



The City of West University Place

A Neighborhood City

CITY COUNCIL

Bob Higley, Mayor
Kevin Trautner, Mayor Pro Tem
John P. Barnes, Councilmember
Lauri Lankford, Councilmember
Ed Sobash, Councilmember

STAFF

David J. Beach, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

CITY COUNCIL ACTION MINUTES

The City Council of the City of West University Place, Texas, met on **Monday, January 13, 2020**, in the Municipal Building, 3800 University, West University Place.

Executive Session (5:30 p.m. in the Council Conference Room)

Mayor Higley called the meeting to order at 5:30 p.m. All Council present. City Manager, City Secretary and City Attorney were also present.

1. Real Property

Councilmember Lankford moved to convene an executive session at 5:30 p.m. in the City Council Conference Room in accordance with Section 551.072 of the Texas Government Code. Mayor Pro Tem Trautner seconded the motion. **MOTION PASSED.**

Ayes: Higley, Trautner, Barnes, Lankford, Sobash
Noes: None
Absent: None

Mayor Higley adjourned the executive session at approximately 6:02 p.m.

Workshop (6:00 p.m. in the Bill Watson Conference Room)

2. Call to Order

Mayor Higley called the workshop to order at approximately 6:05p.m. Council and Staff in attendance: Mayor Pro Tem Trautner, Councilmembers Barnes, Lankford and Sobash, City Manager Beach, and City Secretary Gilliam

3. Board and Commission Vacancies

Matters related to discussion regarding appointment. *Recommended Action: Discuss and provide staff with direction if desired. Ms. Thelma A. Gilliam, City Secretary*

City Manager Beach presented the item and stated that the workshop was for council to review applications for an appointment to Position 4 of the Building and Standards Commission, which became vacant after the resignation of David Bonner. He said the applications provided were those of applicants not appointed to a position during the appointment process that indicated that they were interested in the vacancy.

City Manager Beach stated staff's suggestion is to move an alternate up to Position 4 and appoint a candidate to the then vacant alternate position.

After discussion, the consensus of Council was to move Muddy McDaniel to Position 4 of the Building and Standards Commission and appoint Jonathon Hance to the Alternate C position.

City Manager Beach stated that an item to take formal action is on the regular agenda.

4. **Adjourn Workshop**

With no further discussion, Mayor Higley adjourned the Workshop at 6:25 p.m.

Regular Meeting (6:30 PM in the Council Chambers)

5. **Regular Meeting Called to Order**

Mayor Higley called the regular meeting to order at 6:30 p.m. Council and Staff in attendance: Mayor Pro Tem Trautner, Councilmembers Barnes, Lankford and Sobash, City Manager Beach, City Attorney Petrov, and City Secretary Gilliam, and IT Director Dang

6. **Pledge of Allegiance**

Boy Scout Trey Al-Uqdah, Troop 55, led the Pledge of Allegiance.

7. **Public Comments**

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

Alida Drewes, 6112 Fordham, spoke on several topics including fire hydrants, curbs, flooding, and dog parks.

8. **Building and Standards Commission Appointments**

Matters related to possible appointment of a member and an alternate to the Building and Standards Commission. *Recommended Action: Discuss and take any desired action. Ms. Thelma A. Gilliam, City Secretary*

City Manager Beach stated that per discussion in the workshop, Council action is to move Muddy McDaniel from an alternate to Position 4 and appoint Jonathon Hance to the alternate position.

Councilmember Barnes moved to approve a resolution moving Muddy McDaniel from the alternate position (Alternate C) to an active position (Position 4) on the Building and Standards Commission and appoint Jonathon Hance to the alternate position (Alternate C). Mayor Pro Tem Trautner seconded the motion. **MOTION PASSED.**

Ayes: Higley, Trautner, Barnes, Lankford, Sobash
Noes: None
Absent: None

9. **Municipal Building Audio-Visual Upgrades**

Matters related to awarding the contract for audio-visual improvements for the Municipal Building Council Chambers and Bill Watson Conference Room. *Recommended Action: Approve contract for audio-visual improvements. Mr. Tim Dang, IT Director*

IT Director Dang presented and stated that the project has four components: audio (replacement of microphones), visual (replacement of existing monitors and adding monitors for better viewing), control mechanism for City Secretary, and recording component for City Secretary.

Mayor Higley requested a breakdown between the cost of the audio and the cost of the video. Kevin Salmon with CCS Presentation Systems spoke to provide additional information on the project and project costs.

After Council discussion with staff and the consultant regarding the proposed updated features and costs, Council had concerns and asked staff to revisit the project and provide more options. City Manager Beach stated that staff would research more options and present those options to Council at a future meeting.

10. Consent Agenda

All Consent Agenda items listed were routine and enacted by one motion. There was no separate discussion.

A. City Council Minutes

Approve the City Council Workshop Minutes of December 9, 2019.

Councilmember Barnes moved to approve the Consent Agenda as presented. Councilmember Sobash seconded the motion. **MOTION PASSED.**

Ayes: Higley, Trautner, Barnes, Lankford, Sobash
Noes: None
Absent: None

11. Recess Regular Meeting and Convene into Executive Session

Notice is hereby given that the City Council will convene into executive session.

At 6:58 p.m., Mayor Pro Tem Trautner moved to recess the regular meeting and convene into executive session per Sections 551.071 (Consultation with the City Attorney) and 551.074 (Evaluation of the City Manager) of Chapter 551 of the Texas Government Code. Councilmember Barnes seconded the motion. **MOTION PASSED.**

Ayes: Higley, Trautner, Barnes, Lankford, Sobash
Noes: None
Absent: None

12. Closed Executive Session and Reconvene Regular Meeting

At 8:45 p.m. Mayor Higley closed the executive session and reconvened the regular meeting.

13. City Manager's Contract

Matters related to action resulting from Executive Session relating to the City Manager's contract. *Recommended Action: Take any desired action. **City Council***

Mayor Pro Tem Trautner moved to amend Dave Beach's employment agreement in order to increase his salary by 4.5%, which is a dollar value of \$7,875 for a new aggregate annual salary effective today of \$182,875. Councilmember Barnes seconded the motion. **MOTION PASSED.**

Ayes: Higley, Trautner, Barnes, Lankford, Sobash
Noes: None
Absent: None

14. Adjourn Regular Meeting

With no other matter before council, the meeting will adjourn.

With no other business before Council, Councilmember Barnes moved to adjourn the meeting 8:46 p.m. Mayor Pro Tem Trautner seconded the motion. **MOTION PASSED.**

Ayes: Higley, Trautner, Barnes, Lankford, Sobash
Noes: None
Absent: None

A complete audio of this City Council meeting is available on the City's website or contact the City Secretary's office for a copy.

Prepared by: City Secretary Thelma A. Gilliam

Approved by City Council on: January 27, 2020