

MEETING MINUTES
RECYCLING AND SOLID WASTE REDUCTION BOARD
TUESDAY, February 11, 2020
Community Building – John Neighbor’s Activity Room

1) **Call to Order**

Marlow called the meeting to order at 6:02 PM.

2) **Attendance**

Members Present: Brown, Castro, Hairston, Jacobs, Marlow, Mifflin, Sheth, Sickler, Stelzer, Swiger

Also Present: Barrera

Members Absent: Little

3) **Agenda Order**

There were no changes to Agenda order.

4) **Approval of Minutes**

Sheth motioned to approve minutes of the January meeting and the motion was seconded by Brown.

The Board voted unanimously to approve the January, 2020 minutes.

5) **Board Member Reports**

a) **Mission Statement Review**

This discussion is per the “mission statement” located at the top of the February, 2020 agenda.

Marlow reminds Board that we are an Advisory Board. Board discusses and summarizes but we don’t deal with contracts, etc. as that is operational. We can gather information but do not modify. Marlow reminds Board that we can make recommendations to City Council but that they have the final decision.

To do: Gerardo (per request by Stelzer) will gather information regarding MERFS. He states it will take approximately 6-8 weeks,

b) **West U Little League Carnival – February 29– Yvonne/ Board**

Yvonne reports she has six volunteers for this event. Five Board members cannot attend, Yvonne will give out “dugout bucks” worth 50 cents for use at concessions as prizes. We will operate three games. Needs 200 more “dugout bucks” worth \$100.

To do: Gerardo to cut check for cost of “dugout bucks”. If nonparticipating members can help, they will contact Yvonne.

c) **West U Spring Festival and Arbor Day– April 4 - Board**

Composting workshop held same day from 9-11 at the Scout House. Spring Festival will be outside unless there is bad weather then will move inside. Shreya did this event last year. She reports we gave out approximately 100 pots. She states that we still have a good inventory of supplies for this event. Shreya has volunteered to do the prep work. Matt will be point person for the actual event/ day.

To do: Shreya to send report from event last year. She will also do the prep work. Yvonne will supply compost mix for pots. Matt will organize volunteers and supervise event on the day.

d) **New Neighbor Program – Annual Report - Jerome**

Jerome presented “Annual Report” for 2019. He states that some “new neighbor” documents are still coming in for the year and will reissue report when paperwork is finalized, Shreya volunteered to organize next month’s “new neighbor” listing by area.

To do: Board to finish submission of 2019 reports and then focus on 2020. Shreya to reorganize next month “new neighbor” listing. Brown to reissue 2019 revised Final Report.

e) Recycling and Solid Waste Survey for Residents – Discussion - Board

Marlow reminds Board that survey will probably go out in the Fall. Other Committees and the Federal Census will go out this year and so ours will be later to avoid respondent “survey fatigue”. Board discussed survey questions ranked 4 and 5. Board would like to open up discussion on the other questions (that were ranked 1, 2 or 3 as well. After Marlow emails updated survey (incorporating notes from meeting), the Board will be able to review that were previously ranked 3 and below to see if they should be added to the Survey.

To do: Shreya, Jacobs, and Hairston have agreed to compile responses from open-ended questions on survey.

Marlow to email updated survey to Board. Board to review questions that were ranked 1, 2 and 3.

f) WULL/ WUSA– signage and 2020 pledges – Marlow/ Board

Not having a lot of cooperation from WULL or WUSA on this initiative. Will probably not be doing pledges, visiting team meetings, or contest this year. Marlow will continue to work with the Presidents of both WULL and WUSA to see what can be done on the pledge initiative.

To do: Signs will go up this week.

g) Master Recycler Program – Structures/ Discussion/ Modules - Board

No discussion at this meeting,

To do: Board to continue work.

h) Currents Articles Discussion (articles assigned to Board members) – Board

Marlow sent out “Current” article assignments,

To do: Board members to complete assignments.

i) Miscellaneous (and other items discussed by Board)

6) West University Staff Report

Gerardo had stats for January,

To do: Let Gerardo know if you have any questions,

7) Chairman’s Report

Nothing additional to report.

8) Board Member Comments

- Steltzer handed out a “Recycling Day Data” sheet for each Board member to do a review of their street’s recycling and trash each week. He has encouraged to Board to fill out the form for their street.

9) Adjournment – next meeting March 10, 2020

At 7:35 Shreya motioned to adjourn tonight’s meeting and the motion was seconded by Hairston. The Board voted unanimously to adjourn the meeting.