

**MEETING MINUTES
RECYCLING AND SOLID WASTE REDUCTION BOARD
TUESDAY, July 13, 2021
Online Zoom meeting**

1) Call to Order

Marlow called the meeting to order at 6:02 PM.

2) Attendance

Members Present: Brown, Hairston, Jacobs, Marlow, Mifflin, Little, Sheth, Sickler and Stelzer.

Absent: Castro and Swiger

Also Present: Edward Orozco (West U Public Works)

3) Agenda Order

There were no changes to Agenda order, except to move the Recycling Survey discussion down a little further in the Agenda.

4) Approval of Minutes

Hairston moved to approve the June 2021 Minutes and Sheth seconded. Carried unanimously.

5) Board Member Reports—Business/Action Items

a. New Neighbor program —Jerome\ Board

Brown said there were 20 new neighbors for this month and he would assign them shortly. Brown said to let him know if anyone needed supplies for their new neighbor packages. The Board also discussed with Orozco the status of the door hanger organizer for the New Neighbor documents. **Action item:** Brown to send out New Neighbor assignments to the Board members.

b. Social Media -Themes:

The Board discussed the social media blasts for July (HHW) that will be put out on a rotating basis during the month on Facebook, Instagram, Twitter and NextDoor Neighbor. The August theme will be discussed at the July Board meeting. Hairston will follow up with Orozco and Marlow for the updated dissemination schedule.

Action item: Hairston will be soliciting ideas from Board members during each month regarding ideas of these social media postings in line with the themes.

c. Frequently asked questions:

The Board reviewed some frequently asked questions and answers with Orozco to be finalized in the next couple of months to be posted to the City's website.

Action item: Board will send comments on the proposed questions and answers and Marlow will collate the Board's responses to be discussed at the next couple of meetings.

d. Currents articles discussion (Currents articles discussion and schedule) – Board

The Board decided to work on tweaks to the Curbside Guidelines to be put into the

Winters Current as an insert.

e. **Recycling Survey – results discussion – Board and Staff**

Curbside Food waste discussion – Board and Staff

The Board continued its discussion on the Survey results and concerns that the number of responses may make any conclusions on the general City's residents opinions more difficult to determine. The Board will continue its Survey discussions for the next several meetings to discuss what if any steps the Board should take or recommend. The Board also discussed the curbside food waste proposals. **Action item:** The Board members were tasked with providing proposals for curbside food waste to Sheth so that she could collate and send out to the Board members to vote on the various proposals from continued study to adopting a curbside food waste program.

f. **Upcoming events:**

1. Fall 2021 Master Recycling Course (9/9/21-10/21/2021)

Jacobs discussed and said they were finalizing the module materials.

2. October 9, 2021 Composting Class

Stelzer said he was ready to present. The City will send out notices to the media for the class as well as post to social media and send out a community e-mail blast.

3. November 6, 2021 shredding event

Orozco said he was finalizing things with the vendor.

4. West U Elementary School carnival (October 16, 2021)

Marlow reported that he should be receiving something from the organizers for the Carnival (Boo Bash) in the next month.

g. **Miscellaneous (such other items discussed by the Board)**

No other items were discussed by the Board.

6) **West U Staff Report**

Orozco discussed the June 2021 recycling and trash statistics with the Board.

7) **Chairman's Report/ Board Member Comments**

Nothing further to report at this time.

8) **Adjournment**

Sheth moved to adjourn and Hairston seconded. Motion carried unanimously. Adjournment at 7:38 pm.