



# The City of West University Place

*A Neighborhood City*

## **CITY COUNCIL**

Susan Sample, Mayor  
Mardi Turner, Mayor Pro Tem  
Bob Higley, Councilmember  
Kellye Burke, Councilmember  
Kevin Boyle, Councilmember

## **STAFF**

David J. Beach, City Manager  
Alan Petrov, City Attorney  
Thelma Gilliam, City Secretary

## **CITY COUNCIL ACTION MINUTES**

The City Council of the City of West University Place, Texas, met in a regular meeting on **Monday, April 8, 2019**, in the Municipal Building, 3800 University, West University Place.

**Call to Order.** Mayor Sample called the meeting to order at approximately 6:30 p.m. in the Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Turner, Councilmembers Boyle, Burke, and Higley, City Manager Beach, City Secretary Gilliam, City Attorney Petrov, Police Chief Walker, Finance Director Kalka, Parks and Recreation Director Susan White, Interim Public Works Director Diane White, and Operations Superintendent Walters.

City Secretary Gilliam confirmed that the Notice of the meeting was posted as required by law.

Danny Gilbane, Boy Scout Troop 55, led the Pledge of Allegiance.

### **1. Water Safety Month**

Matters related to a Proclamation in observance of Water Safety Month. *Recommended Action: Read Proclamation to proclaim May 2019 as Water Safety Month in the City of West University Place.*

Mayor Sample read the Proclamation and proclaimed May 2019 as “Water Safety Month” in the City of West University Place.

### **2. Safe Digging Month**

Matters related to a proclamation in observance of Safe Digging Month. *Recommended Action: Read Proclamation and proclaim April 2019 as Safe Digging Month in the City of West University Place.*

Mayor Sample read the Proclamation and proclaimed April 2019 as “Safe Digging Month” in the City of West University Place.

### **3. Public Comments**

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

Steven Segal, 2901 Sunset spoke to request that council reconsider banning smoking in bars.  
Alida Drewes, 6112 Fordham, spoke to request that Council consider establishing a dog park.

### **4. Utility Billing Update**

Matters related to updating City Council on staff’s progress in moving forward with paperless utility billing statements. *Recommendation Action: Discuss and take any desired action. Ms. Marie Kalka, Finance Director*

After discussion, Councilmember Burke moved that Council set an ambitious marketed date of June 30, 2019 to go paperless. Mayor Sample seconded the motion.

Mayor Pro Tem Turner move to amend the motion to exclude people with senior or veteran exemptions, as well disabled and low-income residents from a penalty, if any, should they prefer not to go paperless. Councilmember Higley seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Turner, Boyle, Burke, Higley  
**Noes:** None  
**Absent:** None

**5. West U Recreation Center Improvements**

Matters related to customer service and security improvements at the Parks and Recreation Center. *Recommendation Action: Discuss and take any desired action. Ms. Susan White, Parks and Recreation Director*

Mayor Pro Tem Turner moved to approve the Friends of West U Parks Fund, Inc., expenditure in an amount not to exceed \$88,000, to adopt an ordinance approving and adopting an amendment to the 2019 budget, to award the bid to CZS Developers, LLC. in an amount not to exceed \$88,000 and to authorize the City Manager to execute the contract for this project. Councilmember Higley seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Turner, Boyle, Burke, Higley  
**Noes:** None  
**Absent:** None

**6. Drought Contingency Plan**

Matters related to an ordinance adopting the Water Conservation and Drought Contingency Plan for the City of West University Place. *Recommended Action: Approve Ordinance adopting the Water Conservation and Drought Contingency Plan for the City of West University Place. Mr. Patrick Walters, Operations Superintendent*

Councilmember Higley moved to approve the ordinance adopting the Water Conversation Drought Contingency Plan on the first of two readings. Councilmember Burke seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Turner, Boyle, Burke, Higley  
**Noes:** None  
**Absent:** None

**7. Consent Agenda**

All Consent Agenda items listed were considered to be routine by the City Council and will be enacted by one motion.

**A. City Council Minutes**

Approve City Council Meeting Minutes of March 25, 2019.

Councilmember Higley moved to approve the Consent Agenda as presented. Councilmember Burke seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Turner, Boyle, Burke, Higley

**Noes:** None  
**Absent:** None

8. **Adjourn**

With no other business before the Council, Councilmember Higley moved to adjourn the meeting at 7:30 p.m. Mayor Pro Tem Turner seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Turner, Boyle, Burke, Higley  
**Noes:** None  
**Absent:** None

Prepared by: Thelma A. Gilliam, TRMC, City Secretary

Council Approved: April 22, 2019