

**MEETING MINUTES
RECYCLING & SOLID WASTE REDUCTION BOARD
TUESDAY, APRIL 12, 2022**

Community Building – John Neighbors Activity Room – 6104 Auden, West University Place,
Texas 77005

1) CALL TO ORDER:

Acting Chairman Mifflin called the meeting to order at 6:00 PM.

2) ATTENDANCE:

Members Present: Jason Ball, Corrin Davis, Monte Edlund, Julie Fehl, Lindsay Gregory,
Rick Mifflin, Eric Orzeck, Ravi Pai and Shreya Sheth

Also Present: Ed Orozco (West U, Asst. Director of Public Works), John Barnes (City
Council Member), Lauren Solomon (resident)

Member(s) Absent: Mary Barnwell and Orval Marlow

3) AGENDA ORDER:

There was no change to the Agenda Order.

4) APPROVAL OF MINUTES:

A Motion was made to approve minutes of the March meeting.

1st: Monte Edlund

2nd: Corrin Davis

Action: Pass

Vote: Ayes: Acting Chairman Mifflin and all present.

5) BOARD MEMBER REPORTS-BUSINESS ACTION/ACTION ITEMS

(a) New Neighbor Program- Sheth

Sheth will come up with a standard package of materials to be distributed,
comprising three or fewer sheets of paper/brochures. Could use one handout with a
QR code to read the rest of the literature online but many people would not do this
and additionally the handouts are easy reference guides for residents to keep.

(b) West U Elementary School (WUES) Update- Fehl/Gregory/Board

Lindsay, Julie, Corrin, Mary, former members of the board, and 20-30 families
participated in the WUES day of service on March 28, 2022. Recycling games were
played and WUES grounds and gardens were cleaned. Food/yard waste is also now
being composted in the garden via three bins made by Former board member, Susie
Hairston.

Found new recycling bins from HISD for classrooms so will be distributing these
and giving the West U bins back to public works.

**MEETING MINUTES
RECYCLING & SOLID WASTE REDUCTION BOARD
TUESDAY, APRIL 12, 2022**

Fehl reported many plans in the works for upcoming Earth Day event on April 22, 2022. They will be using the recycling relay game, the “is it trash or not?” game, and the library is doing a recycling tree where each child adds a leaf. They are also partnering with the Houston Zoo for collecting floss, toothbrushes, and empty toothpaste containers.

(c) Easter/Spring Festival Report-Sheth/Board

See Sheth’s detailed report provided. Event was successful; children planted mostly wildflowers in peat pots. Literature on butterflies and composting and the West U Collects app was provided to kids and parents. Was helpful to have many board volunteers. The location was too quiet because of the out-of-the-way location this year. Recycling Board banner needs to be requested for every board event going forward (and needs to be mounted on the top of the tent for visibility).

(d) ITR Tour- Board

Recycling guidelines and materials need to be updated with new guidance given from ITR. Davis will circulate notes she is writing up from the tour on Thursday, April 7, 2022. The remainder of the board can ask any follow-up questions at the next (non-weekday) tour, which is tentatively scheduled for Saturday, April 30, 2022. Please email any edits to be made to West U Collects App based on the tours to Ed and he or Lauren will have the app updated promptly.

(e) Upcoming Events:

(i)WUES Earth Day- April 22, 2022- Fehl/Board

See discussion in section 5(b).

(ii)Spring Shredding Event-May 7, 2022- Board

Davis will host. 8:30am start time as residents tend to arrive early. Accepted will be shredding, mattresses, electronic waste, and household metals. Potential handout notifying people of July 4th event.

(iii)July 4th Event—July 4, 2022- Board

(f) Social Media Themes: May 2022-- Davis/Board

Davis presented the proposed social media posts for May, June, July, and August. Rick proposed that the Pizza Boxes post emphasize the fact that greasy pizza boxes can **now** be recycled curbside. Pai asked whether the social media posts can be pop-ups on the West U Collects App. Ed will check into the latter.

(g) Curbside Food Waste Discussion- Gregory/Board

Lindsay made a well-received presentation of the board’s food waste pilot proposal to the City Council on April 11, 2022. Several members of the board were in attendance. The Council will send follow-up questions after they hear from the Sustainability Task Force on April 25, 2022.

**MEETING MINUTES
RECYCLING & SOLID WASTE REDUCTION BOARD
TUESDAY, APRIL 12, 2022**

(h) Other Currents articles Discussion-Board

Publication Deadlines:

Fall 2022 (September, October, November) -DUE 5/23/22 Davis

Winter 2022 (December, January, February) -DUE 8/22/22 Barnwell & Sheth

For Winter, Barnwell and Sheth will think about curbside recycling and an article that discusses the cost benefits of recycling and composting with relation to the (hopefully) upcoming composting pilots. For the Fall Currents, Davis to talk about yard waste. Will have draft for Board to review by May meeting. Ed reminded of the 500-word limit per Currents article.

(i) Miscellaneous

John Barnes is working on the West U Garden Club and making it a sustainable organization emphasizing pollinator plants. First meeting likely in June. Reach out to John if interested. Looking for multi-generational interaction. Barnes reminded us that leaves are perfectly good mulch and can be left in gardening beds.

Erik presented updates to the electronic recycling game. It charges from the top now and the legs are now permanently affixed. Gregory will use this for the WUES Earth Day event.

What to do with It and Curbside Guidelines will be updated by Mary and Shreya.

Meeting attendee resident Lauren Solomon volunteered to help with composting pilot advertising, once/if a pilot is approved.

6) WEST U STAFF REPORT- Recycling, Solid Waste and West U Collects App Stats:

7) CHAIRMAN'S REPORT:

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8) BOARD MEMBER COMMENTS:

9) ADJOURNMENT:

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At 7:00 PM, Monte Edlund motioned to adjourn tonight's meeting to May 10, 2022, and the motion was seconded by Shreya Sheth. The Board voted unanimously to adjourn the meeting to May 10.

Attachment 1
Action Items –March 2022

Action Item	Board/Staff Lead	Next Review Date	Completion or Event Date	Comments
Festival and Light Show	Marlow	4/12/22	12/17/21	
RSWRB Revision	Marlow	4/12/22		
Pumpkin Patch Flyer for	Board	4/12/22	12/14/21	Barnwell sent comments prior to the RSWRB and Marlow plans review during the April Board meeting.
Pumpkin Patch	Board	4/12/22		
Room for Storage	Davis/Barnwell	4/12/22		The room was organized on March 11.
List of info on the computer	Marlow	4/12/22		
RF	Marlow	4/12/22		Dates Orozco will request based on the March Board Meeting: April 29:30AM were discussed.
2022 Article (y, August)	Marlow		2/21/22	
(What to do later)	Marlow	4/12/22		Marlow plans to divide up the list between Board members to obtain the most recent information.
Currents (September, November)	Davis		5/23/22	
2022 Article (er, January,	Barnwell		8/22/22	Topic is update to Curbside Recycling Guidelines
2023 Article (April, May)				
or (new) both and online.				

Item	Board/Staff Lead	Next Review Date	Completion or Event Date	Comments
Recycling	Ball	11/9/21		Ball offered to review the latest on plastics for curbside recycling. This will be in time for the Winter Currents issue but will help for future referen
Communications	Fehl/Gregory	Ongoing	Ongoing	
Food and Bin	Sheth	Ongoing	Ongoing	
Action Items				
Winter Curbside Recycling	Marlow	10/12/21	10/16/21	
Small Carnival (h)	Marlow	11/9/21	10/16/21	
Chredding	Mifflin	11/9/21	11/6/21	
Media-r	Davis	11/9/21	11/9/21	Focused on America Recycles Day.
2022 Article April,	Orzeck		11/19/21	Topic is Medical Bridges. Marlow to email Board Members for review
recycler	Marlow	12/14/21		Yvonne Jacobs made a presentation to the Board. Susie Hairston was p
Media-r	Davis	12/14/21	12/14/21	Davis prepared social media topic for greening up your holidays.
rapper n	Fehl/Gregory	12/14/21	11/12/21	
2022 Article (y, August)	Marlow	N/A	2/21/22	
th West U date	Marlow	2/8/22	2/8/22	
uance of n collection rk.				

n Item	Board/Staff Lead	Next Review Date	Completion or Event Date	Comments
Tree Removal	Barnwell/Pai	2/8/22	2/24/22	Barnwell provided a written report.