2011 OPERATING BUDGET

THE CITY OF WEST UNIVERSITY PLACE

TEXAS

INTRODUCTION

This document has been prepared to help you learn and understand issues affecting the community of West University Place. The primary function of a City Budget is to provide a **financial plan** for the coming year. West University Place's Budget is no exception and as such contains financial schedules and statistics. Financial plans cannot be prepared without defining what the organization intends to accomplish and how it intends to go about reaching its goals. Therefore, the *2011 Annual Operating Budget* serves as a **policy document** that presents the major policies governing the management of the City. It is also an **action plan** to give the public, elected officials and City staff information about what the City is doing and how efficiently. Finally, the *2011 Annual Operating Budget* functions as a tool, formally communicating the City's financial and operating plan for the coming year.

FORMAT

The *2011Annual Operating Budget* is grouped first by fund and then by department. Like most other local governments, the City uses funds to account for its financial activities. A fund is simply a device to segregate and account for public resources. Financial statements, including the adopted 2011 budget, are presented for every fund. Like the checking account statement you receive each month from your bank, the statements show beginning balances, revenues, expenditures and ending balances for the year. Accompanying the statements are narrative discussions of each fund's financial activity for the prior year and the expected activity for 2011. Graphs, schedules, and tables are provided to help illustrate and clarify certain points.

Funds are divided into departments or projects. Each department is presented with a brief statement describing what the department intends to accomplish in 2011. Detailed schedules compare the department's finances over several years, plus information about staffing.

The appendices detail the City's debt and revenues and include tables and schedules that present historical information about the City's finances, the Budget Ordinance and an explanatory glossary of terms.

This budget will raise more total property taxes than last year's budget by $232,548 (1.6%), and of that amount $111,181 is tax revenue to be raised from new property added to the tax roll this year.

THE CITY OF WEST UNIVERSITY PLACE

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City of West University Place

A Neighborhood City

October 25, 2010

Honorable Mayor Bob Kelly
City Council Members
City of West University Place
3800 University Boulevard
West University Place, Texas 77005

Dear Mayor Kelly and City Council Members:

In compliance with State law, the City's Charter, and good management practices, I am pleased to submit the *Proposed 2011 Annual Operating Budget* for the City of West University Place. The goal of this Budget is to enable City staff to continue providing the wide range and high level of services needed to sustain and enhance the quality of life our residents expect and enjoy.

The Budget is a policy, management, and planning document. It is also a financial report and a means of communicating with the citizens of West University Place. In addition to reviewing previous accomplishments, it anticipates future needs, addresses the coming year's objectives and goals, and identifies resources for achieving those needs, objectives and goals.

This Budget provides a strong financial plan for providing superior municipal services. Staff is confident that, while conservative, the Budget projections and estimates reasonably and accurately anticipate the City's revenues and requirements. This Budget builds upon our foundation of consistent work over the past half-decade to improve the efficiency and effectiveness of our operations. This budget maintains service in prioritized areas and addresses major capital needs for the City.

Due to budget constraints, we cannot recommend a tax rate *below* the Effective Tax Rate, which means that many citizens will see their property tax bills increase. The resulting additional revenues are primarily allocated to increased operational costs of the new recreation facilities.

The City is a service organization. The most important asset of any service organization is its trained, motivated, and properly-led employees.

This budget includes an average 3% pay-for-performance plan for all full-time employees. This continues the 2008 Council approved compensation program that was designed to ensure that the City's compensation system was market based, financially efficient and effective, competitive and designed to enable the City to attract and retain qualified, high performing talent for all positions.

2011 BUDGET SUMMARY

The 2011 Budget anticipates approximately $34.4 million in revenues and other incoming sources, with approximately $39.6 million in expenditures, which will be balanced by reducing built-up reserves**.** Revenue of $15.2 million from property taxes will be $221,462, or 1.47%, more than the prior year's budget. Revenues from sales and franchise taxes, which are the principal components of the category "other taxes", are expected to increase slightly in 2011 primarily due to increased sales tax revenue. This projected increase can be attributed to the completion of the Kirby Road and Bellaire Boulevard reconstruction, restoring easy access to West U businesses possibly affected by the construction. Charges for services are expected to be slightly higher in 2011 due to rate increases for water, sewer, and solid waste services as well as increased revenue from the recreation facilities activity. Other revenues, which primarily consist of investment income, recycling revenue, rental income and Southside Place expense sharing allocations, are expected to increase slightly because of a projected slight increase in recycling revenue.

Total 2011 projected expenditures of $39.6 million are up compared to the 2010 budget of $38.6 million. The total includes operating expenditures of $25.2 million, spending on capital outlay of $5.0 million, and debt repayment of $9.4 million. The overall increase is attributable to the annualized cost of the 2010 salary increases on employee anniversary dates, increases in costs associated with a full year of operations of the new recreation facilities, including property insurance, electricity and natural gas, increases in the cost of purchasing treated water from the City of Houston, increased maintenance costs in all funds, and increased solid waste disposal costs.

SOURCES

This budget projects income sources, excluding Special Revenue Funds, Capital Project Funds and inter-fund transfers of $27.9 million, available to fund 2011 operations. This is about $866,245 or 3.2% more than the 2010 revised estimate. Total General Fund revenues, projected at about $13.7 million, are approximately 0.8% above the 2010 revised estimate.

	2010 Estimated	2011 Budget	Change	% Change
Property Taxes	$ 15,085,395	$ 15,247,920	$ 162,525	1.1%
Other Taxes	2,287,970	2,268,270	(19,700)	-0.9%
Licenses and Permits	362,965	338,780	(24,185)	-6.7%
Fines & Forfeitures	222,935	222,930	(5)	0.0%
Charges for Services	8,427,635	9,202,034	774,399	9.2%
Other Revenues	644,506	617,717	(26,789)	-4.2%
Total	$ 27,031,406	$ 27,897,651	$ 866,245	3.2%

Property Taxes

Due to the decreased assessed valuation for tax year 2010, this Budget recommends increasing the City's *ad valorem* property tax rate to $0.37411 from $0.35875 cents per $100 assessed valuation, which is 0.8% above the current Effective Tax Rate of $0.37112 cents.

The City's tax rate is made up of two components. One covers maintenance and operations, while the other pays debt service. A 2.56% decline in assessed valuation necessitates an increase in the maintenance and operations proposed tax rate of $0.19443 per $100 assessed valuation to fund the increased costs of operations.

Comparison of Property Taxes: 2010 vs. 2009

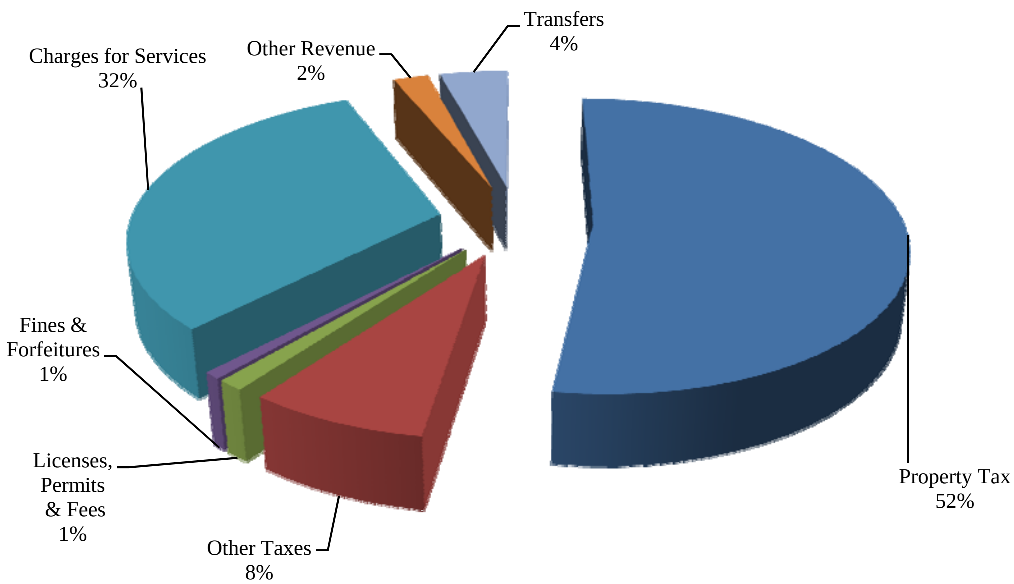
	FY 2011		FY 2010		
	Levy Rate/ $100	Monthly Cost / Typical Family	Levy Rate/ $100	Monthly Cost / Typical Family	Monthly Increase/ (Decrease)
Operating levy	$0.19443	$128.16	$0.18893	$126.05	$2.11
Debt service levy	$0.17968	$118.44	$0.16982	$113.29	$5.14
	$0.37411	$246.60	$0.35875	$239.34	$7.25
Average home value	*$790,986*		*$800,585*		

The debt service tax rate will also increase $0.00986 to $0.17968 per $100 assessed valuation, due to the increases in the debt service requirements of existing debt. The tax rate needed to support these payments is expected to remain stable as assessed values remain stable.

Fees and Charges

Complying with the City's financial policy, staff continuously monitors, reviews, and adjusts all applicable fees and charges to assure equitable coverage of service costs. This budget recommends a 3.3% increase in the solid waste collection fee to pay for the increased costs of providing service, a 13% increase in water rates necessitated by the 12.65% increase in treated water rates from the City of Houston and increased operational costs and a 9% increase in sewer rates necessary to fund increased operational costs.

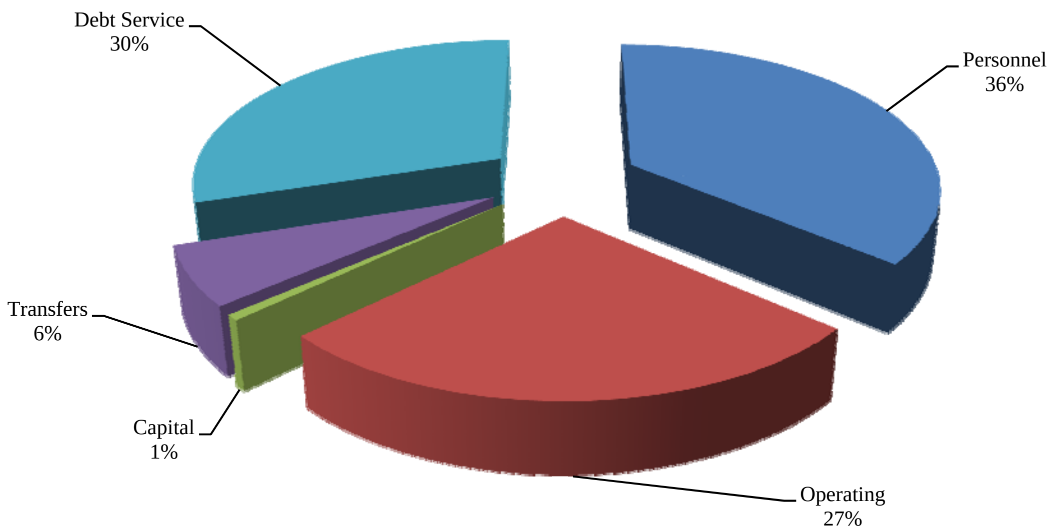
2011 REVENUES - GENERAL, DEBT SERVICE, WATER & SEWER AND SOLID WASTE FUNDS



EXPENDITURES

The 2011 Budget proposes total expenditures of $31.2 million for the City's four major funds. It devotes $11.3 million, or 36%, to personnel, $8.3 million, or 27%, to operating expenditures, $196,167, or 1%, to capital purchases, $2.0 million, or 6%, to operating and capital transfers, and $9.4 million, or 30%, to debt service on the City's outstanding bonds. An additional $4.6 million is budgeted for expenditures in the Capital Improvements Funds.

2011 Expenditures - General, Debt Service, Water & Sewer and Solid Waste Funds



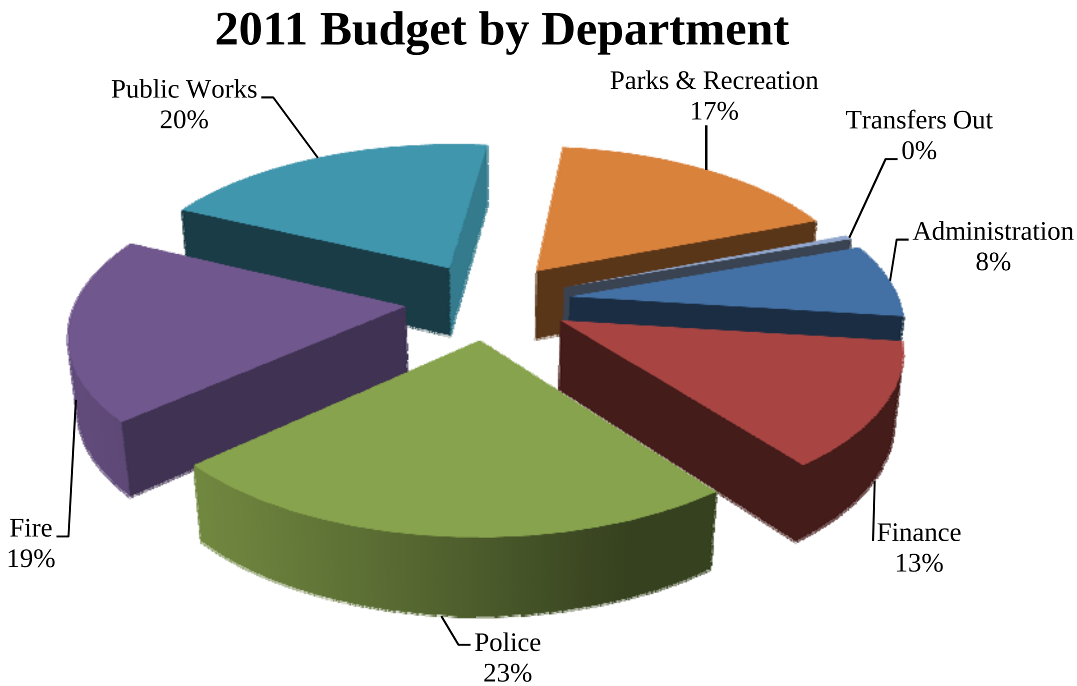
	2010 Budget	2011 Budget	Change	% Change
Personnel	$ 11,143,805	$ 11,322,878	$ 179,073	1.6%
Other Operating	7,056,946	8,342,034	1,285,088	18.2%
Total Operating	18,200,751	19,664,912	1,464,161	8.0%
Capital Outlay	190,900	196,167	5,267	2.8%
Transfers	1,950,000	2,019,600	69,600	3.6%
Debt Service	8,393,896	9,354,660	960,764	11.4%
Total Expenditures	$ 28,735,547	$ 31,235,339	$ 2,499,792	8.7%

Operating Budgets

The City Operating Budgets consist of four funds: the General Fund, the Debt Service Fund, the Water and Sewer Fund and the Solid Waste Fund.

General Fund – The proposed General Fund budget of $14.2 million is about $705,000, or 5.2%, above the 2010 Budget. This increase is due primarily to the annualized cost of the 2010 salary increases on employee anniversary dates and increases in costs associated with a full year of operations of the new recreation facilities, including property insurance, electricity and natural gas. Public Safety (Police and Fire) continues to receive a large share of the General Fund

Budget, with combined expenditures totaling $6.04 million. Police and Fire services account for 42.5% of all General Fund expenditures.



Debt Service Fund – In 2011, the City will pay $8,112,123 of debt service and fiscal agent fees, an increase of $983,673 over 2010. A portion of this increase ($202,383) is due to a refunding of certain outstanding revenue debt (funded by a transfer from the Water & Sewer Fund), while the remainder ($784,290) is due to the scheduled increases in the existing tax supported debt.

Funding debt service payments requires an *ad valorem* tax rate of $.17968 per $100 of assessed value in tax year 2010, an increase of 5.8% or $0.00986 per $100. This marks the first time in eight consecutive years that the tax rate dedicated to debt service has increased. This is due in part to the 2.6 % decrease in taxable values.

Water and Sewer Fund – This fund's total budget of $7.2 million is $482,313, or 7.2%, greater than the 2010 budget. System operations, including the newly created Utility Billing division, are appropriated at $5,943,485, including $725,000 transferred to the General Fund to reimburse for costs it incurs on behalf of the W&S Fund and a $950,000 transfer to the Water & Sewer Capital Projects Fund to cash fund necessary capital projects. The Utility Billing division was created to account for costs directly associated with the W&S Fund operations. W&S related costs previously accounted for in the General Fund and funding for a new customer service staff position were moved to this division.

Debt Service for 2011 is $1,242,537 (principal, interest and fiscal agent fees) on outstanding revenue bonds. Portions of the 2001-A and 2001-B Revenue Bonds were refunded in September 2010, effectively lowering the annual debt service requirements for the W&S Fund. The total debt service for the remaining bonds will steadily decrease from a high of $1.04 million in 2011 to $0.4 million until the final payment on February 1, 2022.

Overall, a 13% water rate and 9% wastewater rate increase are necessary to fund the increased cost of operations. 4.52% of the water rate increase is directly attributable to a 13% increase in treated water rates in January 2011 from the City of Houston. Anticipated, but not included is an additional CPI increase, yet to be determined, in April 2011.

Solid Waste Fund **–** The direct cost of collecting and disposing of solid waste is expected to increase $333,902, or 24%, over the prior year budget. The increases are primarily attributable to the following:

1. Funding the full year cost of the 2010 anniversary date salary increases;
2. An average 3% pay-for-performance salary increase on anniversary date;
3. Reallocation of a Driver Equipment Operator position from the General Fund to the Solid Waste Fund;
4. A 10% increase in disposal costs;
5. Increased costs of maintenance for vehicles, equipment and the landfill;
6. Funding for roll-out container replacements at the Recreation Center and Colonial Park facilities and additional recycling bins; and
7. The addition of one heavy trash day for the city.

Overall, a 4.2% fee increase is necessary to fund the increased costs of operations and is proposed in this budget. This increase equals a $0.45 per month increase for seniors and a $0.88 increase for non-senior accounts, effective January 1, 2011.

Internal Service Funds

Internal Service Funds provide accounting and budgetary controls for expenditures common to all funds. West U has established three such Internal Service Funds.

Employee Benefit Fund - The Employee Benefit Fund was created to facilitate accounting and oversight over the cost of employee benefits, particularly the cost of health care. Charges in the amount of $1.88 million are expected from operating funds, plus $321,655 from employee/retiree contributions and other miscellaneous earnings. Expenditures for benefits are expected to be $2,170,300, a 10.8% decrease from the amount budgeted in 2010.

Equipment Replacement Fund - The Equipment Replacement Fund allocates charges to the major operating funds based on an estimated depreciation and replacement cost of existing equipment in those funds. The allocation is used to purchase equipment routinely used to provide City services. In 2011, expenditures are expected to be $133,000, which includes two Police vehicles and the purchase of a backhoe for Utility Operations.

Technology Management Fund **–** Since 2007, the management of the City's funding of critical technology is financed through the Technology Management Fund. In 2011, managing, supporting and replacing computers, networks, and communication equipment are expected to cost $1,060,559. This is approximately a $50,812, or 5.0%, increase over the prior year budget.

As with all of the Internal Service Funds, the Technology Management Fund is financed by changes to operating funds.

Employee Staffing

This budget increases staffing levels from 122 Full Time Equivalent (FTE) employees to 123 FTE's. The General Fund has a net decrease of 2 positions. A Public Works Driver Equipment Operator was moved to the Solid Waste Fund and a Finance Accounting Specialist was moved to the Water & Sewer Fund, both to more accurately track the direct costs of the enterprise funds. Additionally, the Water & Sewer Fund includes the addition of a new administrative assistant/customer service position.

We constantly strive to make our services more effective and efficient, whether through using new technology, or by reclassifying or reassigning existing employees. The chart below demonstrates that we have remained relatively stable in the number of employees since 2003. As a routine practice, we will continue to evaluate the allocation of personnel to determine and achieve the most efficient and effective use of the community's resources.

Full-Time Equivalent (FTE) Position Summary: 2003 to 2011

Department	2003	2004	2005	2006	2007	2008	2009	2010	2011
GENERAL FUND									
Administration	4	4	5	4	4	4	5	5	5
Finance	9	9	9	8	8	8	7	7	6
Police	35	33	32	32	32	32	32	32	32
Fire	23	24	25	25	24	24	24	24	24
Parks & Recreation	6	8	8	8	10	10	10	11	11
Public Works	23	21	21	21	20	19	19	21	20
Technology Fund	-	-	-	-	2	3	3	3	3
WATER & SEWER FUND									
Finance	-	-	-	-	-	-	-	-	2
Operations	14	14	14	14	14	12	12	12	12
SOLID WASTE FUND									
Operations	10	7	7	7	7	7	7	7	8
Total City FTEs	124	120	120	119	121	119	119	122	123

Wages and Benefits

This budget includes an average 3% pay-for-performance anniversary date salary increase for all full-time employees. This is a continuation of the compensation program approved by Council in 2008. Additionally, in an effort to reduce the City's unfunded liability and cost of the Texas Municipal Retirement System, the City Council approved the elimination of the recurring cost of living adjustment (COLA) for employees and retirees. This reduced the City's actuarial contribution rate from 22.47% to 15.71% of payroll. This equates to a savings of over $500,000 when comparing the cost of the two full funding contribution rates.

At the November 17, 2008 council meeting, Council adopted a new personnel handbook. This handbook states "The City Council shall establish the pay plan annually during the budget process, which includes compensation and salary structure recommendations made by the City Manager or his designee.

The City has generally adopted a strategy of achieving and maintaining a market-competitive position of approximately 100% of the designated market average for general employees' pay structure and 105% of the designated market average range for fire and police structures.

One of the functions of the budget process is to consider the competing priorities for limited revenue resources. It may be determined that the City's current financial status cannot support the total cost. Conversely, in a positive financial condition, the City may consider increasing the percentages allotted. Clearly, the financial status will affect both structure adjustments and individual salaries during any future fiscal years."

Capital Projects

Capital Project Funds are used to account for the purchase or construction of equipment, property and buildings, typically with costs exceeding $25,000, relatively long operational lives, or considered one-time expenditures. West U has six active Capital project funds. The most significant of these are as follows:

City Hall/Public Safety Expansion Construction: In 2010, Council approved $6.9 million and $745,000 of a $1.585 million Certificate of Obligation debt issuances for the purpose of constructing an expansion of the current City Hall for public safety improvements and enhancements. Approximately 50% of these funds are expected to be spent in 2010 with the remainder paid out in 2011. The project is expected to be completed in May 2011.

Water and Sewer Capital Improvement Projects: Four projects totaling $1,052,000 are planned for 2011 – a generator replacement at the wasterwater treatment plant ($540,000), belt press filter replacement ($350,000), disinfection equipment replacement ($112,000), and a water meter audit to determine and verify the stock in the ground as compared to the information in the billing system ($50,000).

ECONOMIC CONDITION AND OUTLOOK

West U continues to enjoy an enviably stable outlook, with property values at $4.1 billion, up 134% since 1999. Among reasons for this strength is West U's convenient location to the Texas Medical Center, downtown Houston, the Rice Village and Rice University, as well as the Galleria area.

The City continues to benefit from a relatively low crime rate, a great parks system, new roadways, improved water, storm, and sewer lines and extensive programs and benefits for seniors. All of these factors have put West U at the top of the list of desirable places in America to live, to raise a family and to retire.

These factors, plus consistent and conservative financial management led Standard and Poor's to grant the City a AAA credit rating in 2009 and 2010. This extremely good credit rating will help the City in these very uncertain financial times.

SUMMARY

This Budget is sound and builds upon the carefully established financial policies of the City. This Budget is the policy statement for the City and was created from these perspectives:

The City is a service organization. The most important asset of any service organization is its trained, motivated, and properly led employees.

This Budget recognizes the need to recruit, train, and retain a workforce capable of delivering services at the quality and level West U citizens expect. The 2011 Budget provides for an average 3% pay-for-performance increase in salaries for all employees on their respective anniversary dates.

The City's current services to citizens are to be given priority. Increases or decreases in service levels should be clearly, prominently and separately communicated.

The Budget uses baseline funding for all departments. That means each department used last year's Budget as a starting point for preparing this year's Budget. There are no major changes to the baseline Budget for 2011 except for funding the full year cost of the new recreation facilities.

All fee schedules, user charges, and charges for utility services must be reviewed and adjusted to ensure that rates are both equitable and sufficient to cover the cost of the provided service as deemed appropriate by the City Council.

The City's fee schedule was reviewed in 2010. From that review, the 2011 budget includes a 4.2% rate increase for all solid waste customers, a 13% increase in the water rates, and a 9% increase in the sewer rates. All rate increases will be effective January 1, 2011.

The City will avoid budget and accounting procedures that balance the current Budget at the expense of future Budgets.

This means avoiding postponement of necessary operating expenditures, using short-term debt to finance operating expenditures (personnel, supplies, operating charges), or accruing future years' revenues. The 2011 Budget meets this key standard.

The City will follow long-range plans for capital improvements. A long-range plan for capital improvements must be prepared and updated each year. This plan may include initially unfunded projects that carry out the City's long-term goals, but after the first year, all projects would require approval of funding.

In addition to the recent major improvements to recreational facilities in the City, the City is currently undergoing expansion/renovation of the City's public safety facilities, and the addition of an Emergency Operations Center.

The City will maintain reserves adequate to ensure that resources are available annually for the replacement of service vehicles and equipment.

The City's Equipment Replacement Fund reserves are sufficient to replace necessary vehicles and equipment on an annual basis.

The City will maintain financial reserves adequate to protect the community against unforeseen events. General Fund Reserves will be maintained at 20 percent of the estimated revenue for the current Annual Budget: 10 percent for unforeseen events and 10 percent for unexpected revenue shortfalls. All other operating fund reserves will be maintained at 10 percent of the estimated revenue for the Current Budget.

Based upon this policy and the limitations for increasing the tax rate, this Budget recommends transferring $64,600 of excess funds from the General Fund to the Capital Reserve Fund. All operating reserves are at the target established by this policy.

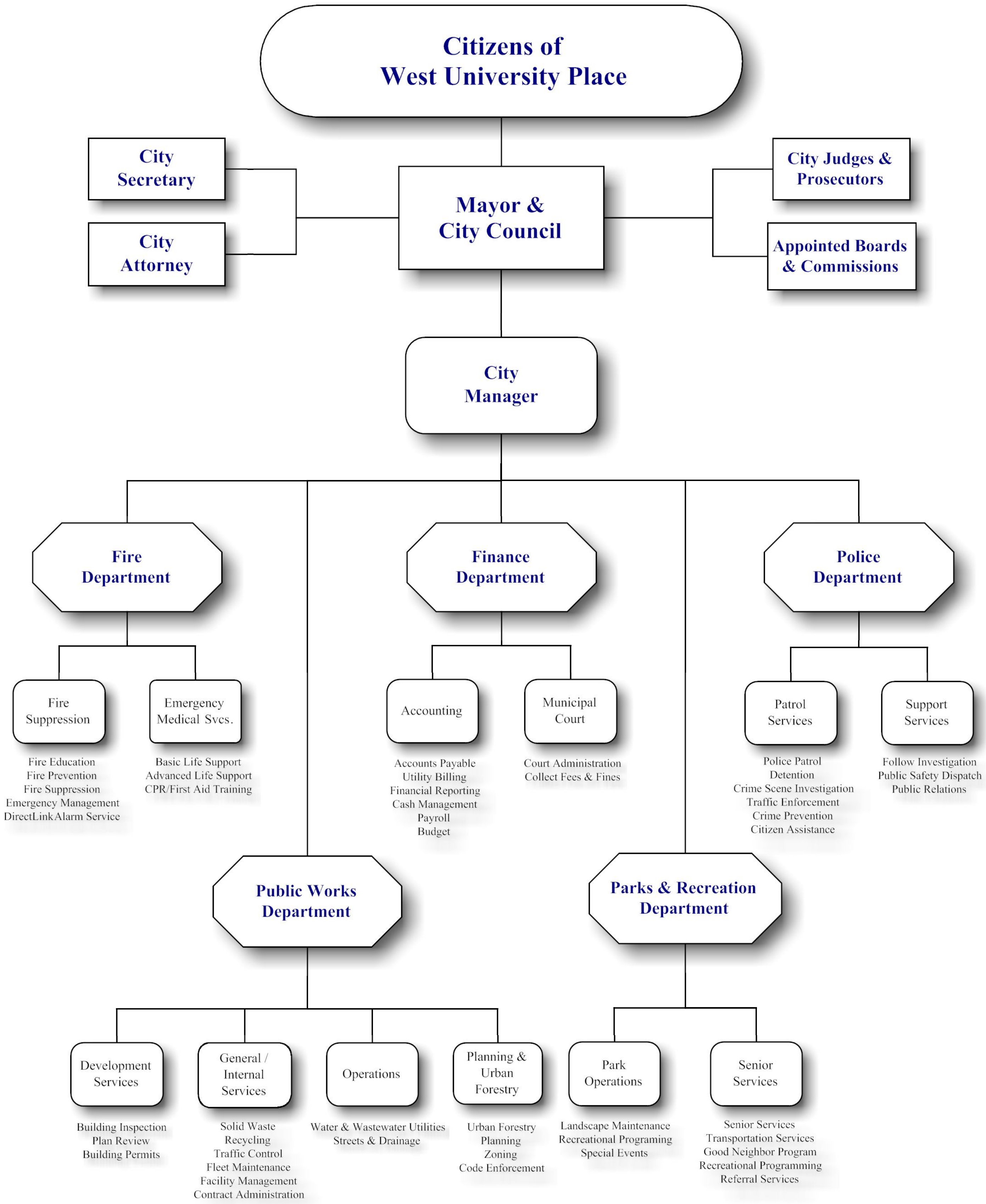
I commend the City staff for their many hours of diligence, dedication, and work in preparing this document. I further appreciate the determination and effort of the City Council in providing direction and parameters essential to this budgeting process. Through this collaborative effort, we are able to assure and maintain the quality of life that the citizens of West University Place have come to expect and enjoy.

Respectfully submitted,

Michael Ross

Michael Ross
City Manager

The City of West University Place, Texas



THE CITY OF WEST UNIVERSITY PLACE

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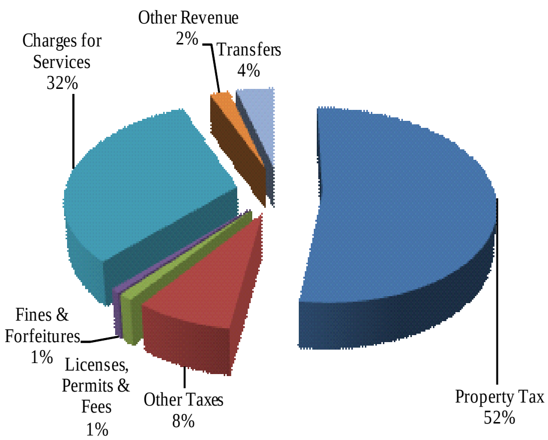
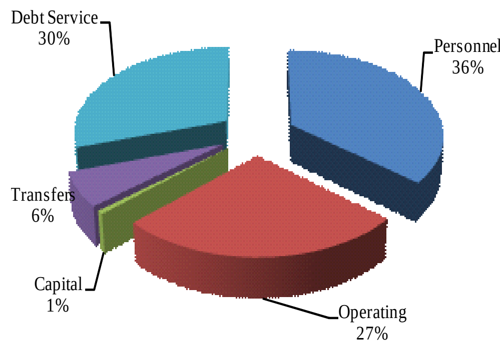
CITY OF WEST UNIVERSITY PLACE, TEXAS
BUDGET SUMMARY COMPARISON
2011 BUDGET AT A GLANCE

	General Fund	Debt Service Fund	Water & Sewer Fund	Solid Waste Fund	Total
Revenues					
Property Tax	$ 7,928,851	$ 7,319,069	$ -	$ -	$ 15,247,920
Other Taxes	2,268,270	-	-	-	2,268,270
Licenses, Permits & Fees	338,780	-	-	-	338,780
Fines & Forfeitures	222,930	-	-	-	222,930
Charges for Services	1,555,110	-	6,330,924	1,316,000	9,202,034
Other Revenue	381,358	5,000	4,640	226,720	617,717
Transfers	1,005,000	202,383	-	-	1,207,383
Total Revenues	$ 13,700,298	$ 7,526,452	$ 6,335,564	$ 1,542,720	$ 29,105,034
Expenditures					
Personnel	$ 9,712,769	$ -	$ 1,066,037	$ 544,072	$ 11,322,878
Operating	4,344,983	-	3,113,306	883,745	8,342,034
Capital	89,525	-	89,142	17,500	196,167
Transfers	64,600	-	1,675,000	280,000	2,019,600
Debt Service	-	8,112,123	1,242,537	-	9,354,660
Total Expenditures	$ 14,211,877	$ 8,112,123	$ 7,186,022	$ 1,725,317	$ 31,235,339
Capital Improvements					
General					$ 410,551
Water & Sewer					1,052,000
					$ 1,462,551

2011 REVENUES - GENERAL, DEBT SERVICE, WATER & SEWER AND SOLID WASTE FUNDS

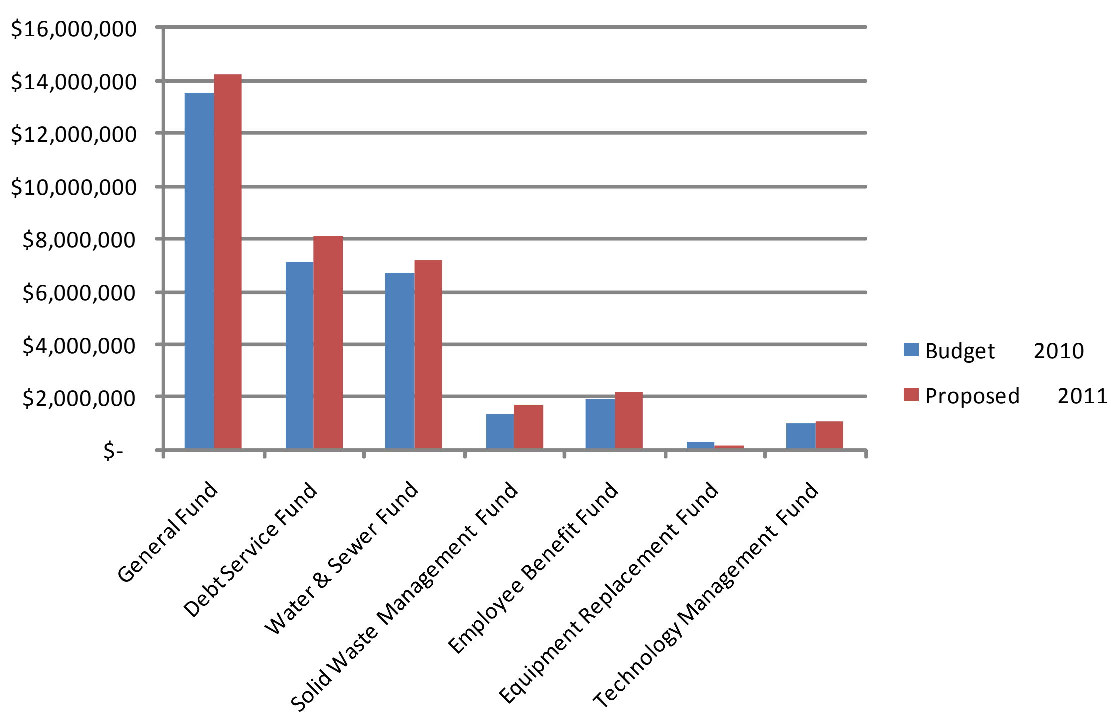


2011 Expenditures - General, Debt Service, Water & Sewer and Solid Waste Funds



CITY OF WEST UNIVERSITY PLACE, TEXAS
BUDGET SUMMARY COMPARISON
Comparison of 2010 Budget to 2011 Proposed

	Budget 2010	Proposed 2011	Amount of Increase (Decrease)	Percent of Increase (Decrease)
Governmental Fund Types:				
General Fund	$ 13,506,972	$ 14,211,877	$ 704,904	5.22%
Debt Service Fund	7,125,450	8,112,123	986,673	13.85%
Total	20,632,422	22,324,000	1,691,577	8.20%
Enterprise Fund Types:				
Water & Sewer Fund	6,703,709	7,186,022	482,313	7.19%
Solid Waste Management Fund	1,391,415	1,725,317	333,902	24.00%
Total	8,095,124	8,911,339	816,215	10.08%
Internal Service Fund Types:				
Employee Benefit Fund	1,908,970	2,170,300	261,330	13.69%
Equipment Replacement Fund	280,000	133,000	(147,000)	-52.50%
Technology Management Fund	1,009,747	1,060,559	50,812	5.03%
Total	3,198,717	3,363,859	165,142	5.16%
TOTAL ALL FUND TYPES	$ 31,926,264	$ 34,599,198	$ 2,672,934	8.37%



CITY OF WEST UNIVERSITY PLACE, TEXAS
BUDGET SUMMARY COMPARISON
Combined Summary of Revenues, Expenditures and Fund Balance/Retained Earnings

		Sources					
	Beginning Balance (Estimated)	Taxes	Licenses, Permits, Fees & Charges for Services	Other	Total	Expenditures and Transfers Out	Ending Balance
General Fund	$ 3,251,648	$ 10,197,121	$ 2,116,820	$ 1,386,358	$ 13,700,298	$ 14,211,877	$ 2,740,069
Debt Service Fund	973,483	7,319,069	-	207,383	7,526,452	8,112,123	387,812
Water and Sewer Fund	1,502,121	-	6,330,924	4,640	6,335,564	7,186,022	651,663
Solid Waste Fund	341,321	-	1,542,000	720	1,542,720	1,725,317	158,724
Capital Project Fund	355,314	-	-	-	-	270,900	84,414
Capital Reserve Fund	37,551	-	-	64,600	64,600	102,151	-
Transportation Improvement Fund	358,903	-	-	-	-	37,500	321,403
Recreation Facilities Construction Fund	-	-	-	-	-	-	-
City Hall/Public Safety Expansion Fund	-	-	-	3,000	3,000	-	3,000
Water and Sewer Capital Reserve	444,085	-	-	1,180,500	1,180,500	1,052,000	572,585
Employee Benefit Fund	(29,176)	-	-	2,199,481	2,199,481	2,170,300	5
Equipment Replacement Fund	355,917	-	-	420,712	420,712	133,000	643,629
Technology Fund	(115,814)	-	-	1,176,559	1,176,559	1,060,559	186
Parks Fund	9,455	-	-	5,000	5,000	14,455	-
Court Technology Fund	6,533	-	-	7,500	7,500	6,465	7,568
Tree Replacement Fund	42,830	-	10,000	100	10,100	40,000	12,930
Court Security Fund	14,917	-	-	5,000	5,000	10,000	9,917
Metro Grant Fund	7,164	-	-	259,000	259,000	266,164	-
Police Forfeited Property Fund	-	-	-	-	-	-	-
Police Training Fund	6,598	-	-	-	-	6,598	-
Fire Training Fund	8,439	-	-	706	706	5,553	3,592
Good Neighbor Fund	2,341	-	-	-	-	-	2,341
Total All Funds	$ 7,573,630	$ 17,516,190	$ 9,999,744	$ 6,921,259	$ 34,437,192	$ 36,410,984	$ 5,599,838

THE CITY OF WEST UNIVERSITY PLACE
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The General Fund accounts for revenues, expenditures, and transfers associated with municipal services not directly supported or for which other funds do not account.

The General Fund finances nearly all of the City's services. Issues such as the *ad valorem* tax rate, fees, objectives, levels of service, the number of employees, salaries and benefits are all determined during the preparation of the General Fund's budget. The General Fund is the principal source of funds for all six of the City's departments: Police, Fire, Public Works, Parks and Recreation, Finance, and Administration.

Revenue Projections for 2010 The 2010 Budget projected a revenue total of $13.06 million to finance the General Fund's services. Based on collections and data available July 31, 2010, revenues appear likely to reach $13.59 million, 4.17% or $544,015 above the 2010 Budget projections. Sales taxes, telephone and natural gas franchise taxes, alarm- monitoring fees, and recreation related revenues are expected to exceed their original projections, while investment earnings and building related revenues are expected to be below original projections.

Expenditures Estimated for 2010 The original 2010 Budget appropriated $13.45 million, excluding transfers out. Based on expenditures through July 31, 2010 and department estimates to complete the year, the total actual expenditures will be below the appropriated amount by $23,734, or 0.18%.

Financial Position in 2010 **-** The City of West University Place's General Fund is projected to close 2010 in sound fiscal condition. The 2010 estimated ending fund balance available for appropriations in 2011 is $3.04 million. This amount represents 21% of the proposed 2011 expenditures.

The City's Financial Policies require that General Fund reserves be maintained at 20% of the revenue budget for the coming year. The primary purpose of this reserve of fund balance is to buffer the impact of unforeseen events and to provide a cushion against revenue shortfalls.

The General Fund's unencumbered reserves likely will close 2011 exceeding that target by $41,000. This excess will be transferred to the Capital Reserve Fund according to Financial Policies.

Projected 2011 Revenues. The City's General Fund Revenues for fiscal 2011 are forecast to increase 5.0% over 2010's budgeted revenues. Total 2011 revenues are expected to be approximately $13.7 million.

Revenues from property taxes (current tax, delinquent tax and penalty and interest) will grow by $20,467, a 0.26% increase. The *ad valorem* tax rate dedicated to maintenance and operations is proposed to increase 2.90% to $0.19443 per $100 of assessed value. Taxable value in West University Place is estimated to decrease 2.56% to $4.086 billion. New construction offset this decrease by $29.7 million, and the value decreases on existing property makes up the balance of the total decrease.

Revenue generated by the City's one-cent sales tax is budgeted at $1,097,390, 14.27% over the $960,380 budgeted in 2010. Collections of sales tax in 2010 are expected to be $1,097,390. The increase is attributed to the completion of the construction on Kirby Drive where a portion of the sales tax revenue for West University Place is generated.

As in the prior year, franchise taxes are expected to provide approximately 8.4% of the City's General Fund revenues. Franchise fees are received for electricity, telephone, natural gas and cable service provided to the citizens of West University Place.

Because of continued low interest rates, earnings on the City's investments are forecast to provide $97,508 in 2011, below the $130,000 budgeted in 2010.

Revenue sources budgeted under the Charges for Services category includes ambulance-service billing, alarm-monitoring billing and other service-related fees. Growth in revenues from alarm-monitoring are expected to increase 6.4% over the 2010 budget to $398,600.

The 2011 budget projects transfers from the Water and Sewer Utility Enterprise Fund ($725,000) and the Solid Waste Collection Fund ($280,000). These payments are indirect cost allocations for expenditures that support these funds, but are not directly attributable to those funds. These expenditures include administration, finance and accounting, human resources and legal services.

Expenditures in 2011. The 2011 Budget appropriates $14,211,877, including the transfer of $64,600 to the Capital Reserve Fund, up 5.22% from the 2010 General Fund's $13,506,972 budget.

Personnel costs - Personnel costs, including benefits, will amount to $9.7 million, or 68.3% of the budget, and a 2.5% increase over the corresponding 2010 budget. The City's portion of health care benefit costs are projected to total $1.1 million, an increase of 30% from the 2010 budget due primarily to changes in the budgeting for retiree health insurance premiums. Required contributions to the Texas Municipal Retirement System are budgeted at $991,008, down 17.31% primarily due to the elimination of the Cost of Living Adjustment (COLA) component of the employees' retirement plan. City Council approved this change in the retirement plan in an effort to reduce the City's unfunded actuarial liability.

The 2011 budget for employee salaries and wages is $5,902,930, up 0.75% over 2010. The net increase is due to a 3% average pay-for-performance anniversary date increase for active employees. The budget also includes the annualization of the 3% pay-for-performance on anniversary date plan that was approved in the 2010 budget.

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GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES BY DEPARTMENT

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
REVENUES:					
Ad valorem taxes	$ 6,649,682	$ 7,286,708	$ 7,908,384	$ 7,949,697	$ 7,928,851
Sales taxes	1,042,096	946,726	960,380	1,097,390	1,097,390
Franchise taxes	1,312,260	1,162,419	1,066,600	1,179,280	1,159,720
Other taxes	15,643	12,485	13,900	11,300	11,160
Total Taxes	9,019,681	9,408,338	9,949,264	10,237,667	10,197,121
Permits, licenses, and fees	477,332	328,038	288,600	362,965	338,780
Fines and forfeitures	180,150	161,762	188,100	222,935	222,930
Charges for services	1,402,881	1,189,061	1,304,108	1,487,635	1,555,110
Investment earnings	238,745	123,434	130,000	71,582	97,508
Other revenue	262,931	273,029	248,394	269,697	283,850
Transfers In	940,000	940,000	940,000	940,000	1,005,000
TOTAL REVENUES	12,521,720	12,423,662	13,048,466	13,592,481	13,700,298
EXPENDITURES BY DEPARTMENT:					
Administration	908,353	1,040,516	1,033,234	1,127,625	1,078,948
Finance	1,442,684	1,596,154	1,708,269	1,847,681	1,798,593
Police	2,740,422	3,199,871	3,368,649	3,227,699	3,350,597
Fire	2,486,109	2,801,009	2,726,302	2,743,709	2,684,566
Public Works	2,149,727	2,163,962	2,690,761	2,683,709	2,803,567
Parks & Recreation	1,865,714	1,853,128	1,919,757	1,792,815	2,431,005
Transfers Out	164,489	511,240	60,000	60,000	64,600
TOTAL EXPENDITURES	11,757,499	13,165,880	13,506,972	13,483,238	14,211,877
NET REVENUES	764,221	(742,218)	(458,506)	109,242	(511,578)
BEGINNING FUND BALANCE	3,120,402	3,884,623	3,068,205	3,142,405	3,251,648
ENDING FUND BALANCE	3,884,623	3,142,405	2,609,699	3,251,648	2,740,069
ASSIGNED*	210,000	210,000	210,000	210,000	210,000
UNASSIGNED FUND BALANCE	$ 3,674,623	$ 2,932,405	$ 2,399,699	$ 3,041,648	$ 2,530,069

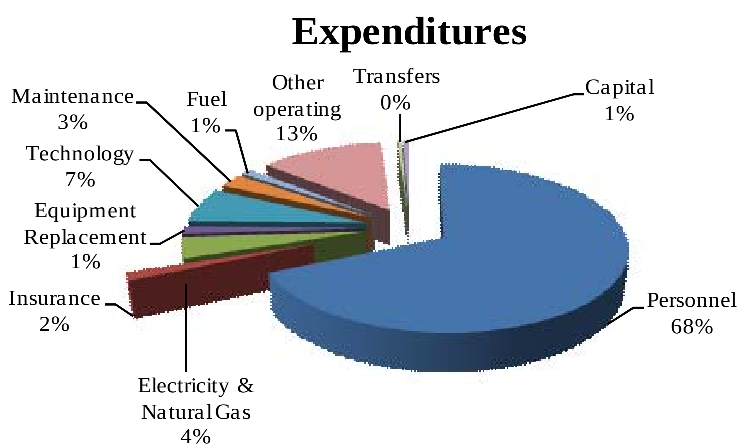
* Assigned for City Manager's Contract

GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES BY ACCOUNT

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
REVENUES:					
Ad valorem taxes	$ 6,649,682	$ 7,286,708	$ 7,908,384	$ 7,949,697	$ 7,928,851
Sales taxes	1,042,096	946,726	960,380	1,097,390	1,097,390
Franchise taxes	1,312,260	1,162,419	1,066,600	1,179,280	1,159,720
Other taxes	15,643	12,485	13,900	11,300	11,160
Total Taxes	9,019,681	9,408,338	9,949,264	10,237,667	10,197,121
Permits, licenses, and fees	477,332	328,038	288,600	362,965	338,780
Fines and forfeitures	180,150	161,762	188,100	222,935	222,930
Charges for services	1,402,881	1,189,061	1,304,108	1,487,635	1,555,110
Investment earnings	238,745	123,434	130,000	71,582	97,508
Other revenue	262,931	273,029	248,394	269,697	283,850
Transfers In	940,000	940,000	940,000	940,000	1,005,000
TOTAL REVENUES	$12,521,720	$ 12,423,662	$ 13,048,466	$ 13,592,481	$13,700,298
EXPENDITURES:					
Salaries and wages	$ 5,011,832	$ 5,516,062	$ 5,858,811	$ 5,770,271	$ 5,902,930
On call	900	105	250	105	-
Overtime	356,335	371,442	359,317	366,195	353,375
Longevity	37,105	43,592	50,470	49,515	47,536
Allowances	58,805	68,046	67,080	70,666	71,160
Part-time/temporary	224,831	198,175	417,935	327,093	481,218
Retirement contribution	995,550	1,072,969	1,198,438	1,170,950	991,008
Social Security	415,970	452,263	519,050	492,020	524,564
Health care benefits	796,770	1,123,867	838,057	793,718	1,089,644
Workers' Compensation	67,536	113,121	77,370	84,248	77,799
Other benefits	60,370	143,684	61,405	66,079	144,485
Employee relations	24,767	11,725	18,950	15,950	19,050
Recruiting and hiring	15,077	9,516	10,000	12,200	10,000
Total Personnel	8,065,848	9,124,567	9,477,133	9,219,010	9,712,769
Communications costs	135,442	102,174	135,750	130,600	87,329
Community relations	29,199	41,711	44,000	43,750	42,000
Boards & committees	2,956	2,960	4,000	4,000	4,000
Tri-Sports	80,000	80,000	80,000	80,000	80,000
Legal	115,407	185,738	145,000	225,000	145,000
Leisure class instructors	224,412	173,596	226,000	197,000	335,870
Consultants	43,195	56,456	32,000	36,000	32,000
Other contracted services	565,400	574,145	594,000	608,271	628,638
Professional dues	20,097	20,796	20,077	19,162	21,220
Publications	8,111	26,008	13,782	15,395	16,415

GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES BY ACCOUNT

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Law enforcement liab.	13,927	12,512	14,000	14,000	14,000
General liability insurance	17,288	5,101	18,000	15,000	15,000
Auto liability insurance	28,690	26,903	30,000	27,000	27,000
Auto physical damage insurance	13,934	15,902	16,500	16,500	16,500
Errors and omissions policy	25,763	20,197	28,230	25,000	25,000
Real and personal property insura	6,101	38,472	36,000	36,000	110,000
Crime & fidelity bond	1,680	1,761	1,800	1,800	1,800
Deductibles	-	-	8,000	8,000	8,000
Equipment Replacement	186,187	186,799	209,965	209,965	207,051
Technology	512,390	634,336	861,840	871,562	969,669
Equipment maintenance	62,635	60,246	89,737	86,959	99,953
Vehicle maintenance	91,866	112,787	99,000	100,475	77,600
Building and grounds maintenanc	51,342	74,277	98,500	98,500	86,020
Swimming pool maintenance	23,120	5,032	15,250	15,250	41,075
Drainage maintenance	22,846	27,250	30,000	30,000	30,000
Street maintenance	22,224	33,439	40,000	40,000	37,500
Election expense	11,565	11,647	-	-	13,000
Apprehension & jailing	429	523	1,000	1,000	1,000
Father's & Flashlights	10,693	197	-	-	-
Equipment lease/rental	46,302	51,472	57,300	56,130	68,423
Facilities	13,541	8,545	10,500	7,500	-
Office supplies	40,118	37,332	39,350	42,475	41,175
Operating supplies	132,554	129,697	151,185	149,420	159,835
Fuel	169,199	115,757	163,483	169,506	179,000
Treatment chemicals	19,297	11,470	19,500	18,750	19,890
Travel and training	68,521	96,762	91,190	89,858	89,020
Electricity	381,084	391,561	395,000	570,000	570,000
Contingency	40,103	45,000	45,000	45,000	45,000
Transfers	164,489	511,240	60,000	60,000	64,600
Capital Outlay	289,544	111,512	104,900	99,400	89,525
Total Operating	$ 3,691,651	$ 4,041,313	$ 4,029,839	$ 4,264,228	$ 4,499,108
Total Expenditures	$11,757,499	$ 13,165,880	$ 13,506,972	$ 13,483,238	$14,211,877



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ADMINISTRATION DEPARTMENT

The Administration Department is responsible to the City Council for the efficient delivery of City services. The City Manager serves as chief administrative officer and has day-to-day responsibility for the conduct of all City activities. The City Secretary is responsible to the City Council for recording and maintaining ordinances, resolutions, meeting minutes, and legally required publications. The City Attorney provides City Council with general legal counsel, litigation, contract review, and ordinance review.

ADMINISTRATION DEPARTMENT MISSION

To implement and administer, effectively and efficiently, the policies as established by the City Council.

ADMINISTRATION DEPARTMENT DIVISIONS

Administration – The City Manager, the City Secretary, and the Human Resources Director together with their support staff, are all compensated in the Administration Division's budget. The cost of printing the *West University Place Currents* is also funded in this budget. (2011 Budget $891,986)

City Council – Costs directly associated with the City Council, including council salaries, legal fees and election expenditures. (2011 Budget $186,962)

ADMINISTRATION DEPARTMENT 2011 GOALS

- Continue progress towards City Council Goals
- Continue providing Project Management responsibilities over Police Department Construction.
- If not complete in 2010, resolve detention responsibility and cost with Harris County Flood Control District (HCFCD). To date HCFCD has said that West U owes $1.2 million for participation in the Myers Tract detention pond for the new College Street Drainage system.
- Ensure appropriate destruction of City records that are past required retention date.
- Continue to maintain positive recruitment and retention program.
- Continue to improve the City's wellness program and increase participation.
- Improve citizen service request tracking system.

BUDGET HIGHLIGHTS

- Authorized full-time employees – 5 (2010 authorized full-time employees – 5).
- Legal fees – 2011 Budget - $145,000; 2010 Budget $145,000
- Technology Management Fund charges assessed - $89,400.
- Total budget - $1,078,948 (2010 total budget - $1,033,234).

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ADMINISTRATION DEPARTMENT

Account Description		Actual 2008		Actual 2009		Budget 2010		Estimated 2010		Budget 2011
Administration										
Personnel	$	575,487	$	635,190	$	650,067	$	667,190	$	681,266
Operating charges		182,676		178,332		204,205		203,205		210,720
Capital		126		-		5,000		-		-
Total		758,289		813,522		859,272		870,395		891,986
Council										
Personnel		15,611		15,425		15,512		15,760		15,512
Operating charges		134,453		211,569		158,450		241,470		171,450
Total		150,064		226,994		173,962		257,230		186,962
Total Department	$	908,353	$	1,040,516	$	1,033,234	$	1,127,625	$	1,078,948

Administration Department Staffing Schedule

POSITION	GRADE	2010 BUDGET	2011 BUDGET	SALARY RANGE MINIMUM	MAXIMUM
Administration					
City Manager	V	1	1	Determined by Council	
City Secretary	I	1	1	72,302	97,607
HR Director	II	1	1	81,694	110,288
Executive Assistant/Deputy City Secretary	207	1	1	42,433	59,407
HR Generalist	205	1	1	35,718	50,006
Total Administration Department		5	5		

ADMINISTRATION DEPARTMENT

Administration Division Line Item Budget

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$ 384,899	$ 426,668	$ 439,386	$ 446,340	$ 461,352
Overtime	47	1,041	1,500	500	500
Longevity	1,255	1,185	1,540	1,190	1,840
Allowances	17,018	19,360	18,840	22,920	22,920
Part-time/temporary	2,625	443	-	-	-
Retirement contribution	74,150	81,400	87,640	89,150	76,457
Social security cont.	25,668	28,883	35,280	34,980	37,230
Health care benefits	39,482	55,700	44,467	47,940	55,267
Workers' compensation	731	900	795	820	831
Other benefits	3,070	5,620	3,119	3,650	7,369
Employee relations	11,465	4,474	7,500	7,500	7,500
Recruiting and hiring	15,077	9,516	10,000	12,200	10,000
Personnel	575,487	635,190	650,067	667,190	681,266
Communications costs	46,820	20,651	34,400	34,400	34,400
Community relations	2,086	1,785	2,500	1,500	1,500
Consultants	7,343	-	-	-	-
Professional dues	6,759	5,840	6,200	6,200	7,274
Publications	2,519	6,450	6,600	6,600	6,600
Technology[1]	55,920	69,800	79,805	79,805	89,400
Equipment lease/rent	8,850	10,477	11,000	11,000	11,000
Office supplies	4,748	5,085	5,000	5,000	5,000
Travel and training	7,528	13,244	13,700	13,700	10,546
Contingency	40,103	45,000	45,000	45,000	45,000
Total Operating Charges	182,676	178,332	204,205	203,205	210,720
Capital Outlay	126	-	5,000	-	-
Total Capital	126	-	5,000	-	-
Administration Division Total	$ 758,289	$ 813,522	$ 859,272	$ 870,395	$ 891,986

[1] *Transfer to the Technology Management Fund*

ADMINISTRATION DEPARTMENT

City Council Division Line Item Budget					
Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$ 14,400	$ 14,307	$ 14,400	$ 14,620	$ 14,400
Social security cont.	1,102	1,095	1,090	1,120	1,090
Workers' compensation	23	23	22	20	22
Employee relations	86	-	-	-	-
Total Personnel	15,611	15,425	15,512	15,760	15,512
Communication costs	-	206	-	-	-
Community relations	2,400	9,121	7,500	9,750	7,500
Legal	115,407	185,738	145,000	225,000	145,000
Professional dues	2,863	975	2,150	975	975
Publications	-		-	1,945	100
Election expense	11,565	11,647	-	-	13,000
Travel and training	2,218	3,882	3,800	3,800	4,875
Total Operating Charges	134,453	211,569	158,450	241,470	171,450
City Council Total	$ 150,064	$ 226,994	$ 173,962	$ 257,230	$ 186,962

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FINANCE DEPARTMENT

The Finance Department provides a wide range of financial and administrative services to citizens and to other City Departments including: purchasing, budgeting, cash management, payroll, accounts payable and financial reporting. The Finance Department directs the administration of the City's Municipal Court. Finally, expenditures and transfers that cannot be allocated to other departments in a satisfactory way are included in the Finance Department budget.

FINANCE DEPARTMENT MISSION

To provide useful financial management services to other City Departments, timely and accurate billing to citizens, fair and efficient administration of the municipal court, and useful financial reporting to the City's financial stakeholders.

FINANCE DEPARTMENT DIVISIONS

Finance – Provides the traditional accounting, accounts payable, payroll, cash management, financial reporting functions. (2011 Budget - $782,544)

Municipal Court – Administers the City's municipal court. (2011 Budget - $242,749)

City-Wide – Provides for expenditures, such as insurance and utilities, which cannot be allocated to other departments in a satisfactory way. (2011 Budget - $773,300)

FINANCE DEPARTMENT 2011 GOALS

- Continue the conversion of the financial software from the current application to a more efficient and progressive application.
- Review and update, as necessary, financial policies such as the purchasing policy and the travel policy.
- Retrain and cross train Finance Department staff on the new software.

FINANCE DEPARTMENT BUDGET HIGHLIGHTS

- Authorized full-time employees – 6 (2010 authorized full-time employees – 7).
- Total budget - $1,798,593 (2010 total budget - $1,708,269).

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FINANCE DEPARTMENT

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Finance					
Personnel	$ 462,071	$ 498,506	$ 484,189	$ 463,229	$ 435,694
Operating charges	463,322	456,389	450,513	452,950	346,850
Capital	-	-	4,000	3,500	-
Total	925,394	954,895	938,702	919,679	782,544
Municipal Court					
Personnel	187,999	205,202	209,392	206,972	218,019
Operating charges	6,741	12,380	26,645	21,730	24,730
Capital	-	-	-	-	-
Total	194,739	217,582	236,037	228,702	242,749
City-Wide Charges					
Operating charges	322,551	423,677	533,530	699,300	773,300
Total	322,551	423,677	533,530	699,300	773,300
Total Department	$ 1,442,684	$ 1,596,154	$ 1,708,269	$ 1,847,681	$ 1,798,593

Finance Department Staffing Schedule

POSITION	GRADE	2010 BUDGET	2011 BUDGET	SALARY RANGE MINIMUM	MAXIMUM
Finance					
Accounting					
Finance Director	III	1	1	90,681	122,419
Controller	112	1	1	61,229	85,721
Treasurer	112	1	1	61,229	85,721
Accounting Specialist	204	3	2	33,382	46,734
Municipal Court					
Court Clerk	208	1	1	46,677	65,347
Total Finance		7	6		

FINANCE DEPARTMENT

Finance Division Line Item Budget					
Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$ 307,212	$ 338,570	$ 334,736	$ 317,244	$ 297,223
Overtime	11,845	6,714	6,630	8,210	1,000
Longevity	2,658	2,892	1,720	1,235	1,155
Allowances	8,100	7,540	6,840	6,840	6,840
Part-time/temporary	2,859	-	-	-	-
Retirement contribution	61,109	64,483	66,486	63,680	48,125
Social Security	24,396	26,425	26,760	25,180	23,440
Health care benefits	38,648	40,750	36,087	35,700	50,254
Workers' Compensation	584	970	594	560	511
Other benefits	3,529	8,630	2,985	3,230	5,796
Employee relations	1,132	1,532	1,350	1,350	1,350
Total Personnel	462,071	498,506	484,189	463,229	435,694
Communications costs	51,000	40,381	52,350	52,000	6,600
Other contracted services	273,987	283,618	278,100	275,000	231,560
Professional dues	1,926	2,587	1,470	1,410	1,994
Publications	77	1,909	215	800	215
Technology[1]	96,204	91,870	81,478	91,200	84,034
Equipment maintenance	521	522	700	740	800
Equipment lease/rental	8,085	7,943	8,200	7,300	5,147
Facilities	12,691	8,545	10,500	7,500	-
Office supplies	8,665	8,057	10,000	10,000	9,000
Operating supplies	5,644	3,696	-	-	-
Travel and training	4,524	7,261	7,500	7,000	7,500
Total Operating	463,322	456,389	450,513	452,950	346,850
Capital Outlay	-		4,000	3,500	-
Total Capital	-	-	4,000	3,500	-
Finance Division Total	$ 925,394	$ 954,895	$ 938,702	$ 919,679	$ 782,544

[1] *Transfer to the Technology Management Fund*

FINANCE DEPARTMENT

Municipal Court Division Line Item Budget

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$ 133,981	$ 139,583	$ 150,458	$ 150,382	$ 153,134
Overtime	6,623	7,476	5,150	5,150	8,000
Longevity	1,298	1,720	1,840	1,840	1,960
Part-time/temporary	126	-	-	-	-
Retirement contribution	16,264	18,588	19,915	19,310	17,354
Social Security	10,117	10,795	12,040	11,440	12,480
Health care benefits	18,084	22,060	18,561	17,400	21,959
Workers' Compensation	255	2,920	277	220	285
Other benefits	1,251	2,060	1,152	1,230	2,847
Total Personnel	187,999	205,202	209,392	206,972	218,019
Communication costs	1,768	1,509	2,500	1,000	1,000
Other contracts services	1,139	5,594	18,000	15,000	18,000
Professional dues	255	345	345	330	330
Publications	36	540	1,000	600	600
Office supplies	1,335	1,211	1,500	1,500	1,500
Travel and training	2,208	3,181	3,300	3,300	3,300
Total Operating	6,741	12,380	26,645	21,730	24,730
Muncipal Court Division Total	$ 194,739	$ 217,582	$ 236,037	$ 228,702	$ 242,749

City-Wide Division Budget Detail by Line Item

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Insurance					
General liability ins	$ 17,288	$ 5,101	$ 18,000	$ 15,000	$ 15,000
Auto liability	28,690	26,903	30,000	27,000	27,000
Auto physical damage	13,934	15,902	16,500	16,500	16,500
Errors and omissions	25,763	20,197	28,230	25,000	25,000
Real and personal property	6,101	38,472	36,000	36,000	110,000
Crime Coverage Fidelity	1,680	1,761	1,800	1,800	1,800
Deductibles	-	-	8,000	8,000	8,000
Electricity & Natural Gas	229,096	315,341	395,000	570,000	570,000
City-wide Division Total	$ 322,551	$ 423,677	$ 533,530	$ 699,300	$ 773,300

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POLICE DEPARTMENT

The Police Department is responsible for preserving the peace and enforcing the law in the City.

POLICE DEPARTMENT MISSION

To preserve the peace and to protect life and property by enforcing local, state, and federal laws.

POLICE DEPARTMENT DIVISIONS

Police – Provides patrol, enforcement and investigation services. (2011 Budget - $2,742,768)

Communication – Provides emergency dispatch for both Police and Fire departments and monitors alarm systems that are serviced by the City's Direct Link alarm monitoring service. (2011 Budget - $607,829)

POLICE DEPARTMENT 2011 GOALS

- Continue implementation of proactive patrol initiatives utilizing inter-local agreements with other law enforcement agencies.
- Continue providing first-line supervision training to OIC's and sergeants.
- Provide patrol tactics related training through the training agreement with the Texas Commission on Law Enforcement Officer Standards and Education.
- Create a training cooperative with other area law enforcement agencies to provide low cost high quality training to officers.
- Complete the Construction of and move into the new police facility that replaced the sub standard police station and emergency operations center.

POLICE DEPARTMENT BUDGET HIGHLIGHTS

- Authorized full-time employees – 32 (2010 authorized full-time employees – 32)
- Total budget - $3,350,597 (2010 total budget - $3,368,649)

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POLICE DEPARTMENT

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Police					
Personnel	$ 1,885,213	$ 2,169,659	$ 2,288,985	$ 2,152,555	$ 2,337,220
Operating charges	339,290	470,268	488,254	492,187	405,548
Capital	18,195	-	-	-	-
Total	2,242,698	2,639,927	2,777,239	2,644,742	2,742,768
Communication					
Personnel	497,503	559,572	590,810	582,357	607,229
Operating charges	220	372	600	600	600
Total	497,723	559,944	591,410	582,957	607,829
Total Department	$ 2,740,422	$ 3,199,871	$ 3,368,649	$ 3,227,699	$ 3,350,597

Police Department Staffing Schedule

POSITION	GRADE	2010 BUDGET	2011 BUDGET	SALARY RANGE MINIMUM	SALARY RANGE MAXIMUM
Police Department					
Police					
Police Chief	III	1	1	90,681	122,419
Police Capitain		-	1		
Patrol Lieutenant	P-5	2	- [1]	72,212	97,486
Police Sergeant	P-4	4	4	63,093	85,175
Police Officer	P-2	16	16	48,315	65,225
Support Services Supervisor	207	-	1	38,576	54,006
Communications					
Administrative Assistant	205	1	1	35,718	50,006
Emergency Dispatcher	P-1	8	8	35,058	49,082
Total Police		32	32		

POLICE DEPARTMENT

Police Division Line Item Budget					
Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$ 1,108,805	$ 1,270,925	$ 1,430,444	$ 1,355,944	$ 1,443,762
Overtime	184,332	168,124	160,000	160,000	160,000
Longevity	6,573	7,535	9,530	9,530	7,915
Allowance	8,020	8,976	8,880	8,311	8,880
Retirement contribution	261,824	264,567	313,078	289,620	254,585
Social security cont.	98,429	107,053	126,030	114,460	124,010
Health care benefits	172,220	264,690	193,041	167,890	273,108
Workers' compensation	28,477	42,690	30,645	28,550	27,687
Other benefits	14,043	35,070	14,837	15,750	34,773
Employee relations	2,490	29	2,500	2,500	2,500
Total Personnel	1,885,213	2,169,659	2,288,985	2,152,555	2,337,220
Communications costs	3,032	1,195	1,000	1,000	1,000
Community relations	1,304	1,862	1,000	1,000	1,000
Consultants	1,356	19,786	2,000	6,000	2,000
Professional dues	2,062	4,271	1,850	1,850	1,850
Publications	2,471	2,128	1,467	1,400	1,400
Law enforcement liab.	13,927	12,512	14,000	14,000	14,000
Equipment replacement	73,800	74,199	96,504	96,504	98,210
Technology[1]	172,658	276,766	308,033	308,033	226,888
Equipment maint.	17,036	18,145	17,000	17,000	13,800
Apprehension & jailing	429	523	1,000	1,000	1,000
Equipment lease/rental	1,627	-	-	-	-
Facilities rent	850	-	-	-	-
Office supplies	9,381	8,788	5,400	5,400	5,400
Operating supplies	23,958	26,694	23,000	23,000	23,000
Travel and training	15,400	23,399	16,000	16,000	16,000
Total Operating Charges	339,290	470,268	488,254	492,187	405,548
Other Equipment	18,195	-	-	-	-
Total Capital	18,195	-	-	-	-
Police Divisioin Total	$ 2,242,698	$ 2,639,927	$ 2,777,239	$ 2,644,742	$ 2,742,768

[1] *Transfer to the Technology Management Fund*

POLICE DEPARTMENT

Communications Division Line Item Budget

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$ 296,977	$ 310,638	$ 350,710	$ 346,625	$ 360,657
Overtime	36,249	51,801	63,852	63,852	63,852
Longevity	1,800	2,160	2,740	2,740	3,280
Retirement contribution	68,977	66,164	79,287	77,260	67,206
Social security cont.	25,029	27,399	31,950	30,630	32,720
Health care benefits	62,889	93,250	56,004	55,120	65,627
Workers' compensation	600	830	735	690	747
Other benefits	4,983	7,330	5,532	5,440	13,140
Total Personnel	497,503	559,572	590,810	582,357	607,229
Travel and training	220	372	600	600	600
Total Operating Charges	220	372	600	600	600
Communications Division Total	$ 497,723	$ 559,944	$ 591,410	$ 582,957	$ 607,829

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FIRE DEPARTMENT

The Fire Department is responsible for protecting our residents and visitors from the ravages of fire and other disasters, whether natural or manmade.

FIRE DEPARTMENT MISSION

The preservation of lives and property.

FIRE DEPARTMENT DIVISIONS

Fire – Provides fire inspections, fire prevention, fire suppression, public education, emergency medical service, emergency management coordination, and administration of the City's Direct Link alarm monitoring program.

FIRE DEPARTMENT 2011 GOALS

* To conduct a full scale disaster drill to ensure the readiness of City's essential response and recovery staff and to test the functionality of the new Emergency Operations Center.
* Provide live fire suppression training for all Firefighters.
* Provide firefighter survival training for all Firefighters.
* Provide supervision and management training for all Fire Officers.

FIRE DEPARTMENT BUDGET HIGHLIGHTS

* Authorized full-time employees – 24 (2010 authorized full-time employees – 24).
* Total budget - $2,684,566 (2010 total budget - $2,726,302).

FIRE DEPARTMENT

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Fire					
Personnel	$ 2,228,368	$ 2,540,957	$ 2,385,219	$ 2,403,520	$ 2,376,727
Operating charges	216,693	237,882	330,083	329,189	287,839
Capital	41,048	22,170	11,000	11,000	20,000
Total	2,486,109	2,801,009	2,726,302	2,743,709	2,684,566
Total Department	$ 2,486,109	$ 2,801,009	$ 2,726,302	$ 2,743,709	$ 2,684,566

Fire Department Staffing Schedule

POSITION	GRADE	2010 BUDGET	2011 BUDGET	SALARY RANGE MINIMUM	MAXIMUM
Fire Department					
Fire Chief	III	1	1	90,681	122,419
Fire Marshal/Assistant Chief	F-5	1	1	81,595	97,914
Fire Captain	F-4	3	3	71,105	92,437
Fire Lieutenant	F-3	3	3	63,356	87,431
Firefighter/Paramedic	F-1	15	15	46,030	63,521
Administrative Assistant	205	1	1	35,718	50,006
Total Fire Department		24	24		

FIRE DEPARTMENT

Fire Department Line Item Budget					
Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$1,450,286	$1,558,411	$1,508,111	$1,514,987	$1,469,305
Overtime	80,475	100,240	86,175	86,175	78,000
Longevity	16,815	19,070	22,350	22,350	18,685
Allowances	8,640	8,980	8,880	8,540	8,880
Part-time/temporary	-	-	25,000	25,000	25,000
Retirement contribution	262,077	300,555	308,848	310,622	247,412
Social Security	113,959	123,327	126,070	122,872	122,393
Health care benefits	253,384	347,786	254,594	262,490	342,842
Workers' Compensation	23,653	36,480	27,669	31,612	26,498
Other benefits	16,711	43,470	15,322	16,672	35,512
Employee relations	2,369	2,638	2,200	2,200	2,200
Total Personnel	2,228,368	2,540,957	2,385,219	2,403,520	2,376,727
Communications costs	3,556	3,203	4,000	2,500	2,500
Community relations	3,754	5,538	6,000	6,000	6,000
Other contracted svcs	16,800	27,627	27,000	27,000	27,000
Professional dues	2,245	2,175	2,000	2,100	2,100
Publications	780	445	500	500	1,500
Equipment Replacement	25,063	25,300	25,209	25,209	25,209
Technology[1]	85,620	85,620	165,174	165,174	133,230
Equipment maintenance	10,983	16,482	16,000	16,000	16,000
Vehicle maintenance	14,975	13,945	19,000	19,000	15,000
Office supplies	2,757	2,987	3,000	3,000	3,000
Operating supplies	33,380	33,663	42,200	42,200	36,300
Fuel	-	-	-	506	-
Travel and training	16,782	20,897	20,000	20,000	20,000
Total Operating	216,693	237,882	330,083	329,189	287,839
Data processing equipment	-	3,637	-	-	-
Other equipment	41,048	18,533	11,000	11,000	20,000
Total - Capital	41,048	22,170	11,000	11,000	20,000
Fire Department Total	$2,486,109	$2,801,009	$2,726,302	$2,743,709	$2,684,566

[1] *Transfer to Technology Management Fund*

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PUBLIC WORKS DEPARTMENT

The Public Works Department is responsible for the City's civil engineering, utility and internal maintenance services. This diverse department encompasses planning, maintaining streets and drainage, enforcing building codes, and maintaining city vehicles.

PUBLIC WORKS DEPARTMENT MISSION

To maintain the City's streets at a level consistent with a modern urban area's; maintain the City's drainage system to maximize storm water removal consistent with the system's design; maintain the City's fleet of motor vehicles to the highest standards of safety and efficiency; and enforce the City's building, plumbing, and electrical codes to insure the construction and maintenance of safe residential and commercial structures.

PUBLIC WORKS DEPARTMENT DIVISIONS

Administration – Provides management and leadership for the entire Department's Divisions and is responsible for contract administration and managing the City's Capital Improvement Program. (2011 Budget - $528,939)

Development Services – Enforces the City's building, plumbing and electrical codes to insure the construction and maintenance of safe residential and commercial structures. (2011 Budget - $410,943)

Operations – Maintains the City's streets and storm water drainage system. (2011 Budget - $217,685)

Facilities Management – Maintains the City's buildings and related equipment. Moved from the Parks and Recreation Department in 2010. (2011 Budget - $519,736)

General Services – Provides fleet maintenance service and maintains the City's traffic control systems. (2011 Budget - $803,821)

Planning – Enforces the City's zoning ordinances. (2011 Budget - $322,443)

PUBLIC WORKS DEPARTMENT 2011 GOALS

Public Works Administration Division:

- Continue enhancement and provision of excellent customer service.
- Continue scanning and electronic storage of previously archived historical Public Works administrative records.
- Continue staff development and achievement of continuing education goals.

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Development Services Division:

∗ Continue open dialogue with contractors through pre-construction meetings, listening to their concerns regarding procedures, and revise procedures if appropriate. Stay abreast of state and national code issues and laws that will affect the City, and implement local changes as warranted.
∗ Fulfill all continuing education requirements to maintain current certifications and licenses. Encourage employees to study for and obtain additional certifications for professional and personal enrichment. Continue “point of contact” customer relation improvement.

Operations - Streets/Drainage Division:

∗ Implement a storm water pollution prevention program for residential construction sites.
∗ Complete review of improvement program for rehabilitation of Ruskin Street and West College and other streets in Priority Areas 1, 2, and 3. This will include Buffalo Speedway.
∗ Remove sealant and clean construction joints, install new sealant in the construction joints. This will be an ongoing program working through all priority areas, starting in Priority Area 1 and proceeding in numerical order.

General Services & Facility Maintenance Divisions:

∗ Implement replacement schedules for all traffic related infrastructure (signs, pavement marking and signals).
∗ Implement an enhanced maintenance program and work order system for vehicles and equipment maintenance and facility maintenance.
∗ Update/revise preventative maintenance schedules for all vehicles and equipment.
∗ Develop preventative maintenance schedules for municipal facilities.

Planning Division:

∗ Continue to develop and recommend (with Zoning and Planning Commission) a policy with objectives for the redevelopment of the Town Center area.
∗ Work to develop tree preservation regulations that focus on the preservation of canopy coverage and site conditions versus preservation of individual trees.
∗ Work to develop non-residential zoning regulations that encourage the highest and best use of a property, through a comprehensive review and study (with assistance from a third party consultant) of the non-residential zoning and development regulations.
∗ Continue to develop and refine code compliance procedures for non-compliant and substandard structures.

PUBLIC WORKS DEPARTMENT BUDGET HIGHLIGHTS

∗ Authorized full-time employees – 20 (2010 authorized full-time employees – 21)
∗ Total budget - $2,803,567 (2010 total budget - $2,690,761)

PUBLIC WORKS

Public Works Department Summary Comparison Budget					
Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Public Works Administration					
Personnel	$ 278,104	$ 304,363	$ 307,067	$ 298,700	$ 311,131
Operating charges	85,804	83,786	200,848	200,848	217,808
Capital	205,290	-	-	-	-
Total	569,198	388,149	507,915	499,548	528,939
Development Services					
Personnel	306,255	374,338	366,640	354,219	382,611
Operating charges	22,073	24,661	28,324	28,324	28,332
Capital	-	-	10,000	10,000	-
Total	328,328	398,999	404,964	392,543	410,943
Operations					
Personnel	118,487	135,033	126,759	122,476	127,416
Operating charges	90,252	99,298	96,725	96,725	90,269
Capital	-	16,665	-	-	-
Total	208,738	250,996	223,484	219,201	217,685
Facilities Management					
Personnel	-	6,061	152,210	153,185	164,177
Operating charges	-	-	215,075	231,231	299,134
Capital	-	-	25,000	25,000	56,425
Total	-	6,061	392,285	409,416	519,736
General Services - General Fund					
Personnel	379,568	411,873	425,159	430,228	407,302
Operating charges	373,398	336,120	371,760	376,004	383,419
Capital	3,618	54,398	49,900	49,900	13,100
Total	756,584	802,391	846,819	856,132	803,821
Planning					
Personnel	226,446	251,670	246,885	244,410	258,164
Operating charges	60,433	65,696	68,409	62,459	64,279
Total	286,878	317,366	315,294	306,869	322,443
Total Department	$ 2,149,727	$ 2,163,962	$ 2,690,761	$ 2,683,709	$ 2,803,567

Public Works Staffing Schedule (General Fund)

POSITION	GRADE	2010 BUDGET	2011 BUDGET	SALARY RANGE MINIMUM	SALARY RANGE MAXIMUM
Public Works					
Public Works Administration					
Asst. City Manager\Public Works Dir	IV	1	1	100,656	135,885
Office Coordinator	206	1	1	38,576	54,006
Secretary	203	1	1	31,198	43,677
Development Services					
Chief Building Official	112	1	1	61,229	85,721
Building Inspector	206	2	2	38,576	54,006
Permit Technician	204	2	2	33,382	46,734
Operations					
Maintenance Worker III	204	1	1	33,382	46,734
Maintenance Worker I	202	1	1	29,157	40,820
Facilities Management					
Facilities Maintenance Mgr	111	1	1	53,243	74,540
Facilities Maintenance Tech	205	1	1	35,718	50,006
General Services					
Asst Director - Public Works	113	1	1	70,414	98,579
Crew Leader	205	1	1	35,718	50,006
Lead Traffic Technician	206	1	1	38,576	54,006
Mechanic	204	1	1	33,382	46,734
Driver/Equipment Operator	203	1	- [2]	31,198	43,677
Traffic Technician	203	1	1	31,198	43,677
Planning					
City Planner	112	1	1	61,229	85,721
Code Enforcement/ACO	205	1	1	35,718	50,006
Planning Assistant	204	1	1	33,382	46,734
Total Public Works		21	20		

PUBLIC WORKS DEPARTMENT

Public Works Administration Division Line Item Budget					
Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$ 191,857	$ 209,747	$ 212,320	$ 209,404	$ 218,165
Overtime	1,370	993	2,111	2,111	2,111
Longevity	860	1,370	1,555	1,555	1,615
Allowances	6,720	6,940	6,840	6,670	6,840
Part-time/temporary	96	-	-	-	-
Retirement contribution	34,512	39,857	42,337	41,460	35,934
Social security cont.	14,197	15,697	17,050	16,390	17,490
Health care benefits	20,536	23,650	19,682	18,550	21,260
Workers' compensation	475	670	366	510	371
Other Benefits	2,036	3,300	1,806	2,050	4,345
Employee relations	5,445	2,139	3,000	-	3,000
Total Personnel	278,104	304,363	307,067	298,700	311,131
Communications costs	737	241	1,000	1,000	1,000
Community relations	459	731	1,500	1,500	1,000
Consultants	34,496	36,670	30,000	30,000	30,000
Other contracted services	-	-	1,000	1,000	1,000
Professional dues	1,021	1,067	1,200	1,200	1,500
Publications	-	-	300	300	300
Technology[1]	29,892	26,600	142,398	142,398	160,458
Equipment maintenance	617	835	1,250	1,250	1,250
Equipment lease/rental	6,498	7,204	7,200	7,200	7,400
Office supplies	3,521	3,380	4,800	4,800	4,800
Operating supplies	6,159	5,675	7,200	7,200	7,100
Travel and training	2,404	1,383	3,000	3,000	2,000
Total Operating Charges	85,804	83,786	200,848	200,848	217,808
Capital Outlay	205,290	-	-	-	-
Total Capital	205,290	-	-	-	-
PW Administration Division Total	$ 569,198	$ 388,149	$ 507,915	$ 499,548	$ 528,939

[1] *Transfer to the Technology Management Fund*

PUBLIC WORKS DEPARTMENT

Development Services Division Line Item Budget

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$ 205,290	$ 234,646	$ 254,085	$ 246,829	261,440
Overtime	3,298	7,605	5,825	5,825	6,000
Longevity	1,336	1,185	1,550	1,550	1,850
Allowances	100	1,870	2,040	2,125	2,040
Retirement contribution	44,653	44,451	50,065	48,410	42,626
Social security cont.	15,644	18,531	20,160	19,350	20,770
Health care benefits	32,429	54,540	29,063	26,220	39,809
Workers' compensation	771	1,440	971	890	965
Other Benefits	2,735	10,070	2,881	3,020	7,111
Total Personnel	306,255	374,338	366,640	354,219	382,611
Communications costs	1,320	100	3,000	3,000	3,480
Community relations	127	959	1,500	1,500	1,500
Professional dues	235	992	877	877	977
Publications	-		500	500	500
Equipment replacement	6,408	6,400	6,407	6,407	6,407
Equipment maintenance	1,800	1,500	2,040	2,040	2,203
Office supplies	1,772	2,034	1,500	1,500	1,500
Operating supplies	5,993	5,485	6,500	6,500	6,000
Travel and training	4,417	7,191	6,000	6,000	5,765
Total Operating Charges	22,073	24,661	28,324	28,324	28,332
Data processing equipment	-	-	10,000	10,000	-
Other Equipment	-	-	-	-	-
Total Capital	-	-	10,000	10,000	-
Building Division Total	$ 328,328	$ 398,999	$ 404,964	$ 392,543	410,943

PUBLIC WORKS DEPARTMENT

Operations Division Line Item Budget					
Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$ 60,439	$ 62,593	$ 71,402	$ 70,958	$ 73,025
On call	900	105	250	105	-
Overtime	12,848	11,559	11,508	11,508	11,508
Longevity	34	100	245	245	365
Part-time/temporary	6,691	8,173	7,500	5,000	-
Retirement contribution	12,693	13,439	15,800	15,710	13,337
Social security contribution	5,489	5,624	6,360	6,320	6,500
Health care benefits	16,687	28,150	10,208	9,220	17,570
Workers' compensation	1,650	2,690	1,860	1,760	1,795
Other benefits	1,055	2,600	1,126	1,150	2,816
Employee relations	-	-	500	500	500
Total Personnel	118,487	135,033	126,759	122,476	127,416
Communications costs	-	798	1,000	1,000	1,000
Community relations	2,518	786	3,000	3,000	2,500
Other contracted services	9,150	3,992	4,000	4,000	7,500
Publications	-	11,650	-	-	-
Equipment replacement	14,400	14,400	10,725	10,725	6,069
Equipment maintenance	15,141	4,542	5,000	5,000	2,800
Drainage maintenance	22,846	27,250	30,000	30,000	30,000
Street maintenance	22,224	33,439	40,000	40,000	37,500
Office supplies	47	-	-	-	-
Operating supplies	3,680	2,435	2,500	2,500	2,200
Travel and training	246	6	500	500	700
Total Operating Charges	90,252	99,298	96,725	96,725	90,269
Other equipment	-	16,665	-	-	-
Total Capital	-	16,665	-	-	-
Operations Division Total	$ 208,738	$ 250,996	$ 223,484	$ 219,201	217,685

PUBLIC WORKS DEPARTMENT

Facility Maintenance Division Line Item Budget				
Account Description	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$ 3,879	$ 94,674	$ 97,870	$ 106,025
Overtime	-	-	3,500	-
Longevity	-	135	135	255
Allowances	170	2,040	2,040	2,040
Retirement contribution	769	18,401	19,070	17,017
Social security contribution	293	7,420	7,410	8,280
Health care benefits	823	26,491	19,820	25,643
Workers' compensation	88	1,907	2,100	2,073
Other benefits	39	1,142	1,240	2,844
Total Personnel	6,061	152,210	153,185	164,177
Other contracted services	-	132,700	148,856	195,928
Dues & Publications	-	-	-	1,400
Equipment Replacement	-	-	-	9,216
Equipment maintenance	-	21,560	21,560	40,500
Building and grounds	-	59,200	59,200	46,720
Office supplies	-	275	275	500
Operating supplies	-	550	550	4,370
Travel and training	-	790	790	500
Total Operating Charges	-	215,075	231,231	299,134
Other equipment	-	25,000	25,000	56,425
Total Capital	-	25,000	25,000	56,425
Operations Division Total	$ 6,061	$ 392,285	$ 409,416	$ 519,736

PUBLIC WORKS DEPARTMENT

General Services Division Line Item Budget

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$ 241,875	$ 245,928	$ 277,878	$ 283,491	$ 257,530
Overtime	10,337	7,753	8,072	8,072	11,200
Longevity	1,680	1,885	2,305	2,305	2,520
Allowances	1,920	2,040	2,040	2,040	2,040
Retirement contribution	44,689	47,114	55,157	54,770	42,934
Social security cont.	18,821	18,903	22,210	21,460	20,920
Health care benefits	52,412	70,460	48,035	45,040	57,592
Workers' compensation	4,335	9,990	5,136	8,400	3,610
Other benefits	3,394	7,800	3,426	3,750	7,956
Employee relations	105	-	900	900	1,000
Total Personnel	379,568	411,873	425,159	430,228	407,302
Communications costs	1,056	1,278	500	500	500
Community relations	1,067	362	4,000	4,000	4,000
Other contracted services	38,528	27,519	25,000	25,000	30,800
Publications	1,924	2,047	2,500	2,500	3,400
Equipment replacement	47,400	47,400	44,060	44,060	42,919
Equipment maintenance	10,772	13,354	17,517	14,769	10,000
Vehicle maintenance	76,891	98,842	80,000	81,475	62,600
Traffic control	17,233	21,494	20,000	20,000	32,400
Office supplies	107	454	500	500	600
Operating supplies	7,339	5,493	11,200	11,200	14,200
Fuel	169,199	115,757	163,483	169,000	179,000
Travel and training	1,882	2,120	3,000	3,000	3,000
Total Operating Charges	373,398	336,120	371,760	376,004	383,419
Capital Outlay	3,618	1,374	14,900	14,900	3,000
Other equipment	-	53,024	35,000	35,000	10,100
Total Capital	3,618	54,398	49,900	49,900	13,100
General Services Division Total	$ 756,584	$ 802,391	$ 846,819	$ 856,132	$ 803,821

PUBLIC WORKS DEPARTMENT

Planning Division Line Item Budget

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$ 158,671	$ 173,832	$ 174,136	$ 172,132	$ 180,878
On call	-	-	-	-	-
Overtime	2,252	3,499	2,913	2,913	2,913
Longevity	805	1,270	1,455	1,455	1,635
Allowances	600	600	600	600	600
Retirement contribution	29,259	32,642	34,030	33,370	29,225
Social security cont.	12,198	13,457	13,710	13,130	14,230
Health care benefits	20,413	21,140	17,972	18,560	24,064
Workers' compensation	295	1,110	315	300	325
Other Benefits	1,954	4,120	1,754	1,950	4,294
Total Personnel	226,446	251,670	246,885	244,410	258,164
Communications costs	471	6,981	7,500	4,500	4,440
Community relations	-	1,381	1,500	-	1,500
Other contracted services	41,137	43,944	45,000	45,000	45,000
Professional dues	1,050	120	1,000	1,000	1,000
Publications	304	839	700	250	400
Equipment replacement	5,808	5,800	5,209	5,209	5,209
Equipment maintenance	3,225	-	-	-	-
Office supplies	3,225	1,429	2,000	1,500	1,500
Operating supplies	2,868	3,675	3,000	2,500	2,730
Travel and training	2,343	1,527	2,500	2,500	2,500
Total Operating Charges	60,433	65,696	68,409	62,459	64,279
Plannning Division Total	$ 286,878	$ 317,366	$ 315,294	$ 306,869	$ 322,443

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PARKS AND RECREATION DEPARTMENT

The Parks and Recreation Department is responsible for operating and maintaining the West University Place Recreation Center, the Colonial Park Pool, the Community Building/Senior Center, the Scout House and seven (7) municipal parks and playgrounds. The department also is responsible for planning, implementing and evaluating a variety of recreational/leisure activities and special events for all ages.

PARKS AND RECREATION DEPARTMENT MISSION

The West University Place Parks and Recreation Department team offers quality programs, facilities and services that encourage community participation and promotes fun, physical activity and growth, in a safe and wholesome environment

PARKS AND RECREATION DEPARTMENT DIVISIONS

Community Building – Provides management and leadership for the entire Department's divisions and funds the programs located at the City's Community Building. (2011 Budget - $735,135)

Senior Services – Provides leisure and social services for older citizens of West University Place. (2011 Budget - $242,256)

Recreation Center – Cost center for the operation of the pool, gymnasium and recreation facilities at the City's Recreation Center. (2011 Budget - $975,586)

Parks Management – (Formerly Facilities Management) - Maintains the City's parks and landscaping. (2011 Budget - $234,548)

Colonial Park – Accounts for the operation of the pool and recreation facilities at Colonial Park. (2011 Budget - $243,481)

PARKS AND RECREATION DEPARTMENT 2011 GOALS

- Work in concert with the Public Works Department in facilitating the renovation of the Community Building/Senior Center. Desire is to have the project completed before May of 2011.
- Become a $1M annual revenue generating Department, by means of fee based leisure program offerings, recreational facilities membership sales and facility rentals.
- Partner with the Friends of West University Place Parks in facilitating a complete Judson Park redevelopment.
- Continue to grow our Senior Service leisure program offerings, by means of more active/adventure offerings and special events.
- Complete the upgrading project of all municipal irrigation systems, specifically the replacement of the 15+ year old controllers and incorporating moisture sensor devices, reducing water consumption and improving overall irrigation efficiencies

PARKS AND RECREATION DEPARTMENT BUDGET HIGHLIGHTS

- Authorized full-time employees – 11 (2010 authorized full-time employees – 11)
- Total budget - $2,431,0058. (2010 total budget - $1,919,757)

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PARKS AND RECREATION DEPARTMENT

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Community Building					
Personnel	$ 359,262	$ 399,805	$ 315,170	$ 308,962	$ 338,376
Operating charges	317,253	313,229	206,052	206,052	396,759
Total	676,515	713,034	521,222	515,014	735,135
Senior Services					
Personnel	131,040	157,692	171,000	158,197	176,028
Operating charges	45,422	45,480	65,124	55,094	66,228
Total	176,462	203,172	236,124	213,291	242,256
Recreation Center					
Personnel	27,119	11,680	465,954	429,081	575,354
Operating charges	91,218	39,781	267,910	251,185	400,232
Total	118,338	51,461	733,864	680,266	975,586
Parks Management					
Personnel	157,256	207,001	108,422	109,004	113,380
Operating charges	398,704	346,266	120,557	124,772	121,168
Total	555,960	553,267	228,979	233,776	234,548
Colonial Park					
Personnel	230,059	240,540	167,693	118,965	187,162
Operating charges	87,114	73,375	31,875	31,503	56,319
Capital	21,267	18,279	-	-	-
Total	338,439	332,194	199,568	150,468	243,481
Total Department	$ 1,865,714	$ 1,853,128	$ 1,919,757	$ 1,792,815	$ 2,431,005

Parks and Recreation Department Staffing Schedule

POSITION	GRADE	2010 BUDGET	2011 BUDGET	SALARY RANGE MINIMUM	SALARY RANGE MAXIMUM
Parks and Recreation					
Community Building					
Parks and Recreation Director	III	1	1	90,681	122,419
Administrative Manager	111	1	1	53,243	74,540
Executive Director FWUP	109	1	1	40,259	56,363
Senior Services					
Senior Services Manager	111	1	1	53,243	74,540
Recreation Specialist	205	1	1	35,718	50,006
Recreation Center					
Recreation Manager	111	1	1	53,243	74,540
Assistant Recreation Mgr	206	1	1	38,576	54,006
Recreation Specialist	205	2	2	35,718	50,006
Facility Maintenance					
Crew Leader	205	1	1	35,718	50,006
Parks Technician	201	1	1	27,249	38,149
Total Parks and Recreation Department		11	11		

PARKS AND RECREATION DEPARTMENT

Community Building Division Line Item Budget

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$ 219,388	$ 245,782	$ 218,923	$ 212,827	$ 233,463
Longevity	905	1,380	1,250	1,250	1,430
Allowances	7,687	7,660	7,440	8,540	7,440
Part-time/temporary	28,620	25,238	-	-	-
Retirement contribution	39,514	46,298	43,247	42,358	38,071
Social security cont.	18,891	20,340	17,410	16,850	18,540
Health care benefits	34,218	44,590	23,687	23,688	33,647
Workers' compensation	579	980	401	402	423
Other benefits	2,620	5,840	1,812	2,047	4,362
Employee relations	1,676	913	1,000	1,000	1,000
Total Personnel	359,262	399,805	315,170	308,962	338,376
Communication costs	20,502	19,923	21,000	22,200	22,705
Community relations	3,099	4,385	2,500	2,500	2,500
Tri-Sports	80,000	80,000	80,000	80,000	80,000
Leisure class instructors	98,177	87,591	-	-	-
Professional dues	1,206	1,755	1,500	1,735	1,735
Technology[1]	72,096	83,680	84,952	84,952	275,659
Building and grounds	300	-	-	-	-
Father's & Flashlights	10,693	197	-	-	-
Equipment lease/rental	3,618	3,783	4,800	4,630	4,630
Office supplies	2,520	1,996	1,800	1,800	1,800
Operating supplies	20,817	25,393	5,500	4,235	3,730
Fuel	-		-	-	-
Travel and training	4,225	4,526	4,000	4,000	4,000
Total Operating Charges	317,253	313,229	206,052	206,052	396,759
Community Building Division Total	$ 676,515	$ 713,034	$ 521,222	$ 515,014	$ 735,135

[1] *Transfer to the Technology Management Fund*

Senior Services Division Line Item Budget

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$ 81,496	$ 98,462	$ 99,763	$ 95,371	$ 103,545
Overtime	708	1,299	1,291	1,291	1,288
Longevity	205	425	545	425	901
Part-time/temporary	15,354	14,980	27,960	21,060	27,791
Retirement contribution	15,271	18,095	19,304	17,990	16,611
Social security cont.	7,141	8,731	9,910	8,820	10,216
Health care benefits	9,256	12,140	10,594	11,500	12,217
Workers' compensation	427	820	485	480	618
Other benefits	1,182	2,740	1,148	1,260	2,841
Total Personnel	131,040	157,692	171,000	158,197	176,028
Communication costs	4,593	4,761	4,600	4,600	5,704
Community relations	12,385	14,801	13,000	13,000	13,000
Boards & committees	2,956	2,960	4,000	4,000	4,000
Leisure class instructors	13,248	10,788	26,000	17,000	26,000
Professional dues	375	239	300	300	300
Equipment replacement	7,008	7,000	7,559	7,559	7,559
Equipment lease/rental	390	571	800	700	800
Office supplies	959	868	1,200	1,200	1,200
Operating supplies	2,403	2,260	5,935	5,935	5,935
Travel and training	1,105	1,232	1,730	800	1,730
Total Operating Charges	45,422	45,480	65,124	55,094	66,228
Senior Services Division Total	$ 176,462	$ 203,172	$ 236,124	$ 213,291	$ 242,256

PARKS AND RECREATION DEPARTMENT

Recreation Center Division Line Item Budget

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$ -	$ 1,854	$ 157,284	$ 164,116	$ 195,767
Overtime	-	-	1,668	5,000	4,915
Longevity	-	-	515	515	815
Allowances	-	-	2,640	2,040	2,640
Part-time/temporary	25,114	8,400	203,600	169,000	257,177
Retirement contribution	-	352	30,800	34,030	32,070
Social security contribution	1,935	791	27,990	26,450	35,294
Health & Dental benefits	-	218	37,121	22,130	34,035
Workers' compensation	69	40	2,088	3,350	6,968
Other benefits	-	25	2,248	2,450	5,673
Total Personnel	27,119	11,680	465,954	429,081	575,354
Communication	-	60	2,650	2,650	2,650
Leisure class instructors	74,873	39,543	200,000	180,000	309,870
Professional dues	-	-	1,185	1,185	1,185
Equipment maintenance	-	-	3,170	3,100	6,450
Swimming pool maintenance	3,493	-	8,500	8,500	15,138
Equipment lease/rental	-	-	4,800	4,800	6,400
Office supplies	501	-	1,875	5,500	4,800
Operating supplies	6,869	178	34,600	34,600	40,985
Treatment chemicals	5,482	-	7,500	7,250	7,890
Travel & training		-	3,630	3,600	4,864
Total Operating Charges	91,218	39,781	267,910	251,185	400,232
Recreation Center Division Total	$ 118,338	$ 51,461	$ 733,864	$ 680,266	$ 975,586

PARKS AND RECREATION DEPARTMENT

Parks Maintenance Division Line Item Budget					
Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$ 102,286	$ 123,402	$ 70,100	$ 71,131	$ 73,259
Overtime	758	2,554	2,621	2,088	2,088
Longevity	753	1,150	1,195	1,195	1,315
Allowances	-	1,870	-	-	-
Retirement contribution	21,168	23,532	14,044	14,140	12,044
Social security contribution	7,772	9,583	5,660	5,590	5,860
Health care benefits	21,177	37,830	12,450	12,450	14,749
Workers' compensation	2,183	4,310	1,237	1,220	1,259
Other benefits	1,161	2,770	1,115	1,190	2,806
Total Personnel	157,256	207,001	108,422	109,004	113,380
Other contracted services	184,658	181,851	63,200	67,415	71,850
Equipment replacement	6,300	6,300	14,292	14,292	6,253
Equipment maintenance	520	3,288	500	500	500
Building and grounds maintenance	51,042	74,277	39,300	39,300	39,300
Office supplies	198	213	125	125	125
Operating supplies	3,531	2,174	2,000	2,000	2,000
Travel and training	468	1,943	1,140	1,140	1,140
Electricity	151,988	76,220	-	-	-
Total - Operating Charges	398,704	346,266	120,557	124,772	121,168
Parks Management Division Total	$ 555,960	$ 553,267	$ 228,979	$ 233,776	$ 234,548

PARKS AND RECREATION DEPARTMENT

Colonial Park Division Line Item Budget

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages[1]	$ 53,970	$ 56,835	$ -	$ -	$ -
Overtime	30	-	-	-	-
Longevity	130	265	-	-	-
Allowances	-	2,040	-	-	-
Part-time/temporary	143,345	140,941	153,875	107,033	171,250
Retirement contribution	9,390	10,663	-	-	-
Social security cont.	15,182	15,336	11,950	9,568	13,101
Health care benefits	4,935	6,090	-	-	-
Workers' compensation	2,429	6,170	1,868	2,364	2,811
Other benefits	648	2,200	-	-	-
Total Personnel	230,059	240,540	167,693	118,965	187,162
Communications costs	587	887	250	250	350
Leisure class instructors	38,114	35,674	-	-	-
Professional dues	100	430	-	-	-
Equipment maintenance	2,021	1,578	5,000	5,000	5,650
Swimming pool maintenance	19,627	5,032	6,750	6,750	25,938
Equipment lease/rental	-	-	500	500	646
Office supplies	384	830	375	375	450
Operating supplies	9,915	12,876	7,000	7,000	11,285
Treatment chemicals	13,815	11,470	12,000	11,500	12,000
Travel and training	2,552	4,598	-	128	-
Total Operating Charges	87,114	73,375	31,875	31,503	56,319
Parks and rec equipment	21,267	18,279	-	-	
Total Capital	21,267	18,279	-	-	
Colonial Park Division Total	$ 338,439	$ 332,194	$ 199,568	$ 150,468	$ 243,481

[1] *Transferred full-time position to Recreation Center Division in 2010*

THE CITY OF WEST UNIVERSITY PLACE

TEXAS

The Debt Service Fund is established by ordinances authorizing the issuance of general obligation bonds. These same ordinances call for levying an *ad valorem* (property) tax to provide the funds to pay the principal and interest due on the City's general obligation bonds and certificates of obligation. In simpler terms, the Fund accounts for the repayment of borrowed money and the payment of interest that lenders charge the City to borrow.

The City of West University Place uses debt financing to fund large capital investments. Streets, drainage, water and wastewater systems are all constructed with borrowed funds. The Debt Service Fund does not finance all of the City's bonded debt service. The Water and Sewer Fund also provides funds to repay debt.

In 2011, the Debt Service Fund will pay $8,112,123 of debt service and fiscal agent fees, an increase of $983,673 over 2010. A portion of this increase ($202,383) is due to a refunding of certain outstanding revenue debt, while the remainder ($784,290) is due to the scheduled increases in the existing tax supported debt. In September 2010, City Council authorized the refunding a portion of the outstanding debt obligations of the City, namely the Waterworks and Sewer System Revenue Bonds, Series 2001A, Waterworks and Sewer System Revenue Bonds, Series 2001B, and the Permanent Improvement and Refunding Bonds, Series 2002. The debt was refunded as general obligation debt to take advantage of better interest rates than revenue bond debt were experiencing. The debt service on the 2010 Refunding bonds that is directly associated with the revenue bonds is funded by a transfer from the Water and Sewer Fund.

Funding debt service payments requires an *ad valorem* tax rate of $.17968 per $100 of assessed value in tax year 2010, an increase of 5.8% or $0.00986 per $100. This marks the first time in eight consecutive years that the tax rate dedicated to debt service has increased. This is due in part to the 2.6 % decrease in taxable values. Additionally, the debt service requirements increased due to the funding of full year principal and interest for the 2010 debt issuances.

The City Charter limits the City's bonded debt to no more than 5% of the assessed property values. Since the projected assessed value for the City for tax year 2010 is $4.1 billion, the current debt limit under this provision is $204.3 million. As of December 31, 2011, the City will owe a total of $89.5 million to bondholders for all existing outstanding bonds. Of this total, the Debt Service Fund, using property taxes, will provide $77.8 million. The funding for the remaining debt is generated from user fees in the Water and Sewer Fund.

The most recent Standard and Poor's Investor Services bond ratings for West University Place's General Obligation Bonds were that agency's highest rating, AAA. Relative stability in assessed values, the political stability of the community, and the underlying strength in the Houston Area economy have kept the City's credit ratings high despite its significant debt load.

FUTURE ACTIVITY

Annual debt service on the current outstanding bonds will reach a maximum of $8.8 million in 2020 when the outstanding bonds issued prior to 2009 will be retired. During the recent period of historically low interest rates, the City refunded all bonds that were available for refunding, significantly reducing interest that the City had to pay. With most outstanding bonds at interest rates below the current market, future refunding seems unlikely.

DEBT SERVICE FUND
STATEMENT OF REVENUES AND EXPENDITURES

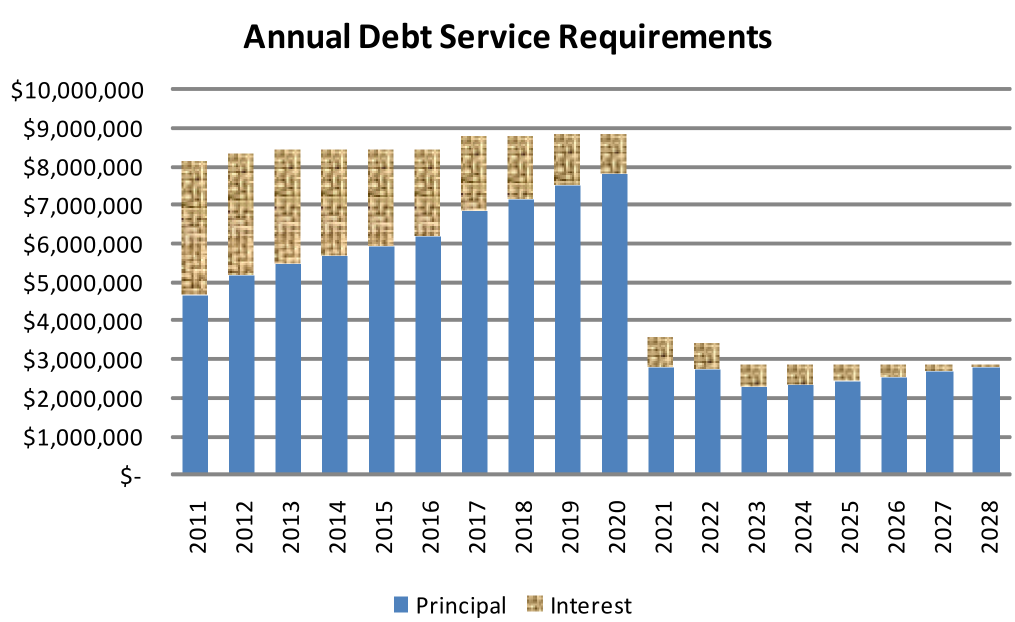
	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
REVENUES:					
Ad valorem taxes:					
Current tax revenue	$ 6,384,070	$ 6,711,323	$ 7,054,162	$ 7,079,205	$ 7,269,069
Prior tax revenue	52,146	28,426	26,000	19,577	20,000
Penalty & interest	15,766	40,744	37,913	36,916	30,000
Earnings on investments	84,040	15,990	14,000	8,549	5,000
Transfer from Water and Sewer Fund	-	-	-	-	202,383
TOTAL REVENUES	6,536,023	6,796,483	7,132,075	7,144,247	7,526,452
EXPENDITURES:					
Debt service -principal	3,780,922	3,969,515	3,911,167	3,903,250	4,671,167
Debt service - interest	2,974,428	2,837,121	3,193,283	3,201,201	3,425,956
Fiscal agent fees	13,175	10,925	21,000	21,000	15,000
TOTAL EXPENDITURES	6,768,526	6,817,561	7,125,450	7,125,451	8,112,123
NET REVENUES	(232,502)	(21,078)	6,625	18,797	(585,671)
BEGINNING BALANCE	1,208,267	975,765	969,057	954,687	973,483
ENDING BALANCE	$ 975,765	$ 954,687	$ 975,682	$ 973,483	$ 387,812

CITY OF WEST UNIVERSITY PLACE
GENERAL LONG TERM DEBT
SCHEDULE OF FISCAL YEAR 2011 REQUIREMENTS

Series	Obligation	Amount of Issue	Principal Outstanding January 1, 2011	Principal & Interest Requirements for 2011 Principal	Interest	Total	Principal Outstanding December 31, 2011
2001	Certificates of Obligation	$3,325,000	$ 2,535,000	$ 115,000	$ 109,010	$ 224,010	$ 2,420,000
2002	Permanent Improvement & Refunding	28,140,000	9,115,000	2,155,000	408,926	2,563,926	6,960,000
2003	Certificates of Obligation	9,900,000	9,020,000	200,000	329,110	529,110	8,820,000
2005	Permanent Improvement Refunding	25,075,000	24,315,000	1,420,000	1,190,819	2,610,819	22,895,000
2006	Fire Truck Financing		106,167	106,167	-	106,167	-
2009	Permanent Improvement & Refunding	11,740,000	11,630,000	480,000	429,375	909,375	11,150,000
2009	Certificates of Obligation	1,295,000	1,295,000	15,000	49,931	64,931	1,280,000
2010	Permanent Improvement	5,000,000	5,110,000	-	257,621	257,621	5,110,000
2010	Certificates of Obligation	6,900,000	7,025,000	-	355,672	355,672	7,025,000
2010A	Certificates of Obligation	1,660,000	1,585,000	-	40,917	40,917	1,585,000
2010	Permanent Improvement Refunding	11,145,000	11,145,000	180,000	254,575	434,575	10,965,000
			$ 82,881,167	$4,671,167	$3,425,956	$8,097,123	$ 78,210,000

CITY OF WEST UNIVERSITY PLACE
GENERAL LONG TERM DEBT
PRINCIPAL AND INTEREST REQUIREMENTS
As of January 1, 2011

Fiscal Year	Principal	Interest Due 2/1	Interest Due 8/1	Interest	Total
2011	4,671,167	1,817,401	1,608,555	3,425,956	8,097,123
2012	5,170,000	1,608,555	1,503,493	3,112,048	8,282,048
2013	5,475,000	1,503,493	1,411,626	2,915,119	8,390,119
2014	5,675,000	1,411,626	1,298,429	2,710,055	8,385,055
2015	5,925,000	1,298,429	1,176,627	2,475,056	8,400,056
2016	6,180,000	1,176,627	1,043,896	2,220,523	8,400,523
2017	6,835,000	1,043,896	896,456	1,940,351	8,775,351
2018	7,140,000	896,456	738,592	1,635,048	8,775,048
2019	7,480,000	738,592	578,123	1,316,715	8,796,715
2020	7,820,000	578,123	413,534	991,658	8,811,658
2021	2,755,000	413,534	362,728	776,263	3,531,263
2022	2,740,000	362,728	310,338	673,066	3,413,066
2023	2,250,000	310,338	267,263	577,600	2,827,600
2024	2,345,000	267,263	219,163	486,425	2,831,425
2025	2,445,000	219,163	167,750	386,913	2,831,913
2026	2,550,000	167,750	114,125	281,875	2,831,875
2027	2,660,000	114,125	58,175	172,300	2,832,300
2028	2,765,000	58,175	-	58,175	2,823,175
	$ 82,881,167	$ 13,986,272	$ 12,168,872	$ 26,155,144	$ 109,036,311



THE CITY OF WEST UNIVERSITY PLACE

TEXAS

The Water and Sewer Fund is an enterprise fund and, as business enterprises in the private sector, is meant to be self-supporting. The Water and Sewer Fund accounts for the revenue, expenditures and transfers associated with the operation of the water and wastewater systems. User fees finance the systems and their services.

The Water and Sewer Fund (W&S Fund) budget is similar to the General Fund budget in that it is prepared using the modified accrual basis of accounting. Revenues are recognized when they are earned, because they are considered measurable and available to finance current operations. Expenditures are recognized when they are incurred. Debt service is recognized when paid.

In terms of revenue, the W&S Fund produces less than half the revenues generated in the General Fund. In spite of its smaller revenue base, the W&S Fund's impact in the community may well exceed the impact of the General Fund. Often the initial operation of a City is its water utility and, in many cases, the reason for incorporating a City is the need for clean, safe drinking water and the sanitary disposal of wastewater. Water and sewer systems are capital-intensive and expensive to construct. Operating costs are insignificant when compared to expenditures made to acquire and repair other capital assets.

In order for the W&S Fund to be self-supporting, the water and sewer service fees must reflect both the cost of operations <u>and</u> the cost of capital, or else the system will deteriorate. Typically, the cost of capital is reflected in the water and sewer rates by charging a rate sufficient to cover the operating costs plus the debt service costs associated with major capital maintenance.

FUND FINANCIAL ACTIVITY:

2010 Financial Activity: W&S Fund gross revenues are expected to be $5.7 million, slightly below the budget of $5.96 million, due to higher amounts of rainfall in 2010.

In December, 2009, the City of Houston announced that the City of Houston City Council adopted an ordinance approving a $0.30, or 15.9%, increase in the rate it charges the West U for treated drinking water, effective February 1, 2010. In order to recover the cost of purchasing treated water, the City of West U adopted a 3.82% rate increase for water sold to our customers.

Operating expenditures in 2010 are expected to be approximately $3.7 million, which is slightly below 2010 budget appropriations of $3.8 million. Debt service, administrative cost and a transfer to the Capital Project Fund adds $1.9 million more to total expenditures. Altogether, W&S Fund 2010 expenditures are expected to total approximately $6.6 million.

The 2011 Budget. The 2011 Budget anticipates total Water and Sewer Utility Fund revenues of approximately $6.3 million.

System operations, including the newly created Utility Billing division, are appropriated at $5,943,485, including $725,000 transferred to the General Fund to reimburse for costs it incurs on behalf of the W&S Fund and a $950,000 transfer to the Water & Sewer Capital Projects Fund to cash fund necessary capital projects. The Utility Billing division was created to account for costs directly associated with the W&S Fund operations. W&S related costs previously accounted for in the General Fund and funding for a new customer service staff position were moved to this division.

Debt Service for 2011 is $1,242,537 (principal, interest and fiscal agent fees) on outstanding revenue bonds. Portions of the 2001-A and 2001-B Revenue Bonds were refunded in September 2010, effectively lowering the annual debt service requirements for the W&S Fund. The total debt service for the remaining bonds will steadily decrease from a high of $1.04 million in 2011 to $0.4 million until the final payment on February 1, 2022.

Overall, a 13% water rate and 9% wastewater rate increase are necessary to fund the increased cost of operations. 4.52% of the water rate increase is directly attributable to a 13% increase in treated water rates in January 2011 from the City of Houston. Anticipated, but not included is an additional CPI increase, yet to be determined, in April 2011.

For the Future. The Water and Sewer Utility Fund is the most difficult of all of the City's funds to predict. Water usage can vary dramatically with the weather. All projections and budgets are based on averages and likely to differ considerably from actual results. Most costs also vary as revenues fluctuate, but are generally expected to increase about 4% a year for the next five years. While much of the system's delivery and collection infrastructure is new, some key components are aging dramatically; Lift stations, elevated towers and water wells all will need major overhauls in the foreseeable future.

The anticipated rate increases from the City of Houston will require additional rate increases to keep pace with the City of Houston's rate increase for treated water. Future rate increases may be required to fund capital projects that were not considered part of the City's previous infrastructure replacement program.

WATER AND SEWER UTILITY FUND
STATEMENT OF REVENUES AND EXPENDTURES

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Revenues:					
Service Charges	$ 5,912,369	$ 6,151,175	$ 5,956,093	$ 5,695,000	$ 6,330,924
Interest Income	23,999	13,944	4,000	4,640	4,640
Total Revenues	5,936,368	6,165,118	5,960,093	5,699,640	6,335,564
Expenditures:					
Operations	3,283,804	3,305,188	3,825,263	3,709,998	4,020,374
Utility Billing	-	-	-	-	248,111
Debt Service	1,268,820	1,268,446	1,268,446	1,268,250	1,242,537
Transfer to General Fund	660,000	660,000	660,000	660,000	725,000
Transfer to Capital Project Fund	-	100,000	-	-	-
Transfer to W&S CIP Fund	250,000	-	950,000	950,000	950,000
Total Expenditures	5,462,624	5,333,634	6,703,709	6,588,248	7,186,022
Net Revenues (Expenditures)	473,744	831,484	(743,616)	(888,608)	(850,458)
Beginning Balance	1,085,501	1,559,245	2,390,729	2,390,729	1,502,121
Ending Balance	$ 1,559,245	$ 2,390,729	$ 1,647,113	$ 1,502,121	$ 651,663

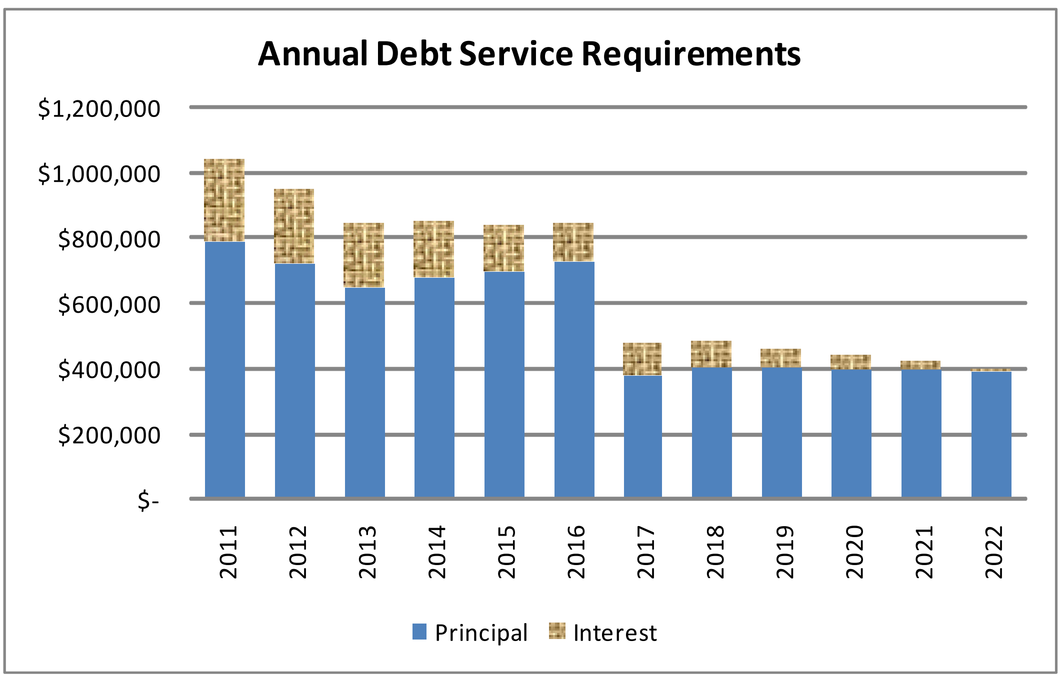
WATER & SEWER DEBT SERVICE
SCHEDULE OF FISCAL YEAR 2011 REQUIREMENTS

Series	Obligation	Principal Outstanding January 1, 2011	Principal & Interest Requirements for 2011: Principal	Interest	Total	Principal Outstanding December 31, 2011
2001-A	Revenue Bonds	$ 100,000	100,000	3,250	103,250	-
2001-B	Revenue Bonds	200,000	100,000	5,425	105,425	100,000
2005	Revenue Refunding Bonds	6,310,000	585,000	246,479	831,479	5,725,000
		$ 6,610,000	$ 785,000	$ 255,154	$ 1,040,154	$ 5,825,000
2010	Perm Improv Refunding Bonds (W&S Portion)*	5,080,000	70,000	132,383	202,383	5,010,000
		$ 11,690,000	$ 855,000	$ 387,537	$ 1,242,537	$ 10,835,000

* *Portion of debt is transferred to General Debt Service Fund*

WATER & SEWER DEBT SERVICE
PRINCIPAL AND INTEREST REQUIREMENTS
As of January 1, 2011

Fiscal Year	Principal	Interest Due 2/1	Interest Due 8/1	Interest	Total
2011	785,000	135,574	119,580	255,154	1,040,154
2012	720,000	119,580	105,743	225,323	945,323
2013	645,000	105,743	92,843	198,585	843,585
2014	675,000	92,843	79,343	172,185	847,185
2015	695,000	79,343	65,008	144,351	839,351
2016	725,000	65,008	50,508	115,516	840,516
2017	380,000	50,508	42,718	93,226	473,226
2018	405,000	42,718	34,213	76,931	481,931
2019	400,000	34,213	25,713	59,926	459,926
2020	395,000	25,713	17,221	42,934	437,934
2021	395,000	17,221	8,580	25,801	420,801
2022	390,000	8,580	-	8,580	398,580
	$ 6,610,000	$ 777,043	$ 641,469	$1,418,511	$ 8,028,511



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FINANCE DEPARTMENT (W&S FUND)

The Finance Department responsibilities include billing and collection of West University Place's water, sewer, solid waste, Direct Link and other miscellaneous charges included on the customer's utility bill.

FINANCE DEPARTMENT MISSION (W&S FUND)

To provide timely and accurate billing to citizens in accordance with the City's Code of Ordinances.

FINANCE DEPARTMENT DIVISION (W&S FUND)

Utility Billing – Bills and collections fees associated with the City's water and sewer systems, solid waste and Direct Link. (2011 Budget $248,111)

FINANCE DEPARTMENT (W&S FUND) 2011 GOALS

* Reorganize/restructure the Utility Billing staff to align the duties and segregate receipts, adjustments and disbursements to provide more internal control over transactions.
* Continue the conversion of the Utility Billing and Cash Receipts modules of the new financial software from the current application to a more efficient and progressive application.
* Train existing and new staff on the new utility billing software.
* Continue to work with the current vendor to improve the accuracy and timeliness of water meter readings, or determine appropriate alternative for obtaining timely and accurate meter reads.
* Implement a remote deposit capture program to improve the accuracy of the posting of payments received from the City's utility customers.

FINANCE DEPARTMENT (W&S FUND) BUDGET HIGHLIGHTS

* Authorized full-time employees – 2 (2010 authorized full-time employees – 0)
* Total budget - $248,111 (2010 total budget - $0)

FINANCE DEPARTMENT

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Utility Billing					
Personnel	$ -	$ -	$ -	$ -	$ 130,922
Operating charges	-	-	-	-	103,047
Capital	-	-	-	-	14,142
Total Department	$ -	$ -	$ -	$ -	$ 248,111

Finance Department Staffing Schedule (W&S Fund)

POSITION	GRADE	2010 BUDGET	2011 BUDGET	SALARY RANGE MINIMUM	SALARY RANGE MAXIMUM
Finance - Water Billing					
Accounting Specialist	204	-	2	33,382	46,734
Total Finance (W&S Fund)		-	2		

WATER AND SEWER FUND

Water Billing (Finance Divison) Line Item Budget

Account Descritpion	Actual 2008	Actual 2009	Budget 2010	Estimate 2010	Budget 2011
Salaries and wages	$ -	$ -	$ -	$ -	$ 81,011
Overtime	-	-	-	-	5,000
Longevity	-	-	-	-	360
Allowances	-	-	-	-	-
Part-time/temporary	-	-	-	-	-
Retirement contribution	-	-	-	-	13,569
Social security contribution	-	-	-	-	6,620
Health care benefits	-	-	-	-	21,393
Workers' compensation	-	-	-	-	151
Other benefits	-	-	-	-	2,818
Employee relations	-	-	-	-	-
Total Personnel	-	-	-	-	130,922
Communications costs	-	-	-	-	45,600
Community relations	-	-	-	-	-
Other contracted services	-	-	-	-	53,880
Professional dues	-	-	-	-	-
Equipment Lease/Rent	-	-	-	-	2,567
Office supplies	-	-	-	-	1,000
Operating supplies	-	-	-	-	-
Travel and training	-	-	-	-	-
Total Operating Charges	-	-	-	-	103,047
Capital Outlay	-	-	-	-	12,500
Other equipment	-	-	-	-	1,642
Total Capital	-	-	-	-	14,142
Water Billing Division Total	$ -	$ -	$ -	$ -	$ 248,111

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PUBLIC WORKS DEPARTMENT (W&S FUND)

The Public Works Department responsibilities include operating West University Place's water and sewer systems.

PUBLIC WORKS DEPARTMENT MISSION (W&S FUND)

To meet the City's demand for potable water and to dispose of wastewater in compliance with state and federal regulations and environmental considerations.

PUBLIC WORKS DEPARTMENT DIVISION (WATER FUND)

Operations – Operates and maintains the City's water and sewer systems. (2011 Budget - $4,020,374)

PUBLIC WORKS DEPARTMENT (W&S FUND) 2011 GOALS

* Maintain and improve the established comprehensive preventative maintenance program for Water and Sewer facilities.
* Continue an assessment of the aging mechanical components of the water and wastewater systems, and provide a capital improvement program to replace and/or upgrade any deficiencies.
* Continue a capital improvement program to perform the replacement of iron water mains built before 1939.
* Remove sand and grit from the Wastewater Treatment Plant treatment basins, in the west treatment train, thereby restoring the full capacity to this portion of the plant and aiding the odor control efforts. When the plant was originally built, the EPA and the City chose not to include sand and grit removal equipment; therefore we must periodically remove the sand and grit manually. The east treatment train was cleaned and major repairs performed during 2010. The digester basin is projected to be cleaned in 2012.
* Complete replacement of one belt press at Wastewater Treatment Plant. This project is in the engineering phase. Plans are to replace the second belt press in 2013.
* Complete installation of a new generator and automatic transfer switch at the Wastewater Treatment Plant.
* Begin and complete a project to replace the chlorine feed system at the Wastewater Treatment Plant.
* Initiate engineering on a project to upgrade and enhance the sanitary sewer pump stations.

PUBLIC WORKS DEPARTMENT (WATER FUND) BUDGET HIGHLIGHTS

* Authorized full-time employees – 12 (2010 authorized full-time employees – 12)
* Total operations budget - $4,020,374 (2010 total budget - $3,825,263)
* Purchase of surface water from the City of Houston - $1,410,000 (2010 Budget - $1,300,000)

PUBLIC WORKS

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
W&S Fund Operations					
Personnel	$ 789,153	$ 955,686	$ 1,008,408	$ 820,143	$ 935,115
Operating charges	2,494,651	2,328,258	2,734,855	2,807,855	3,010,259
Capital	-	21,244	82,000	82,000	75,000
Total Department	$ 3,283,804	$ 3,305,188	$ 3,825,263	$ 3,709,998	$ 4,020,374

Public Works Department Staffing Schedule (W&S Fund)

POSITION	GRADE	2010 BUDGET	2011 BUDGET	SALARY RANGE MINIMUM	SALARY RANGE MAXIMUM
Public Works - Operations					
Operations Superintendent	112	1	1	61,229	85,721
Contract Administrator	110	1	1	46,298	64,817
Field Services Supervisor	207	1	1	42,433	59,407
Plant Supervisor	207	1	1	42,433	59,407
Maintenance Worker II	203	1	1	31,198	43,677
Driver/Equipment Operator	203	1	1	31,198	43,677
Crew Leader	205	3	3	35,718	50,006
Plant Operator	204	3	3	33,382	46,734
Total Public Works (W&S Fund)		12	12		

Operations Divison (Water Utility Fund) Line Item Budget

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$ 423,323	$ 475,352	$ 539,431	$ 411,145	$ 533,783
On-call	15,480	16,122	16,500	16,500	16,500
Overtime	46,814	62,666	75,000	75,000	75,000
Longevity	3,499	4,390	5,160	5,160	5,880
Allowances	1,870	2,040	2,040	2,040	2,040
Part-time/temporary	56,143	61,405	65,000	65,000	-
Retirement contribution	99,561	101,236	118,110	96,873	99,476
Social security contribution	36,205	41,516	47,590	37,781	48,450
Health care benefits	92,411	158,210	118,335	98,674	125,597
Workers' compensation	7,838	18,720	14,340	8,130	11,346
Other benefits	5,742	13,340	6,902	3,840	17,043
Employee relations	267	689	-	-	-
Total Personnel	789,153	955,686	1,008,408	820,143	935,115
Communications costs	5,406	12,964	13,300	13,300	11,500
Community relations	12,591	17,954	15,500	18,500	17,700
Surface water contract	1,468,281	995,746	1,300,000	1,300,000	1,410,000
Sludge removal	89,685	80,716	100,000	90,000	90,000
Other contracted services	53,196	37,839	160,723	160,723	200,000
Professional dues	729	683	1,200	1,200	1,200
Equipment Replacement	60,900	60,900	60,900	60,900	70,831
Technology[1]	128,400	114,340	124,017	124,017	120,238
Equipment maintenance	55,699	47,285	48,000	48,000	63,000
Vehicle maintenance	-	-	-	-	21,000
Building and grounds	5,986	11,408	32,000	32,000	32,000
Water system maint.	27,841	72,954	78,000	78,000	78,000
Sewer system maint.	50,593	119,046	105,000	105,000	105,000
Office supplies	425	2,519	2,500	2,500	1,800
Operating supplies	25,142	33,210	31,500	31,500	31,500
Fuel	-	373	-	-	-
Treatment chemicals	44,240	47,626	69,722	66,722	66,000
Travel and training	15,144	20,073	25,493	25,493	25,490
Electricity	450,393	652,622	567,000	650,000	665,000
Total Operating Charges	2,494,651	2,328,258	2,734,855	2,807,855	3,010,259
Data processing equipment	-	21,198	32,000	32,000	50,000
Other equipment	-	46	50,000	50,000	25,000
Total Capital	-	21,244	82,000	82,000	75,000
Operations Division Total	$ 3,283,804	$ 3,305,188	$ 3,825,263	$ 3,709,998	$ 4,020,374

[1] *Transfer to the Technology Management Fund*

THE CITY OF WEST UNIVERSITY PLACE

TEXAS

The Solid Waste Fund is an enterprise fund and, as business enterprises in the private sector, is meant to be self-supporting. The Solid Waste Fund accounts for the revenue, expenditures and transfers associated with the collection and recycling or disposal of solid waste.

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Financial Activity in 2010. For the year ending December 31, 2010, the Solid Waste Fund is expected to have revenue of about $1,245,000 for solid waste services. In addition to fees for solid waste collection, the Fund is expected to realize an additional $289,000 from the sale of recyclable materials. The demand for recyclable material fluctuates widely and typically supply rises very quickly to meet demands to drive the revenues down. For this reason, dependence on the sale of recyclable materials should not be relied upon to support operations.

The direct cost of providing solid waste services in 2010, excluding transfers, is expected to be $1,119,027. Direct costs include personnel, capital equipment, supplies and services directly related to the solid waste collection and disposal service. Of these, the largest single cost is the fee for disposal of solid waste. Disposal fees have been relatively stable since 1998 due to a combination of factors, including recycling and relatively modest increases in dumping fees.

Administration, human resources, legal services, risk management, and finance and accounting are examples of indirect costs associated with providing solid waste services. The Solid Waste Fund reimbursed the General Fund $280,000 for these indirect costs, bringing estimated 2010 total costs of service to $1,399,027.

The 2011 Budget. The budget presentation for 2011 has been modified to segregate the costs associated with the curbside recycling and recycling center operations. Staff feels this presentation will provide a more clear view of the costs of those programs. Overall, a 4.2% fee increase is necessary to fund the increased costs of operations and is proposed in this budget. This increase equals a $0.45 per month increase for seniors and a $0.88 increase for non-senior accounts, effective January 1, 2011.

Total expenditures are expected to be $1,725,317, an increase of $333,902 over the prior year budget. The increases are primarily due to the following:

1. Personnel and benefits increased due to the full year cost of the 2010 anniversary date salary increases ($23,308) as well as to reallocating a Driver Equipment Operator position from General Fund to Solid Waste Fund ($65,629).
2. Disposal costs are expected to increase $25,400, or 10 percent, to $277,400.
3. Estimated landfill maintenance costs of $37,000 were formerly charged to the General Fund, but are direct costs of providing solid waste services, therefore are expensed in this fund. Included in this is funding for clearing the landfill property line ($30,000).
4. Increased allocation to the Equipment Replacement Fund, up $73,000 over prior year.
5. Estimated vehicle maintenance costs in the amount of $55,000 formerly charged to the General fund, specifically for Solid Waste vehicles.
6. Funding in the amount of $11,000 for roll-out container replacements at the Recreation Center and Colonial Park facilities and additional recycling bins.

7. Funding in the amount of $6,000 for a cover for the staff-operated baler to allow for inclement weather operations and other miscellaneous repairs.
8. Increased funding for equipment maintenance ($10,000) at the recycling center.
9. Increased funding for one additional heavy trash pick-up day ($12,000).

For the Future. The cost of collecting and disposing of solid waste is expected to increase each year due to higher fuel and personnel costs. Those increases as well as the fluctuating demand and price for recyclable materials could result in additional future fee increases.

SOLID WASTE FUND
STATEMENT OF REVENUES AND EXPENDITURES

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Revenues:					
Solid Waste Collection	$ 939,641	$ 932,826	$ 1,263,461	$ 1,245,000	$ 1,316,000
Sales of Recyclables	513,334	163,826	100,000	289,000	226,000
Earnings on Investments	23,332	4,679	3,500	1,038	720
Total Revenues	1,476,307	1,101,331	1,366,961	1,535,038	1,542,720
Expenditures					
Operations	996,582	1,161,724	1,111,415	1,119,027	1,445,317
Transfer to General Fund	280,000	280,000	280,000	280,000	280,000
Total Expenditures	1,276,582	1,441,724	1,391,415	1,399,027	1,725,317
Net Revenues (Expenditures)	199,725	(340,394)	(24,454)	136,011	(182,597)
Beginning Fund Balance	345,978	545,703	175,161	205,310	341,321
Ending Fund Balance	$ 545,703	$ 205,310	$ 150,707	$ 341,321	$ 158,724

PUBLIC WORKS DEPARTMENT (SOLID WASTE FUND)

The Public Works Department responsibilities include collecting and recycling or disposing of solid waste in West University Place.

PUBLIC WORKS DEPARTMENT MISSION (SOLID WASTE FUND)

To provide a solid waste collection and disposal service that is effective, efficient and environmentally responsible.

PUBLIC WORKS DEPARTMENT DIVISIONS (SOLID WASTE FUND)

General Services – Collects and disposes of solid waste. (2011 Budget - $1,139,924)
Curbside Recycling – Collects and recycles recyclable waste. (2011 Budget - $335,452)
Recycling Facility – Maintains and operates Recycle Express facility (2011 Budget - $249,942)

PUBLIC WORKS DEPARTMENT 2010 GOALS (SOLID WASTE FUND)

* Complete minor renovations at Recycle Express to improve vehicle turn-around time.
* Implement resident welcome information packet for new and existing residents.
* Review operational efficiencies through route restructuring and technology.
* Complete the preliminary feasibility plan for the Recycling and Solid Waste Reduction Board’s Strategic Plan.
* Continue succession planning and employee development.

PUBLIC WORKS DEPARTMENT BUDGET HIGHLIGHTS (SOLID WASTE FUND)

* Authorized full-time employees – 8 (2010 authorized full-time employees – 7)
* Total budget - $1,725,317 (2010 total budget - $1,391,415)
* Fees for disposal of solid waste - $277,400 (2010 budget - $252,000)
* Payment to the General Fund - $280,000 (2010 budget - $280,000)

SOLID WASTE - GENERAL SERVICES

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
General Services - Solid Waste Fund					
Personnel	$ 559,072	$ 682,724	$ 658,262	$ 666,678	$ 223,070
Operating charges	407,359	440,964	453,153	452,349	634,104
Capital	30,151	38,036	-	-	2,750
Admin charge	280,000	280,000	280,000	280,000	280,000
Total	1,276,582	1,441,724	1,391,415	1,399,027	1,139,924
Curbside Recycling					
Personnel	$ -	$ -	$ -	$ -	$ 157,781
Operating charges	-	-	-	-	170,021
Capital	-	-	-	-	7,650
Total	-	-	-	-	335,452
Recycling Facility					
Personnel	$ -	$ -	$ -	$ -	$ 163,222
Operating charges	-	-	-	-	79,620
Capital	-	-	-	-	7,100
Total	-	-	-	-	249,942
Total Department	$ 1,276,582	$ 1,441,724	$ 1,391,415	$ 1,399,027	$ 1,725,317

SOLID WASTE FUND

Public Works Department Staffing Schedule (Solid Waste Fund)

POSITION	GRADE	2010 BUDGET	2011 BUDGET	SALARY RANGE MINIMUM	SALARY RANGE MAXIMUM
Public Works - General Services					
Crew Chief	206	1	1	38,576	54,006
Crew Leader	205	1	1	35,718	50,006
Driver-Solid Waste	203	5	6	31,198	43,677
Total Solid Waste Fund		7	8		

SOLID WASTE FUND

General Services Division (Solid Waste Fund) Line Item Budget

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$ 240,215	$ 279,909	$ 285,110	$ 285,362	$ 136,500
Overtime	18,974	13,801	12,456	12,456	5,494
Longevity	3,435	4,655	5,080	5,080	2,280
Part-time/temporary labor	158,634	192,566	200,000	200,000	-
Retirement contribution	44,867	54,775	57,503	57,550	22,665
Social security	19,281	21,858	23,140	30,170	11,033
Health care benefits	60,368	92,230	58,794	60,020	35,427
Worker compensation	9,403	17,770	10,525	10,040	4,656
Other benefits	3,895	4,730	3,954	4,300	4,278
Employee relations	-	430	1,700	1,700	738
Total Personnel	559,072	682,724	658,262	666,678	223,070
Communications costs	1,368	1,043	-	38	-
Community relations	11,067	16,439	23,200	23,200	2,250
Solid Waste disposal fees	240,409	248,828	252,000	252,000	277,400
Landfill maintenance	-	-	-	-	37,000
Other contracted svcs	21,256	25,259	14,800	14,800	132,500
Professional Dues	-	-	-	-	200
Equipment replacement	88,800	88,800	66,401	66,401	61,451
Technology[1]	5,352	4,770	66,452	66,452	78,353
Equipment maintenance	21,779	35,449	15,000	16,558	-
Vehicle maintenance	34	758	-	-	36,000
Operating supplies	15,137	14,172	10,500	10,500	6,950
Travel and training	-	2,400	2,400	2,400	2,000
General Fund	-	-	-	-	-
Electricity	2,157	3,046	2,400	-	-
Total Operating Charges	407,359	440,964	453,153	452,349	634,104
Construction costs	-	30,576	-	-	-
Capital Outlay	30,151	-	-	-	-
Other equipment	-	7,460	-	-	2,750
Total Capital	30,151	38,036	-	-	2,750
Transfer to General Fund	280,000	280,000	280,000	280,000	280,000
General Services Division	$ 1,276,582	$ 1,441,724	$ 1,391,415	$ 1,399,027	$ 1,139,924

[1] *Transfer to the Technology Management Fund*

SOLID WASTE FUND

Curbside Recycling (Solid Waste Fund) Line Item Budget

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$ -	$ -	$ -	$ -	$ 96,549
Overtime	-	-	-	-	3,886
Longevity	-	-	-	-	1,612
Part-time/temporary labor	-	-	-	-	-
Retirement contribution	-	-	-	-	16,031
Social security	-	-	-	-	7,804
Health care benefits	-	-	-	-	25,058
Worker compensation	-	-	-	-	3,293
Other benefits	-	-	-	-	3,026
Employee relations	-	-	-	-	522
Total Personnel	-	-	-	-	157,781
Community relations	-	-	-	-	12,350
Other contracted svcs	-	-	-	-	99,500
Professional Dues	-	-	-	-	200
Equipment replacement	-	-	-	-	40,071
Vehicle maintenance	-	-	-	-	15,000
Operating supplies	-	-	-	-	2,700
Travel and training	-	-	-	-	200
Total Operating Charges	-	-	-	-	170,021
Construction costs	-	-	-	-	-
Other equipment	-	-	-	-	7,650
Total Capital	-	-	-	-	7,650
Curbside Recycling Division Total	$ -	$ -	$ -	$ -	$ 335,452

SOLID WASTE FUND

Recycling Facility (Solid Waste Fund) Line Item Budget

Account Description	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
Salaries and wages	$ -	$ -	$ -	$ -	$ 99,878
Overtime	-	-	-	-	4,020
Longevity	-	-	-	-	1,668
Retirement contribution	-	-	-	-	16,584
Social security	-	-	-	-	8,073
Health care benefits	-	-	-	-	25,922
Worker compensation	-	-	-	-	3,407
Other benefits	-	-	-	-	3,130
Employee relations	-	-	-	-	540
Total Personnel	-	-	-	-	163,222
Community relations	-	-	-	-	5,400
Other contracted svcs	-	-	-	-	1,200
Equipment replacement	-	-	-	-	38,070
Equipment maintenance	-	-	-	-	25,000
Vehicle maintenance	-	-	-	-	4,000
Operating supplies	-	-	-	-	2,850
Travel and training	-	-	-	-	700
Electricity	-	-	-	-	2,400
Total Operating Charges	-	-	-	-	79,620
Construction costs	-	-	-	-	6,500
Other equipment	-	-	-	-	600
Total Capital	-	-	-	-	7,100
Recycling Facility Division	$ -	$ -	$ -	$ -	$ 249,942

THE CITY OF WEST UNIVERSITY PLACE

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Internal Service Funds provide accounting and budgetary control over expenditures that are common to all funds. Furthermore, they centralize the budget authority over costs that can vary significantly from year to year. The City of West University Place has established three Internal Service Funds:

EMPLOYEE BENEFIT FUND

The Employee Benefit Fund provides a systematic approach to accumulating the funds needed for employee benefits. Each City operating fund contributes to the Employee Benefit Fund on the basis of the estimated cost of each employee benefit.

EQUIPMENT REPLACEMENT FUND

The Equipment Replacement Fund finances the purchase of equipment routinely used in providing the City's services. Trucks, automobiles, tractors, trailers, ambulances and vans are examples of the types of equipment this fund finances for other funds. Each City Department makes contributions to the Equipment Replacement Fund based on the estimated life and replacement cost of the equipment it uses. The Equipment Replacement Fund purchases equipment when a combination of age and repair cost indicates that the machine has reached the end of its service life.

TECHNOLOGY MANAGEMENT FUND

The management and funding of the City's technology is accounted for in the Technology Management Fund. Technology is integral to the City's ability to provide efficient and necessary services to citizens. The cost of implementing new technology and maintaining the City's existing computer hardware, software and networks has grown into a major expenditure. The Technology Fund was created to centralize those expenditures, consolidate the management of the resources needed to maintain existing information technology systems, and to deploy new solutions.

EMPLOYEE BENEFIT FUND

The Employee Benefit Fund facilitates accounting and oversight for the cost of health care, Worker Compensation, dental plans, employee tuition, and other benefits.

2010 Financial Activity

The City's Employee Benefit Fund revenue is anticipated to be $1,722,702 to fund employee benefits. Charges to Operating Funds are expected to be $1,426,909 and the balance of $295,793 was to come from employee/retiree contributions and other miscellaneous earnings. Expenditures are expected to be $1,958,558, above appropriations, primarily due to higher than anticipated health care for retirees (more retirees than anticipated during the 2010 budget process).

2011 Appropriations.

Charges to Operating funds in the amount of $1,877,826 are expected, plus $321,655 from employee/retiree contributions and other miscellaneous earnings. Expenditures for benefits are expected to be $2,170,300 a 10.8% increase from the 2010 Estimated expenditures.

EMPLOYEE BENEFIT FUND
STATEMENT OF REVENUES AND EXPENDITURES

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
REVENUES:					
Charges to Operating Funds	$1,143,442	$1,724,851	$1,426,909	$1,426,909	$ 1,877,826
Employee Contributions	157,968	214,720	228,000	244,031	256,655
Retiree Contributions	10,866	-	70,000	20,640	34,000
COBRA Contributions	8,983	21,798	-	15,460	16,000
Earnings on Investments	180	502	500	1,556	1,000
Miscellaneous	-	-	-	14,106	14,000
TOTAL REVENUES	1,321,439	1,961,871	1,725,409	1,722,702	2,199,481
EXPENDITURES					
Health Care - active employees	1,015,758	1,197,619	1,400,000	1,370,000	1,580,000
Health Care - retired employees	70,304	109,861	119,610	135,000	136,500
Health Care - retiree dependents	-	-	-	20,640	34,000
Health Care - COBRA	12,173	12,849	8,000	15,460	16,000
Dental Insurance	28,525	46,069	30,000	63,000	72,000
Direct Dental Plan	14,434	1,089	-	-	-
Wellness program	16,686	13,946	30,000	30,000	38,000
Third party administrator	71,299	34,655	33,300	33,300	33,300
Consultants	-	10,418	8,000	8,000	4,500
Vision Care	9,342	8,198	7,500	11,000	11,000
Worker Compensation	70,789	78,024	105,000	95,000	105,000
Life and Accidental Death	25,642	30,646	27,000	29,798	23,000
Retirement benefit (sick leave payout)	79,515	78,706	94,360	94,360	50,000
Unemployment	15	3,663	12,000	25,000	25,000
Employee relations - events	10,005	14,248	20,000	20,000	20,000
Awards	2,561	2,806	3,000	3,000	3,000
Tuition benefit	317	2,957	1,200	5,000	14,000
Incentive pay	-	-	10,000	-	5,000
Other benefits	-	-	-	-	
TOTAL EXPENDITURES	1,427,366	1,645,755	1,908,970	1,958,558	2,170,300
NET REVENUES (EXPENDITURES	(105,927)	316,117	(183,561)	(235,856)	29,181
BEGINNING BALANCE	(3,510)	(109,437)	189,486	206,679	(29,176)
ENDING BALANCE	$ (109,437)	$ 206,679	$ 5,925	$ (29,176)	$ 5

EQUIPMENT REPLACEMENT FUND

The Equipment Replacement Fund is expected to end 2010 with a balance of $355,917. Transfers from other funds and interest earnings in 2011 are expected to provide $420,712 more. 2011 expenditures are $133,000, which includes two Police vehicles and the purchase of a backhoe for Utility Operations.

EQUIPMENT REPLACEMENT FUND
STATEMENT OF REVENUES AND EXPENDITURES

	Actual 2008	Actual 2009	Budget 2010	Estimate 2010	Budget 2011
REVENUES:					
Transfers:					
From General Fund	$ 186,432	$ 186,400	$ 212,204	$ 212,204	$ 209,290
From Water and Sewer Fund	60,900	60,900	60,900	60,900	70,831
From Solid Waste Fund	88,800	88,800	138,538	66,401	139,591
Other Revenues	24,263	15,430	-	26,260	-
Earnings on Investments	14,646	5,110	1,500	1,422	1,000
TOTAL REVENUES	375,040	356,640	413,142	367,187	420,712
EXPENDITURES					
Automobiles	54,017	114,014	96,000	96,000	68,000
Light Trucks	91,499	-	49,000	49,000	-
Trucks	3,854	112,721	-	59,161	-
Machinery	-	-	-		-
Heavy Equipment	-	-	96,000	96,000	65,000
Other Equipment	359,490	-	39,000	39,000	-
To be Identified	-	-	-	-	-
Total Capital	508,860	226,735	280,000	339,161	133,000
TOTAL EXPENDITURES	508,860	226,735	280,000	339,161	133,000
NET REVENUES (EXPENDITURES	(133,819)	129,905	133,142	28,026	287,712
BEGINNING BALANCE	331,805	197,986	200,734	327,891	355,917
ENDING BALANCE	$ 197,986	$ 327,891	$ 333,876	$ 355,917	$ 643,629

Capital expenditures totaling $2,217,200 are planned over the next five years. These include the following:

	Fiscal Year	Amount
Police Department Patrol Vehicles (3)	2012	$ 117,000
Police Department Special Operations Vehicle	2012	26,500
Fire Department Extended Cab Pick-up	2012	28,000
Public Works Development Services Vehicle	2012	21,000
Public Works Recycling Center 2 Ton Truck	2012	71,000

	Fiscal Year	Amount
Public Works Recycling Center Baler	2012	116,000
Public Works Solid Waste Collection Truck	2012	223,000
Public Works Operations Dump Truck	2012	60,000
Public Works Utilities Extended Cab Pick-up	2012	29,000
Public Works Utilities Jet Truck	2012	93,000
Public Works Utilities Backhoe	2012	28,000
Public Works Utilities Portable Air Compressor	2012	800
Public Works General Services Trailer	2012	1,900
Total 2012		$ 815,200
Fire Department SUV	2013	39,000
Police Department Admin. Vehicle	2013	24,500
Police Department Patrol Vehicles (2)	2013	76,000
Public Works General Services Trailer	2013	7,000
Public Works General Services Extended Cap Pick-up	2013	27,000
Public Works Recycling Center Extended Cap Pick-up	2013	29,000
Public Works Utilities Trailer	2013	1,700
Public Works Utilities Tractor	2013	28,000
Public Works Utilities Trailer	2013	2,900
Technology Management SUV	2013	34,000
Total 2013		$ 269,100
Public Works Solid Waste Collection Truck	2014	226,000
Public Works Utilities Heavy Duty Truck (3)	2014	150,000
Total 2014		$ 376,000
Fire Department Emergency Trailer	2015	11,500
Police Department Patrol Vehicles (2)	2015	78,000
Police Department Special Operations Radar Trailer	2015	8,400
Public Works General Services Vehicle (2)	2015	45,500
Public Works Operations Ameritrail	2015	8,500
Total 2015		$ 151,900
Police Department Patrol Vehicles (3)	2016	139,000
Public Works General Services Ultra Clean	2016	6,000
Public Works Solid Waste Rear Loader (2)	2016	460,000
Total 2016		$ 605,000

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TECHNOLOGY MANAGEMENT FUND

Technology plays a major role in the efficient, cost effective delivery of all City services. The Technology Management Fund was created to centralize costs and standardize the City's technology infrastructure.

2010 Financial Activity

In 2010 transfers from other funds are expected to amount to $1,052,309 and total revenues are projected to be $1,352,309. This includes a $300,000 transfer from the Capital Reserve Fund to finance much needed technology capital and infrastructure that has been identified since the start up of the fund in 2007

Expenditures are expected to reach $1,138,812.

2011 Budget

The 2011 Budget projects transfers from other funds amounting to $1,176,559. Expenditures for operations are budgeted to be $1,060,559.

ADMINISTRATION DEPARTMENT (TECHNOLOGY MANAGEMENT)

The Administration Department is responsible for the efficient delivery of City technology services. The Information Technology Director has day-to-day responsibility for all City technology.

ADMINISTRATION DEPARTMENT (TECHNOLOGY MANAGEMENT) MISSION

Provide support, direction, and funding to integrate technological solutions into the City's effort and ability to deliver services.

ADMINISTRATION DEPARTMENT (TECHNOLOGY MANAGEMENT) DIVISIONS

Technology Management – Directs, supports and funds the City's use of technology to provide services. (2011 Budget - $1,060,559).

ADMINISTRATION DEPARTMENT (TECHNOLOGY MANAGEMENT) 2011 GOALS

* Replace 15 personal computers, two servers and add disk to the Storage Area Network.
* Continue virtualization of host services.
* Consolidate all Host systems into the new PD Data/Comm Room.
* Manage the implementation of the Innoprise software suites.

ADMINISTRATION DEPARTMENT (TECHNOLOGY MANAGEMENT FUND) BUDGET HIGHLIGHTS

* Authorized full-time employees – 3 (2010 authorized full-time employees – 3).
* Total budget - $1,060,559 (2010 total Budget - $1,009,747).

TECHNOLOGY MANAGEMENT FUND

		2010	2011	SALARY RANGE	
POSITION	**GRADE**	**BUDGET**	**BUDGET**	**MINIMUM**	**MAXIMUM**
Technology Management					
Information Technology Mgr	II	1	1	81,694	110,288
I T Technician	209	2	2	51,344	71,882
Total Technology Management Fund		3	3		

TECHNOLOGY FUND
STATEMENT OF REVENUES AND EXPENDITURES

	Actual 2008	Actual 2009	Budget 2010	Estimate 2010	Budget 2011
REVENUES:					
Charges to other funds	$ 656,016	$ 753,170	$ 1,024,212	$ 1,052,309	$ 1,176,559
Transfer from Capital Reserve	-	50,000	300,000	300,000	-
Interest	407	-	1,000	-	-
TOTAL REVENUES	656,423	803,170	1,325,212	1,352,309	1,176,559
EXPENDITURES					
Salaries and wages	212,587	200,773	208,218	216,453	209,901
Overtime	56	9,184	4,903	25,000	30,000
Longevity	1,780	470	680	680	710
Allowances	6,720	6,940	6,840	6,840	6,840
Part-time/temporary	-	36,854	-	-	-
Retirement Contribution	37,767	39,722	41,922	47,990	47,016
Social Security	16,150	16,118	16,880	18,810	18,940
Health care benefit	35,433	41,880	39,609	37,670	53,094
Workers' Compensation	405	600	389	440	432
Other benefits	2,122	3,230	1,804	2,050	4,368
Total Personnel	313,018	355,771	321,245	355,933	371,301
Equipment replacement	-	-	2,239	2,239	2,239
Travel and training	9,839	10,498	5,100	3,500	5,600
Replacements	43,824	47,387	47,400	47,400	47,400
Laptop/handheld computers	-	-	-	-	-
Servers	325	-	-	-	-
Maintenance/repair/supp	63,423	113,701	35,000	35,000	26,000
Software licenses	4,542	28,587	8,500	6,000	1,000
Software maintenance contracts	189,154	246,411	329,627	360,000	377,086
Projects	3,500	34,557	103,740	118,740	-
Consultants	34,399	14,960	30,000	30,000	30,000
Telephone and Internet	118,062	123,893	126,896	180,000	199,933
Operating charges	467,068	619,994	688,502	782,879	689,258
TOTAL EXPENDITURES	780,086	975,765	1,009,747	1,138,812	1,060,559
NET REVENUES (EXPENDITURES)	(123,663)	(172,595)	315,465	213,497	116,000
BEGINNING BALANCE	(33,053)	(156,716)	(299,158)	(329,311)	(115,814)
ENDING BALANCE	$ (156,716)	$ (329,311)	$ 16,307	$ (115,814)	$ 186

THE CITY OF WEST UNIVERSITY PLACE

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Special Revenue Funds are created to account for the proceeds from specific revenue sources that are restricted to expenditures for specific purposes. The City has nine active Special Revenue Funds in 2011:

THE PARKS FUND - The Parks Fund accounts for donations made by citizens for West University Place parks.

THE COURT TECHNOLOGY FUND - The Court Technology Fund accounts for a $4.00 fee added to traffic tickets issued in West University Place. State law restricts the use of the revenue generated by this fee to technology used to support the City's Municipal Court.

THE METRO GRANT FUND - The Metropolitan Transit Authority of Harris County (METRO) has provided West University Place a multiyear transportation grant, which is accounted for in the METRO Grant Fund. The last funding period of this grant is October 1, 2013 – September 30, 2014, with the final payment in October 2013.

THE COURT SECURITY FUND - Similar to the Court Technology Fund, the Court Security Fund accounts for a $3.00 fee added to traffic tickets issued in West University Place. Revenues generated by this fee can be used only to provide security for the building housing the Court.

THE TREE REPLACEMENT FUND - City ordinances require that trees that are damaged, destroyed or removed during construction to be replaced. The Tree Replacement Fund accounts for funds paid by builders in lieu of planting replacement trees.

POLICE FORFEITED PROPERTY FUND – Certain property used in the commission of crimes or proceeds from criminal activity is subject to forfeiture. Funds generated from the sale of this property are set aside for the use of the Police Department.

FIRE TRAINING FUND – Accounts for grants, donations and other funds set aside for training firefighters.

POLICE TRAINING FUND-Accounts for grants, donations and other funds set aside for training police officers.

GOOD NEIGHBOR FUND – The City receives donations to fund the activities of the Good Neighbor Team, specifically "Handy Man" home repairs for resident senior citizens. The Good Neighbor Fund restricts the use of those donations to that specific activity.

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PARKS FUND
STATEMENT OF REVENUES AND EXPENDITURES

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
REVENUES:					
Donations	$ 6,815	$ 6,369	$ 4,000	$ 10,800	$ 5,000
Earnings on Investments	694	127	50	22	-
TOTAL REVENUES	7,509	6,496	4,050	10,822	5,000
EXPENDITURES:					
Parks and Recreation Department	1,434	11,632	9,000	13,500	14,455
TOTAL EXPENDITURES	1,434	11,632	9,000	13,500	14,455
NET REVENUES (EXPENDITURES)	6,075	(5,135)	(4,950)	(2,678)	(9,455)
BEGINNING BALANCE	11,194	17,269	10,337	12,133	9,455
ENDING BALANCE	$ 17,269	$ 12,133	$ 5,387	$ 9,455	$ -

COURT TECHNOLOGY FUND
STATEMENT OF REVENUES AND EXPENDITURES

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
REVENUES:					
Fines	$ 385	$ 5,498	$ 5,000	$ 10,000	$ 7,500
Earnings on Investments	83	47	30	5	-
TOTAL REVENUES	468	5,545	5,030	10,005	7,500
EXPENDITURES:					
Software Annual Maintenance	-	4,965	5,000	4,965	4,965
Miscellaneous	-	-	-	250	1,500
TOTAL EXPENDITURES	-	4,965	5,000	5,215	6,465
NET REVENUES (EXPENDITURES)	468	580	30	4,790	1,035
BEGINNING BALANCE	696	1,163	786	1,743	6,533
ENDING BALANCE	$ 1,163	$ 1,743	$ 816	$ 6,533	$ 7,568

TREE REPLACEMENT FUND
STATEMENT OF REVENUES AND EXPENDITURES

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
REVENUES:					
Fees	$ 17,795	$ 20,965	$ 10,000	$ 25,000	$ 10,000
Earnings on Investments	2,858	658	300	225	100
TOTAL REVENUES	20,653	21,623	10,300	25,225	10,100
EXPENDITURES:					
Public Works -Building Services	3,531	31,595	35,255	40,000	40,000
TOTAL EXPENDITURES	3,531	31,595	35,255	40,000	40,000
NET REVENUES (EXPENDITURES)	17,122	(9,972)	(24,955)	(14,775)	(29,900)
BEGINNING BALANCE	50,455	67,577	24,955	57,605	42,830
ENDING BALANCE	$ 67,577	$ 57,605	$ -	$ 42,830	$ 12,930

COURT SECURITY FUND
STATEMENT OF REVENUES AND EXPENDITURES

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
REVENUES:					
Fines	$ 3,721	$ 5,025	$ 4,000	$ 7,000	$ 5,000
Earnings on Investments	-	-	-	60	-
TOTAL REVENUES	3,721	5,025	4,000	7,060	5,000
EXPENDITURES:					
Capital Outlay	9,050	-	5,000	5,000	10,000
TOTAL EXPENDITURES	9,050	-	5,000	5,000	10,000
NET REVENUES (EXPENDITURES)	(5,329)	5,025	(1,000)	2,060	(5,000)
BEGINNING BALANCE	13,161	7,832	1,832	12,857	14,917
ENDING BALANCE	$ 7,832	$ 12,857	$ 832	$ 14,917	$ 9,917

METRO GRANT FUND
STATEMENT OF REVENUES AND EXPENDITURES

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
REVENUES:					
METRO Grant	$ 259,000	$ 259,000	$ 259,000	$ 259,000	$ 259,000
Earnings on Investments	228	-	-	13	-
TOTAL REVENUES	259,228	259,000	259,000	259,013	259,000
EXPENDITURES:					
Eligible Transportation Projects	259,000	259,000	266,151	259,000	266,164
TOTAL EXPENDITURES	259,000	259,000	266,151	259,000	266,164
NET REVENUES (EXPENDITURES)	228	-	(7,151)	13	(7,164)
BEGINNING BALANCE	6,651	7,151	7,151	7,151	7,164
ENDING BALANCE	$ 6,880	$ 7,151	$ -	$ 7,164	$ -

POLICE FORFEITED PROPERTY
STATEMENT OF REVENUES AND EXPENDITURES

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
REVENUES:					
Fines and forfietures	$ 119,820	$ 1,454	$ 2,000	$ -	$ -
Earnings on Investments	-	-	-	-	-
TOTAL REVENUES	119,820	1,454	2,000	-	-
EXPENDITURES:					
Police Operating Supplies	15,991	90,135	14,226	15,148	
TOTAL EXPENDITURES	15,991	90,135	14,226	15,148	-
NET REVENUES (EXPENDITURES	103,829	(88,681)	(12,226)	(15,148)	-
BEGINNING BALANCE	-	103,829	12,226	15,148	-
ENDING BALANCE	$ 103,829	$ 15,148	$ -	$ -	$ -

POLICE TRAINING FUND
STATEMENT OF REVENUES AND EXPENDITURES

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
REVENUES:					
Transfer from escrow accounts	$ 10,561	$ -	$ -	$ -	$ -
Class fees	100	2,722	3,000	-	-
TOTAL REVENUES	10,661	2,722	3,000	-	-
EXPENDITURES:					
Police Training	-	402	6,383	6,383	6,598
TOTAL EXPENDITURES	-	402	6,383	6,383	6,598
NET REVENUES (EXPENDITURES	10,661	2,320	(3,383)	(6,383)	(6,598)
BEGINNING BALANCE	-	10,661	3,383	12,981	6,598
ENDING BALANCE	$ 10,661	$ 12,981	$ -	$ 6,598	$ -

FIRE TRAINING
STATEMENT OF REVENUES AND EXPENDITURES

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
REVENUES:					
LEOSE Grants	$ 812	$ 791	$ -	$ 706	$ 706
Other Grants	$ -	$ -	$ -	$ -	$ 1,180
Car Seat Fines/Donations	-	-	-	-	-
Earnings on Investments	-	-	-	15	-
TOTAL REVENUES	812	791	-	721	1,886
EXPENDITURES:					
Fire Department training	489	-	8,439	1,281	2,680
Operating Supplies	-	-	-	-	5,553
TOTAL EXPENDITURES	489	-	8,439	1,281	8,233
NET REVENUES (EXPENDITURES	324	791	(8,439)	(560)	(6,347)
BEGINNING BALANCE	7,324	7,648	8,439	8,439	7,879
ENDING BALANCE	$ 7,648	$ 8,439	$ -	$ 7,879	$ 1,532

GOOD NEIGHBOR FUND
STATEMENT OF REVENUES AND EXPENDITURES

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
REVENUES:					
Donations	$ -	$ 178	$ -	$ 20	$ -
Interest	-	-	-	4	-
TOTAL REVENUES	-	178	-	24	-
EXPENDITURES:					
Parks and Recreation	-	177	2,500	50	-
TOTAL EXPENDITURES	-	177	2,500	50	-
NET REVENUES (EXPENDITURES	-	1	(2,500)	(26)	-
BEGINNING BALANCE	2,366	2,366	2,500	2,367	2,341
ENDING BALANCE	$ 2,366	$ 2,367	$ -	$ 2,341	$ 2,341

THE CITY OF WEST UNIVERSITY PLACE

TEXAS

Capital Project Funds are used to account for the purchase or construction of equipment, property and buildings. Capital projects accounted for in these funds are characterized by their cost (normally exceeding $25,000), relatively long operational life of each asset and their impact on a department's operating budget. These funds are usually created to account for a single project or a related group of projects and are closed when the projects are completed. West University Place has six active Capital Project Funds.

CAPITAL PROJECT FUND

The Capital Project Fund is used to account for projects associated with the City's Capital Improvement Program. Funding for projects financed in this fund comes from transfers of surplus General Fund balances and contributions.

TRANSPORTATION IMPROVEMENT FUND

The Transportation Improvement Fund accounts capital projects to improve roads and the associated drainage issues.

CAPITAL RESERVE FUND

The Capital Reserve Fund accounts for funds set aside by the City Council to help finance future capital projects. The City targets excess reserves in its General Fund and transfers any surplus to the Capital Reserve Fund.

RECREATION FACILITIES CONSTRUCTION FUND

The Recreation Facilities Construction Fund accounts for the bonds and additional funds designated to reconstruct and remodel three Parks & Recreation facilities.

CITY HALL/PUBLIC SAFETY EXPANSION FUND

The City Hall/Public Safety Expansion Fund accounts for the certificates of obligation designated to expand and remodel the public safety facilities and certain parts of City Hall.

WATER AND SEWER CAPITAL RESERVE FUND

The Water and Sewer Capital Reserve Fund accounts for funds set aside to be used for Capital Projects related to the Water and Sewer Utility System.

CAPITAL PROJECT FUND

The Capital Project Fund anticipated no activity for the 2010 budget. In 2009, the certificate of obligation debt issued totaled $1,295,000 and the proceeds were used fund the completion of the College Ave/Bellaire Boulevard Drainage Project ($800,000) and the Emergency Power Generation projects ($450,000). Straggling expenditures from the drainage project were paid in 2010.

2011 Appropriations
Appropriations for 2011 total $270,900 and are detailed on the following page.

CAPITAL PROJECT FUND
STATEMENT OF REVENUES AND EXPENDITURES

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
REVENUES:					
Certificates of Obligation	$ -	$ 1,295,000	$ -	$ -	$ -
Premium on Certificates Sold	-	12,431	-	-	-
Transfer from Capital Reserve Fund	-	475,000	-	-	-
Transfer from Water & Sewer Fund (401)	-	100,000	-	-	-
Transfer from General Fund (001)	280,000	-	-	-	-
Earnings on Investments	251	39,353	-	6,500	-
TOTAL REVENUES	280,251	1,921,784	-	6,500	-
EXPENDITURES					
Transfer to Drainage Improvement Fund (325)	$ -	$ 800,000	$ -	$ -	$ -
Construction Costs	28,332	247,977	-	40,000	-
Miscellaneous Projects	75,415	-	-	-	270,900
Emergency Preparation & Recovery	87,405	-	-	-	-
Bond Issuance Costs	-	54,876	-	-	-
TOTAL EXPENDITURES	191,152	1,102,853	-	40,000	270,900
BEGINNING BALANCE	(519,217)	(430,117)	-	388,814	355,314
ENDING BALANCE	$ (430,117)	$ 388,814	$ -	$ 355,314	$ 84,414

Capital projects planned for the 2011 budget are as follows:

CAPITAL PROJECT FUND
2011 PROJECT SCHEDULE

City Hall/Public Safety Expansion - FF&E for Fire	95,000	
Total Fire Projects		95,000
City Hall/Public Safety Expansion - FF&E for Finance	12,500	
Total Finance Projects		12,500
Public Works Fleet Roof Repairs	25,000	
Public Works Lunch Room & Offices Roof Repairs	20,000	
Public Works Fleet Maintenance Improvements	15,000	
Awning for WUPRC Pump Area	10,000	
Gutter Leaf Guards - Municipal Buildings	7,500	
Total Public Works Projects		77,500
Administration	5,000	
Total Administration Projects		5,000
Parks & Recreation - Irrigation Controller Replacements (5)	6,000	
Colonial Tennis Court Shade Structure & Furniture	10,500	
Colonial Park Pavilion Picnic Table	1,200	
Colonial Park Pool Deck Furniture	4,000	
Networking Cable drops for Community Building	3,000	
WUPRC - Office & Breakroom Window Coverings	1,200	
Colonial Aquatic Play Feature - Floating Alligator	6,000	
Colonial Play Features UV Covers	3,000	
Portable Sound System	2,000	
Colonial Pool Deck Shade Structure & Cabanas - NE Deck	17,000	
Weir Park fence repairs & painting	15,000	
Colonial Park bike racks	1,500	
Colonial Park pool drainage - SW corner	3,000	
WUPRC Control Desk display case	2,500	
WUPRC Artwork	5,000	
Total Parks & Recreation Projects		80,900
TOTAL CAPITAL PROJECTS		270,900

TRANSPORTATION IMPROVEMENT FUND

During 2006, preliminary engineering for transportation improvements, which included re-constructing the Bellaire Boulevard Bridge over Poor Farm Ditch, was initiated. In 2007, Council approved transferring $1,850,000 from the General Fund and authorized reimbursement of that amount from the proceeds of a future Bond issue.

The funding of a METRO grant in the amount of $4,333,000 was completed in 2008 and Harris County approved a grant of $1,450,000 allowing the $1,850,000 advanced from the General Fund to be transferred to the Capital Reserve Fund.

The reconstruction project was substantially complete in 2009; however, the City will likely be required to fund drainage retention on Bray's Bayou before the Harris County Drainage District will allow the increased outflow from Poor Farm Ditch. No appropriation of funds for this requirement has yet been included.

TRANSPORTATION IMPROVEMENT FUND (DRAINAGE FUND)
STATEMENT OF REVENUES AND EXPENDITURES

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
REVENUES					
METRO Grant	$ 3,841,500	$ -	$ -	$ -	$ -
Harris County Grant	1,450,000	-	-	-	-
Bond Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Earnings on Investments	-	-	-	-	-
Transfer from General Fund	-	-	-	-	-
Transfer from Capital Project Fund	-	800,000	-	-	-
TOTAL REVENUES	5,291,500	800,000	-	-	-
EXPENDITURES					
Transportation improvements	2,994,687	-	-	-	-
Drainage mitigation/retention					
Professional Services	-	54,354	-	8,222	-
Construction Costs	-	2,861,040	-	52,548	-
Miscellaneous Projects	-	-	-	-	37,500
Bond Issuance costs	-	-	-	-	-
Transfer to Emergency Drainage Fund (350)	-	14,373	-	-	-
Transfer to Capital Reserve (304)	1,850,000	1,500	-	-	-
TOTAL EXPENDITURES	4,844,687	2,931,268	-	60,770	37,500
BEGINNING BALANCE	$ 2,104,128	$ 2,550,941	$ 124,000	$ 419,673	$ 358,903
ENDING BALANCE	$ 2,550,941	$ 419,673	$ 124,000	$ 358,903	$ 321,403

CAPITAL RESERVE FUND

In 2008 the initial transfer from the General Fund provided $1,850,000 by way of the Transportation Improvement (Drainage) Fund. Of this, $941,000 was appropriated to the Streetlight Improvement Fund and $280,000 was transferred to the Capital Projects Fund.

In 2010, $60,000 was transferred from the General Fund reserves and $64,600 is expected to be transferred from the General Fund in 2011. These transfers are projections of excess General Fund Reserves for the fiscal year.

In 2010, $300,000 was transferred to the Technology Management Fund to finance much needed technology capital and infrastructure that has been identified since the start up of the Technology Management Fund in 2007. 2011 appropriations are not yet specific, but are appropriated as projects are approved by council.

CAPITAL RESERVE FUND
STATEMENT OF REVENUES AND EXPENDITURES

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
REVENUES					
Transfer from Transportation Improvement Fund (325)	$ 1,850,000	$ 1,500	$ -	$ -	$ -
Transfer from Infrastructure Fund (320)	-	-	-	13,047	-
Transfer from General Fund (001)	-	511,240	60,000	60,000	64,600
Transfer from Contruction Fund (330)	-	-	-	5,897	-
Transfer from Sidewalk Construction Fund (329)	-	-	-	1,421	-
Earnings on Investments	-	-	-	2,400	-
Other	38,829	-	-	-	-
TOTAL REVENUES	1,888,829	512,740	60,000	82,765	64,600
EXPENDITURES					
Transfer to Streetlight Improvement Fund	941,000	250,000	-	-	-
Transfer to Capital Project Fund	280,000	475,000	-	-	-
Transfer to Technology Management Fund	-	50,000	300,000	300,000	-
Construction Costs - City Hall Security Measures	41,977	8,805	-	-	-
Any Purpose Authorized by Council	-	-	392,538	100,000	102,151
TOTAL EXPENDITURES	1,262,977	783,805	692,538	400,000	102,151
BEGINNING BALANCE	$ -	$ 625,851	$ 632,538	$ 354,786	$ 37,551
ENDING BALANCE	$ 625,851	$ 354,786	$ -	$ 37,551	$ -

RECREATION FACILITIES CONSTRUCTION FUND

In 2008, the voters of West U approved a $13.8 million bond program for the purpose of reconstructing the West U Recreation Center, the Colonial Park Facility and the Community Center. In addition to the $13.8 million debt financing, funding in the amount of $1,060,244 has been dedicated from the Friends of West U Parks and $389,141 was allocated from the Hurricane Ike insurance proceeds related to those buildings.

The project is scheduled for completion in 2010.

RECREATION FACILITIES CONSTRUCTION FUND
STATEMENT OF REVENUES AND EXPENDITURES

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
REVENUES:					
Bond Proceeds	$ -	$ 8,800,000	$ 5,000,000	$ 5,000,000	$ -
Premium on Sale of Bonds	-	188,764	-	-	-
Transfer from 2010 Certificates of Obligation Fund (327)	-	-	-	118,476	-
Transfer from 2010A Certificates of Obligation Fund	-	-	-	705,000	-
Donations - Friends of West U Parks	-	-	-	250,000	-
Donations - Other	-	-	-	11,470	-
Insurance proceeds - IKE	-	154,248	-	264,471	-
Transfer from Friends of West U Fund	-	1,054,744	-	7,231	-
Transfer from Tree Replacement Fund	-	-	-	14,000	-
Transfer from General Fund (001)	-	-	-	-	-
Sale of Capital Assets	-	-	-	31,332	-
In-Kind Property Exchange	-	419,445	-	-	-
Earnings on Investments	-	-	-	3,344	-
TOTAL REVENUES	$ -	$ 10,617,201	$ 5,000,000	$ 6,405,324	$ -
EXPENDITURES					
Professional Services	$ -	$ 957,196	$ -	$ 164,544	$ -
Construction Costs	-	8,098,590	5,000,000	5,341,036	-
Other Construction Costs	-	1,155,820	-	685,819	-
Furniture, Fixtures & Equipment	-	-	-	447,759	-
Bond Issuance Costs	-	171,761	-	-	-
TOTAL EXPENDITURES	-	10,383,367	5,000,000	6,639,158	-
BEGINNING BALANCE	-	-	-	233,834	-
ENDING BALANCE	$ -	$ 233,834	$ -	$ -	$ -

CITY HALL/PUBLIC SAFETY EXPANSION FUND

In 2010, the council approved a $6.9 million Certificate of Obligation debt issuance for the purpose of constructing an expansion of the current City Hall for public safety improvements and enhancements. The project is scheduled for completion in 2011.

2010 CERTIFICATES OF OBLIGATION FUND
STATEMENT OF REVENUES AND EXPENDITURES

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
REVENUES:					
Bond Proceeds	$ -	$ -	$ -	$ 6,900,000	$ -
Transfer from 2010A Certificates of Obligation Fund	-	-	-	-	880,000
Earnings on Investments	-	-	-	14,000	3,000
TOTAL REVENUES	$ -	$ -	$ -	$ 6,914,000	$ 883,000
EXPENDITURES					
Professional Services	$ -	$ -	$ -	$ 374,500	$ -
Construction Costs	-	-	-	3,000,000	3,712,175
Other Construction Costs	-	-	-	250,000	91,849
Furniture, Fixtures & Equipment	-	-	-	-	250,000
Recreation Center Generator	-	-	-	118,476	-
TOTAL EXPENDITURES	-	-	-	3,742,976	4,054,024
BEGINNING BALANCE	-	-	-	-	3,171,024
ENDING BALANCE	$ -	$ -	$ -	$ 3,171,024	$ -

WATER AND SEWER CAPITAL RESERVE FUND

The Water and Sewer Capital Reserve Fund accounts for funds set aside from the excess reserves in the Water and Sewer Fund. These funds are to be used for Capital Projects related to the City's Water and Sewer Utility and allow the City to complete large capital projects on a pay-as-you-go basis. The 2010 anticipated ending fund balance is $444,085, with 2011 adding $950,000 from the Water and Sewer Fund for such projects.

Two projects in the 2009 budget were planned for completion in 2010 - painting the Wakeforest elevated storage tank and replacing the belt press at the wastewater treatment plant. The elevated storage tank painting project was accepted at the July 26, 2010 regular council meeting. The replacement of the belt press was delayed due to a potential reimbursement grant for a generator replacement from a Community Development Block Grant administered by the Texas Department of Rural Affairs. The belt press and generator replacements are moving forward in 2011 with an anticipated reimbursement in the amount of $230,000 for the generator.

The 2011 budget includes appropriations for the generator replacement ($540,000) belt press filter replacement ($350,000), disinfection equipment replacement ($112,000), and a water meter audit to determine and verify the stock in the ground as compared to the information in the billing system ($50,000), totaling $1,052,000.

Capital expenditures totaling $1,725,000 are planned over the next five years. These include the following:

	Fiscal Year	Amount
Steel Storage Tank Painting	2012	$ 262,500
Water Well Rehabilitation	2012	250,000
Liftstation Renovations	2012	30,000
Total 2012		$ 542,500
Belt Press Filter Replacement	2013	350,000
Liftstation Renovations	2013	30,000
Steel Storage Tank Painting	2013	262,500
Total 2013		$ 642,500
Liftstation Renovations	2014	30,000
Water Well Rehabilitation	2014	250,000
Total 2014		$ 280,000
Liftstation Renovations	2015	30,000
Total 2015		$ 30,000
Liftstation Renovations	2016	30,000
Screw Pump Renovations	2016	200,000
Total 2016		$ 230,000

WATER AND SEWER CAPITAL PROJECTS
STATEMENT OF REVENUES AND EXPENDITURES

	Actual 2008	Actual 2009	Budget 2010	Estimated 2010	Budget 2011
REVENUES					
Transfer from Water & Sewer Fund	$ 250,000	$ -	$ 950,000	$ 950,000	$ 950,000
Grant	-	-	-	-	230,000
Earnings on Investments	4,030	2,094	-	900	500
TOTAL REVENUES	254,030	2,094	950,000	950,900	1,180,500
EXPENDITURES					
Professional Services	23,168	-	-	-	-
Construction Costs	-	22,547	650,000	500,000	-
Transfer to W&S Fund	-	217,224	-	-	-
Projects					
Generator Replacement	-	-	-	-	540,000
Belt Press Filter Replacement	-	-	-	-	350,000
Disinfection Equipment Replacement	-	-	-	-	112,000
Water Meter Audit	-	-	-	-	50,000
Liftstation Renovations	-	-	-	-	-
Water Well Rehabilitiation	-	-	-	-	-
Steel Storage Tank Painting	-	-	-	-	-
Screw Pump Renovations	-	-	-	-	-
	-	-	-	-	-
TOTAL EXPENDITURES	23,168	239,771	650,000	500,000	1,052,000
BEGINNING BALANCE	$ -	$ 230,863	$ -	$ (6,815)	$ 444,085
ENDING BALANCE	$ 230,863	$ (6,815)	$ 300,000	$ 444,085	$ 572,585

THE CITY OF WEST UNIVERSITY PLACE

TEXAS

City of West University Place
Harris County, Texas

Ordinance No. 1932

AN ORDINANCE LEVYING AND ASSESSING AD VALOREM TAXES FOR TAX YEAR 2010; CONFIRMING AND GRANTING EXEMPTIONS; CONTAINING FINDINGS AND PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY..

WHEREAS, The City of West University Place, Texas (the "City") has bonds outstanding which are payable from ad valorem taxes; and

WHEREAS, although the ordinances authorizing such bonds contain general levies of taxes, it is necessary for the City Council to fix a specific rate of tax for tax year 2010, based on the City's appraisal rolls for tax year 2010 which have been prepared, reviewed and certified by the Harris County Appraisal District; and

WHEREAS, the 2010 tax rate must not only provide funds sufficient for debt service on the City's bonds, but must also provide for maintenance and operation of the City;

WHEREAS, the assessor and collector of the City ("Assessor") has certified an anticipated collection rate to the City Council, has performed the calculations required by Section 26.04 of the Texas Tax Code, has reported the tax rate and other information required to be reported to the City Council and has published the information required to be published, having been designated to do so by the City Council; and

WHEREAS, all other preparatory steps for the adoption of a tax rate have been taken, as required by law;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS:

Section 1. The matters and facts set out in the preamble of this ordinance are found and determined to be true and correct, and the City Council adopts, confirms, and ratifies all of the calculations, publications, notices, and other preparatory steps preceding the consideration of this ordinance.

Section 2. The City Council hereby levies, assesses an adopts the following tax rate per $100 valuation for tax year 2010, such tax being levied and assessed upon all property subject to taxation by the City:

$0.19443 For the purposes of maintenance and operations
$0.17968 For the purposes of debt service
$0.37411 Total tax rate.

Section 3. Such tax is hereby levied and assessed in accordance with the terms and provisions of Article VIII of the City Charter and the Constitution and laws of the State of Texas, and such levy and assessment are made to provide funds for the 2011 budget of the City for the purposes indicated, including maintenance, operations and debt service for that budget period. However, this section does not prohibit the use of tax proceeds for other lawful purposes.

Section 4. The Assessor is hereby directed to assess and collect taxes on all property subject to taxation by the City on the basis of 100% of the assessed valuation thereof at the rate set by this ordinance. The taxes levied hereby shall be delinquent after January 31, 2011.

Section 5. The Finance Director or designee for the City of West University Place is hereby appointed auditor of any refunds of overpayments or erroneous payments under the terms of Section 31.11(a) of the Texas Property Tax Code.

Section 6. The City Council hereby confirms and re-grants the following exemptions, subject to the legal requirements applicable to each exemption:

(A) $185,000.00 of the appraised value of the residence homestead of an individual who is disabled or who is 65 years of age or older.

(B) The statutory exemption for each disabled veteran.

Section 7. All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

Section 8. If any word, phrase, clause, sentence, paragraph, section or other part of this ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this ordinance, nor the application of such word, phrase, clause, sentence, paragraph, section, or other part of this ordinance to any other persons or circumstances, shall be affected thereby.

Section 9. The City Council officially finds, determines and declares that a sufficient written notice of the date, hour, place and subject of each meeting at which this ordinance was discussed, considered, or acted upon was given in the manner required by the Open Meetings Act, Chapter 551, Texas Local Government Code, as amended, and that each such meeting has been open to the public as required by law at all times during such discussion, consideration and action. The City Council ratifies, approves and confirms such notices and the contents and posting thereof.

Section 10. The public importance of this measure and the requirements of the law create an emergency and an urgent public necessity requiring that this Ordinance be passed and take effect as an emergency measure, and a state of emergency is hereby declared, and this Ordinance is accordingly passed as an emergency measure and shall take effect immediately upon adoption and signature.

PASSED, APPROVED, ADOPTED AND SIGNED ON, this 25th day of October, 2010.

CITY OF WEST UNIVERSITY PLACE TEXAS

SIGNED:

Bob Kelly

Bob Kelly, Mayor

ATTEST:

Thelma Lenz

Thelma Lenz, City Secretary

RECOMMENDED:

Michael Ross

Michael Ross, City Manager

REVIEWED:

Alan Petrov, City Attorney

City of West University Place
Harris County, Texas

Ordinance No. 1931

AN ORDINANCE RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE BUDGET ADOPTED BY THE CITY COUNCIL FOR THE ENSUING FISCAL YEAR, BEGINNING JANUARY 1, 2011, AND ENDING DECEMBER 31, 2011; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, The City Council of the City of West University Place on this date approved the budget for the City of West University Place for the fiscal year beginning January 1, 2011, and ending December 31, 2011; and

WHEREAS, the adopted budget will require raising more revenue from property taxes than in the City's previous fiscal year by $232,548 (1.6%); and

WHEREAS, Section 102.007(c) of the Texas Local Government Codes requires the City Council in a vote separate from the adoption of a budget, which will require raising more revenue from property taxes than in the previous year, to ratify the property tax increase reflected in the budget;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS:

Section 1.That the City Council of the City of West University Place hereby ratifies the property tax increase reflected in the City's Fiscal Year 2011 Budget adopted by the City Council on this date.

Section 2. This ordinance shall become effective upon adoption and signature.

PASSED, APPROVED, ADOPTED AND SIGNED ON, this 25th day of October, 2010.

SIGNED:

Bob Kelly, Mayor

ATTEST:

Thelma Lenz, City Secretary

RECOMMENDED:

Michael Ross, City Manager

REVIEWED:

Alan Petrov, City Attorney

City of West University Place
Harris County, Texas

Ordinance No. 1930

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2011 AND ENDING DECEMBER 31, 2011; APPROPRIATING FUNDS FOR SUCH BUDGET AND CONTAINING FINDING AND PROVISIONS RELATING TO THE SUBJECT.

WHEREAS, as required by the City Charter and state law, the City Manager has prepared and submitted to the City Council a budget with estimate of expenditures and revenue of all city departments and activities for the year beginning January 1, 2011 and ending December 31, 2011; and

WHEREAS, such budget has been timely filed with the City Secretary, the City Council has had sufficient time to review and revise such budget and notice of a public hearing upon such budget has been duly given; and

WHEREAS, a public hearing has been held, and all taxpayers and interested persons were provided an opportunity to attend and participate in such hearing; and

WHEREAS, public participation, input and suggestions regarding the budget have been received and considered by the City Council, and the City Council has made changes as the City Council considers warranted by law in the best interest of the municipal taxpayers, and the City Council has found and determined that the budget adopted by this ordinance does not allow expenditures during the budget period in excess of funds estimate to be on hand during the same period;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS:

Section 1.The matters and facts set out in the preamble of this ordinance are found and determined to be true and correct and are hereby approved and adopted by the City Council.

Section 2. That the budget estimate of the revenues of the City of West

University Place and the expenses of conducting the affairs thereof for the ensuing fiscal year, beginning January 1, 2011 and ending December 31, 2011, as finally submitted to the City Council by the City Manager of said City (a copy of which is on file in the City Secretary's office) be, and the same is in all things, adopted and approved as the budget estimate of all the current expenses as well as the fixed charges against said City for the fiscal year beginning January 1, 2011, and ending December 31, 2011.

Section 3. That the sum of FOURTEEN MILLION TWO HUNDRED-ELEVEN THOUSAND EIGHT HUNDRED SEVENTY-SEVEN AND NO/100 DOLLARS ($14,211,877) is herby appropriated out of the General Fund for the payment of operating expenses and capital outlay of the City Government.

Section 4. That the sum of EIGHT MILLION ONE HUNDRED TWELVE THOUSAND ONE HUNDRED TWENTY-THREE AND NO/100 DOLLARS ($8,112,123) is herby appropriated out of the General Fund Debt Service for the purpose of paying the accruing interest and redeeming the Serial Bonds as they mature on the General Fund Debt Service Bonds.

Section 5. That the sum of SEVEN MILLION ONE HUNDRED EIGHTY-SIX THOUSAND TWENTY-TWO AND NO/100 DOLLARS ($7,186,022) is hereby appropriated out of the Water and Sanitary Sewer System for the payment of operating expenses and capital outlay and for the purpose of paying the accruing interest and redeeming the Serial Bonds as they mature on the Water and Sanitary Sewer Fund Debt Service Bonds.

Section 6. That the sum of ONE MILLION SEVEN HUNDRED TWENTY-FIVE THOUSAND THREE HUNDRED SEVENTEEN AND NO/100 DOLLARS ($1,725,317) is hereby appropriated out of the Solid Waste Fund for the payment of operating expenses and capital outlay of the municipally owned Solid Waste Collection System.

Section 7. That the sum of TWO MILLION ONE HUNDRED SEVENTY THOUSAND THREE HUNDRED AND NO/100 DOLLARS (|$2,170,300) is hereby appropriated out of the Employee Benefit Fund for the payment of operating expenses for the health benefits of the employees.

Section 8. That the sum of ONE HUNDRED THIRTY-THREE THOUSAND AND NO/100 DOLLARS ($133,000) is hereby appropriated out of the Equipment Replacement Fund for the capital outlay for Equipment Replacement Activities.

Section 9. That the sum of ONE MILLION SIXTY THOUSAND FIVE HUNDRED FIFTY-NINE AND NO/100 DOLLARS ($1,060,559) is hereby appropriated out of the Technology Management Fund for operating expenses and capital outlay for Technology Fund Activities.

Section 10. That this ordinance approving and adopting the Budget is made in all things in accordance with the terms and provisions of the City Charter of the City of West University Place, Texas and the laws of the State of Texas and shall be interpreted and construed in compliance therewith.

Section 11. All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

Section 12. If any word, phrase, clause, sentence, paragraph, section or other part of this ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this ordinance, nor the application of such word, phrase, clause, sentence, paragraph, section, or other part of this ordinance to any other persons or circumstances, shall be affected thereby.

Section 13. The City Council officially finds, determines and declares that a sufficient written notice of the date, hour, place and subject of each meeting at which this ordinance was discussed, considered, or acted upon was given in the manner required by the Open Meetings Act, Chapter 551, Texas Local Government Code, as amended, and that each such meeting has been open to the public as required by law at all times during such discussion, consideration and action. The City Council ratifies, approves and confirms such notices and the contents and posting thereof.

Section 14. After adoption of the Budget, the City Manager shall provide for the filing of a true copy of the Budget (and each amendment) in the office of the County Clerk of Harris County, Texas.

Section 15. This ordinance shall become effective upon adoption and signature.

PASSED, APPROVED, ADOPTED AND SIGNED ON, this 25th day of October, 2010.

SIGNED:	**ATTEST:**
Bob Kelly, Mayor	Thelma Lenz, City Secretary
RECOMMENDED:	**REVIEWED:**
Michael Ross, City Manager	Alan Petrov, City Attorney

THE CITY OF WEST UNIVERSITY PLACE

TEXAS