



# The City of West University Place

*A Neighborhood City*

## CITY COUNCIL

Susan Sample, Mayor  
John Montgomery, Mayor Pro Tem  
John P. Barnes, Councilmember  
Melanie Bell, Councilmember  
Shannon Carroll, Councilmember

## STAFF

David J. Beach, City Manager  
Scott Bounds, Olson and Olson, City Attorney  
Thelma Gilliam, City Secretary

## CITY COUNCIL MEETING ACTION MINUTES

The City Council of the City of West University Place, Texas, met in a regular meeting on **Monday, June 13, 2022**, at **6:30 p.m.**, in the Municipal Building at 3800 University Boulevard, to consider the agenda of items listed. The meeting was in person and via Zoom.

### 1. Call Meeting to Order

Mayor Sample called the meeting to order at 6:30 p.m. In attendance were Mayor Pro Tem Montgomery and Councilmembers Barnes, Bell, and Carroll.

Staff in attendance City Manager Beach, City Secretary Gilliam, Assistant to the City Manager Thompson, Public Works Director Barrera, Finance Director Kalka, and Police Chief Walker

The following were also in attendance: Tim Buscha with IDS Engineering Group and Sarah Roberts with Weaver. John Robuck with BOK Financial attended via Zoom.

### 2. Pledge of Allegiance – Councilmember Bell led the Pledge.

### 3. Public Comments

This is an opportunity for citizens to speak to the Council relating to agenda and non-agenda items. Speakers are required to register in advance and must limit their presentations to three minutes each.

**Alida Drewes**, 6112 Fordham Street, spoke on various issues including her opposition to oleanders she said is being proposed for the Edloe Pathway project due to them being toxic to dogs. She requested that nontoxic plants be considered.

### 4. Annual Comprehensive Financial Report

Matters related to the 2021 Annual Comprehensive Financial Report. *Recommended Action: Accept the City's fiscal year 2021 Annual Comprehensive Financial Report (ACFR).* **Ms. Marie Kalka, Finance Director**

After a brief presentation from Sarah Roberts of Weaver, Mayor Pro Tem Montgomery moved to approve and accept the 2021 Annual Comprehensive Financial Report. Councilmember Bell seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Montgomery, Barnes, Bell, Carroll  
**Noes:** None  
**Absent:** None

**5. Water Modeling Scenarios – Engineering**

Matters related to completing additional water modeling scenarios to plan for future Capital Improvement Projects. *Recommended Action: Award contract to IDS Engineering in the amount of \$99,998 and authorize the City Manager to execute the contract. Mr. Gerardo Barrera, Public Works Director*

Tim Buscha with IDS Engineering Group gave a presentation and after a period of questions and answers, Councilmember Barnes moved to award the contract to IDS Engineering in the amount of \$99,998 and authorize the City Manager to execute the contract. Councilmember Bell seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Montgomery, Barnes, Bell, Carroll  
**Noes:** None  
**Absent:** None

**6. Consent Agenda**

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**A. City Council Meeting Minutes**

Approve City Council Minutes of May 23, 2022. *Recommended Action: Approve City Council Minutes of May 23, 2022. Ms. Thelma Gilliam, City Secretary*

**B. Memorandum of Understanding with City of Houston**

Matters related to a Memorandum of Understanding (MOU) with the City of Houston for Household Hazardous Waste Voucher Disposal Services. *Recommended Action: Approve the Memorandum of Understanding with the City of Houston for the Household Hazardous Waste Voucher Disposal Services and authorize the City Manager to execute the agreement.*

Councilmember Barnes requested that Item 6A be removed so that the second to the motion for Item 2 be changed from Mayor Pro Tem Montgomery to Councilmember Barnes. City Secretary Gilliam informed Council that the change had been made prior to the meeting. A motion was then made by Councilmember Barnes to approve the Minutes as presented. Mayor Pro Tem Montgomery seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Montgomery, Barnes, Bell, Carroll  
**Noes:** None  
**Absent:** None

**7. Capital Improvement Program**

Matters related to Capital Improvement Program. *Recommended Action: Discuss the proposed 2023-2027 Capital Improvements Program, including funding options as well as current projects and provide staff with feedback and direction. Ms. Marie Kalka, Finance Director*

Finance Director Kalka presented and updated Council on 2022 projects and financing options and proposed 2023-2027 projects. She said tonight's overview is to get feedback from Council for incorporation into the 2023 Budget process.

**8. Adjourn Meeting**

With no other business before the Council, Councilmember Carroll moved to adjourn the meeting at approximately 8:50 p.m. Councilmember Barnes seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Montgomery, Barnes, Bell, Carroll  
**Noes:** None  
**Absent:** None

Prepared by: Thelma A. Gilliam, TRMC, City Secretary

Council Approved: June 27, 2022

*Audio of this meeting is on the City's website. If for any reason you are unable to download the audio from the website, contact the City Secretary's office to obtain a copy, as well as a copy of any presentation.*