

**Friends of West University Place Parks Fund, Inc.
Board Meeting Minutes
Wednesday, April 8, 2015**

Friends of West University Place Parks Fund, Inc. ("Friends") Board met on Wednesday, April 8, 2015 at 11:30 AM at the West University Place Recreation Center, 4210 Bellaire Blvd, West University Place, TX.

The following were in attendance:

Board Members

Mark Prescott
Katie Hill
Christine Parker
Christi Young
Robin Murray
Megan Morris
Matthew Foytlin
Michelle Huth
Christina Milligan
Kara Schaefer

Executive Director

Donna LaMond

Staff

Tim O'Connor

Visitors

Kelly Butler
Steven Segal
Bruce Beneke
Alida Drewes

I. Call to Order

The meeting was called to order at 11:35am.

II. Welcome, Opening Remarks and Approval of Minutes (Mark Prescott)

APPROVAL OF MINUTES

A vote to approve the February 18, 2015 board meeting minutes was called by Matthew Foytlin and seconded by Christi Young. It was approved by unanimous vote.

The Prescott's have a new baby and are thankful for the gift from Friends: a stork and two sibling stars for the front yard. Welcome to two of our guests: Bruce Beneke and Steven Segal- two candidates for City Council.

III. Treasurer's Report (Christine Parker)

See attached reports.

Attached is the P&L for PLB 2015 that includes the pending receivables. See the "Adjusted" lines at the very bottom.

Note that this amount does not currently include the check for WUES Foundation. I have coded that expense as Park Development, rather than as PLB 2015; as such, it does not pull into the PLB P&L.

IV. Party on the Patio Concert Series 2015 (Grace Ebaugh and Michelle Huth)

Friday evenings in June, we will continue our summer concert series with thanks to Frost Bank. Thank you to the West U Parks and Recreation staff for running it and thank you to Frost Bank for being the main sponsor.

V. Fathers & Flashlights 2015 (Kristine Martinez, Kara Schaefer, Kelly Butler)

The date is set: October 3-4, 2015. We expect registration to begin at the end of the summer and will continue with our online registration option. First planning meeting is scheduled for April 13 with Parks and Rec staff.

VI. Parks and Recreation Report (Tim O'Connor)

Please continue to be updated via the weekly emailed reports.

The 2015 WUP Parks Master Plan (PMP) has been formally adopted by City Council and designed to serve as a “roadmap” for the Parks and Recreation Department in park acquisition, park development and park re-development for a minimum of ten years. The following is a link to the flipbook version of the PMP:
<http://flihtml5.com/pqhv/fbvd>

The Parks Board asked staff to investigate the feasibility and cost associated with opening up the Colonial Park, green space to the immediate west of Colonial Park Pool, during the school year (currently it is fenced off along with the pool, only open during the summer months). Staff contacted PGAL (the same architecture firm who designed the new WUP Recreation Center and the new Colonial Park Pool) and requested that they draft a cost proposal for the design and construction management of a project that’s scope would involve an effective yet aesthetically pleasing barrier to keep people out of the pool area during the off season, a large wooden party deck on the north side of this location, a seasonal pedestrian friendly – self closing gate on the West Point side of the location, possible re-design and relocation of the solid waste and recycling container area, and possible construction of several wooden pool cabana pads w/ electricity for fans and lighting on the western and northern fence lines w/ connectivity to the new proposed wooden party deck. This area would have few, if any, play structures and would primarily be designed for use as open green space. The City has requested Friends consideration of funding the design portion of the project, in the amount not to exceed \$25,000 for the planning and construction management. Assuming this redevelopment concept passes all boards and has neighbor support, the City will

form a Citizens Task Force made up of several Friends Board, Parks Board and Senior Board members along with several immediate park neighbors to be involved in the design of this redevelopment. Friends will likely be asked to fund the construction as well. The request is that Friends approve a not to exceed total of \$25,000 for the design, construction documents, bidding and construction administration. We plan to have an electronic vote in the coming weeks.

VII. Other Reports and Announcements (Donna LaMond)

PLB2015 – Still handling a few things associated with PLB2015. We have some receivables which we are in the process of collecting as well as a few certificates and gift cards that still need to be picked up from the auction.

Next up for Friends is the Frost Bank Party on the Patio Concert Series coming up Friday evenings in June. All concert band contracts have been executed. Thank you to Frost Bank for being the concert series sponsor. Thank you also to Grace Ebaugh and Michelle Huth for continuing to be the Friends liaisons for the concerts. Fathers & Flashlights 2015 – Our new F & F chairs, Kelly and Sean Butler, Kristine and Joaquin Martinez, and Kara and Curt Schaefer are busy working on continuing the tradition of planning for the best urban campout ever. The date is set for October 3 and 4. The underwriting and sponsorship campaign will get underway before school year end. Our first official meeting is scheduled for next Monday, April 13.

I assembled a committee to help identify possible PLB2016 event chairs. This committee met on March 2. This will be the 25th anniversary of the ball which will take place on Saturday, Feb. 13, 2016 at the Omni. The live auctioneer, Jack Gibbs, whom we have retained for the last two years has also been secured. I am moving forward with working on securing the new chairs for 2016 and should have some exciting news very soon.

Our next Friends board meeting will include the annual Star Citizen Awards luncheon. It will be on Wednesday, May 13 at 11:30 am at The Union Kitchen on Bellaire. Please be sure you make plans to join us for this luncheon as we honor our PLB2015 chairs and our Fathers & Flashlights 2013 and 2014 chairs. More details will be forthcoming as the date approaches.

Keep in mind that we typically do not hold board meetings during the summer months, however, we will continue to have committee meetings and keep up with our fundraising activities. We will email out the meeting dates for the next school year so that we can get the dates on your calendars.

I am continuing to work on pulling information needed for the Friends tax return. Thanks to Christine Parker for helping me with this effort.

We have had a few stork orders recently including a stork for the Prescott family to help welcome their newest family member, Margaret Clare. Thank you to the stork team for their efforts.

Please continue to refer to the weekly reports that you receive via email for an ongoing update on other Friends activities as well as all Parks and Rec activities. This concludes my report.

VIII. Adjournment

The next meeting of the Board is scheduled for Wednesday, May 13th at 11:30am, 2015 at the Union Kitchen on Bellaire. While the board meeting is open to the public, the luncheon following the meeting is private and by invitation only. There being no further business, the meeting was adjourned at 12:25PM.

Respectfully submitted,

Katie Hill
Secretary