mr. B. Beneke, and D. Strombom, Co-chairs, Facilities Utilization Task Force** [See Agenda Memo 9]

10. 2026 Master Fee Schedule Update

Matters related to approving Resolution No. 2026-01 approving the amendment to the 2026 Master Fee Schedule. *Recommended Action: Approve Resolution No. 2026-01 amending the 2026 Fee Schedule.* **Mr. M Leech, Director, Public Works** [See Agenda Memo 10]

11. Stop Signs in West University Place

Matters related to adding additional stop signs in West University Place. *Recommended Action: Discuss and provide feedback.* **Mr. J. Barnes, Mayor Pro Tem, Dr. J. Bertini, Councilmember and Mr. M. Leech, Director, Public Works** [See Agenda Memo 11]

12. Air Quality Improvements Discussion

Matters related to potential measures to improve air quality throughout the city. *Recommended Action: Discss, provide feedback and direction.* **Mr. J. Barnes, Mayor Pro Tem and Ms. K. Rainsberger, Councilmember** [See Agenda Memo 12]

13. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the Consent Agenda and be considered in its normal sequence on the agenda.

A. City Council Minutes

Matters related to approving the City Council Minutes of January 12, 2026. *Recommended Action: Staff recommends City Council approve the minutes of the Special and Regular City Council meetings of January 12, 2026.* **Ms. T. Garcia, City Secretary** [See Agenda Memo 13A]

B. Quarterly Investment Report

Matters related to the December 2025 Quarterly Investment Report. *Recommended action: Staff recommends the City Council accept the City's December 2025 Quarterly Investment Report. Ms. M. Kalka, Finance Director* [See Agenda Memo 13B]

C. November 2025 Monthly Financial Report

Matters related to receiving the City's monthly Financial Report for November 2025. *Recommended action: Receive the City's November 2025 Monthly Financial Report. Ms. M. Kalka, Finance Director* [See Agenda Memo 13C]

14. Adjourn Regular Meeting and Reconvene Special Meeting

15. Recess Special Meeting and Convene Executive Session

City Council will recess to convene an executive session to deliberate the employment, evaluation and duties of a public officer or employee, to wit: City Manager.

16. Adjourn Executive Session and Reconvene Special Meeting

Matters related to any action resulting from Executive Session deliberations.

17. Adjourn Special Meeting

In compliance with the Americans with Disabilities Act, if you plan to attend this public meeting and you have a disability that requires special arrangements, please contact City Secretary Tracylynn Garcia at 713.662.5813 at least 3 business days prior to the meeting so that reasonable accommodations can be made to assist in your participation in the meeting. The Council Chambers is accessible by wheelchair from the west entrance and specially marked parking spaces are available in the southwest parking area.

I certify that this notice and agenda of items to be considered by the West University Place City Council on February 9, 2026, was posted on the Municipal Building bulletin board on February 3, 2026, by 6:30 p.m.

Attest:

Tracylynn Garcia, TRMC, MMC, CPM
City Secretary



AGENDA MEMO
Business of the City Council
City of West University Place, Texas

Meeting Date	02.09.2026	Agenda Item	8
Approved by City Manager	Yes	Presenter(s)	J. Barnes, Mayor Pro-Tem J. Bertini, Councilmember M. Leech, Director
Reviewed by City Attorney	Yes	Department	City Council Public Works
Subject	Poor Farm Ditch Project – South Update		
Attachments	N/A		
Financial Information	Expenditure Required:		Not Applicable
	Amount Budgeted:		Not Applicable
	Account Number:		Not Applicable
	Additional Appropriation Required:		Not Applicable
	Additional Account Number:		Not Applicable

Executive Summary

The City Council requested staff to provide an update on the current progress of the Harris County Flood Control District's (HCFCD) Poor Farm Ditch reconstruction project.

The requested discussion topics are as follows:

1. Update as to status of Poor Farm Ditch (South), including status of efforts to identify encroachments and affected homeowners.
2. Update concerning development of communications plan concerning Poor Farm Ditch (South) for dissemination to residents.
3. Discussion regarding requests to HCFCD for opportunities for Council & staff to walk the project with City engineers; and review and provide comments on bids received by HCFCD prior to final approval.

Recommended Action

Staff recommends City Council receive update.



AGENDA MEMO
Business of the City Council
City of West University Place, Texas

Meeting Date	02.09.2026	Agenda Item	9
Approved by City Manager	N/A	Presenter(s)	A. Bishop, Staff Liaison B. Beneke, Co-chair D.Strombom, Co-chair
Reviewed by City Attorney	N/A	Department	City Council
Subject	Facilities Utilization Task Force Time Extension		
Attachments	None		
Financial Information	Expenditure Required:	Not Applicable	
	Amount Budgeted:	Not Applicable	
	Account Number:	Not Applicable	
	Additional Appropriation Required:	Not Applicable	
	Additional Account Number:	Not Applicable	

Executive Summary

On December 8, 2026, City Council formally adopted the Facilities Utilization Task Force (FUTF) via Resolution 2025-21. Pursuant to Section 4 of RES. 2025-21, the FUTF is expected to conclude its work no later after the first meeting and if more time is needed, the Co-Chairs may request an extension requiring the approval of the majority of City Council. The First meeting of the FUTF was held on December 2, 2025, meaning the FUTF's conclusion date, without extension, would be March 2, 2026.

Tonight, the Task Force Co-Chairs are requesting a three (3) month extension – until June 2, 2026. This extension was discussed with the entirety of the Task Force at January 7, 2026, meeting with unanimous consensus. The FUTF recommends a time extension to allow for ample time to appropriately conduct the methodology necessary to meet the deliverables that are outlined in Resolution 2025-21.

Such Methods include but are not limited to:

- A survey or study of residents and users of the Library, Senior Center, and Community Building facilities,
- Conducting site visits of regional facilities
- Interviews of staff and industry professionals

If the time extension is approved as presented (until June 2, 2026), the report and presentation of deliverables would occur at the first regular City Council meeting in June (June 8, 2026). A summary of the FUTF's milestone dates is outlined below

Task Force Milestone	Date
First FUTF Meeting	12/02/2025
Original Conclusion Date	03/02/2026
Proposed Extension Date	06/02/2026
Presentation of Deliverables	06/08/2026



AGENDA MEMO
Business of the City Council
City of West University Place, Texas

Recommended Action

Discuss and take any desired action.



AGENDA MEMO

Business of the City Council
City of West University Place, Texas

Meeting Date	02.09.2026	Agenda Item	10
Approved by City Manager	Yes	Presenter(s)	M. Leech, Director
Reviewed by City Attorney	Yes	Department	Public Works
Subject	Master Fee Schedule Update		
Attachments	1. Presentation 2. Fee schedule Resolution 3. Master fee schedule		
Financial Information	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:	N/A	
	Additional Appropriation Required:	N/A	
	Additional Account Number:	N/A	

Executive Summary

During the 2026 Budget process and due to the onboarding of new staff in the Development Services Division and Public Works, the City Manager committed to returning to City Council after the first of the year with recommended changes to the Master Fee Schedule, as well as City Council's following questions:

1. What could be done to improve operational efficiency by disincentivizing excessive re-inspections and re-submittals of permitting and planning documents
2. What could be done to shorten the duration of residential construction projects
3. Were City of West University Place development fees inline with cities of our type and size

To fulfill this request, the department communicated with and received fee schedule information from the cities of Southside Place, Piney Point Village and Bellaire. The presentation information and corresponding recommendations that will be presented are based on the fee pricing from these three municipalities. Please keep in mind that this is not a full cost recovery analysis of West University Place development fees. A cost recovery analysis is significantly more involved, and they are typically performed by a consulting firm on behalf of a city.

Lastly, there will be a recommendation to increase the fee associated with Sexually Oriented Business and Adult Arcades.

Recommended Action

Staff recommends City Council approve Resolution No. 2026-01 amending the 2026 Fee Schedule.

PERMIT FEES COMPARISON WITH SIMILAR CITIES

- This is a per city review.
- This is not a cost recovery analysis.
- This is not an apples-to-apples comparison because fees can be structured differently at each jurisdiction.
- In some cases, other municipalities may not have fees for items that we have and vice versa.

PERMIT FEES COMPARISON WITH SIMILAR CITIES

- The City of West University Place information was taken from the 2026 Fee Schedule - Fees and Charges Schedule.

PERMIT FEES COMPARISON WITH SIMILAR CITIES

- Intent of the recommendations:
 - Builders to finish faster and adhere more closely to code.
 - Improve plan submittal quality
 - Ensure PW fees are consistent with similar organizations
 - Improve the efficiency of PW operations (inspections, re-inspections, plan review, plan re-review, etc.)

PERMIT FEES COMPARISON WITH SIMILAR CITIES

- Color Code Key

COMMENTS/RECOMMENDATIONS
Suggesting consecutive renewal fees
Aligning prices with peer cities
Out of alignment recommend no change

PERMIT FEES COMPARISON WITH SIMILAR CITIES

COMMENTS/RECOMMENDATIONS
Suggesting consecutive renewal fees
Aligning prices with peer cities
Out of alignment recommend no change

- PERMIT FEE CALCULATOR BASED OFF OF 5,000 SF NEW SFR

		WEST U	COMMENTS		SOUTHSIDE	COMMENTS		PINEY POINT	COMMENTS		BELLAIRE	COMMENTS
F.004 Building	COMMENTS/RECOMMENDATIONS											
PERMIT FEE (1yr)		\$ 6,250.00	\$1.25 / SF		\$ 7,250.00	\$1.45 / SF		\$ 6,750.00	\$1.35 / SF		\$ 3,793.00	Fee Schedule
Permit fee 1 renewal (6 mos)	50% of permit fee											
Permit fee 2 renewal (3 mos) (Cap)	50% of permit fee											
PLAN REVIEW FEE		\$ 3,125.00	1/2 of		\$ 3,625.00	1/2 Permit Fee		\$ 3,375.00	1/2 Permit fee		\$ 1,896.50	1/2 Permit Fee
Re-Review 1 Fee	\$ 250.00	\$ 125.00										
Re-Review 2 Fee (Cap)	\$ 500.00											
ELECTRICAL		\$ 1,000.00	Set Fee		\$ -	Incl in permit		\$ 900.00	Fee Sch		\$ 650.00	Fee Schedule
MECHANICAL		\$ 750.00	Set Fee		\$ -	Incl in permit		\$ 300.00	\$100 / Unit		\$ 500.00	Fee Schedule
PLUMBING		\$ 500.00	Set Fee		\$ 650.00			\$ 500.00	Set Fee		\$ 500.00	Fee Schedule
APPLICATION FEE		\$ 100.00	Set Fee		\$ 125.00	Set Fee					\$ 44.00	Fee Schedule
CERT OF OCCUPANCY			N/A		\$ -	N/A					\$ 212.00	Fee Schedule
DRAINAGE			N/A		\$ -	N/A		\$ 1,500.00	Set Fee		\$ 384.00	Fee Schedule
TREE DISPOSITION		\$ 250.00	Fee Schedule		\$ 250.00	Set Fee		\$ 200.00	\$150 insp		\$ 520.00	Fee Schedule
INSPECTION FEES			incl in permit		\$ -	incl in permit		\$ 1,650.00	All permits		\$ -	incl in permit
TOTAL		\$ 12,100.00			\$ 11,900.00			\$ 15,175.00			\$ 8,499.50	

PERMIT FEES COMPARISON WITH SIMILAR CITIES

COMMENTS/RECOMMENDATIONS
Suggesting consecutive renewal fees
Aligning prices with peer cities
Out of alignment recommend no change

- PERMIT FEE CALCULATOR BASED OFF OF 5,000 SF NEW SFR

		WEST U	COMMENTS		SOUTHSIDE	COMMENTS		PINEY POINT	COMMENTS		BELLAIRE	COMMENTS
F.004 Building	COMMENTS/RECOMMENDATIONS											
Contractor Registration Fees		\$ 100.00	Set Fee		\$ 125.00	Set Fee		\$ 60.00	Set Fee		\$ 44.00	Set Fee
Permit Transfer Fee		\$ 100.00	Set Fee									
Drainage Permit	Align with peer cities (\$750)	\$ 200.00	Set Fee		\$ 750.00	Set Fee		\$ 1,500.00	\$200 insp		\$ 384.00	Set Fee
Remodel Permit Fee SFR	Align with peer cities \$1.40 /SF	\$ 1.25	\$1.25 / SF		\$ 1.46	\$1.46 / SF		\$ 1.35	\$1.35 / SF		\$ 44.00	Set Fee
Remodel Permit Fee Other	Align with peer cities \$1.40 /SF	\$ 1.25	\$1.25 / SF		\$ 1.46	\$1.46 / SF		\$ 1.35	\$1.35 / SF		\$ 44.00	Set Fee
Fence Permit		\$ 1.00	\$1.00 / LF		\$ 1.05	\$1.05 / LF		\$ 225.00	incl inspection		\$ 101.00	Set Fee
Driveway Permit Fee		\$ 150.00	Set Fee					\$ 500.00	Set Fee		\$ 213.00	Set Fee
Flatwork Permit Fee		\$ 100.00	Set Fee					\$ 250.00	Set Fee		\$ 213.00	Set Fee

PERMIT FEES COMPARISON WITH SIMILAR CITIES

COMMENTS/RECOMMENDATIONS
Suggesting consecutive renewal fees
Aligning prices with peer cities
Out of alignment recommend no change

- PERMIT FEE CALCULATOR BASED OFF OF 5,000 SF NEW SFR

		WEST U	COMMENTS		SOUTHSIDE	COMMENTS		PINEY POINT	COMMENTS		BELLAIRE	COMMENTS
F.004 FIRE SYSTEMS	COMMENTS/RECOMMENDATIONS											
Plan Checking Fee	Align with peer cities \$200	\$ 100.00	Set Fee		\$ 200.00	Set Fee						
Plan Checking Fee (2nd)	Align with peer cities \$150	\$ 50.00	Set Fee		\$ 150.00	Set Fee						
Sidewalk Permit Fee		\$ 1.50	\$1.50 / LF									
Street / Curb Permit Fee		\$ 50.00	Set Fee									

PERMIT FEES COMPARISON WITH SIMILAR CITIES

COMMENTS/RECOMMENDATIONS
Suggesting consecutive renewal fees
Aligning prices with peer cities
Out of alignment recommend no change

- PERMIT FEE CALCULATOR BASED OFF OF 5,000 SF NEW SFR

		WEST U	COMMENTS		SOUTHSIDE	COMMENTS		PINEY POINT	COMMENTS		BELLAIRE	COMMENTS
F.0004 Building (Cont)	COMMENTS/RECOMMENDATIONS											
House Mover Registration		\$ 500.00	Set Fee / YR		\$ 125.00	Set Fee					\$ 44.00	Set Fee
House Moving Permit Fee		\$ 500.00	Set Fee		\$ 700.00	Set Fee					\$ 717.00	Set Fee
Occupancy Inspection Fee		\$ 150.00	Set Fee Comm.									
Artificial Turf	Out of alignment recommend no change	\$ 150.00	Set Fee		\$ 302.50	Set Fee		\$ 250.00	Set Fee			
Demo Permit Fee (Residential)		\$ 250.00	Set Fee		\$ 1,000.00	Set Fee		\$ 200.00	incl inspection		\$ 268.00	Set Fee
Foundation Repair		\$ 150.00	Set Fee		\$ 250.00	Set Fee		\$ 175.00	incl inspection			
Elevator Permit					\$ 500.00	Set Fee						
Generator Permit	Align with peer cities \$300	\$ 150.00	Set Fee		\$ 500.00	Set Fee		\$ 300.00	incl inspection			
Roofing / Siding Permit		\$ 150.00	Set Fee		\$ 200.00	Set Fee		\$ 215.00	incl inspection		\$ 66.00	Set Fee
Solar Permit	Out of alignment recommend no change	\$ 150.00	Set Fee		\$ 500.00	Set Fee						
Stucco Repair Permit		\$ 150.00	Set Fee									
Swimming Pool Permit	Align with peer cities \$750	\$ 300.00	Set Fee		\$ 750.00	Set Fee		\$ 1.30	1.30 / SF + \$50			
Duplicate Permit Card		\$ 300.00	Set Fee									
Reinspection 1 Fee		\$ 150.00	Set Fee		\$ 125.00	Set Fee					\$ 94.00	1st Reinspect
Reinspection 2 Fee	\$ 300.00											
Reinspection 3 (Cap) Fee	\$ 450.00											

PERMIT FEES COMPARISON WITH SIMILAR CITIES

COMMENTS/RECOMMENDATIONS
Suggesting consecutive renewal fees
Aligning prices with peer cities
Out of alignment recommend no change

- PERMIT FEE CALCULATOR BASED OFF OF 5,000 SF NEW SFR

		WEST U	COMMENTS		SOUTHSIDE	COMMENTS		PINEY POINT	COMMENTS		BELLAIRE	COMMENTS
F.0005 Bldg & Standards	COMMENTS/RECOMMENDATIONS											
Application Fee		\$ 500.00	Set Fee					\$ 250.00			\$ 761.00	Set Fee
Cost of Notices		\$ 300.00	Set Fee								\$ 146.00	Set Fee

PERMIT FEES COMPARISON WITH SIMILAR CITIES

COMMENTS/RECOMMENDATIONS
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Out of alignment recommend no change

- PERMIT FEE CALCULATOR BASED OFF OF 5,000 SF NEW SFR

		WEST U	COMMENTS		SOUTHSIDE	COMMENTS		PINEY POINT	COMMENTS		BELLAIRE	COMMENTS
F.0006 Electrical Work	COMMENTS/RECOMMENDATIONS											
License Fees		NC			NC							
Permit transfer Fee		\$ 100.00	Set Fee									
Permit Application Fee		\$ 100.00	Set Fee		\$ 125.00	Set Fee		\$ 900.00	incl inspections		\$ 44.00	Set Fee
Temp Service Permit		\$ 100.00	Set Fee		\$ 175.00	Set Fee		\$ 150.00	incl inspections			
Meter Loop & Service Fee		\$ 100.00	Set Fee		\$ 175.00	Set Fee		\$ 150.00	incl inspections		\$ 71.00	Set Fee
Outlet or Fixture Fee		\$ 3.00	\$3.00 / ea		\$ 5.00	\$5.00 ea						
Appliance Permit Fee		\$ 20.00	Set Fee		\$ 35.00	\$35.00 ea					\$ 71.00	Min Fee
Motor Permit Fee		\$ 25.00	Set Fee		\$ 35.00	\$25-\$45					\$ 71.00	Min Fee
Service Reconnection Permit		\$ 50.00	Set Fee		\$ 50.00	Set Fee		\$ 150.00	incl inspections		\$ 71.00	Set Fee
Electrical Sign Permit Fee		\$ 75.00	Set Fee		\$ 150.00	\$150 ea					\$ 12.00	per ballast
Sign Changing Display Fee		\$ 125.00	Set Fee		\$ 150.00	\$150 ea						
Swimming Pool Elect Permit		\$ 100.00	Set Fee		\$ 300.00	Set Fee		\$ 200.00	incl inspections		\$ 71.00	Min Fee
Replace Pool / Spa Motor Fee		\$ 75.00	Set Fee		\$ 200.00	Set Fee					\$ 24.00	Set Fee
Water Heater Replacement Fee		\$ 50.00	Set Fee		\$ 100.00	Set Fee					\$ 71.00	Min Fee
Transformer Permit Fee		\$ 50.00	each		\$ 75.00	\$75.00 ea					\$ 71.00	Min Fee
Electric Fence Gate Permit		\$ 65.00	Set Fee		\$ 100.00	Set Fee					\$ 71.00	Min Fee
Emergency Reconnect Permit		\$ 110.00	Set Fee		\$ 50.00	Set Fee		\$ 150.00	incl inspections		\$ 71.00	Set Fee
Generator Permit Fee		\$ 250.00	Set Fee		\$ 300.00	Set Fee		\$ 350.00	incl inspections		\$ 208.00	Set Fee
X-Ray Machine Permit Fee		\$ 100.00	Set Fee		\$ 200.00	Set Fee					\$ 59.00	Min Fee
Subpanel Permit Fee		\$ 75.00	Set Fee		\$ 100.00	Set Fee		\$ 150.00	incl inspections		\$ 71.00	Min Fee
Reinspection Fee		\$ 100.00	Set Fee		\$ 125.00	Set Fee					\$ 94.00	1st Reinspect
Permit Renewal Fee		50%	of orig permit		50%	of orig permit						

PERMIT FEES COMPARISON WITH SIMILAR CITIES

COMMENTS/RECOMMENDATIONS
Suggesting consecutive renewal fees
Aligning prices with peer cities
Out of alignment recommend no change

- PERMIT FEE CALCULATOR BASED OFF OF 5,000 SF NEW SFR

		WEST U	COMMENTS		SOUTHSIDE	COMMENTS		PINEY POINT	COMMENTS		BELLAIRE	COMMENTS
F.009 HVAC (Mechanical)	COMMENTS/RECOMMENDATIONS											
Annual Contractor Reg. Fee		NC										
Permit Application Fee		\$ 100.00	Set Fee		\$ 125.00	Set Fee		\$ -	Fee Sch		\$ 44.00	Set Fee
Permit transfer Fee		\$ 100.00	Set Fee								\$ -	
Residential HVAC(New SFR)		\$ 250.00	per unit		\$ 200.00	per unit		\$ 100.00	per unit			
Air Conditioning					\$ 200.00	per ton		\$ 100.00	per unit		\$ 12.00	per ton
Residential HVAC(Remodel)		\$ 200.00	per unit		\$ 200.00	per unit		\$ 50.00	per unit		\$ 35.00	per 100 BTU
Replace HVAC Permit Fee		\$ 100.00	per unit		\$ 200.00	per unit / ton		\$ 50.00	per unit		\$ 35.00	per 100 BTU
Boiler Inspection Permit Fee		\$ 50.00	per unit		\$ 100.00	Set Fee		\$ 50.00	per unit			
Boiler 1,000,000 BTU or Less		\$ 75.00	Set Fee		\$ 100.00	Set Fee						
Replace Comm Air Handler		\$ 100.00	per unit		\$ 250.00	per ton						
Fire Damper Fee		\$ 10.00	per unit		\$ 20.00	per each						
Residential Fireplace Permit		\$ 25.00	per unit									
HVAC Permit Fee		\$ 100.00	first 140K BTU		\$ 200.00	per unit		\$ 50.00	per unit		\$ 35.00	per 100 BTU
HVAC Permit Fee		\$ 5.00	per 100K BTU		\$ 200.00	per unit		\$ 50.00	per unit		\$ 35.00	per 100 BTU
Local Vent Permit Fee		\$ 20.00	Set Fee		\$ 30.00	Set Fee						
Minimum Permit Fee		\$ 150.00	Set Fee								\$ 59.00	Set Fee
Reinspection 1 Fee		\$ 100.00	Set Fee		\$ 125.00	Set Fee		\$ 50.00	per inspection		\$ 141.00	1st Reinspect
Reinspection 2 Fee	\$ 200.00											
Reinspection 3 (Cap) Fee	\$ 300.00											

PERMIT FEES COMPARISON WITH SIMILAR CITIES

COMMENTS/RECOMMENDATIONS
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- PERMIT FEE CALCULATOR BASED OFF OF 5,000 SF NEW SFR

		WEST U	COMMENTS		SOUTHSIDE	COMMENTS		PINEY POINT	COMMENTS		BELLAIRE	COMMENTS
F.015 Plumbing & Gas	COMMENTS/RECOMMENDATIONS											
Permit Application Fees		\$ 100.00	Set Fee		\$ 125.00	Set Fee		\$ 500.00	Fee Sch		\$ 44.00	Set Fee
Permit Transfer Fee		\$ 100.00	Set Fee									
Plumbing / Gas Fixture /Outlet		\$ 30.00	\$30 ea		\$ 35.00	\$35.00 ea					\$ 12.00	per fixture
Shower Pan Permit		\$ 25.00	Set Fee		\$ 50.00	Set Fee					\$ 35.00	Set Fee
Residential SFR P&G		\$ 400.00	Set Fee		\$ 600.00	estimated		\$ 500.00	\$300 / insp		\$ 353.00	per floor
Med Gas / Vacuum Syst Permit		\$ 100.00	Set Fee		\$ 250.00	Set Fee					N/A	
Gas Test		\$ 50.00	Set Fee		\$ 100.00	Set Fee		\$ 100.00	\$50 insp		\$ 35.00	Set Fee
Gas Repair & Test		\$ 75.00	Set Fee		\$ 100.00	Set Fee		\$ 100.00	\$50 insp		\$ 35.00	Set Fee
Annual Gas Test		\$ 100.00	Set Fee		\$ 125.00	Set Fee		\$ 100.00	\$50 insp		\$ 35.00	Set Fee
Grease Trap Permit Fee		\$ 100.00	Set Fee		\$ 200.00	0-100 gal		\$ 150.00	\$100 insp		\$ 156.00	Set Fee
Irrigation System Permit Fee		\$ 100.00	Set Fee		\$ 750.00	Set Fee		\$ 150.00	\$100 / Insp		\$ 107.00	Set Fee
Service Line Permit Fee		\$ 75.00	Set Fee		\$ 200.00	Set Fee		\$ 150.00	\$50 / insp		\$ 24.00	Set Fee
Reinspection 1 Fee		\$ 100.00	Set Fee		\$ 125.00	Set Fee					\$ 94.00	1st Reinspect
Reinspection 2 Fee	\$ 200.00											
Reinspection 3 (Cap) Fee	\$ 300.00											
Water Heater Repl. Permit Fee		\$ 100.00	Set Fee		\$ 85.00	\$85 ea		\$ 75.00	\$50 / insp			
Permit Renewal Fee		50%	of orig permit									

PERMIT FEES COMPARISON WITH SIMILAR CITIES

COMMENTS/RECOMMENDATIONS
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Aligning prices with peer cities
Out of alignment recommend no change

		West University Place Master Fee Schedule (2026)	SouthSide	Piney Village Building Dept. (2021)	City of Bellaire Schedule of Fees (2026)
Plats and Replats					
	\$500	DEPOSIT. A deposit amount (due with the preliminary application) is estimated by the City staff, but the minimum deposit is \$500 base fee (or \$200.00 base fee for amending plats only), plus \$10.00 for each lot and reserve shown on the plat or replat, plus \$100 for those requiring newspaper legal notice, plus \$100.00 for each separate legal instrument needed (easements, etc.).	\$500	Planning & Zoning Commission Plat Fees, Set Fee . Application Fee per lot as shown on final plat \$2000 Note: Increased fees (as of January 1st) to \$2,000 per action	Commercial Plat Fees: \$500 - amending \$500 + \$20/ac - Final Plat \$400 + \$20/ac - Minor Plat \$400+\$20/ac - Preliminary Plat \$400 + \$20/ac - Replat Residential Plat Fees: \$500 - amending \$500 + \$10/lot - Final Plat \$400 + \$10/lot - Minor Plat \$500+\$10/lot - Preliminary Plat \$400 + \$10/lot - Replat

PERMIT FEES COMPARISON WITH SIMILAR CITIES

COMMENTS/RECOMMENDATIONS
Suggesting consecutive renewal fees
Aligning prices with peer cities
Out of alignment recommend no change

		West University Place Master Fee Schedule (2026)	SouthSide	Piney Village Building Dept. (2021)	City of Bellaire Schedule of Fees (2026)
Rezoning requested by applicant for that person's special benefit					
	\$5,000	\$500 plus out-of-pocket costs for drafting and review by planner, engineer, attorney and other consultant.	\$500	\$2000 per lot	Set Fee: \$10, 053

Questions?

Michael Leech
Public Works Director

Thank You

CITY OF WEST UNIVERSITY PLACE
HARRIS COUNTY, TEXAS

RESOLUTION NO. 2026-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS, AMENDING AND ADOPTING THE CITY OF WEST UNIVERSITY PLACE 2026 FEE SCHEDULE AND ESTABLISHING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS:

Section 1. The City Council of the City of West University Place, Texas, adopted the 2026 Fee Schedule on September 22, 2025, with an effective date of January 1, 2026.

Section 2. The City then adopted an updated 2026 Fee Schedule on October 27, 2025, with an effective date of January 1, 2026.

Section 3. The City has conducted additional review of the current fee schedule and has determined that a change is necessary to properly cover the cost of providing various services or regulations.

Section 4. The City Council has reviewed the “City of West University Place Fee Schedule updated 1.8.26” attached hereto as **Exhibit A** and made a part hereof for all intents and purposes and finds that such fees are reasonable and necessary to cover the actual costs of services or regulation provided by the City.

Section 5. The City Council hereby adopts the “City of West University Place Fee Schedule updated 1.8.26” which amends certain fees.

Section 6. Any fees not expressly updated on **Exhibit A** remain in full force and effect as adopted in the Resolutions adopted on September 22, 2025, and October 27, 2025.

Section 7. The updates to the City of West University Place Fee Schedule shall become effective immediately upon passage.

PASSED, APPROVED, AND RESOLVED this 9th day of February 2026.

SUSAN SAMPLE, MAYOR

ATTEST:

TRACYLYNN GARCIA, CITY SECRETARY

2026 Fee Schedule
Fees & Charges Schedule - Red Lined

Exhibit A

F.001 Administration
F.002 Ambulance Service
F.003 Animals
F.004 Building
F.005 Building and Standards Commission
F.006 Electrical Work
F.007 Garbage Service
F.008 Health
F.009 Heating, Ventilation and Air Conditioning
F.010 Liquor Licenses and Permits
F.011 Municipal Court
F.012 Parabolic Dish Antenna

F.013 Parks and Recreation
F.014 Removal/Trimming Fee
F.015 Plumbing and Gas
F.016 Sexually Oriented Businesses and Adult Arcades
F.017 Signs
F.018 [Reserved]
F.019 Trees
F.020 Water and Sewer Service
F.021 Zoning and Planning Commission
F.022 Zoning Board of Adjustment
F.023 Public Safety

F.001 ADMINISTRATION				
		FY 2025	FY 2026	
	Motor vehicle decal charges	\$ 1.00	\$ 1.00	
	Commercial impact zone permit fee	\$ 10.00	\$ 10.00	For first motor vehicle and \$5 per motor vehicle thereafter
	Returned check (or ACH payment) fee	\$ 35.00	\$ 35.00	Also applies to payments returned by automated or electronic payment systems (ACH). Applies to payments of all kind, e.g., taxes, permits, fees, charges, utility rates and all other purposes.
	Lien release fee	\$ 25.00	\$ 25.00	
	Acquiescence to encroachment fee	\$ 100.00	\$ 100.00	
	Municipal Setting Designation Processing Fee	\$ 500.00	\$ 500.00	
	Alcohol Variance Request	\$ 250.00	\$ 250.00	
	Special events fee			Actual cost
	Use of City-owned photocopier	\$ 0.10	\$ 0.10	Per copy
	Convenience fee for on-line transactions	2.75% of total transaction amount	2.75% of total transaction amount	
GEOGRAPHIC INFORMATION SYSTEM				
	Standard map - 8 1/2" x 11" color	\$ 0.75	\$ 0.75	
	Standard map - 11" x 17" color	\$ 1.00	\$ 1.00	
	Standard map - 24" x 36" color	\$ 15.00	\$ 15.00	
	Standard map - 36" x 48" color	\$ 17.50	\$ 17.50	
	Standard map - 42" x 52" color	\$ 20.00	\$ 20.00	
	Custom map - same as above + hourly labor charges	\$ 20.00	\$ 20.00	
F.002 AMBULANCE SERVICE				
	Commercial/Auto/Individuals Base Rates	FY 2025	FY 2026	
	BLS Emergency A0429	\$ 1448.07	\$ 1448.07	
	BLS Non-emergency A0428	\$ 905.03	\$ 905.03	
	ALS-1 Non-emerg. A0426	\$ 1086.05	\$ 1086.05	
	ALS-1 Emergency A0427	\$ 1719.58	\$ 1719.58	
	ALS-2 A0433	\$ 2,488.85	\$ 2,488.85	
	SCT A0434	\$ 2,941.38	\$ 2,941.38	
	Ground Mileage A0425	\$ 29.06	\$ 29.06	
	Decontamination	\$ 170.34	\$ 170.34	
	Extra Attendant	\$ 81.11	\$ 81.11	
	Bariatric	\$ 81.11	\$ 81.11	
	<i>Exceptions:</i> (1) Amounts billed to other governmental units are determined by the applicable contracts or arrangements with those units. (2) The City may accept assignment of Medicare and Medicaid claims or payments, in which case, the amount payable is determined by the appropriate regulations. Such amount shall control over the charges set out above, in case of any difference.			

		FY 2025	FY 2026	
F.003	ANIMALS			
		FY 2025	FY 2026	
	Original registration of dogs and cats	\$ 20.00	\$ 20.00	Exception : \$15 for owners over 65 years of age.
	Annual dangerous dog registration	\$ 250.00	\$ 250.00	(fee is in addition to the above registration fees)
	First violation and impoundment fee	\$ 50.00	\$ 50.00	\$100 if animal is: (i) not registered or (ii) a dangerous dog
	Second violation and impoundment fee	\$ 75.00	\$ 75.00	\$150 if animal is: (i) not registered or (ii) a dangerous dog
	Third and all successive violations and impoundment fees	\$ 100.00	\$ 100.00	\$200 if animal is: (i) not registered or (ii) a dangerous dog
	Daily kennel fees	\$ 50.00	\$ 50.00	
	Note : All original registration fees shown, with the exception of the dangerous dog fee, are one-time fees that register the animal for life.			
F.004	BUILDING			
		FY 2025	FY 2026	
	Annual contractor registration fee	\$ 100.00	\$ 100.00	
	Permit Transfer Fee	\$ 100.00	\$ 100.00	
	Permit application fee	\$ 100.00	\$ 100.00	In addition to applicable plan checking or permit fee
	Plan checking fee (applies to all plan submissions, unless otherwise specifically indicated; payable in addition to permit fee)	50% of the corresponding permit fee	50% of the corresponding permit fee	Plan checking fee must be paid each time plans are submitted or re-submitted. Exception: The building official may reduce the re-submission fee if the time required to check the re-submission is materially lower than original submission; \$25.00 minimum
	Drainage permit	\$ 200.00	\$200.00 \$750.00	
	New construction permit fee (Single family residential)	\$1.25 per square foot	\$1.25 per square foot	Initial 1-year permit cost.
New	New construction permit fee (Single family residential) First Renewal	N/A	50% of New Construction Permit Fee	First Renewal 6 month duration.
New	New construction permit fee (Single family residential) Second Renewal	N/A	50% of New Construction Permit Fee	Second Renewal 3 month duration.
	New construction permit fee (Other)	\$1.25 per square foot	\$1.25 per square foot	
	Remodeling and repair permit fee (Single family residential)	\$1.25 per square foot	\$1.25 \$1.40 per square foot	
	Remodeling and repair permit fee (Other)	\$1.25 per square foot	\$1.25 \$1.40 per square foot	
	Resubmittal/Revision Fee	\$ 125.00	\$ 125.00	
	Fence or wall permit fee	See Note	See Note	\$1.00 per linear foot
	Driveway permit fee	\$ 150.00	\$ 150.00	Includes entrance ramp permit fee
	Flatwork permit fee	\$ 100.00	\$ 100.00	Includes exterior concete, patio, decking
	Fire systems			
	Plan checking fee: \$400 \$200 per set for original submission, \$50 \$150 for re-submission (not credited to permit fees). Permit fees are \$50 for each automatic fire extinguishing system and each alarm and detection system. For sprinkler systems, the fee is increased by either \$25 (residential) or \$50 plus \$1.75 per head (non-residential). Fire system fees are payable in addition to all other fees.			
	Sidewalk permit fee	\$1.50 per linear foot	\$1.50 per linear foot	
	Street or curb permit fee	\$ 50.00	\$ 50.00	For regulated facilities under Chapter 19, add \$150 for plan-checking plus application fees
	Exception: The permit fee for work affecting new roadways under Chapter 19 is \$100, plus the estimated out-of-pocket expenses that may be incurred by the City in connection with the work, including engineering review, extra inspections or testing, supplemental traffic control, etc. The building official shall estimate such expenses at the time of application and shall collect at least 110% of the estimate as a deposit. The building official may require a permittee to supplement the deposit as the work proceeds. When the work is finished, the building official shall refund any part of the deposit that exceeds the actual permit fees due in connection with the work.			
		FY 2025	FY 2026	
	PWSF (low-impact) permit, for equipment attached to existing structures with no new electrical, alteration or construction	\$100.00 per site	\$100.00 per site	Non-low-impact PWSF permits require a special exception; see F.022, below
	All other PWSF (low-impact) permits	\$500.00 per site	\$500.00 per site	Non-low-impact PWSF permits require a special exception; see F.022, below

		FY 2025	FY 2026	
	Registration for house movers fee	\$ 500.00	\$ 500.00	
	Renewal fee (house movers)	Discontinue	Discontinue	
	Moving permit fee	\$ 500.00	\$ 500.00	
	Occupancy inspection fee (Commercial)	\$ 150.00	\$ 150.00	
	3/4" Water connection permit and meter service installation, to upgrade or add to an existing structure.	\$ 1,435.00	\$ 1,435.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	3/4" Water connection permit and meter service installation, to upgrade or add to an existing structure.	\$ 2,650.00	\$ 2,650.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	3/4" Water connection permit and meter service installation to service new structure.	\$ 3,535.00	\$ 3,535.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	3/4" Water connection permit and meter service installation to service new structure.	\$ 4,750.00	\$ 4,750.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	1" Water connection permit and meter service installation, to upgrade or add to an existing structure.	\$ 1,635.00	\$ 1,635.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	1" Water connection permit and meter service installation, to upgrade or add to an existing structure.	\$ 2,850.00	\$ 2,850.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	1" Water connection permit and meter service installation to service new structure.	\$ 3,535.00	\$ 3,535.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
	1" Water connection permit and meter service installation to service new structure.	\$ 4,750.00	\$ 4,750.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less.
		FY 2025	FY 2026	
	1-1/2" Water connection permit and meter service installation to service new structure	\$ 4,950.00	\$ 4,950.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	1-1/2" Water connection permit and meter service installation to service new structure	\$ 3,735.00	\$ 3,735.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	1-1/2" Water connection permit and meter service installation, to upgrade or add to an existing structure.	\$ 3,650.00	\$ 3,650.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	1-1/2" Water connection permit and meter service installation, to upgrade or add to an existing structure.	\$ 2,435.00	\$ 2,435.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	2" Water connection permit and meter service installation, to upgrade or add to an existing structure.	\$ 3,735.00	\$ 3,735.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	2" Water connection permit and meter service installation, to upgrade or add to an existing structure.	\$ 4,850.00	\$ 4,850.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.

		FY 2025	FY 2026	
	2" Water connection permit and meter service installation to service new structure.	\$ 4,135.00	\$ 4,135.00	Short Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	2" Water connection permit and meter service installation to service new structure.	\$ 5,250.00	\$ 5,250.00	Long Side Service Connection. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	Water connection permit for any service greater than 2" will require that the owner or contractor acquire the services of a company with a Licensed Master Plumber registered with the City.	\$ 475.00	\$ 475.00	Fee covers plan checking cost and permit cost only. The City provides no construction or materials. Irrigation Only Services are restricted to 3/4 inch Service or less. Services greater in size than 1" require that certification based on minimum pipe sizes as listed in the Plumbing Code currently adopted by the City. This certification must be prepared, signed and sealed by a Licensed Professional Engineer.
	Sanitary Sewer, connection permit and service installation for any service	Actual Cost Plus \$375.00	Actual Cost Plus \$375.00	Fee will be based on actual cost Plus \$375.00, for most customers this will involve a Concrete Cut in the Roadway and total cost are expected to be from \$8,000.00 to \$12,000.00. There is no fee to use an existing service that is on the property with a usable cleanout in the street ROW, if the sewer was either installed or approved by the city.
	Artificial Turf	\$ 150.00	\$ 150.00	
	Demolition permit fee	\$ 250.00	\$ 250.00	
	Foundation Repair	\$ 150.00	\$ 150.00	
	Generator	\$ 150.00	\$150.00 \$300.00	
	Roofing/Siding	\$ 150.00	\$ 150.00	
	Solar Panel Installation	\$ 150.00	\$ 150.00	
	Stucco Repair	\$ 150.00	\$ 150.00	
	Swimming pool permit fee	\$ 300.00	\$300.00 \$750.00	
	Window Replacement	1-9 Windows: \$150 ≥10 Windows: \$250	1-9 Windows: \$150 ≥10 Windows: \$250	
	Duplicate permit card fee	\$ 300.00	\$ 300.00	
	Premature work charge (Starting before permit is issued)			100% of the permit fee (additional) \$150.00 minimum
	Reinspection fee 1 (following routine inspection)	\$ 100.00	\$ 150.00	Must be paid before reinspection, and in any event before any certificate of occupancy or similar approval is issued. Fees may be appealed to BSC, and may be paid without prejudice to such an appeal.
New	Reinspection fee 2	N/A	\$ 300.00	Must be paid before reinspection, and in any event before any certificate of occupancy or similar approval is issued. Fees may be appealed to BSC, and may be paid without prejudice to such an appeal.
New	Reinspection fee 3	N/A	\$ 450.00	Must be paid before reinspection, and in any event before any certificate of occupancy or similar approval is issued. Fees may be appealed to BSC, and may be paid without prejudice to such an appeal.
	Reinspection fee (mandatory reinspection following notice of violation of building or zoning ordinances or other applicable regulations)	\$125.00 for the first violation item plus \$25.00 for each additional	\$125.00 for the first violation item plus \$25.00 for each additional	Must be paid before any other inspections are scheduled, and in any event before any certificate of occupancy or similar approval is issued. Fees may be appealed to BSC, and may be paid without prejudice to such an appeal. BSC may reduce or abate this fee (and any appeal fees), if no violation occurred, or for other good cause shown.
	Permit renewal fee			50% of the original permit fee

		FY 2025	FY 2026	
F.005	BUILDING AND STANDARDS COMMISSION			
		FY 2025	FY 2026	
	Application fee	\$ 500.00	\$ 500.00	
	Cost of Notices	\$300.00	\$300.00	In addition to all other fee items, the applicant must pay the City's actual out-of-pocket cost of giving notices and recording decisions in the real property records. A deposit of \$200.00 is due at the time of application. Any excess cost must be paid before the hearing or release of decision.
F.006	ELECTRICAL WORK			
		FY 2025	FY 2025	
	Annual license fee (Master electrician)	No Charge	No Charge	Per Senate Bill 3329
	Permit Transfer fee	\$ 100.00	\$ 100.00	
	Permit application fee	\$ 100.00	\$ 100.00	
	Temporary service permit fee	\$ 100.00	\$ 100.00	
	Meter loop and service permit fee	\$ 100.00	\$ 100.00	
	Outlet or light fixture permit fee	\$ 3.00	\$ 3.00	per outlet/fixture
	Appliance permit fee	\$ 20.00	\$ 20.00	
	Motor permit fee	\$ 25.00	\$ 25.00	
	Service reconnection permit fee	\$ 50.00	\$ 50.00	
	Electrical sign permit fee	\$ 75.00	\$ 75.00	
	Sign Changing Display	\$ 125.00	\$ 125.00	
	Swimming Pool New lights/motors/pumps	\$ 100.00	\$ 100.00	
	Replacement Pool/Spa Motors	\$ 75.00	\$ 75.00	
	Electric Water Heater	\$ 50.00	\$ 50.00	
	Transformer	\$ 50.00	\$ 50.00	
	Electric Fence Gate	\$ 65.00	\$ 65.00	
	Emergency Reconnect	\$ 110.00	\$ 110.00	
	Generator	\$ 250.00	\$ 250.00	
	CT/MRI/X-Ray Machines	\$ 100.00	\$ 100.00	
	Sub-panel	\$ 75.00	\$ 75.00	
	Minimum permit fee	\$ 100.00	\$ 100.00	
	Premature work charge (Starting before a permit is issued)			100% of the permit fee (additional) \$150.00 minimum
	Reinspection fee	\$ 100.00	\$ 100.00	
	Permit renewal fee			50% of the original permit fee
*	FIRE DEPARTMENT FEES - See "BUILDING, Fire systems"			
F.007	GARBAGE SERVICE			
		FY 2025	FY 2026	
	Monthly dwelling unit charge	\$ 37.47	\$ 40.10	Basic fee, for basic service only.
	Monthly dwelling unit charge (Claims Over 65 Exemption According to the Harris County Appraisal District)	\$ 19.02	\$ 20.05	Basic fee, for basic service only.
	Monthly dwelling unit charge (Claims Disabled Exemption According to the Harris County Appraisal District)	\$ 19.02	\$ 20.05	Basic fee, for basic service only.
	Special pick-up of items at curbside, not on a regular collection day for those items at that location	Min. \$50.00 or actual cost of labor	Min. \$50.00 or actual cost of labor	Special service fee, in addition to basic fee.
	Food compost bin purchased by residents from City at 50% cost	50% of the City's expenditure	50% of the City's expenditure	Basic fee, per unit
	Special handling of items not bagged, prepared or placed as required for basic service. Example: Leaves and grass clippings in non-approved bags.	Min. \$50.00 or actual cost of labor	Min. \$50.00 or actual cost of labor	Special service fee, in addition to basic fee and any other applicable special service fee

		FY 2025	FY 2026	
F.008	HEALTH			
		FY 2025	FY 2026	
	Permit application fee	\$ 30.00	\$ 30.00	
	Annual food establishment permit fee	\$ 120.00	\$ 120.00	
	Temporary food establishment permit fee (Special event)	\$ 16.00	\$ 16.00	
F.009	HEATING, VENTILATION, AND AIR CONDITIONING			
		FY 2025	FY 2026	
	Annual contractor registration fee	No Charge	No Charge	Per House Bill 871, no charge effective September 1, 2021
	Permit Transfer fee	\$ 100.00	\$ 100.00	
	Residential HVAC System (New Home) or Air Handler	\$ 250.00	\$ 250.00	Per unit
	Residential HVAC System (Addition/remodel) or Air Handler	\$ 200.00	\$ 200.00	Per unit
	Replacement Heating and air conditioning permit fee (Residential)	\$ 100.00	\$ 100.00	Per unit
	Boiler Inspection (Annual)	\$ 50.00	\$ 50.00	Per unit
	Boiler 1,000,000 BTU's or less	\$ 75.00	\$ 75.00	
	Replacement Commercial Air Handler	\$ 100.00	\$ 100.00	Per unit
	Fire Damper	\$ 10.00	\$ 10.00	Per unit
	Fireplace (Residential)	\$ 25.00	\$ 25.00	Per unit
	Heating and air conditioning permit fee (Commercial)	\$ 100.00	\$ 100.00	For first 140,000 btu's and \$5 per 100,000 btu's thereafter
	Permit application fee	\$ 100.00	\$ 100.00	
	Local vent permit fee	\$ 20.00	\$ 20.00	
	Minimum permit fee	\$ 150.00	\$ 150.00	
	Premature work charge (Starting before a permit is issued)			100% of the permit fee (additional) \$150.00 minimum
	Reinspection fee 1	\$ 100.00	\$ 100.00	
New	Reinspection fee 2	N/A	\$ 200.00	
New	Reinspection fee 3	N/A	\$ 300.00	
	Permit renewal fee			50% of the original fee
F.010	LIQUOR LICENSES AND PERMITS			
	All liquor permit fees and license fees are regulated by the State.			
F.011	MUNICIPAL COURT			
		FY 2025	FY 2026	
	Clearance letter	\$ 25.00	\$ 25.00	
	Complaint and judgment copy charge	\$ 2.00	\$ 2.00	
	Convenience Fee - Online	6.50%	6.50%	
	Convenience Fee - In Person	3.50%	3.50%	
	Court costs are regulated by the State.			
	All state-prescribed court costs apply.			
F.012	PARABOLIC DISH ANTENNAS			
		FY 2025	FY 2026	
	Permit application fee	\$ 30.00	\$ 30.00	
	Installation permit fee	\$ 50.00	\$ 50.00	

		FY 2025	FY 2026	
F.013	PARKS AND RECREATION			
		FY 2025	FY 2026	
	WUP Rec. Center			
	Residents 75 and older with a complimentary individual membership effective in FY 2024 will continue to receive complimentary individual membership provided; 1. The member renews before the annual expiration date; and 2. Provides proof of WUP residency at the time of renewal.	NO FEE	NO FEE	
	All WUP residents ages 65 and older will receive at least a 50% discount on individual membership fees	At least a 50% Discount	At least a 50% Discount	Residents ages 65 and older and/or disabled may be eligible for Financial Assistance based on criteria. Visit www.westutx.gov/fees for forms.
	Daily Walk In Residents	\$ 8.00	\$ 8.00	All Ages
	Daily Walk In Guest of Resident	\$ 14.00	\$ 14.00	All Ages; Must be accompanied by a West U Resident
	Individual Annual	\$ 270.00	\$ 270.00	
	Individual Annual Seniors age 65 and older	\$ 135.00	\$ 135.00	
	Individual Monthly	\$ 40.00	\$ 40.00	
	Individual Monthly (EFT/ACH auto draft)	\$ 30.00	\$ 30.00	A minimum of three consecutive months required. Cancellation terms per Monthly Membership Agreement.
	Individual Senior Monthly ages 65 to 74	Discontinue	Discontinue	
	Couple Annual	Discontinue	Discontinue	
	Couple Senior Annual ages 65 to 74	Discontinue	Discontinue	
	Couple Senior Monthly ages 65 to 74	Discontinue	Discontinue	
	Couple Monthly	Discontinue	Discontinue	
	Family Annual	\$ 540.00	\$ 540.00	Maximum of 4 people per household
	Additional Family Member	\$ 50.00	\$ 50.00	Each additional household family member over 4
	Family Monthly	Discontinue	Discontinue	Maximum of 4 people per household
	Family Monthly Additional Person	Discontinue	Discontinue	Each additional household family member over 4
	Weekly Resident House Guest Pass	\$ 70.00	\$ 70.00	Individual option only
	Colonial Park Pool			
	All WUP residents ages 65 and older will receive at least a 50% discount on individual membership fees	At least a 50% Discount	At least a 50% Discount	
	Residents 65 and older with a complimentary individual membership effective in FY 2024 will continue to receive complimentary individual membership provided; 1. The member renews before the annual expiration date; and 2. Provides proof of residency at the time of renewal.	NO FEE	NO FEE	
	Daily Walk-in	\$ 8.00	\$ 8.00	All Ages
	Daily Walk-in (Guest of Resident)	\$ 14.00	\$ 14.00	All Ages; Must be accompanied by a West U Resident
	Individual Season Pass	\$ 150.00	\$ 150.00	
	Senior Individual Season Membership	\$ 75.00	\$ 75.00	
	Couples Season Pass	\$ 220.00	\$ 220.00	
	Family Season Pass	\$ 320.00	\$ 320.00	Maximum of 4 people per household
	Additional Family Member	\$ 50.00	\$ 50.00	Each additional household family member over 4
	Weekly Resident House Guest Pass	\$ 70.00	\$ 70.00	Individual option only
	Nanny Pass	\$ 50.00	\$ 50.00	Nanny Photo ID pass; use restricted exclusively to pool visits with their resident charge(s).

		FY 2025	FY 2026	
	WUPRC & CPP Combination Memberships			
	Members Only Benefits of Colonial Park Pool Membership	Complimentary	Complimentary	Members eligible to a variety of complimentary or discounted privileges including but not limited to: Opening weekend Members Only Day, Ice Cream Social, Members Only Pool Party, priority registration for all pool related events where registration is required, and 10% discount on all pool rentals.
	Tennis Memberships			
	Tennis Court Reservation Fee	\$ 8.00	\$ 8.00	
	Tennis Court "Membership"	\$ 235.00	\$ 235.00	Annual Fee
	Tennis Court "Membership" - Annual Fee with WUPRC Membership	\$ 140.00	\$ 140.00	Annual Fee / with WUPRC Membership Only
	Senior Tennis Court Membership	\$ 115.00	\$ 115.00	Annual Fee
	Senior Tennis Court Membership - Annual Fee with WUPRC Membership	\$ 70.00	\$ 70.00	Annual Fee / with WUPRC Membership Only
	Rentals			Rentals Available to Non- Residents only with a Resident Sponsor, EXCEPTION: Colonial Park Pool Rentals are available to Residents Only
	* Janitorial Fee: At ALL indoor rentals, where food and beverages are served, janitorial services will be required	\$ 55.00	\$ 55.00	Flat Fee
	Security Deposit: required for ALL rentals	\$ 200.00	\$ 200.00	
	Alcohol Fees			Appendix A Amended Section 10-10, Code of Ordinances - Consumption in public places. City Council has authorized the issuance of permits for the limited consumption and distribution of alcoholic beverages within public places, specifically at the Colonial Park Pavilion, Community Building/Senior Center and the West University Place Recreation Center, by the City Manager or his designee.
	Alcohol Permit Administration Fee	\$ 50.00	\$ 50.00	Per Event
	Alcohol Security Deposit Fee	\$ 300.00	\$ 300.00	Per Event
	<i>Institutional Exchanges.</i> The Parks & Recreation Director may waive all or part of the Parks & Recreation fees prescribed by this section, subject to the following regulations: (1) The applicant must be an institution, either public or non-profit, with facilities located within the City; (2) The portion of the fees waived may not exceed the value of facilities made available by the institution to the City for public use (e.g., for meetings, elections, emergency operations, etc.); (3) The maximum amount of fees that may be waived is \$500 per institution per year; (4) Passes and permits issued to an institution under this section may be assigned or resold by the institution, but the actual user must qualify for the type of pass or permit in question, and the City must be notified.			
		FY 2025	FY 2026	
	Community Building / Senior Center Rentals			
	Kitchen (Resident)	\$ 30.00	\$ 30.00	Flat Fee
	Kitchen (Non-resident w/ resident sponsor)	\$ 45.00	\$ 45.00	Flat Fee
	Auditorium (Resident)	\$ 80.00	\$ 80.00	Hourly Rate / 2hr minimum
	Auditorium (Non Resident w/ resident sponsor)	\$ 110.00	\$ 110.00	Hourly Rate / 2hr minimum
	John Neighbors Senior Room (Resident)	\$ 80.00	\$ 80.00	Hourly Rate / 2hr minimum
	John Neighbors Senior Room (Non-resident w/ resident sponsor)	\$ 110.00	\$ 110.00	Hourly Rate / 2hr minimum
	Activity Room (Resident)	\$ 50.00	\$ 50.00	Hourly Rate / 2hr minimum
	Activity (Non Resident w/ resident sponsor)	\$ 70.00	\$ 70.00	Hourly Rate / 2hr minimum
	Meeting Room (Resident)	\$ 50.00	\$ 50.00	Hourly Rate / 2hr minimum
	Meeting Room (Non-Resident w/ resident sponsor)	\$ 70.00	\$ 70.00	Hourly Rate / 2hr minimum
	Judson Park Rentals			
	Wooden Deck Resident	\$ 60.00	\$ 60.00	Hourly Rate / 2hr minimum
	Wooden Deck (Non Resident w/resident sponsor)	\$ 90.00	\$ 90.00	Hourly Rate / 2hr minimum
	Scout House Rentals			
	Scout House (Resident)	\$ 80.00	\$ 80.00	Hourly Rate / 2hr minimum
	Scout House (Non Resident w/ resident sponsor)	\$ 110.00	\$ 110.00	Hourly Rate / 2hr minimum

		FY 2025	FY 2026	
	Colonial Park Room, Pool & Park Pavilion Rentals			
	*Exclusive Pool & Multi-Purpose Room Rental: Involves a private pool party, only offered in "season" and on identified days/times. Resident	\$ 600.00	\$ 600.00	Per hour with a two hour minimum rental period. Maximum number of guests allowed is 250.
	Colonial Park Pavilion (Resident)	\$ 75.00	\$ 75.00	Hourly Rate / 2hr minimum
	Colonial Park Pavilion (Non-resident w/ resident sponsor)	\$ 105.00	\$ 105.00	Hourly Rate / 2hr minimum
	*Colonial Park Multi-Purpose Room & Pool Use: Involves exclusive use of the Multi- Purpose Room and general admission, only offered in "season", during normal operating hours (Resident)	\$ 250.00	\$ 250.00	Per hour with a two hour minimum rental period. Maximum number of guests allowed is 60.
	*Off Season Multi-Purpose Room Rental: Involves NO pool use Resident	\$ 110.00	\$ 110.00	Hourly Rate / 2hr minimum
	*Off Season Multi-Purpose Room Rental: Involves NO pool use (Non Resident w/ resident sponsor)	\$ 160.00	\$ 160.00	Hourly Rate / 2hr minimum
	Wooden Deck Rental (Byron St or Case St) : Involves exclusive use of the Wooden Deck and general pool admission, only offered in "season", during normal operating hours Resident Only	\$ 250.00	\$ 250.00	Per hour with a two hour minimum rental period. Maximum number of guests allowed is 60.
	Wooden Deck Rental (Case St) : Involves exclusive use of the Wooden Deck and general pool admission, only offered in "season", during normal operating hours Resident Only	N/A	N/A	
	Off - Season Wooden Deck (Byron St or Case St.) Resident	\$ 60.00	\$ 60.00	Hourly Rate / 2hr minimum
	Off - Season Wooden Deck (Byron St or Case St.) Non-Resident w/ resident sponsor	\$ 90.00	\$ 90.00	Hourly Rate / 2hr minimum
	West U Recreation Center Rentals			
	Conference Room, Multi-Purpose Room 1, 2a, 2b, 3, or 4 (Resident)	\$ 60.00	\$ 60.00	Hourly Rate for each room/ 2hr minimum
	Conference Room, Multi-Purpose Room 1, 2a, 2b, 3, or 4 (Non-Resident w/ resident sponsor)	\$ 90.00	\$ 90.00	Hourly Rate for each room/ 2hr minimum
	Multi-Purpose Room 2 - includes sections A & B (Resident)	\$ 70.00	\$ 70.00	Hourly Rate / 2hr minimum
	Multi-Purpose Room 2 - includes sections A & B (Non-Resident w/ resident sponsor)	\$ 100.00	\$ 100.00	Hourly Rate / 2hr minimum
	Multi-Purpose Room 5 (Resident)	\$ 125.00	\$ 125.00	Hourly Rate / 2hr minimum
	Multi-Purpose Room 5 (Non-Resident w/ resident sponsor)	\$ 155.00	\$ 155.00	Hourly Rate / 2hr minimum
	Racquetball Court 1 or 2 (Resident)	\$ 50.00	\$ 50.00	Hourly Rate / 2hr minimum
	Racquetball Court 1 or 2 (Non-Resident w/ resident sponsor)	\$ 70.00	\$ 70.00	Hourly Rate / 2hr minimum
	Exclusive Pool (Resident)	\$ 375.00	\$ 375.00	Hourly Rate / 2hr minimum
	Exclusive Pool (Non-Resident w/ resident sponsor)	\$ 525.00	\$ 525.00	Hourly Rate / 2hr minimum
	Exclusive Entire Building (Resident)	\$ 650.00	\$ 650.00	Hourly Rate / 2hr minimum
	Exclusive Entire Building (Non-Resident w/ resident sponsor)	\$ 950.00	\$ 950.00	Hourly Rate / 2hr minimum
	Technology Fee	\$ 50.00	\$ 50.00	Use of Projector and Screen
F.014	REMOVAL/TRIMMING FEE			
		FY 2025	FY 2026	
	Vegetation Removal/trimming	Min \$150	Min \$150	\$150 or actual cost if higher for labor, equipment, materials or third party contractor.

		FY 2025	FY 2026	
F.015	PLUMBING AND GAS			
		FY 2025	FY 2026	
	Permit application fee	\$ 100.00	\$ 100.00	
	Permit Transfer fee	\$ 100.00	\$ 100.00	
	Plumbing Fixture or Gas outlet permit fee	\$ 30.00	\$ 30.00	Applies to each fixture and outlet.
	Shower Pan	\$ 25.00	\$ 25.00	
	Residential House Plumbing & Gas	\$ 400.00	\$ 400.00	
	Medical Gas/Vacuum System	\$ 100.00	\$ 100.00	
	Gas test	\$ 50.00	\$ 50.00	
	Gas Repair & Test	\$ 75.00	\$ 75.00	
	Annual Gas Test	\$ 100.00	\$ 100.00	
	Grease trap permit fee	\$ 100.00	\$ 100.00	
	Irrigation system permit fee	\$ 100.00	\$ 100.00	
	Service line permit fee	\$ 75.00	\$ 75.00	
	Minimum permit fee	\$ 100.00	\$ 100.00	
	Premature work charge (Starting before a permit is issued)			100% of the permit fee (additional) \$150.00 minimum
	Reinspection fee 1	\$ 100.00	\$ 100.00	
New	Reinspection fee 2	N/A	\$ 200.00	
New	Reinspection fee 3	N/A	\$ 300.00	
	Permit renewal fee			50% of the original permit fee
	Water Heater Replacement	\$ 100.00	\$ 100.00	
F.016	SEXUALLY ORIENTED BUSINESSES AND ADULT ARCADES			
		FY 2025	FY 2026	
	Sexually oriented business application fee (Original)	\$ 350.00	\$350.00 \$1,000.00	
	Sexually oriented business application fee (Renewal)	\$ 100.00	\$100.00 \$400.00	
	Sexually oriented business transfer fee	\$ 300.00	\$300.00 \$600.00	
	Adult arcade application fee	\$ 75.00	\$75.00 \$1,000.00	
	Adult arcade reinspection fee	\$ 60.00	\$60.00 \$400.00	
	Adult arcade transfer or amendment fee	\$ 15.00	\$15.00 \$600.00	
F.017	SIGNS			
		FY 2025	FY 2026	
	Biennial Operating Permit fee after initial 2 years (all permanent signs)	\$10.00 + \$.50/SF of sign face area	\$10.00 + \$.50/SF of sign face area	
	Permit application fee	\$ 100.00	\$ 100.00	New Sign Permit valid for two years
	Permit Transfer fee	\$ 100.00	\$ 100.00	
	Festival Sign Permit Fee	\$ 5.00	\$ 5.00	
	Sign permit fee	\$ 2.00	\$ 2.00	Per square foot of sign face
	Minimum permit fee	\$ 75.00	\$ 75.00	
	Premature work charges (starting before a permit is issued)	\$150.00 + Regular sign permit fees	\$150.00 + Regular sign permit fees	
	Reinspection fee	\$ 100.00	\$ 100.00	
	Sign operating permit fee (Payable per sign, per term of permit. Term is one year for temporary signs, 24 months for all others.)	\$10.00 plus \$0.50 per sq. ft. of display area	\$10.00 plus \$0.50 per sq. ft. of display area	"Display area" and "sign" are defined in Chapter 6. <i>Exceptions</i> : Fees do not apply to signs covered by affirmative defenses or signs for conforming uses allowed in residential districts.
F.018	RESERVED			

		FY 2025	FY 2026	
F.019	TREES			
		FY 2025	FY 2026	
	Replacement Planting Fee per Caliper Inch	\$ 250.00	\$ 250.00	Fee for replacement trees when planting on site is not an option.
	Permit Transfer fee	\$ 100.00	\$ 100.00	
	Removal permit fee	\$ 100.00	\$ 100.00	<i>Exception</i> : There is no fee for dead, dying, diseased,
	Low impact evaluation fee	\$ 100.00	\$ 100.00	Non-structures such as patios, irrigation systems, etc.
	Survey and disposition review fee (major construction)	\$ 250.00	\$ 250.00	Includes new construction including residential, commercial, pools, major additions, etc.
	Survey and disposition review fee (minor construction)	\$ 150.00	\$ 150.00	Includes demolitions, garages, alterations and renovations.
F.020	WATER AND SEWER SERVICE			
		FY 2025	FY 2026	
	Service Connect	\$ 50.00	\$ 50.00	Each time service is established
	Delinquent account service fee	\$ 50.00	\$ 50.00	Fee <u>per meter</u> for accounts that are subject to disconnection due to past due status of the bill. The fee is charged on these accounts regardless if the service is disconnected or not.
	After hours delinquent reconnect fee	\$ 60.00	\$ 60.00	Reconnect service after 4 p.m. or before 8 a.m.
	Residential Deposit	\$ 200.00	\$ 200.00	Maximum for residential accounts
	Commercial Deposit	\$ 500.00	\$ 500.00	Maximum for non-residential accounts (builders, developers, commercial)
	Return check (or ACH) charge	\$ 35.00	\$ 35.00	(see "Administration")
	Periodic Charges:			
	The total charge per month for each customer is the sum of the applicable base monthly charges (for both water and sewer), for each meter, plus the charges for gallons (for both water and sewer)			
	Notes:			
	(1) "Residential-only premises" refers to premises that are used only for residential purposes.			
	(2) "Water-only meters" refers to meters that serve only irrigation systems and other fixtures from which there is no return flow into the sanitary sewer system; "regular meters" refers to			
		FY 2025	FY 2026	
	Base Monthly Charges:			
	<i>Meters serving residential-only premises:</i>			
	3/4" meter:	\$ 13.41	\$ 19.44	2026 rates capture 25% fixed charge recovery
	1" meter	\$ 29.94	\$ 43.41	2026 rates capture 25% fixed charge recovery
	1-1/2" meter	\$ 57.05	\$ 82.72	2026 rates capture 25% fixed charge recovery
New	2" meter	\$ 93.54	\$ 135.64	2026 rates capture 25% fixed charge recovery
	<i>Meters serving any other premises:</i>			
	3/4" meter	\$ 39.31	\$ 57.00	2026 rates capture 25% fixed charge recovery
	1" meter	\$ 55.30	\$ 80.19	2026 rates capture 25% fixed charge recovery
	1-1/2" meter	\$ 81.87	\$ 118.71	2026 rates capture 25% fixed charge recovery
	2" meter	\$ 249.40	\$ 361.63	2026 rates capture 25% fixed charge recovery
	3" meter	\$ 669.70	\$ 971.07	2026 rates capture 25% fixed charge recovery
	Gallonge Charges (per 1,000 gallons):			
	<i>Regular meters:</i>			
	First 3,000 gallons (0 to 3,000)	\$ 5.29	N/A	
	Next 6,000 gallons (3,001 to 9,000)	\$ 6.43	N/A	
	Next 6,000 gallons (9,001 to 15,000)	\$ 7.63	N/A	
	Next 10,000 gallons (15,001 to 25,000)	\$ 9.14	N/A	
	Each 1,000 gallons thereafter (over 25,000)	\$ 12.14	N/A	
	First 4,000 gallons (0 to 4,000)	N/A	\$ 4.77	
	Next 4,000 gallons (4,001 to 8,000)	N/A	\$ 5.96	
	Next 4,000 gallons (8,001 to 12,000)	N/A	\$ 7.15	
	Next 6,000 gallons (12,001 to 18,000)	N/A	\$ 9.51	
	Each 1,000 gallons thereafter (over 18,000)	N/A	\$ 14.31	

		FY 2025	FY 2026	
	Water-only meters:			
	First 7,500 gallons	\$ 7.09	N/A	
	Next 7,500 gallons (7,501 to 15,000)	\$ 9.14	N/A	
	Each 1,000 gallons thereafter (over 15,000)	\$ 12.14	N/A	
	Water-only meters:			
	First 6,000 gallons	N/A	\$ 7.09	
	Next 9,000 gallons (6,001 to 15,000)	N/A	\$ 9.14	
	Each 1,000 gallons thereafter (over 15,000)	N/A	\$ 12.15	
	Sewer Rates			
	Base Monthly Charges:			
	Meters serving residential-only premises	\$ 10.10	\$ 14.14	
	Meters serving any other premises	\$ 24.23	\$ 33.92	
	Gallonge charges (per 1,000 gallons):			
	Residential-only premises	\$ 4.49	\$ 4.61	
	Any other premises	\$ 4.49	\$ 4.61	
	Water Meter Replacement Charges:			
	Replace damaged 3/4" water meter.	\$ 500.00	\$ 500.00	Includes cost for labor and misc. materials
	Replace damaged 1" water meter.	\$ 600.00	\$ 600.00	Includes cost for labor and misc. materials
	Replace damaged 1 1/2" water meter.	\$ 1,500.00	\$ 1,500.00	Includes cost for labor and misc. materials
	Replace damaged 2" water meter.	\$ 1,700.00	\$ 1,700.00	Includes cost for labor and misc. materials
F.021	ZONING & PLANNING COMMISSION			
	Plats and replats	The fee is the City's actual cost of plat review, plus incidentals. The review is done by a planner retained by the City or by City staff. Incidentals include legal notices, surveys, title and legal work, research, signature requests, recording, copies, etc., as may be required and not provided by the applicant. DEPOSIT. A deposit amount (due with the preliminary application) is estimated by the City staff, but the minimum deposit is \$500 base fee (or \$200.00 base fee for amending plats only), plus \$10.00 for each lot and reserve shown on the plat or replat, plus \$100 for those requiring newspaper legal notice, plus \$100.00 for each separate legal instrument needed (easements, etc.).		
	Rezoning requested by applicant for that person's special benefit	\$500 \$5,000 plus out-of-pocket costs for drafting and review by planner, engineer, attorney and other consultant. A deposit is estimated by the city planner, and may be increased as the matter proceeds. The deposit must be increased to cover the estimated full costs at these stages: (1) before the meeting of the Commission to consider a preliminary report, (2) before any hearing notices are sent out and (3) before the meeting at which the Commission considers its final report.		
F.022	ZONING BOARD OF ADJUSTMENT			
	Appeal of building official decision	\$250.00. Exception: \$500.00 plus out-of-pocket review costs for appeals requiring review by planner, engineer, attorney or other consultant. A deposit is estimated by the city planner and must be paid with the application. The full cost is payable before the hearing. In addition to all other fee items, the applicant must pay the actual cost of notices; see below.		
	Special exception	\$1,000 per exception per proposed building site affected. Exception: \$1,000 plus out-of-pocket review costs for exceptions requiring review by planner, engineer, attorney or other consultant. A deposit is estimated by the city planner and must be paid with the application. The full cost is payable before the hearing. In addition to all other fee items, the applicant must pay the actual cost of notices; see below.		
	Variance	\$1,000 per variance per proposed building site affected. Exception: \$1,000 plus out-of-pocket review costs for variances requiring review by planner, engineer, attorney or other consultant. A deposit is estimated by the city planner and must be paid with the application. The full cost is payable before the hearing. In addition to all other fee items, the applicant must pay the actual cost of notices; see below.		
	Other application	\$1,000 per action item requested. Exception: \$1,000 plus out-of-pocket review costs for appeals requiring review by planner, engineer, attorney or other consultant. A deposit is estimated by the city planner and must be paid with the application. The full cost is payable before the hearing. In addition to all other fee items, the applicant must pay the actual cost of notices; see below.		

		FY 2025	FY 2026	
	Cost of notices	In addition to all other fee items, the applicant must pay the City's actual out-of-pocket cost of giving notices and recording decisions in the real property records. A deposit of \$200.00 is due at the time of application. Any excess cost must be paid before the hearing or release of decision.		
	Refunds	No fees or costs are refundable unless: (i) the applicant prevails, (ii) the ZBA reverses or modifies an administrative interpretation or other decision; and (iii) the ZBA determines that a refund (full or partial) would be just and equitable under the facts and circumstances of the case.		
F.023	PUBLIC SAFETY			
		FY 2025	FY 2026	
	Alarm Permit Application Fee	\$ 30.00	\$ 30.00	
	Annual permit renewal fee	\$ 15.00	\$ 15.00	
	Burglary False Alarm Fees	\$ 50.00	\$ 50.00	Per occurrence on the 4th and 5th false alarm in a 12 month period.
	Burglary False Alarm Fees	\$ 75.00	\$ 75.00	Per occurrence on the 6th and 7th false alarm in a 12 month period.
	Burglary False Alarm Fees	\$ 100.00	\$ 100.00	Per occurrence on the 8th or more false alarms in a 12 month period.
	Fire or Medical False Alarm Fees	\$ 175.00	\$ 175.00	Per occurrence on the 4th or more false alarms in a 12 month period
	Copies of accident reports or accident information			
	Certification that no such report or information is on file	\$ 6.00	\$ 6.00	
	Copies of incident reports	\$ 1.00	\$ 1.00	
	CPR/AED Certification Class	\$ 40.00	\$ 40.00	
	DirectLink Monthly Alarm Fee	\$ 35.00	\$ 35.00	
	DirectLink Interactive Gold	\$ 8.95	\$ 8.95	Optional add on to regular service
	DirectLink Interactive Gold Plus Video	\$ 14.95	\$ 14.95	Optional add on to regular service and Gold package



AGENDA MEMO

Business of the City Council
City of West University Place, Texas

Meeting Date	02.09.2026	Agenda Item	11
Approved by City Manager	Yes	Presenter(s)	J. Barnes, Mayor Pro-Tem C. Brett, Councilmember M. Leech, Director
Reviewed by City Attorney	Yes	Department	City Council Public Works
Subject	Stops Signs in West University Place		
Attachments	N/A		
Financial Information	Expenditure Required:		Not Applicable
	Amount Budgeted:		Not Applicable
	Account Number:		Not Applicable
	Additional Appropriation Required:		Not Applicable
	Additional Account Number:		Not Applicable

Executive Summary

The City Council requested a discussion on stop signs in West University Place and the Manual on Uniform Traffic Control Devices (MUTCD), as it relates to stop signs in determining when a stop sign is warranted.

Below is the MUTCD's criteria for determining if a stop sign is warranted or not:

Section 2B.12 All-Way Stop Control

Support:

01 The provisions in the following sections describe warrants for the recommended engineering study to determine all-way stop control. Warrants are not a substitute for engineering judgment. The fact that a warrant for a particular traffic control device is met is not conclusive justification to install or not install all-way stop control. Because each intersection will have unique characteristics that affect its operational performance or safety, it is the engineering study for a given intersection that is ultimately the basis for a decision to install or not install all-way stop control.

02 All-way stop controls at intersections with substantially differing approach volumes can reduce the effectiveness of these devices for all roadway users.

Guidance:

03 The decision to establish all-way stop control at an unsignalized intersection should be based on an engineering study. The engineering study for all-way stop control should include an analysis of factors related to the existing operation and safety at the intersection, the potential to improve these conditions, and the applicable factors contained in the following all-way stop control warrants:

- A. All-Way Stop Control Warrant A: Crash Experience (see Section 2B.13)
- B. All-Way Stop Control Warrant B: Sight Distance (see Section 2B.14)



AGENDA MEMO

Business of the City Council
City of West University Place, Texas

- C. All-Way Stop Control Warrant C: Transition to Signal Control or Transition to Yield Control at a Circular Intersection (see Section 2B.15)
- D. All-Way Stop Control Warrant D: 8-Hour Volume (Vehicles, Pedestrians, Bicycles) (see Section 2B.16)
- E. All-Way Stop Control Warrant E: Other Factors (see Section 2B.17)

Option:

04 The decision to install all-way stop control on site roadways open to public travel may be based on engineering judgment.

Standard:

05 The satisfaction of an all-way stop control warrant or warrants shall not in itself require the installation of all-way stop control at an unsignalized intersection.

Recommended Action

Staff recommends City Council discuss and provide feedback.



AGENDA MEMO

Business of the City Council
City of West University Place, Texas

Meeting Date	02.09.2026	Agenda Item	12
Approved by City Manager	Yes	Presenter(s)	J. Barnes, Mayor Pro Tem K. Rainsberger, Councilmember
Reviewed by City Attorney	Not Applicable	Department	City Council
Subject	Air Quality Improvements Discussion		
Attachments	None		
Financial Information	Expenditure Required:	Not Applicable	
	Amount Budgeted:	Not Applicable	
	Account Number:	Not Applicable	
	Additional Appropriation Required:	Not Applicable	
	Additional Account Number:	Not Applicable	

Executive Summary

The City Council requested a discussion on different measures available to improve air quality within the City. The following are items for specific discussion, but not limited to the only ideas for air quality improvements:

- Requiring contractors to prevent the dissemination of airborne particles from construction activities
- Requiring contractors to place coverings on trash dumpsters left on-site overnight,
- Prohibiting the use of leaf blowers within the City rights-of-ways to reduce airborne particles of road contaminants, limit noise, and prevent yard waste from ending up in drainage systems,
- Considering the harmful impacts of residential demolition,
- Reviewing West U demolition permit requirements vs state remediation requirements,
- Enforcing safe lead and asbestos remediation practices prior to residential demolition, and
- Reviewing the current single hose requirement for friable asbestos management.

Recommended Action

Discuss and provide feedback and direction.



AGENDA MEMO
Business of the City Council
City of West University Place, Texas

Meeting Date	02.09.2026	Agenda Item	13A
Approved by City Manager	Not Applicable	Presenter(s)	T. Garcia, City Secretary
Reviewed by City Attorney	Not Applicable	Department	Administration
Subject	City Council Minutes		
Attachments	Meeting Minutes		
Financial Information	Expenditure Required:	Not Applicable	
	Amount Budgeted:	Not Applicable	
	Account Number:	Not Applicable	
	Additional Appropriation Required:	Not Applicable	
	Additional Account Number:	Not Applicable	

Executive Summary

Approve the City Council approving the City Council Minutes of the January 12, 2026, meeting.

Recommended Action

Staff recommends approval of the minutes of the Special and Regular City Council meeting of January 12, 2026.



City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
John Barnes, Mayor Pro Tem
John Bertini, Councilmember
Clay Brett, Councilmember
Kalie Rainsberger, Councilmember

STAFF

David Beach, City Manager
Loren Smith, Olson & Olson, City Attorney
Tracylynn Garcia, City Secretary

City Council Meeting Minutes

On January 12, 2026 the West University Place City Council held the following meetings:

- **Special Meeting at 6:00 p.m. and a**
- **Regular Meeting beginning at 6:27 p.m.**

Both meetings were held in the Municipal Building, located at 3800 University Boulevard, for the purpose of considering the agenda of items listed.

SPECIAL MEETING (6:15 PM)

1. **Call Meeting to Order**

Mayor Sample called the meeting to order at 6:01 p.m. The Council in attendance were Mayor Pro Tem Barnes, Councilmembers Brett, Bertini and Rainsberger.

Staff members in attendance were City Manager Beach, Assistant to the City Manager Bishop, and City Attorney Smith (Olson and Olson).

2. **Recess Special Meeting and Convene Executive Session**

The City Council will recess to convene an executive session as authorized by Title 5, Chapter 551, Texas Government Code, for the following purposes: Sec. 551.071 Consultation with City Attorney and Sec. 551.072 Deliberation Regarding Real Property.

At approximately 6:01 p.m., Mayor Sample recessed the special meeting to convene executive session.

3. **Adjourn Executive Session and Reconvene Special Meeting**

At approximately 6:30 p.m., Councilmember Britini motioned to adjourn the executive session and reconvene the special meeting, seconded by Mayor Pro Tem Barnes.

Motion carried unanimously.

4. **Adjourn Special Meeting and Convene Regular Meeting**

At 6:27 p.m., Councilmember Brett motioned to adjourn the Special Meeting, seconded by Mayor Pro Tem Barnes.

Motion carried unanimously.

REGULAR MEETING (6:30 PM)

5. Call Meeting to Order

Mayor Sample called the meeting to order at 6:30 p.m. The Council in attendance were Mayor Pro Tem Barnes, Councilmembers Brett, Bertini and Rainsberger.

Staff members in attendance were City Manager Beach, City Attorney Smith (Olson and Olson), Police Chief Ratliff, Parks and Recreation Director White, Parks and Recreation Administrative Coordinator Rains, Public Works Director Leech, and members of his staff, City Engineer Harrison, and Assistant to the City Manager Bishop.

6. Pledge of Allegiance

Pledge was led by Mayor Pro Tem Barnes.

7. Public Comments

Public comments were received from:

- David Hawes, 3616 Amherst
- David Cole. 4104 Cason

8. Employee of the Year Recognition

Matters related to recognizing Charlotte Rains (Herling) as the 2025 Employee of the Year. *Recommended Action: No action required.* **Mr. J. Urban, Human Resources Director.** [See Agenda Memo 8]

No action taken.

9. Wastewater Treatment Plant Change Order No. 2

Matters related to approving a change order for the Wastewater Treatment Plant project. *Recommended Action: Approve Change Order No. 2 in the amount of (132,118.78) with Persons Services Corporation and authorize the City Manager to execute the change order.* **Mr. M. Leech, Public Works Director** [See Agenda Memo 9]

Mayor Pro Tem Barnes mentioned to approve Change Order No. 2 in the amount of -\$132,118.78 with Persons Services Corporation and authorized the City manager to execute the Change Order, seconded by Councilmember Brett.

Motion carried unanimously.

10. West Side Drainage Improvement Project Update

Matters related to approving an agreement amendment with HDR Inc for additional modeling services to support the West Side Drainage Improvement Project. *Recommended action: Approve Agreement Amendment No. 1 with HDR Inc. In an amount not to exceed \$337,563.50 for additional storm water modeling efforts associated with the West Side Paving & Drainage improvements and to authorize the City Manager to execute the amendment.* **Mr. M. Leech, Public Works Director, and C. Harrison, City Engineer.** [See Agenda Memo 10]

Mayor Pro Tem Barnes mentioned to approve Agreement Amendment No. 1 with HDR Inc. In an amount not to exceed \$337,563.50 for additional storm water modeling efforts associated with the West Side Paving & Drainage improvements and authorized the City Manager to execute the amendment, seconded by Councilmember Brett.

Motion carried unanimously.

11. Preserving and Enhancing Neighborhood Character

Matters related to a presentation of the City's current standards and regulations applicable to each matter of interest. *Recommended Action: Discuss and provide feedback and direction.* **Mr. C. Brett, Councilmember, Mrs. K. Rainsberger, Councilmember, and Mr. M. Leech, Public Works Director** [See Agenda Memo 11]

Council provided feedback.

12. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the Consent Agenda and be considered in its normal sequence on the agenda.

A. Approval of the Minutes

Matters related to approving the City Council Minutes for the meeting of December 8, 2025. *Recommended Action: Approve the minutes of the Regular City Council meeting of December 8, 2025.* **Ms. T. Garcia, City Secretary** [See Agenda Memo 12A]

B. October 2025 Monthly Financial Report

Matters related to receiving the City's monthly Financial Report for October 2025. *Recommended action: Receive the City's October 2025 Monthly Financial Report.* **Ms. M. Kalka, Finance Director** [See Agenda Memo 12B]

C. Vacant Structure Ordinance

Matters related to approving Ordinance 3100 related to vacant structures and properties on the second and final reading. *Recommended Action: Adopt Ordinance 3100 on the second and final reading.* **Mr. M. Leech, Public Works Director** [See Agenda Memo 12C]

D. Water Well 10 Sanitary Control Easement Ordinance

Matters related to requesting City Council approval of a Texas Commission on Environmental Quality (TCEQ) required ordinance associated with the protection of proposed West University Place Water Well 10. *Recommended Action: Approve Ordinance 3102 on the second and final reading and authorize the city manager to execute the subject Texas Commission on Environmental Quality (TCEQ) required ordinance associated with the protection of West University Place Water Wells.* **Mr. M. Leech, Public Works Director** [See Agenda Memo 12D]

E. Medical Director Appointment

Matters related to approving an agreement to appoint a Medical Director pursuant to Texas Emergency Medical Service Rules 22 of the Texas Administrative Code Chapter 197.1-197.6, governing Ambulances Services. *Recommended Action: Approve the agreement appointing Lars Thestrup, MD to serve as Medical Director and authorize the City Manager to execute the agreement.* **Mr. J. Novak, Fire Chief** [See Agenda Memo 12E]

Mayor Pro Tem Barnes made a motion to approve Consent Agenda items A, B, C, D, and E, seconded by Councilmember Rainsberger.

Motion carried unanimously.

13. Adjourn Regular Meeting

Councilmember Brett made the motion to adjourn the Regular Meeting at approximately 8:39 p.m., seconded by Mayor Pro Tem Barnes.

Motion carried unanimously.

Prepared by: Austin Bishop, Assistant to the City Manager

Council Approved:



AGENDA MEMO

Business of the City Council
City of West University Place, Texas

Meeting Date	02.09.2026	Agenda Item	13B
Approved by City Manager	Yes	Presenter(s)	Marie Kalka, Director
Reviewed by City Attorney	N/A	Department	Finance
Subject	Quarterly Investment Report		
Attachments	December 2025 Quarterly Investment Report		
Financial Information	Expenditure Required:	Not applicable	
	Amount Budgeted:	Not applicable	
	Account Number:	Not applicable	
	Additional Appropriation Required:	Not applicable	
	Additional Account Number:	Not applicable	

Executive Summary

The Texas Government Code, Section 2256 (known as the Public Funds Investment Act or PFIA) requires that the City Council and the City Manager receive quarterly investment reports.

The quarterly report ending December 31, 2025, meets the requirements established by the PFIA and the investment strategies outlined in the City's Investment Policy.

Recommended Action

Staff recommend City Council accept the City's December 2025 Quarterly Investment Report.



City of
**West University
Place**

QUARTERLY INVESTMENT REPORT

31-Dec-25

Presented January 27, 2026

ECONOMIC SUMMARY - DECEMBER 2025

- The Federal Reserve convened twice during the third quarter. Available indicators suggest that economic activity has been expanding at a moderate pace. Job gains have slowed this year, and the unemployment rate has edged up through September. More recent indicators are consistent with these developments. Inflation has moved up since earlier in the year and remains somewhat elevated.

The Committee seeks to achieve maximum employment and inflation at the rate of 2 percent over the longer run. Uncertainty about the economic outlook remains elevated. The Committee is attentive to the risks to both sides of its dual mandate and judges that downside risks to employment rose in recent months.

In support of its goals and in light of the shift in the balance of risks, the Committee decided to lower the target range for the federal funds rate by 1/4 percentage point to 3-1/2 to 3 3/4 percent. In considering the extent and timing of additional adjustments to the target range for the federal funds rate, the Committee will carefully assess incoming data, the evolving outlook, and the balance of risks. The Committee is strongly committed to supporting maximum employment and returning inflation to its 2 percent objective.

-Metro Houston jobs showed continued growth through late 2025, with total nonfarm employment in the Houston MSA rising to approximately 3,467,700 by September 2025. The unemployment rate for the Houston MSA in September 2025 was about 4.8%, compared with 4.0% for the State of Texas.

- Consumer Price Index for the Houston MSA core based statistical area declined 0.1% for the two months ending in August 2025. Assistant Commissioner for Regional Operations Michael Hirniak noted that a 2.1-percent fall in the energy index was the leading factor in the all items decrease. The index for food rose 0.4 percent over the same period, while the all items less food and energy index was unchanged.

PORTFOLIO TRANSACTIONS - For the Quarter Ended December 2025

- Total Book Value of the City's portfolio increased by \$7,859,923.34 from \$108.6 million to \$116.4 million for the quarter, which was primarily due to receipts of property, sales, and franchise taxes as well as charges for services exceeding operating expenditures and the sale of capital bonds. This is expected for this time of year, since the majority of the City's revenue is derived from property tax receipts, which are primarily received during the first and fourth quarters of each year.

- Investments in TexPool increased by \$17.1 million for the quarter, from \$26.1 million to \$43.2 million. Investments in TexasClass increased by \$112 thousand in interest. Cash in JP Morgan Chase Bank decreased by \$9.4 million for the quarter.

- The full listing of transactions for the quarter can be found in the report.

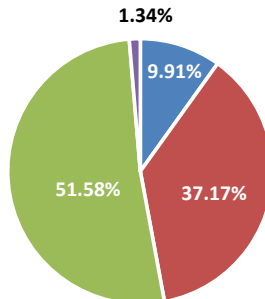
CITY OF WEST UNIVERSITY PLACE

Monthly Investment Report

Period Ending: December 31, 2025



SECURITY SECTOR



■ TexasClass ■ TexPool ■ US Agency ■ JPMorgan

		September 30, 2025	December 31, 2025
		Beginning Balance	Ending Balance
CASH AND INVESTMENT POOLS			
JPMorgan Chase Bank *	Market Value	\$ 10,972,600.94	\$ 1,557,832.19
TexPool	Market Value	\$ 26,128,600.54	\$ 43,235,871.67
Texas CLASS	Market Value	\$ 11,413,481.94	\$ 11,526,438.14
AGENCY SECURITIES			
	Book Value	\$ 60,055,682.23	\$ 60,110,146.99
	Market Value	\$ 60,095,146.44	\$ 60,163,081.26
	Par Value	\$ 60,000,000.00	\$ 60,000,000.00
TOTAL PORTFOLIO			
	Book Value	\$ 108,570,365.65	\$ 116,430,288.99
	Market Value	\$ 108,609,829.86	\$ 116,483,223.26
	Par Value	\$ 108,514,683.42	\$ 116,320,142.00
	Weighted Average Call/Maturity (in days)		71
	Weighted Average Maturity (in days)		71
	Weighted Average Yield to Maturity		3.84%
	Earnings / Current Year to Date	\$	4,386,459.04
	Accrued Interest	\$	371,487.34
COMPARATIVE YIELDS			
	Treasury Bill / 3 Month		3.68%
	Treasury Bill / 6 Month		3.63%
	Treasury Note / 1 Year		3.54%

* Bank Statement Balance

This report is presented in accordance with the Texas Government Code Title 10 / Section 2256.023.
The below signed hereby certify that, to the best of their knowledge on the date this report was generated, the City of West University Place is in compliance with the provisions of Government Code 2256 and with the stated policies and strategies of the City of West University Place.

Neelie Walker
Finance Manager

Marie Kalka
Finance Director

Darla Steubing
Fiscal Services Officer

City of West University Place
Portfolio Holdings
As of 12/31/2025

Description	CUSIP/Ticker	Settlement Date	YTM @ Cost	Face Amount/Shares	Cost Value	Book Value	Market Value	Maturity Date	Days To Maturity	Accrued Interest	% of Portfolio
General Fund - Fixed Income											
FAMC 4.07 2/17/2026	31424WWT5	3/17/2025	4.070	10,000,000.00	10,000,000.00	10,000,000.00	10,002,900.00	2/17/2026	48	151,494.44	8.60
T-Bond 4.25 1/31/2026	91282CJV4	3/13/2025	4.028	10,000,000.00	10,018,750.00	10,001,793.98	10,003,100.00	1/31/2026	31	176,698.37	8.60
T-Note 4.125 10/31/2026	91282CLS8	11/13/2025	3.633	10,000,000.00	10,046,093.75	10,039,808.24	10,043,800.00	10/31/2026	304	69,509.67	8.60
T-Note 4.375 8/15/2026	91282CHU8	11/13/2025	3.717	10,000,000.00	10,048,069.30	10,039,679.02	10,049,609.38	8/15/2026	227	164,062.50	8.60
T-Note 4.5 3/31/2026	91282CKH3	6/10/2025	4.195	10,000,000.00	10,023,372.40	10,007,154.82	10,021,484.38	3/31/2026	90	113,736.26	8.60
T-Note 4.875 4/30/2026	91282CKK6	6/10/2025	4.191	10,000,000.00	10,058,619.50	10,021,710.93	10,042,187.50	4/30/2026	120	82,147.79	8.60
Sub Total / Average General Fund - Fixed Income			3.972	60,000,000.00	60,194,904.95	60,110,146.99	60,163,081.26		137	757,649.03	51.58
General Fund - JPMorgan Operating											
JPMorgan Chase Cash	CASH8159	12/31/2015	0.000	1,557,832.19	1,557,832.19	1,557,832.19	1,557,832.19	N/A	1		1.34
Sub Total / Average General Fund - JPMorgan Operating			0.000	1,557,832.19	1,557,832.19	1,557,832.19	1,557,832.19		1	0.00	1.34
General Fund - TexasClass											
LGIP LGIP	TEXASCLASS	10/26/2020	3.736	11,526,438.14	11,526,438.14	11,526,438.14	11,526,438.14	N/A	1		9.91
Sub Total / Average General Fund - TexasClass			3.736	11,526,438.14	11,526,438.14	11,526,438.14	11,526,438.14		1	0.00	9.91
General Fund - TexPool											
LGIP LGIP	TEXPOOL	9/30/2008	3.827	43,235,871.67	43,235,871.67	43,235,871.67	43,235,871.67	N/A	1		37.17
Sub Total / Average General Fund - TexPool			3.827	43,235,871.67	43,235,871.67	43,235,871.67	43,235,871.67		1	0.00	37.17
Total / Average			3.842	116,320,142.00	116,515,046.95	116,430,288.99	116,483,223.26		71	757,649.03	100

Description	CUSIP/Ticker	Settlement Date	Maturity Date	Beginning MV	Ending MV	Beginning BV	Ending BV	Beginning Face Amount/Shares	Ending Face Amount/Shares	Ending Days To Call/Maturity	Ending Days To Maturity	Ending YTM @ Cost	Interest Earned During Period- BV	Ending Market Accrued Interest
Cash														
JPMorgan Chase Cash	CASH8159	12/31/2015	N/A	10,972,600.94	1,557,832.19	10,972,600.94	1,557,832.19	10,972,600.94	1,557,832.19	1	1	0.000	0.00	N/A
Sub Total/Average Cash				10,972,600.94	1,557,832.19	10,972,600.94	1,557,832.19	10,972,600.94	1,557,832.19	1	1	0.000	0.00	0.00
Local Government Investment Pool														
LGIP LGIP	TEXASCLASS	10/26/2020	N/A	11,413,481.94	11,526,438.14	11,413,481.94	11,526,438.14	11,413,481.94	11,526,438.14	1	1	3.736	112,956.20	N/A
LGIP LGIP	TEXPOOL	9/30/2008	N/A	26,128,600.54	43,235,871.67	26,128,600.54	43,235,871.67	26,128,600.54	43,235,871.67	1	1	3.827	386,254.46	N/A
Sub Total/Average Local Government Investment Pool				37,542,082.48	54,762,309.81	37,542,082.48	54,762,309.81	37,542,082.48	54,762,309.81	1	1	3.808	499,210.66	0.00
US Agency														
FAMC 4.07 2/17/2026	31424WWT5	3/17/2025	2/17/2026	10,000,615.20	10,002,900.00	10,000,000.00	10,000,000.00	10,000,000.00	10,000,000.00	48	48	4.070	102,880.55	151,494.44
Sub Total/Average US Agency				10,000,615.20	10,002,900.00	10,000,000.00	10,000,000.00	10,000,000.00	10,000,000.00	48	48	4.070	102,880.55	151,494.44
US Treasury														
T-Bond 4.25 1/31/2026	91282CJV4	3/13/2025	1/31/2026	10,012,500.00	10,003,100.00	10,007,118.06	10,001,793.98	10,000,000.00	10,000,000.00	31	31	4.028	100,925.92	176,698.37
T-Note 3 10/31/2025	9128285J5	1/31/2025	10/31/2025	9,981,250.00	0.00	9,989,709.25	0.00	10,000,000.00	0.00				35,562.49	0.00
T-Note 4.125 10/31/2026	91282CLS8	11/13/2025	10/31/2026	0.00	10,043,800.00	0.00	10,039,808.24	0.00	10,000,000.00	304	304	3.633	48,410.62	69,509.67
T-Note 4.375 8/15/2026	91282CHU8	11/13/2025	8/15/2026	0.00	10,049,609.38	0.00	10,039,679.02	0.00	10,000,000.00	227	227	3.717	48,674.94	164,062.50
T-Note 4.5 3/31/2026	91282CKH3	6/10/2025	3/31/2026	10,033,203.12	10,021,484.38	10,014,468.63	10,007,154.82	10,000,000.00	10,000,000.00	90	90	4.195	106,422.45	113,736.26
T-Note 4.875 4/30/2026	91282CKK6	6/10/2025	4/30/2026	10,060,937.50	10,042,187.50	10,038,355.97	10,021,710.93	10,000,000.00	10,000,000.00	120	120	4.191	106,569.33	82,147.79
T-Note 5 10/31/2025	91282CJE2	1/31/2025	10/31/2025	10,006,640.62	0.00	10,006,030.32	0.00	10,000,000.00	0.00				36,089.24	0.00
Sub Total/Average US Treasury				50,094,531.24	50,160,181.26	50,055,682.23	50,110,146.99	50,000,000.00	50,000,000.00	154	154	3.953	482,654.99	606,154.59
Total / Average				108,609,829.86	116,483,223.26	108,570,365.65	116,430,288.99	108,514,683.42	116,320,142.00	71	71	3.842	1,084,746.20	757,649.03

Description	CUSIP/Ticker	Beginning Face Amount/Shares	Ending Face Amount/Shares	Beginning MV	Ending MV	Beginning BV	Ending BV	Beginning YTM @ Cost	Ending YTM @ Cost	Ending Market Accrued Interest	Interest/ Dividends	Interest Earned During Period- BV
Cash												
JPMorgan Chase Cash	CASH8159	10,972,600.94	1,557,832.19	10,972,600.94	1,557,832.19	10,972,600.94	1,557,832.19	0.000	0.000	N/A	0.00	0.00
Cash		10,972,600.94	1,557,832.19	10,972,600.94	1,557,832.19	10,972,600.94	1,557,832.19	0.000	0.000	0.00	0.00	0.00
Local Government Investment Pool												
LGIP LGIP	TEXASCLASS	11,413,481.94	11,526,438.14	11,413,481.94	11,526,438.14	11,413,481.94	11,526,438.14	4.189	3.736	N/A	112,956.20	112,956.20
LGIP LGIP	TEXPOOL	26,128,600.54	43,235,871.67	26,128,600.54	43,235,871.67	26,128,600.54	43,235,871.67	4.252	3.827	N/A	386,254.46	386,254.46
Local Government Investment Pool		37,542,082.48	54,762,309.81	37,542,082.48	54,762,309.81	37,542,082.48	54,762,309.81	4.233	3.808	0.00	499,210.66	499,210.66
US Agency												
FAMC 4.07 2/17/2026	31424WWT5	10,000,000.00	10,000,000.00	10,000,615.20	10,002,900.00	10,000,000.00	10,000,000.00	4.070	4.070	151,494.44	0.00	102,880.55
US Agency		10,000,000.00	10,000,000.00	10,000,615.20	10,002,900.00	10,000,000.00	10,000,000.00	4.070	4.070	151,494.44	0.00	102,880.55
US Treasury												
T-Bond 4.25 1/31/2026	91282CJV4	10,000,000.00	10,000,000.00	10,012,500.00	10,003,100.00	10,007,118.06	10,001,793.98	4.028	4.028	176,698.37	0.00	100,925.92
T-Note 3 10/31/2025	9128285J5	10,000,000.00	0.00	9,981,250.00	0.00	9,989,709.25	0.00	4.242		0.00	150,000.00	35,562.49
T-Note 4.125 10/31/2026	91282CLS8	0.00	10,000,000.00	0.00	10,043,800.00	0.00	10,039,808.24		3.633	69,509.67	0.00	48,410.62
T-Note 4.375 8/15/2026	91282CHU8	0.00	10,000,000.00	0.00	10,049,609.38	0.00	10,039,679.02		3.717	164,062.50	0.00	48,674.94
T-Note 4.5 3/31/2026	91282CKH3	10,000,000.00	10,000,000.00	10,033,203.12	10,021,484.38	10,014,468.63	10,007,154.82	4.195	4.195	113,736.26	0.00	106,422.45
T-Note 4.875 4/30/2026	91282CKK6	10,000,000.00	10,000,000.00	10,060,937.50	10,042,187.50	10,038,355.97	10,021,710.93	4.191	4.191	82,147.79	243,750.00	106,569.33
T-Note 5 10/31/2025	91282CJE2	10,000,000.00	0.00	10,006,640.62	0.00	10,006,030.32	0.00	4.260		0.00	250,000.00	36,089.24
US Treasury		50,000,000.00	50,000,000.00	50,094,531.24	50,160,181.26	50,055,682.23	50,110,146.99	4.183	3.953	606,154.59	643,750.00	482,654.99
		108,514,683.42	116,320,142.00	108,609,829.86	116,483,223.26	108,570,365.65	116,430,288.99	3.767	3.842	757,649.03	1,142,960.66	1,084,746.20

Description	CUSIP/Ticker	Coupon Rate	Security Sector	Security Type	Maturity Date	Settlement Date	Trade Date	Face Amount/Shares	Principal	Interest/Dividends	Total	Price	YTM @ Cost
Buy													
T-Note 4.125 10/31/2026	91282CLS8	4.125	US Treasury	Treasury Note	10/31/2026	11/13/2025	11/12/2025	10,000,000.00	10,046,093.75	14,813.54	10,060,907.29	100.460938	3.633
T-Note 4.375 8/15/2026	91282CHU8	4.375	US Treasury	Treasury Note	8/15/2026	11/13/2025	11/12/2025	10,000,000.00	10,048,069.30	106,997.28	10,155,066.58	100.480693	3.717
Sub Total / Average Buy								20,000,000.00	20,094,163.05	121,810.82	20,215,973.87		
Deposit													
JPMorgan Chase Cash	CASH8159	N/A	Cash	Cash	N/A	12/31/2025	12/31/2025	608,010.17	608,010.17	0.00	608,010.17	100	0.000
JPMorgan Chase Cash	CASH8159	N/A	Cash	Cash	N/A	10/31/2025	10/31/2025	10,362,885.36	10,362,885.36	0.00	10,362,885.36	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/31/2025	12/31/2025	131,217.34	131,217.34	0.00	131,217.34	100	0.000
LGIP LGIP	TEXASCLASS	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/31/2025	12/31/2025	36,515.70	36,515.70	0.00	36,515.70	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/24/2025	12/24/2025	232,667.82	232,667.82	0.00	232,667.82	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/24/2025	12/24/2025	778,053.55	778,053.55	0.00	778,053.55	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/18/2025	12/18/2025	423,105.41	423,105.41	0.00	423,105.41	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/18/2025	12/18/2025	1,418,026.10	1,418,026.10	0.00	1,418,026.10	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/12/2025	12/12/2025	421.69	421.69	0.00	421.69	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/11/2025	12/11/2025	48,601.99	48,601.99	0.00	48,601.99	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/11/2025	12/11/2025	162,036.92	162,036.92	0.00	162,036.92	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/10/2025	12/10/2025	21.96	21.96	0.00	21.96	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/10/2025	12/10/2025	43,929.90	43,929.90	0.00	43,929.90	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/10/2025	12/10/2025	146,231.28	146,231.28	0.00	146,231.28	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/9/2025	12/9/2025	10,800,000.00	10,800,000.00	0.00	10,800,000.00	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/8/2025	12/8/2025	87.62	87.62	0.00	87.62	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/5/2025	12/5/2025	8,944.78	8,944.78	0.00	8,944.78	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/5/2025	12/5/2025	27,982.26	27,982.26	0.00	27,982.26	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	11/30/2025	11/30/2025	132,410.53	132,410.53	0.00	132,410.53	100	0.000
LGIP LGIP	TEXASCLASS	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	11/30/2025	11/30/2025	36,766.58	36,766.58	0.00	36,766.58	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	11/6/2025	11/6/2025	5.20	5.20	0.00	5.20	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	11/3/2025	11/3/2025	20,500,000.00	20,500,000.00	0.00	20,500,000.00	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	10/31/2025	10/31/2025	122,626.59	122,626.59	0.00	122,626.59	100	0.000
LGIP LGIP	TEXASCLASS	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	10/31/2025	10/31/2025	39,673.92	39,673.92	0.00	39,673.92	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	10/30/2025	10/30/2025	193.13	193.13	0.00	193.13	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	10/6/2025	10/6/2025	23.36	23.36	0.00	23.36	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	10/2/2025	10/2/2025	272.97	272.97	0.00	272.97	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	10/1/2025	10/1/2025	5,975.03	5,975.03	0.00	5,975.03	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	10/1/2025	10/1/2025	15,409.57	15,409.57	0.00	15,409.57	100	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	10/1/2025	10/1/2025	10,000,000.00	10,000,000.00	0.00	10,000,000.00	100	0.000
Sub Total / Average Deposit								56,082,096.73	56,082,096.73	0.00	56,082,096.73		
Interest													
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/31/2025	12/31/2025	0.00	0.00	131,217.34	131,217.34		0.000
LGIP LGIP	TEXASCLASS	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/31/2025	12/31/2025	0.00	0.00	36,515.70	36,515.70		0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	11/30/2025	11/30/2025	0.00	0.00	132,410.53	132,410.53		0.000
LGIP LGIP	TEXASCLASS	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	11/30/2025	11/30/2025	0.00	0.00	36,766.58	36,766.58		0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	10/31/2025	10/31/2025	0.00	0.00	122,626.59	122,626.59		0.000
LGIP LGIP	TEXASCLASS	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	10/31/2025	10/31/2025	0.00	0.00	39,673.92	39,673.92		0.000
T-Note 3 10/31/2025	9128285J5	3.000	US Treasury	Treasury Note	10/31/2025	10/31/2025	10/31/2025	0.00	0.00	150,000.00	150,000.00		0.000
T-Note 4.875 4/30/2026	91282CKK6	4.875	US Treasury	Treasury Note	4/30/2026	10/31/2025	10/31/2025	0.00	0.00	243,750.00	243,750.00		0.000
T-Note 5 10/31/2025	91282CJE2	5.000	US Treasury	Treasury Note	10/31/2025	10/31/2025	10/31/2025	0.00	0.00	250,000.00	250,000.00		0.000
Sub Total / Average Interest								0.00	0.00	1,142,960.66	1,142,960.66		
Matured													
T-Note 3 10/31/2025	9128285J5	3.000	US Treasury	Treasury Note	10/31/2025	10/31/2025	10/31/2025	10,000,000.00	10,000,000.00	0.00	10,000,000.00	0	0.000
T-Note 5 10/31/2025	91282CJE2	5.000	US Treasury	Treasury Note	10/31/2025	10/31/2025	10/31/2025	10,000,000.00	10,000,000.00	0.00	10,000,000.00	0	0.000
Sub Total / Average Matured								20,000,000.00	20,000,000.00	0.00	20,000,000.00		
Withdraw													
JPMorgan Chase Cash	CASH8159	N/A	Cash	Cash	N/A	11/30/2025	11/30/2025	20,385,664.28	20,385,664.28	0.00	20,385,664.28	0	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/24/2025	12/24/2025	1,000,000.00	1,000,000.00	0.00	1,000,000.00	0	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/18/2025	12/18/2025	2,000,000.00	2,000,000.00	0.00	2,000,000.00	0	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/12/2025	12/12/2025	400,000.00	400,000.00	0.00	400,000.00	0	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	12/4/2025	12/4/2025	500,000.00	500,000.00	0.00	500,000.00	0	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	11/24/2025	11/24/2025	700,000.00	700,000.00	0.00	700,000.00	0	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	11/17/2025	11/17/2025	500,000.00	500,000.00	0.00	500,000.00	0	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	11/13/2025	11/13/2025	10,060,907.29	10,060,907.29	0.00	10,060,907.29	0	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	11/13/2025	11/13/2025	10,155,066.58	10,155,066.58	0.00	10,155,066.58	0	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	11/7/2025	11/7/2025	500,000.00	500,000.00	0.00	500,000.00	0	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	10/29/2025	10/29/2025	350,000.00	350,000.00	0.00	350,000.00	0	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	10/16/2025	10/16/2025	650,000.00	650,000.00	0.00	650,000.00	0	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	10/9/2025	10/9/2025	325,000.00	325,000.00	0.00	325,000.00	0	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	10/6/2025	10/6/2025	350,000.00	350,000.00	0.00	350,000.00	0	0.000
LGIP LGIP	TEXPOOL	N/A	Local Government Investment Pool	Local Government Investment Pool	N/A	10/2/2025	10/2/2025	400,000.00	400,000.00	0.00	400,000.00	0	0.000
Sub Total / Average Withdraw								48,276,638.15	48,276,638.15	0.00	48,276,638.15		



AGENDA MEMO

Business of the City Council
City of West University Place, Texas

Meeting Date	02.09.2026	Agenda Item	13C
Approved by City Manager	Yes	Presenter(s)	M. Kalka, Director
Reviewed by City Attorney	No	Department	Finance
Subject	November 2025 Monthly Financial Report		
Attachments	November 2025 Monthly Financial Report		
Financial Information	Expenditure Required:	Not applicable	
	Amount Budgeted:	Not applicable	
	Account Number:	Not applicable	
	Additional Appropriation Required:	Not applicable	
	Additional Account Number:	Not applicable	

Executive Summary

Attached is the November 2025 monthly report from the Finance Director to the City Council, which is also available on the City's website.

There is approximately a 6 - 8 week lag between the end of the reporting month and when the report is provided to Council. This provides time to close out the month, reconcile the accounts, address any issues, and meet the submittal deadline for the City Council meeting.

Recommended Action

Staff recommends that the City Council receive the City's November 2025 Monthly Financial Report.

FINANCIAL SUMMARY FOR THE PERIOD ENDING November 30, 2025



Attached are the revenue and expenditure reports for the period ending **November 30, 2025**, which reflects 92% of the year. The expenditure report shows actual expenditures for the current month as well as year-to-date and compares it to the annual budgeted appropriations. The explanations provided are based on the year-to-date amounts excluding outstanding purchase orders. The revenue report shows actual receipts recorded as of the end of the month compared to the annual budgeted estimations. In this packet, all of the City's funds are presented.

GENERAL FUND

General Fund revenues have exceeded the pro-rata share of the budget at this point in the fiscal year. Property tax bills for 2025 were mailed in November and are delinquent February 1. Property Tax collection of \$15.08 million are for 2024 taxes, 99% of budget. Licenses & Permits and Charges for services are above budget. Municipal Court fines are slightly below budget. Interest earnings for eleven months are at 94% of the budget. The Intergovernmental revenue is over budget due to the receipt of FEMA and state funds for hurricane Beryl.

All departments are below their pro-rata share of the budget. The Finance department includes the \$1.8M transfer to the Capital Reserve Fund. Half of the first payroll paid in January 2025 was expensed back to December 2024 since it is for 2024 time worked. Departments that have vacancies at this time are Police, Parks, and Public Works.

WATER & SEWER UTILITY FUND

With a one month lag due to billing in arrears November's billing for October is above budget for the year. January's billing for December consumption was accrued to 2024. Expenditures for Public Works are under budget since there is only 8 months of expenses to the City of Houston for purchasing surface water.

SOLID WASTE FUND

Again, with the one month lag in billing, November solid waste collection revenues are on target for this point in the fiscal year. January's billing for December services was accrued back to 2024. Overall, expenditures for the fund are under the pro-rata for the period.

TECHNOLOGY MANAGEMENT FUND

Technology is integral to the City's ability to provide efficient and necessary services to the citizens. The Technology Management Fund was created to centralize those expenditures, consolidate the management of the resources needed to maintain existing systems and to deploy new solutions. Revenues and expenditures are as expected for the current period.

VEHICLE REPLACEMENT FUND

The Vehicle Replacement Fund finances the purchase of vehicles routinely used in providing City services. Each department makes contributions to the fund based on the estimated life and replacement cost of the vehicles it uses. The fund purchases vehicles when a combination of age and repair cost indicates the machine or vehicle has reached the end of its service life; therefore, the expenditures patterns do not follow the pro-rata model. To date, two garbage trucks, a truck for Parks, and a police vehicle have been purchased. There were also expenses incurred to repair a bucket truck.

FINANCIAL SUMMARY FOR THE PERIOD ENDING November 30, 2025



ASSET REPLACEMENT FUND

The Asset Replacement Fund (formerly known as the Equipment Replacement Fund) finances the purchase of assets routinely used in providing City services. The fund operates in the same manner as the Vehicle Replacement Fund in that each department makes contributions to the fund based on the estimated life and replacement cost of the equipment it uses. The fund purchases equipment when a combination of age and repair cost indicates the equipment has reached the end of its service life; therefore, the expenditures patterns do not follow the pro-rata model. To date the only expenses incurred are for the Recreation center UV cabinet replacement, Chaise Lounge replacement, the SQL Server hardware refresh, Striper/Driver System, Belt Press Sludge Pump, and two new lift pumps at lift station #12.

EMPLOYEE BENEFIT FUND

The Employee Benefit Fund facilitates accounting and oversight for the cost of medical and dental insurance, worker's compensation, life insurance, and disability benefits. Revenues and expenditures are under budget due to vacancies.

HUMAN RESOURCES SERVICES FUND

The Human Resources Fund was created in 2020 to break out the non-medical related expenses from the Employee Benefit Fund. The General Fund contributes all funds needed for this fund. Examples of some of the expenses are hiring and recruiting, tuition reimbursement, and incentive/awards. Expenditures patterns in this fund will not follow the pro-rata model.

DEBT SERVICE FUND

The Debt Service Fund is established by ordinances authorizing the issuance of General Obligation Bonds and Certificates of Obligation (CO). The City uses debt financing to fund large capital investments. Streets, drainage, water and wastewater systems are all constructed with borrowed funds. Property tax dollars do not finance all of the City's bonded debt service. The Water and Sewer Fund also provides funds to repay debt. Funding the 2025 debt service payments requires an ad valorem tax rate of \$0.061858 per \$100 of assessed value in tax year 2024, a decrease of 21.1%. Debt Service payments are due semi-annually on February 1 and August 1. Principal and interest is due February 1 and interest only is due August 1. The payment of the bond principal and interest for February paid at the end of January and the interest payment made at the end of July causes expenditures to be above the pro-rata for this period.

CAPITAL PROJECT FUNDS

Capital Project Funds are used to account for the purchase or construction of equipment, property, and buildings. West University Place has nine active capital project funds. They are the Capital Project, Capital Reserve, 2019 Certificates of Obligation, General 2022 Certificates of Obligation, General 2025 Certificates of Obligation, Transportation Improvement, Water & Sewer Capital, Water & Sewer 2022 Certificates of Obligation, and Water & Sewer 2025 Certificates of Obligation Funds. On the following pages is a summary of spending by project.

FINANCIAL SUMMARY FOR THE PERIOD ENDING November 30, 2025



PROJECT	2025 Amended Budget	YTD Actuals	Remaining Balance
<u>CAPITAL PROJECT FUND</u>			
REC CENTER PUMP ROOM	100,000		100,000
WEST SIDE PAVING & DRAINAGE	26,220		26,220
ERP SOFTWARE REPLACEMENT	1,925,958	144,859	1,781,099
LIBRARY/COMMUNITY BLDG/SENIOR CENTER	2,113,793	1,271,784	842,009
2024 RADIO REPLACEMENTS	79,076	79,076	-
2025 RADIO REPLACEMENTS	105,000	101,170	3,830
FIRE BAY ROOF REPLACEMENT	150,000		150,000
EMERGENCY STORAGE ROOM	75,000		75,000
CITY WIDE ENGINEERING TRAFFIC STUDY	41,172	41,164	8
EOC IMPROVEMENTS	79,578		79,578
2023 NETWORK SWITCH INFRASTRUCTURE REPLACEMENT	4,972	3,399	1,573
TOTALS	4,700,769	1,641,452	3,059,318
<u>2019 CO</u>			
ARBITRAGE/YIELD	1,630		1,630
VIRTUAL GATE	80,000	11,261	68,739
TOTALS	81,630	11,261	70,369
<u>GENERAL 2022 CO</u>			
PUBLIC WORKS MAINTENANCE FACILITY	11,848,470	4,731,048	7,117,422
EAST SIDE DRAINAGE IMPROVEMENTS	6,432,314	1,191,568	5,240,745
WEST SIDE DRAINAGE IMPROVEMENTS	193,000	35,095	157,905
BUFFALO SPEEDWAY CONSTRUCTION	1,831,983	501,974	1,330,009
TOTALS	20,305,767	6,459,686	13,846,081
<u>GENERAL 2025 CO</u>			
WEST SIDE DRAINAGE IMPROVEMENTS	342,000		342,000
TOTALS	342,000	-	342,000
<u>TRANSPORTATION IMPROVEMENT FUND</u>			
EAST SIDE DRAINAGE IMPROVEMENTS	19,658	221	19,437
WEST SIDE DRAINAGE IMPROVEMENTS	3,106,370	438,132	2,668,238
2025 ROADWAY IMPROVEMENTS	900,000	15,013	884,987
2025 SIDEWALK REPLACEMENT	394,000	43,860	350,140
WESTSIDE ROADWAY RECONSTRUCTION	2,887,000	16,315	2,870,685
ARBITRAGE/YIELD	63,000		63,000
WESLAYAN TRAFFIC SIGNAL REPLACEMENTS	407,789		407,789
2023 ROADWAY PAVEMENT IMPROVEMENTS	62,223		62,223
2024 SIDEWALK REPLACEMENT	757,931	267,183	490,748
TOTALS	8,597,971	780,725	7,817,246

FINANCIAL SUMMARY FOR THE PERIOD ENDING November 30, 2025



PROJECT	2025 Amended Budget	YTD Actuals	Remaining Balance
<u>WATER & SEWER CAPITAL PROJECTS FUND</u>			
BELLAIRE EST EVALUATION/WATER SYSTEM MODELING	319,460	8,155	311,305
WASTEWATER TREATMENT PLANT IMPROVEMENTS	460,467	6,389	454,078
2024 SANITARY SEWER IMPROVEMENTS	100,000		100,000
2025 CAST IRON WATER LINE REPLACEMENT	499,000		499,000
MILTON WATER PLANT IMPROVEMENTS	700,000	5,450	694,550
WAKEFOREST WATER PLANT GENERATOR	200,000		200,000
2022 SANITARY SEWER IMPROVEMENTS	100,000		100,000
2023 SANITARY SEWER IMPROVEMENTS	100,000		100,000
2024 SANITARY SEWER MANHOLE LINING PROJECT	10,459		10,459
MOBILE GENERATOR	159,000	159,000	-
TOTALS	2,648,386	178,994	2,469,392
<u>WATER & SEWER 2022 CO</u>			
MILTON CAST IRON WATER LINE REPLACEMENT	3,130,956	1,543,083	1,587,873
WATER LINE REPLACEMENT PROGRAM	95,078	7,850	87,228
WWTP IMPROVEMENTS	17,340,000	2,958,502	14,381,498
WAKEFOREST EST & GST PAINTING	1,084,194	893,384	190,810
WAKEFORES WATER PLAN DISTR LINE REPLACEMENT	186,973	111,810	75,163
WAKEFOREST WATER PLANT IMPROVEMENTS	398,493	68,104	330,389
NEW WATER WELL NO. 10	618,930	148,633	470,297
MILTON WATER PLANT IMPROVEMENTS	108,830	98,285	10,545
TOTALS	22,963,454	5,829,651	17,133,803
<u>WATER & SEWER 2025 CO</u>			
CAST IRON WATER LINE REPLACEMENT PROGRAM	2,941,000		2,941,000
WAKEFOREST WATER PLANT DISTRIBUTION LINE	5,480,000		5,480,000
WAKEFOREST EST/GST INTERIOR REHABILITATION	1,175,000		1,175,000
MILTON WATER PLANT IMPROVEMENTS	207,000		207,000
TOTALS	9,803,000	-	9,803,000

SPECIAL REVENUE FUNDS

Special Revenue Funds are created to account for the proceeds from specific revenue sources that are restricted to expenditures for specific purposes. The City has 15 active Special Revenue Funds in 2025. Not all expenditures can be anticipated enough to include in the original budgeting process. Budget amendments for 2025, if necessary, will be made at year-end to reconcile any affected accounts. To date, expenditures include the recreation center jogging track improvements and Fun Run race equipment from the Parks Donation Fund, Pet waste receptacles, furniture for Colonial Park West end deck from the Friends of West U Fund, Weir Park Court upgrades, Tree Trust planting expenses, a scanner for court from the Court Technology Fund, bailiff pay from the Court Security Fund, and rifles and ammunition from the Public Safety Training Fund have been made.

City of West University Place

101 - General Fund

November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Revenues						
	-	-	10	8,127	(8,127)	-
Taxes	18,017,828	18,017,828	256,789	17,356,661	661,167	96%
Licenses & Permits	1,100,500	1,100,500	99,013	1,161,222	(60,722)	106%
Intergovernmental	474,800	474,800	-	617,069	(142,269)	130%
Charges for Services	3,650,900	3,650,900	212,141	3,728,911	(78,011)	102%
Fines & Forfeitures	210,800	210,800	13,700	184,989	25,811	88%
Miscellaneous	818,500	818,500	47,778	771,662	46,838	94%
Transfers In	1,942,000	1,942,000	161,833	1,780,167	161,833	92%
Total Revenue	\$26,215,328	\$26,215,328	\$791,264	\$25,608,806	\$606,522	98%

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Expenditures						
Administration	2,202,600	2,230,987	122,074	1,660,006	570,981	74%
Finance	2,615,450	4,455,736	138,250	3,722,613	733,123	84%
Fire	4,659,250	4,674,629	344,833	3,687,261	987,368	79%
Parks & Recreation	5,351,650	5,403,490	313,414	4,304,423	1,099,067	80%
Police	6,931,960	6,931,960	470,187	5,268,065	1,663,895	76%
Public Works	4,433,725	4,460,704	302,527	3,148,432	1,312,271	71%
Total Expenditures	\$26,194,635	\$28,157,505	\$1,691,285	\$21,790,800	\$6,366,705	77%

Net Revenue (Expenditure)	\$20,693	(\$1,942,177)	(\$900,022)	\$3,818,006
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City of West University Place

401 - Water & Sewer Fund

November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Revenues						
Intergovernmental	-	-	-	13,999	(13,999)	-
Charges for Services	9,250,500	9,250,500	967,863	8,079,071	1,171,429	87%
Miscellaneous	55,100	55,100	8,596	101,351	(46,251)	184%
Total Revenue	\$9,305,600	\$9,305,600	\$976,459	\$8,194,421	\$1,111,179	88%

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Expenditures						
Finance	3,883,357	3,883,357	176,162	3,671,165	212,192	95%
Public Works	5,391,055	5,422,548	221,252	4,049,034	1,373,513	75%
Total Expenditures	\$9,274,412	\$9,305,905	\$397,414	\$7,720,199	\$1,585,706	83%

Net Revenue (Expenditure)	\$31,188	(\$305)	\$579,045	\$474,222
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City of West University Place

402 - Solid Waste Management Fund

November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Revenues						
Intergovernmental	-	-	-	8,619	(8,619)	-
Charges for Services	2,033,700	2,033,700	166,419	1,668,130	365,570	82%
Miscellaneous	27,100	27,100	1,943	29,309	(2,209)	108%
Total Revenues	\$2,060,800	\$2,060,800	\$168,362	\$1,706,059	\$354,741	83%

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Expenditures						
City-Wide	1,400	1,400	-	163	1,237	12%
Curbside Green Waste Recycling	238,200	246,200	13,489	201,676	44,524	82%
Curbside Recycling	417,650	417,650	27,814	341,853	75,797	82%
Curbside Solid Waste	1,426,827	1,418,827	106,229	1,211,535	207,292	85%
Total Expenditures	\$2,084,077	\$2,084,077	\$147,532	\$1,755,227	\$328,850	84%

Net Revenue (Expenditure)	(\$23,277)	(\$23,277)	\$20,830	(\$49,168)
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City of West University Place

502 - Technology Management Fund

November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Revenues						
Intergovernmental	-	-	-	982	(982)	-
Miscellaneous	31,000	31,000	3,679	46,236	(15,236)	149%
Transfers In	2,375,400	2,375,400	197,950	2,177,450	197,950	92%
Total Revenues	\$2,406,400	\$2,406,400	\$201,629	\$2,224,668	\$181,732	92%

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Expenditures						
Personnel Expenses	606,800	606,800	45,802	511,043	95,757	84%
Operating Expenses	1,594,000	1,594,894	119,820	1,183,218	411,676	74%
Capital Outlay	78,000	110,141	32,910	95,215	14,926	86%
Transfers	89,300	89,300	7,442	81,858	7,442	92%
Total Expenditures	\$2,368,100	\$2,401,135	\$205,974	\$1,871,335	\$529,800	78%

Net Revenue (Expenditure)	\$38,300	\$5,265	(\$4,345)	\$353,333
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City of West University Place

501 - Vehicle Replacement Fund

November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Revenues						
Miscellaneous	189,900	189,900	13,389	258,116	(68,216)	136%
Transfers In	545,250	545,250	45,438	499,813	45,438	92%
Total Revenues	\$735,150	\$735,150	\$58,826	\$757,928	(\$22,778)	103%

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Expenditures						
Other Contracted Services	-	-	-	3,411	-	-
Automobiles	115,000	115,000	-	31,418	83,582	27%
Light Trucks	145,000	164,000	1,195	53,637	110,363	33%
Trucks	449,000	1,070,681	4,520	608,715	461,966	57%
Heavy Equipment	74,000	74,000	-	-	74,000	-
Other Equipment	13,000	13,000	-	-	13,000	-
Total Expenditures	\$796,000	\$1,436,681	\$5,715	\$697,180	\$742,912	49%

Net Revenue (Expenditure)	(\$60,850)	(\$701,531)	\$53,111	\$60,748
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City of West University Place

505 - Asset Replacement Fund

November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Revenues						
Miscellaneous	156,100	156,100	18,643	215,799	(59,699)	138%
Transfers In	555,100	555,100	46,258	508,842	46,258	92%
Total Revenues	\$711,200	\$711,200	\$64,901	\$724,641	(\$13,441)	102%

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Expenditures						
Furniture & Fixtures	-	-	24,745	24,745	-	-
Other Equipment	206,200	239,097	44,133	149,273	89,824	62%
Total Expenditures	\$206,200	\$239,097	\$68,878	\$174,018	\$89,824	73%

Net Revenue (Expenditure)	\$505,000	\$472,103	(\$3,977)	\$550,623
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City of West University Place

510 - Employee Benefits Fund

November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Revenues						
Charges for Services	2,751,450	2,751,450	171,385	1,925,506	825,944	70%
Miscellaneous	46,100	46,100	3,878	47,897	(1,797)	104%
Transfers In	14,300	14,300	1,192	13,108	1,192	92%
Total Revenues	\$2,811,850	\$2,811,850	\$176,454	\$1,986,512	\$825,338	71%

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Expenditures						
Oper-Services	48,000	48,000	3,495	38,440	9,560	80%
Pers Svcs-Empl Misc	2,759,300	2,759,300	156,392	1,856,423	902,877	67%
Total Expenditures	\$2,807,300	\$2,807,300	\$159,886	\$1,894,864	\$912,436	67%

Net Revenue (Expenditure)	\$4,550	\$4,550	\$16,568	\$91,648
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City of West University Place

511 - Human Resource Services Fund

November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Revenues						
Miscellaneous	23,000	23,000	1,587	21,956	1,044	95%
Transfers In	230,000	230,000	19,167	210,833	19,167	92%
Total Revenues	\$253,000	\$253,000	\$20,754	\$232,789	\$20,211	92%

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Expenditures						
Oper-Services	41,000	41,000	75	9,755	31,245	24%
Pers Svcs-Empl Misc	99,300	99,300	2,801	50,098	49,202	50%
Transfer Out	382,000	382,000	31,833	350,167	31,833	92%
Total Expenditures	\$522,300	\$522,300	\$34,709	\$410,019	\$112,281	79%

Net Revenue (Expenditure)	(\$269,300)	(\$269,300)	(\$13,955)	(\$177,230)
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City of West University Place

100 - Debt Service Fund

November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Revenues						
Taxes	5,301,486	5,301,486	-	5,228,425	73,061	99%
Miscellaneous	49,000	49,000	3,507	40,438	8,562	83%
Transfers In	1,565,457	1,565,457	-	1,565,457	-	100%
Total Revenues	\$6,915,943	\$6,915,943	\$3,507	\$6,834,321	\$81,622	99%

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Expenditures						
Bond Principal	3,650,000	3,650,000	-	3,650,000	-	100%
Interest on Bonds	3,223,363	3,223,363	-	3,223,363	-	100%
Fiscal Agent Fees	3,300	3,300	-	2,400	900	73%
Total Expenditures	\$6,876,663	\$6,876,663	-	\$6,875,763	\$900	100%

Net Revenue (Expenditure)	\$39,280	\$39,280	\$3,507	(\$41,442)
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City of West University Place

301 - Capital Projects Fund

November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Revenues						
Miscellaneous	180,000	180,000	12,052	176,314	3,686	98%
Transfers In	15,550,000	1,645,000	-	1,645,000	-	100%
Total Revenues	\$15,730,000	\$1,825,000	\$12,052	\$1,821,314	\$3,686	100%

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Expenditures						
Technology Projects	585,000	2,194,585	8,800	328,505	1,866,080	15%
Other Equipment	625,000	-	-	-	-	-
Land Acquisition	-	1,191,220	-	1,163,058	28,162	98%
Professional Services	-	1,004,965	-	149,890	855,075	15%
Construction Costs	14,445,000	310,000	-	-	310,000	-
Total Expenditures	\$15,655,000	\$4,700,769	\$8,800	\$1,641,452	\$3,059,317	35%

Net Revenue (Expenditure)

\$75,000	(\$2,875,769)	\$3,252	\$179,862
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City of West University Place

304 - Capital Reserve Fund

November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Revenues						
Miscellaneous	441,000	441,000	69,766	789,046	(348,046)	179%
Transfers In	-	1,800,000	-	1,800,000	-	100%
Total Revenues	\$441,000	\$2,241,000	\$69,766	\$2,589,046	(\$348,046)	116%

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Expenditures						
Transfer to Cap Proj Fund	15,550,000	1,645,000	-	1,645,000	-	100%
Total Expenditures	\$15,550,000	\$1,645,000	-	\$1,645,000	-	100%

Net Revenue (Expenditure)	(\$15,109,000)	\$596,000	\$69,766	\$944,046
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City of West University Place

333 - 2019 Cert of Oblig

November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Revenues						
Miscellaneous	-	-	238	3,816	(3,816)	-
Total Revenues	-	-	\$238	\$3,816	(\$3,816)	-

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Expenditures						
Arbitrage/Yield Restriction	-	1,630	-	-	1,630	-
Technology Projects	-	80,000	-	11,261	68,739	14%
Total Expenditures	-	\$81,630	-	\$11,261	\$70,369	14%

Net Revenue (Expenditure)	-	(\$81,630)	\$238	(\$7,445)
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City of West University Place

302 - 2022 General CO Fund

November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Revenues						
Miscellaneous	540,000	540,000	56,876	789,458	(249,458)	146%
Total Revenues	\$540,000	\$540,000	\$56,876	\$789,458	(\$249,458)	146%

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Expenditures						
Personnel Expenses	-	73,142	-	37,448	35,693	51%
Operating Expenses	-	83,250	1,338	46,814	36,436	56%
Capital Outlay	120,788	20,149,375	27,278	6,375,423	13,773,951	32%
Total Expenditures	\$120,788	\$20,305,766	\$28,615	\$6,459,686	\$13,846,081	32%

Net Revenue (Expenditure)	\$419,213	(\$19,765,766)	\$28,260	(\$5,670,228)
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City of West University Place

306 - 2025 General CO Fund
November 30, 2025

	Original Budget	Amended Budget	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Revenues					
Miscellaneous	17,780,000	10,145,000	-	10,145,000	-
Total Revenues	\$17,780,000	\$10,145,000	-	\$10,145,000	-

	Original Budget	Amended Budget	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Expenditures					
Professional Services	1,822,000	342,000	-	342,000	-
Construction Costs	5,500,000	-	-	-	-
Transfer to 2025 WS CO Fund	10,458,000	9,803,000	-	9,803,000	-
Total Expenditures	\$17,780,000	\$10,145,000	-	\$10,145,000	-

Net Revenue (Expenditure)	-	-	-
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City of West University Place

325 - Transportation Improve Fund

November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Revenues						
Miscellaneous	290,000	290,000	28,027	329,992	(39,992)	114%
Transfers In	1,094,000	1,094,000	91,167	1,002,833	91,167	92%
Total Revenues	\$1,384,000	\$1,384,000	\$119,194	\$1,332,826	\$51,174	96%

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Expenditures						
Arbitrage/Yield Restriction	63,000	63,000	-	-	63,000	-
Professional Services	1,091,000	3,507,706	42,973	544,325	2,963,381	16%
Construction Costs	3,890,000	5,027,265	159,858	236,400	4,790,865	5%
Total Expenditures	\$5,044,000	\$8,597,971	\$202,830	\$780,725	\$7,817,246	9%

Net Revenue (Expenditure)	(\$3,660,000)	(\$7,213,971)	(\$83,636)	\$552,101
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City of West University Place

340 - Water & Sewer Cap Proj Fund

November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Revenues						
Miscellaneous	77,000	77,000	9,560	104,552	(27,552)	136%
Transfers In	700,000	700,000	58,333	641,667	58,333	92%
Total Revenues	\$777,000	\$777,000	\$67,893	\$746,219	\$30,781	96%

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Expenditures						
Professional Services	1,199,000	1,978,927	3,195	19,994	1,958,933	1%
Construction Costs	159,000	669,459	-	159,000	510,459	24%
Total Expenditures	\$1,358,000	\$2,648,386	\$3,195	\$178,994	\$2,469,392	7%

Net Revenue (Expenditure)	(\$581,000)	(\$1,871,386)	\$64,698	\$567,225
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City of West University Place

341 - 2022 Water/Sewer CO Fund

November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Revenues						
Intergovernmental	-	-	570,882	570,882	(570,882)	-
Miscellaneous	238,700	238,700	62,210	859,194	(620,494)	360%
Total Revenues	\$238,700	\$238,700	\$633,091	\$1,430,076	(\$1,191,376)	599%

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Expenditures						
Professional Services	-	1,495,454	50,997	492,552	1,002,902	33%
Construction Costs	-	21,468,000	1,309,925	5,337,099	16,130,901	25%
Total Expenditures	-	\$22,963,454	\$1,360,921	\$5,829,651	\$17,133,804	25%

Net Revenue (Expenditure)	\$238,700	(\$22,724,754)	(\$727,830)	(\$4,399,575)
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City of West University Place

343 - 2025 Water/Sewer CO Fund

November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Revenues						
Transfers In	10,458,000	9,803,000	-	-	9,803,000	-
Total Revenues	\$10,458,000	\$9,803,000	-	-	\$9,803,000	-

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Expenditures						
Professional Services	3,148,000	946,000	-	-	946,000	-
Construction Costs	7,310,000	9,468,000	-	-	9,468,000	-
Total Expenditures	\$10,458,000	\$10,414,000	-	-	\$10,414,000	-

Net Revenue (Expenditure)	-	(\$611,000)	-	-
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City of West University Place

Special Revenue Funds November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Parks Donation Fund						
Total Revenues	60,900	60,900	203	66,957	(6,057)	110%
Total Expenditures	226,000	226,000	192	224,165	1,835	99%
Net Revenue (Expenditure)	(\$165,100)	(\$165,100)	\$10	(\$157,208)	(\$7,892)	95%
Friends of West U Parks Fund						
Total Revenues	67,600	89,600	-	10,791	78,809	12%
Total Expenditures	67,600	89,600	-	89,427	173	100%
Net Revenue (Expenditure)	-	-	-	(\$78,636)	\$78,636	-
Truancy Prevention Fund						
Total Revenues	10,800	10,800	582	9,077	1,723	84%
Total Expenditures	10,000	10,000	-	-	10,000	-
Net Revenue (Expenditure)	\$800	\$800	\$582	\$9,077	(\$8,277)	1135%
Municipal Jury Fund						
Total Revenues	200	200	12	184	16	92%
Total Expenditures	100	100	-	-	100	-
Net Revenue (Expenditure)	\$100	\$100	\$12	\$184	(\$84)	184%

City of West University Place

Special Revenue Funds November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Court Technology Fund						
Total Revenues	10,200	10,200	502	7,810	2,390	77%
Total Expenditures	4,000	4,000	-	355	3,645	9%
Net Revenue (Expenditure)	\$6,200	\$6,200	\$502	\$7,455	(\$1,255)	120%
Tree Replacement Fund						
Total Revenues	59,400	59,400	1,321	51,914	7,486	87%
Total Expenditures	110,000	110,000	-	36,250	73,750	33%
Net Revenue (Expenditure)	(\$50,600)	(\$50,600)	\$1,321	\$15,664	(\$66,264)	-31%
Court Building Security Fund						
Total Revenues	12,600	12,600	705	10,704	1,896	85%
Total Expenditures	14,500	14,500	250	7,000	7,500	48%
Net Revenue (Expenditure)	(\$1,900)	(\$1,900)	\$455	\$3,704	(\$5,604)	-195%
METRO General Mobility Fund						
Total Revenues	810,100	810,100	91,333	704,267	105,833	87%
Total Expenditures	1,094,000	1,094,000	91,167	1,002,833	91,167	92%
Net Revenue (Expenditure)	(\$283,900)	(\$283,900)	\$166	(\$298,566)	\$14,666	105%

City of West University Place

Special Revenue Funds November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
State Forfeited Property Fund						
Total Revenues	1,200	1,200	114	1,349	(149)	112%
Net Revenue (Expenditure)	\$1,200	\$1,200	\$114	\$1,349	(\$149)	112%
Fed Forfeited Property Fund						
Total Revenues	21,600	21,600	498	8,856	12,744	41%
Net Revenue (Expenditure)	\$21,600	\$21,600	\$498	\$8,856	\$12,744	41%
Public Safety Training Fund						
Total Revenues	3,900	3,900	172	7,244	(3,344)	186%
Total Expenditures	-	6,705	-	6,142	563	92%
Net Revenue (Expenditure)	\$3,900	(\$2,805)	\$172	\$1,102	(3,907)	-39%
Fire Special Revenue Fund						
Total Revenues	600	600	88	4,506	(3,906)	751%
Net Revenue (Expenditure)	\$600	\$600	\$88	\$4,506	(\$3,906)	751%
Good Neighbor Fund						
Total Revenues	100	100	13	675	(575)	675%
Total Expenditures	2,500	2,500	-	-	2,500	-
Net Revenue (Expenditure)	(\$2,400)	(\$2,400)	\$13	\$675	(\$3,075)	-28%

City of West University Place

Special Revenue Funds
November 30, 2025

	Original Budget	Amended Budget	Current Month	YTD Actual	Amount Remaining	YTD Actual as a % of Budget
Opioid Settlement Fund						
Total Revenues	300	300	81	11,097	(10,797)	3699%
Net Revenue (Expenditure)	\$300	\$300	\$81	\$11,097	(\$10,797)	3699%
Centennial Celebration Fund						
Total Revenues	-	-	-	211	(211)	-
Total Expenditures	-	-	-	8,117	(8,117)	-
Net Revenue (Expenditure)	-	-	-	(\$7,906)	\$7,906	-