



Zoning & Planning Commission

Municipal Building 3800 University Blvd

Meeting Minutes

January 9, 2020

MEMBERS PRESENT: Richard Wilson, John Cutrer, Sylvette Bobb, David Kuykendall and Bob Powell

MEMBERS ABSENT: Winfield Campbell and Brian Brantley

STAFF PRESENT: City Attorney, Alan Petrov, Gerardo Barrera, Public Works Director, Clay Chew, Building Official, and Josie M. Hayes, Administrator Coordinator

1. **Notices, Rules, Etc.** Richard Wilson; Presiding Officer, called the meeting to order at 6:15 p.m. and asked commission members and staff to introduce themselves. Richard Wilson asked staff to confirm that appropriate notices were given. Josie Hayes stated notices were posted per state and local laws.
2. **Subdivision Ordinance (Chapter 74) Regulations.** The commission discussed the minor changes that had been discussed at the previous meeting. John Cutrer made a motion to approve the final proposed ordinance with the recommended changes and asked staff to forward to City Council for approval. Second by David Kuykendall. **AYES:** Richard Wilson, John Cutrer, Sylvette Bobb, David Kuykendall and Bob Powell. **NOES:** None. **ABSTAIN:** None. **Motion carried.**
3. **Lighting Regulations.** Kevin Taylor and Evan Duvall with BBG Consultants gave a presentation of other surrounding cities lighting regulations. Clay Chew stated the majority of the complaints the City gets are light trespass from one property to the next; mostly from new residential construction at the end of the projects. There was general discussion regarding this issue and what could be done rectify the issues. The ZPC asked BBG Consultants to bring revised draft regulations back at next month's meeting.
4. **Minutes.** The commission reviewed the minutes of the meetings held on November 14, 2019. Richard Wilson a motion to approve the minutes. Second by John Cutrer. **AYES:** Richard Wilson, John Cutrer, Sylvette Bob, David Kuykendall and Bob Powell. **NOES:** None. **ABSTAIN:** None. **Motion carried.**

[Adjournment]

Richard Wilson made a motion to adjourn. Second by John Cutrer. **Motion carried.** Meeting adjourned at 7:08 p.m.





The City of West University Place

A Neighborhood City

PASSED THIS 13th DAY OF February, 2020.

Richard J. Wilson
Presiding Officer

ATTEST: Josie M. Hayes
Ms. Josie M. Hayes, Administrative Coordinator

