



The City of West University Place

A Neighborhood City

CITY COUNCIL

Bob Higley, Mayor
Kevin Trautner, Mayor Pro Tem
John P. Barnes, Councilmember
Lauri Lankford, Councilmember
Ed Sobash, Councilmember

STAFF

David J. Beach, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

CITY COUNCIL ACTION MINUTES

The City Council of the City of West University Place, Texas, met in a workshop and regular session on **Monday, November 4, 2019**, in the Municipal Building, 3800 University, West University Place.

***Workshop**

Bill Watson Conference Room – 5:30 p.m.

1. Call to Order

2. Memorandums of Understanding

Matters related to the City's Memorandums of Understanding with Tri-Sports, the West U Baptist Church, and the Piranhas. *Recommended Action: Discuss and provide staff direction if desired.* **Mr. Dave Beach, City Manager**

3. Adjourn Workshop

*The workshop was canceled.

Regular Meeting

Council Chambers – 6:30 p.m.

4. Call Regular Meeting to Order

Mayor Higley called the meeting to order at 6:30 p.m. in the City Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Trautner, Councilmembers Barnes, Lankford and Sobash, City Manager Beach, City Secretary Gilliam, City Attorney Petrov, Parks and Recreation Director White, Finance Director Kalka, Interim Public Works Director Barrera, and Chief Walker.

5. Pledge of Allegiance

Councilmember Lankford led the Pledge.

6. Public Comments

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

Alida Drewes, 6112 Fordham, spoke on several issues including her opposition of the contribution to Tri-Sports, City streets in need of repair, and police patrol.

7. Tri-Sports Memorandum of Understanding

Matters related to an ordinance adopting the budget for the fiscal year beginning January 1, 2020 and ending December 31, 2020 appropriating funds for such budget; containing findings and provisions relating to the subject. *Recommended Action: Approve the ordinance adopting the 2020 Budget on first and final reading and ratify the property tax increase reflected in the budget.* **Ms. Marie Kalka, Finance Director**

Parks and Recreation Director White presented and gave a brief overview of the highlighted changes proposed in the MOU. In addition to the proposed changes, an additional change was made to Number 10 under Miscellaneous Provisions as follows:

Amendment; Waivers. This MOU may be amended or modified in whole or in part at any time only by an agreement in writing by the parties. No waiver of any term or provision of this Agreement shall be binding unless executed in writing by the party entitled to the benefit ~~thereof~~ of the term or provision.

Councilmember Barnes moved to authorize the City Manager to execute the 2020 Memorandum of Understanding between the City of West University Place and the Tri-Sports Association as amended. Councilmember Lankford seconded the motion. **MOTION PASSED.**

Ayes: Higley, Trautner, Barnes, Lankford, Sobash
Noes: None
Absent: None

8. West U Baptist Church Memorandum of Understanding

Matters related to a Memorandum of Understanding between the City of West University Place and the West University Baptist Church. *Recommended Action: Approve Memorandum of Understanding between the City of West University Place and the West University Baptist Church.* **Ms. Susan White, Parks and Recreation Director**

Parks and Recreation Director White presented and gave a brief overview of the highlighted changes proposed in the MOU. In addition to the proposed changes, an additional change was made to Number 10 under Miscellaneous Provisions as follows:

Amendment; Waivers. This MOU may be amended or modified in whole or in part at any time only by an agreement in writing by the parties. No waiver of any term or provision of this Agreement shall be binding unless executed in writing by the party entitled to the benefit ~~thereof~~ of the term or provision.

Councilmember Sobash moved to approve the Memorandum of Understanding with West U Baptist Church as amended. Mayor Pro Tem Trautner seconded the motion. **MOTION PASSED.**

Ayes: Higley, Trautner, Barnes, Lankford, Sobash
Noes: None
Absent: None

9. West U Aquatics Memorandum of Understanding

Matters related to a Memorandum of Understanding between the City of West University Place and the West U Aquatics. *Approve memorandum between the City of West University Place and the West U Aquatics.* **Ms. Susan White, Parks and Recreation Director**

Parks and Recreation Director White presented and gave a brief overview of the highlighted changes proposed in the MOU. In addition to the proposed changes, an additional change was made to Number 10 under Miscellaneous Provisions as follows:

Amendment; Waivers. This MOU may be amended or modified in whole or in part at any time only by an agreement in writing by the parties. No waiver of any term or provision of this

Agreement shall be binding unless executed in writing by the party entitled to the benefit ~~thereof~~ of the term or provision.

Councilmember Sobash moved to approve the Memorandum (of Understanding) between the City of West University Place and West U Aquatics with the corrections. Councilmember Lankford seconded the motion. **MOTION PASSED.**

Ayes: Higley, Trautner, Barnes, Lankford, Sobash
Noes: None
Absent: None

10. Capital Project Budget Amendment

Matters related to an ordinance amending funds related to a Capital Project in the 2019 Budget. Capital Project funds. *Recommended Action: Approve ordinance amending the 2019 Budget related to a capital project funds. Mr. Gerardo Barrera, Interim Public Works Director*

After Council's discussion with staff, Mayor Pro Tem Trautner moved to (1) Adopt the ordinance approving the amendment to the 2019 budget in the amount of \$4,900 to the Transportation Improvement Fund and \$93,200 to the Capital Projects Fund to fund the completion of both projects; and (2) Authorize the City Manager to approve the change order and amend the contract with Teamwork Construction Services in the amount of \$98,100. Councilmember Barnes seconded the motion. **MOTION PASSED.**

Ayes: Higley, Trautner, Barnes, Lankford, Sobash
Noes: None
Absent: None

11. Drug Enforcement Administration Tactical Diversion Squad

Matters related to an agreement between the City of West University Place and the Drug Enforcement Administration (DEA). *Approve agreement between the City of West University Place and the DEA. Mr. Ken Walker, Police Chief*

After Council's discussion with staff, Councilmember Sobash moved to approve the continuation of the West University Place Police Department participating in the Drug Enforcement Administration Tactical Diversion Squad. Mayor Pro Tem Trautner seconded the motion. **MOTION PASSED.**

Ayes: Higley, Trautner, Barnes, Lankford, Sobash
Noes: None
Absent: None

12. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. City Council Minutes

Approve City Council Meeting Minutes of October 28, 2019.

Councilmember Barnes moved to approve the Consent Agenda as presented. Councilmember Lankford seconded the motion. **MOTION PASSED.**

Ayes: Higley, Trautner, Barnes, Lankford, Sobash
Noes: None
Absent: None

13. Workshop on Virtual Gate

City Council will recess the regular meeting and convene a workshop to discuss Virtual Gate.

At 7:30 p.m. Mayor Higley recessed the regular meeting to convene the workshop and noted that it may be necessary to convene an executive session for a portion of the workshop to deliberate the deployment, or specific occasions for implementation, of security devices in accordance with Section 551.076 of Chapter 551 of the Texas Code.

Attending the workshop were all members of Council, City Manager Beach, City Secretary Gilliam, Police Chief Walker, Interim IT Director Dang, Jared Bertsch with Hatch, Sean Goodwin with Hatch, Marco Garza with MinuteMan Security Technologies, and Mark Page MinuteMan Security Technologies

At 7:44 p.m., Mayor Higley recessed the Workshop to convene an Executive Session per Section 551.076 of the Texas Code.

City Secretary Gilliam left the room during executive session.

At approximately 8:10 p.m., Councilmember Higley closed the executive session and reconvened the workshop and then closed the workshop.

14. Reconvene Regular Meeting

At approximately 8:10 p.m., Mayor Higley reconvened the regular meeting.

15. Adjourn

With no other business before Council, Councilmember Sobash moved to adjourn the meeting at approximately 8:11 p.m. Councilmember Barnes seconded the motion. **MOTION PASSED.**

Ayes: Higley, Trautner, Barnes, Lankford, Sobash
Noes: None
Absent: None

Prepared by: Thelma Gilliam, TRMC, City Secretary

Council Approved: November 11, 2019

Complete audio of the dialogue for this City Council meeting can be downloaded from the City's website at www.westutx.gov or contact the City Secretary's office for a copy.