



# The City of West University Place

*A Neighborhood City*

## **CITY COUNCIL**

Bob Higley, Mayor  
Kevin Trautner, Mayor Pro Tem  
John P. Barnes, Councilmember  
Lauri Lankford, Councilmember  
Ed Sobash, Councilmember

## **STAFF**

David J. Beach, City Manager  
Alan Petrov, City Attorney  
Thelma Gilliam, City Secretary

## **CITY COUNCIL BUDGET WORKSHOP MINUTES**

The City Council of the City of West University Place, Texas, remotely met in a workshop on **Tuesday, September 8, 2019**, in the Municipal Building, 3800 University, West University Place.

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**Call to Order.** Mayor Higley remotely called the workshop to order at 3:00 p.m. Council remotely attending were Mayor Pro Tem Trautner, Councilmembers Barnes, Lankford and Sobash.

Staff attending via audio/teleconference from the Council Chambers were: City Manager Beach, City Secretary Gilliam, Human Resource Director Urban, Finance Director DuBose, Fire Chief Taylor, Public Works Director Barrera, Police Chief Walker, Parks and Recreation Director White, and Parks Administrative Manager Veld. Staff attending remotely from home/office were: Treasure Harrison and IT (Interim) Director McFarland.

### **1. 2021 Proposed Budget**

Matters related to discussion regarding the City's annual budget, to include the City finances for all funds, the Community Improvement Program, tax rates, staffing, fees, and revenue and expenditures for all funds. *Recommended Action: Discuss the annual budget process and provide staff with feedback and direction as desired.*

City Manager Beach and Finance Director DuBose presented an overview of the proposed 2021 Budget for council to discuss and provide staff with feedback and direction.

Discussion was on the following topics:

- Property Tax Rates
  - One and a half cent decrease in the tax rate
  - Savings for the average taxable home of \$5.26 per month
- Summary of Revenues and Expenditures
- Expenditures by Department
- Debt Service Fund
- Water and Sewer Fund
- Solid Waste Fund
- Internal Service Funds
- Special Revenue Fund
- Community Improvement Program (CIP)
- Personnel
- Fee Schedule

- Holidays

*An audio of the presentation and discussion in its e in its entirety is on the City's website. You can obtain a hard copy of the presentation by contacting the City Secretary's office.*

## **2. Adjourn**

With no further discussion, Mayor Higley adjourned the workshop at 6:22 p.m.

Prepared by: Thelma A. Gilliam, TRMC, City Secretary

Council Approved: September 28, 2020