



# City of West University Place

*A Neighborhood City*

## CITY COUNCIL

Bob Higley, Mayor  
Kevin Trautner, Mayor Pro Tem  
Lauri Lankford, Councilmember  
John P. Barnes, Councilmember  
Ed Sobash, Councilmember

## STAFF

David J. Beach, City Manager  
Alan Petrov, City Attorney  
Thelma Gilliam, City Secretary

## City Council Meeting Agenda

Notice is hereby given of a **workshop and regular meeting** of the West University Place City Council to be held on **Monday, April 13, 2020** beginning at **5:30 p.m.** in the **Municipal Building** located at 3800 University Boulevard, West University Place, Texas, for the purpose of considering the agenda of items.

Due to the COVID 19 Disaster and CDC's recommendation regarding social distancing measures, the public will not be allowed to be physically present at this meeting, City Council will be meeting via teleconference and will be audible to members of the public and allow for two-way communications for those desiring to participate.

**Residents can participate in two ways:**

- Call toll-free number at 1-844-648-1102; or
- By logging on and follow link <https://join.me/414-735-688> by placing your cursor over the link and hitting ctrl + click.

Meeting ID for both is 414-735-688.

**Any person interested in speaking** on any item on the agenda or during public comments must submit his/her request via email to the City Secretary at [tgilliam@westutx.gov](mailto:tgilliam@westutx.gov). The request must include the speaker's name, address, the phone number that will be for the call (in order to identify you) and the agenda item number, if applicable, and must be received prior to the posted time of the meeting.

Note: All agenda items are subject to action. The City Council reserves the right to meet in a closed session on any agenda item should the need arise and, if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

The agenda packet is accessible to the public on the City's website. After the meeting, a recording of this meeting will be made available to the public.

---

### WORKSHOP (5:30 PM in the Bill Watson Conference Room)

1. **Call Workshop to Order**
2. **90% Update to Council on Buffalo Speedway**

Matters related to an update on Buffalo Speedway and enhancement options. *Recommended Action: Discuss and provide staff with direction regarding enhancements. Mr. Gerardo Barrera, Public Works Director*

Residents can join to view the presentation during the meeting at <https://join.me/414-735-688> by placing your cursor over the link and hitting ctrl + click. Meeting ID for both is 414-735-688.

### 3. Adjourn Workshop

## REGULAR MEETING (6:30 PM in the Council Chambers)

### 4. Call Regular Meeting to Order

### 5. Pledge of Allegiance

### 6. Public Comments

This is an opportunity for citizens to speak to the Council relating to agenda and non-agenda items. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer his/her comments until such time the item is discussed.

Speakers are advised that comments cannot be received on matters which are the subject of a public hearing once the hearing has been closed. Public comments must be kept relevant to the subject before the Council. The presiding officer shall rule on the relevance of comments.

Persons making irrelevant, personal, impertinent, or slanderous remarks may be barred by the presiding officer from further comment before the Council during the meeting. Speakers are required to register in advance and must limit their presentations to three minutes each.

### 7. Municipal Building Audio-Visual Upgrades

Matters related to awarding the contract for audio-visual improvements for the Municipal Building Council Chambers and Bill Watson Conference Room. *Recommended Action: Approve contract with CCS Presentation Systems for audio-visual improvements. Mr. Tim Dang, IT Director* [see Agenda Memo 7]

### 8. Information and Updates related to COVID-19

Matters related to COVID-19. *Recommended Action: Discuss and take any desired action. Mr. Dave Beach, City Manager and Mr. Aaron Taylor, Fire Chief and Emergency Management Coordinator* [see Agenda Memo 8]

### 9. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

#### A. City Council Minutes

Approve the City Council Workshop Minutes of March 9, 2020 and March 23, 2020. [see Action Minutes]

#### B. Appointment of Members to Friends of West U Parks Fund Board

Matters related to a resolution appointing members to the Friends of West U Parks Fund Board. *Recommended Action: Appoint Kim Eads and Mary Frances DuMay to the Friends of West U Parks Board. Ms. Donna LaMond, Executive Director, FWUPF* [see Agenda Memo 9B]

#### C. Goode Company Lease

Matters related to deferring rent payments with Goode Company for lease of the City's property consisting of approximately 1.0874 acres located on the south side of West Park Drive between Wakeforest Street and Dincans. *Recommended Action: Suspend contract with Goode Company until July 30, 2020 or the Be Safe - Stay Home Order is no longer in place, whichever comes first. Mr. Dave Beach, City Manager* [see Agenda Memo 9C]

#### D. Budget Amendment for Rollover Projects

Matters related to an ordinance amending the 2020 Budget to include rollover project amounts. *Recommended Action: Approve ordinance amending the 2020 Budget to include rollover*

*project amounts on the first and final reading. Mr. Harrison Nicholson, Interim Finance Director*  
[see Agenda Memo 9D]

**E. Computer Aided Dispatch Software**

Matters related to awarding a contract to Central Square for Computer Aided Dispatch software and authorizing the city manager to execute the contract. *Recommended Action: Award contract to CentralSquare and authorize the city manager to execute the contract. Mr. Tim Dang, IT Director* [see Agenda Memo 9E]

**10. Adjourn Regular Meeting**

With no other matter before the council, the meeting will adjourn.

**In compliance with the Americans with Disabilities Act, if you plan to attend this public meeting and you have a disability that requires special arrangements, please contact City Secretary Thelma Gilliam at 713.662.5813 at least 24 hours prior to the meeting so that reasonable accommodations can be made to assist in your participation in the meeting. The Council Chambers is wheelchair accessible from the west entrance, and specially marked parking spaces are available in the southwest parking area. Special seating will be provided.**

I certify that the attached notice and agenda of items to be considered by the West University Place City Council on April 13, 2020, was posted on the Municipal Building bulletin board on April 9, 2020, at approximately 4:45 pm. o'clock.

(SEAL)

*Thelma A. Gilliam*  
\_\_\_\_\_  
Thelma A. Gilliam, City Secretary