



## Building & Standards Commission

Located in the Council Chambers,

3800 University Blvd,  
West University Place, Texas 77005  
Meeting Minutes

May 5, 2022

MEMBERS PRESENT: Bruce Beneke, Muddy McDaniel, James Craig, Eddie Matthews and Charles Marshall

MEMBERS ABSENT: Anthony Beebe, Gerry Spedale, David Flame and Johnathon Hance

STAFF PRESENT: Director of Public Works Gerardo Barrera, City Attorney Scott Bounds, Permit Technician Lisa Ray

[Call to Order] Bruce Beneke called the meeting to order at 6:01p.m.

1. **Notices, Rules, Etc.** Bruce Beneke welcomed BSC members and staff to the meeting, reviewed rules and meeting procedures. Attendees introduced themselves.
2. **Discussion Items from City Council.** Gerardo Barrera took members through the issues City Council wants BSC to consider. The members discussed and reviewed the agenda items. Scott Bounds can supply some draft language to amend Chapter 18, Section 18-56 as regards site drainage plans for members consideration. With legal counsel, the BSC will reconvene to evaluate alternative language to better define a certified “low impact” exception.

Gerardo Barrera said the city was working with its own engineer for an independent analysis of flood plain data and flood damage prevention would be discussed at a future meeting.

After discussion and consideration the BSC did not think that current requirements/criteria for surveys needed for permitting of minor changes should be amended. New or major exterior re-builds will require updated surveys.

BSC discussed modifying the driveway regulations and Scott Bounds referred to the apparent contradictions for curb cuts between Chapter 70 and ZPC rules in Chapter 7 of city ordinances. BSC will have to coordinate with ZPC on this issue and revising the requirements to the zoning ordinance and legal counsel will present a draft at a future meeting.





The City of West University Place  
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Eddie Matthews asked about the issue of sustainability of materials that council also referred to BSC. Gerardo Barrera explained that they were awaiting recommendations from the Sustainability Task Force and will then bring to BSC.

- 3. **Meeting Minutes.** Eddie Matthews made a motion to approve the April 7, 2022 meeting minutes. Jim Craig seconded. **AYES:** Bruce Beneke, Muddy McDaniel, James Craig and Eddie Matthews, Charles Marshall **NOES:** None. **ABSTAIN:** None. **MOTION CARRIED.**

Eddie Matthews made a motion to adjourn. Muddy McDaniel seconded. **AYES** Bruce Beneke, Muddy McDaniel, James Craig, Eddie Matthews and Charles Marshall **NOES:** None. **ABSTAIN:** None. **MOTION CARRIED.**

Meeting adjourned at 7:25 p.m.

PASSED THIS 7 DAY OF July, 2022

Bruce Beneke  
Bruce Beneke, Chairman

ATTEST: [Signature]

Mrs. Lisa Ray, Permit Technician

