

**MEETING MINUTES
RECYCLING & SOLID WASTE REDUCTION BOARD
TUESDAY, APRIL 9 2019**

Community Building – John Neighbor’s Activity Room, 6104 Auden

The Agenda for the meeting is as follows:

1) CALL TO ORDER:

Marlow called the meeting to order at 6:00 PM.

2) ATTENDANCE:

Members Present: Brown, Castro, Incavo, Jacobs, Marlow, Sickler, Sheth

Also Present: Barrera

Member(s) Absent: Ball, Barnwell, Becker, Selna

3) AGENDA ORDER:

There was no change to Agenda order

4) APPROVAL OF MINUTES:

Brown motioned to approve minutes of the March meeting and the motion was seconded by Jacobs. The Board voted unanimously to approve the March minutes.

5) BOARD MEMBER REPORTS:

a) HGAC Grant – new recycling and trash containers – Update – Gerardo

City (Barrera) submitting monthly progress report to HGAC.

b) West U Little League new recycling and trash container update – Board

Parents meeting unsuccessful (no interest after multiple attempts to reach out). List of each team’s recycling coordinator to be sent over this week for Board to reach out.

Board having to approach Softball separately regarding support for recycling efforts at Softball fields.

c) West U Elementary School paper recycling program – Pamela

WUES has started recycling paper – arranged for each classroom to have WU recycling bin for collection.

Board supporting WUES Earth Day coordinating activities and agenda for celebration.

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d) Arbor Day \ Spring Festival – Shreya \ Board

Shreya circulated sign up sheet around to Board for volunteers. Event planned for April 13th.

e) WULL recycling pledge team awards -- Board

Reached out to WU Auxiliary regarding logistics of distributing team awards

f) New neighbor program – 2018 Annual Summary – Jerome

Jerome compiled and distributed 2018 summary.

g) Upcoming events (May shredding and composting events)

May shredding event and composting event will be held on May 4th.

h) Currents articles discussion (K-pods, plastic film, paints and textiles) – Board

Full list of Currents topics added to Action Items list. Pamela will be submitting article on Houston Zoo recycling efforts. Marlow will circulate article to the Board.

i) Miscellaneous

Marlow sent out link and login info to archives for Board member access.

7) WEST U STAFF REPORT:

No stats this month.

8) CHAIRMAN'S REPORT:

Nothing additional to report.

9) BOARD MEMBER COMMENTS:

Nothing additional to report

10) ADJOURNMENT:

At 6:50 P.M. Brown motioned to adjourn tonight's meeting and the motion was seconded by Castro. The Board voted unanimously to adjourn the meeting.

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**Attachment 1
Action Items – April 2019**

Action Item	Board/Staff Lead	Next Review Date	Completion or Event Date	Comments
Textiles <i>Currents</i> article	Barnwell		January 31 st	
K-Pods <i>Currents</i> article	Castro		January 31 st	
Arbor Day Event	Becker		April 13 th	
<i>Currents</i> articles index/archive			Ongoing	**Orval to provide login information for access
Junk mail programs			Ongoing	**Orval to send out info/web links for opt-out programs
Cartons <i>Currents</i> article	Incavo		March 1 st	
Paint <i>Currents</i> article	Sheth		March 1 st	
Closing the loop - buying recycled <i>Currents</i> article				
How many times can that be recycled? <i>Currents</i> article				
Composting <i>Currents</i> article				

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Sustainability <i>Currents</i> article				
Styrofoam/peanuts/ air pillows <i>Currents</i> article				
Electronics <i>Currents</i> article				
Contamination <i>Currents</i> article				
Senior Citizen outreach presentation	Marlow		Ongoing	
Public Outreach Coordination Relative to Green Waste			Ongoing	Include mechanism for RSWRB to promote events, communicate scouting fun patch opportunities, solicit volunteers, such as WUES Fall Carnival/Boo Bash, WULL Opening Ceremonies, etc.
Neighborhood Welcome & Bin Delivery	Brown		Ongoing	