

**MEETING MINUTES  
RECYCLING AND SOLID WASTE REDUCTION BOARD  
TUESDAY, August 10, 2021  
In-person meeting**

**1) Call to Order**

Marlow called the meeting to order at 6:03 PM.

**2) Attendance**

Members Present: Brown, Hairston, Marlow, Mifflin, Little, Sheth and Sickler.

Absent: Castro, Jacobs, Stelzer and Swiger

Also Present: Edward Orozco (West U Public Works)

**3) Agenda Order**

There were no changes to Agenda order, except to move the Recycling Survey discussion down a little further in the Agenda.

**4) Approval of Minutes**

Hairston moved to approve the July 2021 Minutes and Brown seconded. Carried unanimously.

**5) Board Member Reports—Business/Action Items**

**a. New Neighbor program —Jerome\ Board**

Brown said there were 22 new neighbors for this month and he would assign them shortly. Brown said to let him know if anyone needed supplies for their new neighbor packages. The Board also discussed with Orozco the status of the door hanger organizer for the New Neighbor documents. Orozco said it should be ready in September. **Action item:** Brown to send out new neighbor assignments.

**b. Social Media -Themes:**

The Board discussed the social media blasts for August (HHW) that will be put out on a rotating basis during the month on Facebook, Instagram, Twitter and NextDoor Neighbor. The upcoming themes will be discussed at the September Board meeting.

**c. Frequently asked questions:**

The Board continues to review the frequently asked questions and answers with Orozco to be finalized in the next couple of months to be posted to the City's website. **Action item:** Marlow to send out redline to the Board.

**d. Currents articles discussion (Currents articles discussion and schedule) – Board**

The Board continued its discussion on tweaks to the Curbside Guidelines to be put into the Winters Current as an insert.

**e. Curbside Food waste discussion – Board and Staff**

The Board members discussed the various proposals for curbside food waste that were sent to Sheth to collate as well as the Board members votes on each proposal. The proposal from Marlow had the most votes but the Board agreed that there was still not enough support on any of the proposals to make a recommendation to the City Council.

**f. Upcoming events:**

1. Fall 2021 Master Recycling Course (9/9/21-10/21/2021)  
Hairston reported that she thought they were ready.
2. October 9, 2021 Composting Class  
The City will send out notices to the media for the class as well as post to social media and send out a community e-mail blast.
3. November 6, 2021 shredding event  
Orozco said he was finalizing things with the vendor.
4. West U Elementary School carnival (October 16, 2021)  
Marlow reported that he received any e-mail from organizers for the Carnival (Boo Bash) and told them the Board would be glad to have a Booth at the event.

**g. Miscellaneous (such other items discussed by the Board)**

Marlow discussed the Board interviews for the next term with the Board members to see how they went.

**6) West U Staff Report**

Orozco discussed the July 2021 recycling and trash statistics with the Board.

**7) Chairman's Report/ Board Member Comments**

Marlow told the Board members present that he enjoyed working with each and every one of them the last 2 years and that the new Board would have its first meeting sometime in September.

**8) Adjournment**

Sheth moved to adjourn and Hairston seconded. Motion carried unanimously. Adjournment at 7:38 pm.