



## Zoning & Planning Commission

Municipal Building 3800 University Blvd

### Meeting Minutes

June 13, 2019

MEMBERS PRESENT: John Cutrer, Michael McEnany, Mimi Tsai and Brian Brantley

MEMBERS ABSENT: Richard Wilson, Mac Jensen and Pete Johnston

STAFF PRESENT: Gerardo Barrera, Interim Public Works Director, City Attorney, Alan Petrov, Debbie Scarcella, City Planner, and Josie M. Hayes, Administrative Coordinator

GUEST: Alida Drewes

1. **Notices, Rules, Etc.** Mimi Tsai; Presiding Officer, called the meeting to order at 6:23 pm. Mimi Tsai asked staff to confirm that appropriate notices were given. Josie Hayes stated notices were posted per state and local laws.
2. **Balconies on Second Floors that Project into the Front Yard.** The ZPC discussed and reviewed the final draft report. John Cutrer made a motion to forward the formal final report to City Council for their consideration. Seconded by Brian Brantley. **AYES:** John Cutrer, Michael McEnany, Mimi Tsai and Brian Brantley. **NOES:** None. **Motion carried.**
3. **Property Maintenance Regulations.** The ZPC discussed the revisions requested at the last meeting and the possibility of a workshop to obtain public input and comments. Staff was instructed to solicit the commission for a date that could be coordinated with utility billing so that notices can be sent. Consensus was to group the workshop with a regular meeting.
4. **Noise Regulations.** There was general discussion regarding the noise regulations. The biggest issue is determining a realistic decibel limit for different noises. Staff was instructed to include the noise chart provided by the consultant to demonstrate the varied noise limits in different cities with any presentation to the public. This item will also be discussed at the workshop meeting.
5. **Minutes.** The commission reviewed the minutes of the meetings held on May 16, 2019. John Cutrer made a motion to approve the minutes. Second by Mimi Tsai. **AYES:** John Cutrer, Michael McEnany, Mimi Tsai and Brian Brantley. **NOES:** None. **Motion carried.**





# The City of West University Place

*A Neighborhood City*

[Adjournment]

Michael McEnany made a motion to adjourn. Second by John Cutrer. **Motion carried.** Meeting adjourned at 7:35 p.m.

PASSED THIS 8th DAY OF August, 2019.

Richard J. Wilson  
Presiding Officer

ATTEST: Josie M. Hayes  
Ms. Josie M. Hayes, Administrative Coordinator

