



The City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
John Montgomery, Mayor Pro Tem
John P. Barnes, Councilmember
Melanie Bell, Councilmember
Shannon Carroll, Councilmember

STAFF

David J. Beach, City Manager
Scott Bounds, Olson and Olson, City Attorney
Thelma Gilliam, City Secretary

CITY COUNCIL MEETING MINUTES

The City Council of the City of West University Place, Texas, met in a workshop and regular meeting on **Monday, July 12, 2021**, at **6:00 p.m.**, in the Municipal Building at 3800 University Boulevard, for the purpose of considering the agenda of items listed. The meeting was held in person, but the public was also able attend via Zoom.

Agenda of as follows:

Workshop (6:00 p.m.)

1. Call to Order/Roll Call

Mayor Sample called the workshop to order at 6:00 p.m. Councilmembers Barnes, Bell, and Carroll were present. Mayor Pro Tem Montgomery was absent.

Staff present were City Manager Beach, City Secretary Gilliam, City Attorney Bounds, Assistant to the City Manager Thompson, Finance Director DuBose, Fire Chief Taylor, Public Works Director Barrera, and Police Chief Walker.

Lyle Sumek attended via Zoom.

2. City Council Goals

Matters related to City Council goals. *Recommended Action: Discuss and take any desired action. **City Council and City Manager Dave Beach***

Lyle Sumek reviewed and discussed prioritization of Council's goals. With more discussion necessary, Council had further discussions during the regular meeting.

3. Adjourn

At 6:35 p.m., Mayor Sample adjourned the workshop.

Audio of the meeting in its entirety is temporarily on the City's website. If the audio is no longer on the website, you can obtain a copy from the City Secretary's office.

REGULAR MEETING (6:30 p.m.)

4. Call to Order/Roll Call

Mayor Sample called the regular meeting to order at 6:30 p.m. Councilmembers Barnes, Bell, and Carroll were present. Mayor Pro Tem Montgomery was absent.

Staff present were City Manager Beach, City Secretary Gilliam, City Attorney Bounds, Assistant to the City Manager Thompson, Finance Director DuBose, Fire Chief Taylor, Public Works Director Barrera, and Police Chief Walker.

Lyle Sumek attended via Zoom.

5. Pledge of Allegiance

Councilmember Barnes led the Pledge of Allegiance.

6. Public Comments

This is an opportunity for citizens to speak to the Council relating to agenda and non-agenda items. Speakers are required to register in advance and must limit their presentations to three minutes each.

There were no public comments.

7. City Council Goals

Matters related to discussion and approval of City Council goals. *Recommended Action: Discuss and take any desired action. **City Council and City Manager Dave Beach***

City Council continued its discussion and process that started in the workshop. After discussion, the following prioritized 2021-2022 Policy Agenda and Management Agenda resulted from the combined Strategic Vision and Goal Setting sessions:

Policy Agenda – Top Priority

City Facilities Master Plan
Intergovernmental Partnerships
Poor Farm Ditch Improvement/Public Use
Stormwater Detention Property Availability
Bond Proposal and Election in 2022

Policy Agenda – High Priority

Sustainability Task Force
Community Engagement Strategy/Program
City Government Transparency
Non-Profit Organizations (Contract Review, Future Funding, and Accountability)
Community Greenspaces/Greenways Expansion
Senior Services

Management Agenda – Top Priority

Expanding Revenue Options
Buffalo Speedway Road Replacement and Drainage Project
Third Party Contracts
Emergency Notification System to Residents
IT Upgrades

Management Agenda – High Priority

Financial Software Upgrade/Enterprise Resource Planning
Automated Meter Reading (AMR) Customer Connection Upgrade
Financial Plan/Model with 5-Year Projections

Professional/For-Profit Trainers and Instructors Use of Parks and Fields
Succession Planning Program Implementation
American Rescue Plan Dollars

8. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. City Council Meeting Minutes

Approve Minutes of June 28, 2021. *Recommended Action: Approve City Council Minutes of June 28, 2021. Ms. Thelma Gilliam, City Secretary*

Councilmember Barnes moved to approve the Consent Agenda as presented. Councilmember Bell seconded the motion. **MOTION PASSED.**

Ayes: Sample, Barnes, Bell, Carroll
Noes: None
Absent: Montgomery

9. Adjourn Meeting

With no other business before the Council, Councilmember Bell moved to adjourn the meeting at approximately 8:50 p.m. Councilmember Barnes seconded the motion. **MOTION PASSED.**

Ayes: Sample, Barnes, Bell, Carroll
Noes: None
Absent: Montgomery

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Prepared by: Thelma A. Gilliam, TRMC, City Secretary

Council Approved: July 36, 2021

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