



City of
West University
Place

Public Works Department
Development Services

BUILDING-PERMIT APPLICATION

PROJECT INFORMATION	
ZONING DISTRICT	FLOOD ZONE
BLOCK	LOT
OCCUPANCY TYPE <input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> INDUSTRIAL	
CLASS OF WORK <input type="checkbox"/> NEW <input type="checkbox"/> REMODEL <input type="checkbox"/> DEMOLITION <input type="checkbox"/> ADDITION	
RENOVATION / DEMOLITION	
As required for Public or Commercial buildings by Senate Bill 509 Effective January 1, 2002	
Was an asbestos survey performed in accordance with Texas Asbestos Health Protection Rules (TAHPR) and the National Emission Standards for Hazardous Air Pollutants (NESHAP)? <input type="checkbox"/> YES <input type="checkbox"/> NO	TDH INSPECTOR LICENSES NUMBER DATE OF SURVEY COPY ATTACHED <input type="checkbox"/> YES <input type="checkbox"/> NO
NOTE: If the answer is No, then as the owner/operator of the renovation/demolition site, I understand that it is my responsibility to have this asbestos survey conducted in accordance with Texas Asbestos Health Protection Rules (TAHPR) and National Emission Standards for Hazardous Air Pollutants (NESHAP) prior to a renovation/demolition permit being issued by the City of West University Place.	
SIGNATURE	DATE
RESIDENTIAL	
NUMBER OF STORIES <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 2.5 <input type="checkbox"/> BASEMENT	NUMBER OF BEDROOMS
GARAGE <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> ATTACHED <input type="checkbox"/> DETACHED	# OF BATHS
EXTERIOR <input type="checkbox"/> BRICK <input type="checkbox"/> STONE <input type="checkbox"/> STUCCO <input type="checkbox"/> OTHER	
FRAMED AREA _____ SQ.FT.	BUILDING HEIGHT _____ .FT.
BUILDING SITE _____ SQ.FT.	
DESCRIPTION OF WORK	
VALUATION OF PROJECT \$ _____	IMPROVEMENTS _____ SQ.FT.
SIGNATURE OF PERMITTEE	DATE

PROJECT INFORMATION		
PROJECT NAME		
PROJECT ADDRESS		
CITY	STATE	ZIP CODE
PROPERTY OWNER		
FIRST NAME (OWNER)	LAST NAME (OWNER)	
MAILING ADDRESS		
PHONE NUMBER	EMAIL	
CONTRACTOR COMPANY		
COMPANY NAME	CONTRACTOR REGISTRATION NUMBER	
COMPANY ADDRESS		
PHONE NUMBER	FAX NUMBER	
CONTACT PERSON		
FIRST NAME	LAST NAME	
PHONE NUMBER	EMAIL	
OFFICIAL USE ONLY		
PERMIT NUMBER		
PREMATURE WORK CHARGE - 100% OF PERMIT		
PLAN CHECKING FEE \$ _____	BUILDING PERMIT FEE \$ _____	TOTAL FEES \$ _____
RECEIVED BY		TIME STAMP
NO EXCEPTIONS TAKEN		DATE

BUILDING-PERMIT APPLICATION TREE DISPOSITION CHAPTER 82 SECTION 82-3

NOTES

- Complete copy of Chapter 82 is available in the Permit Office.
- Separate Permit is required for Tree Disposition.

(a) General Requirement

Every permit for development or predevelopment activity must contain tree disposition conditions meeting the requirements of this section.

(b) Essential and Mandatory Conditions

Tree disposition conditions are the most important means of protecting the urban forest of the city from unreasonable harm during development and predevelopment activity. Tree disposition conditions shall:

1. Prohibit removal of or damage to any large tree, except:

- a. Removal of a tree which is diseased, severely damaged or dead may be authorized;
- b. Damage to or removal of a tree which causes an unreasonable impediment to the use and enjoyment of the applicant's property may be authorized; and
- c. Damage to or removal of a low-value tree may be authorized.

2. Require replacement trees, to the extent provided in the criteria manual, for any large trees authorized to be damaged or removed.

EXCEPTION: No replacement is required for low-value trees.

3. Require Protection for Large Trees and Critical Root Zones

The conditions may specify the methods of protection to be used.

4. Require that any Authorized Damage to Trees be Minimized and Mitigated.

The conditions may specify methods of mitigation to be used.

5. Require, if there is major development,

that the affected subject site attain a minimum planting standard of tree density as set forth in the criteria manual.

(c) Procedure

The **building official shall not issue any permit** for any development or predevelopment activity unless all of the following have first occurred:

1. Tree Survey

The applicant must have filed a tree survey, and the urban forester must have approved it for compliance with this chapter.

2. Tree Disposition Conditions

Tree disposition conditions approved by the urban forester must have been inserted into the permit.

The urban forester may require all persons owning land where a tree is located to agree to any removal of or damage to the tree authorized by the conditions.

(d) "Low-Impact" Exception

Except for the requirement to insert the mandatory conditions, this section does not apply to a subject site, project or other activity that will not have any significant, adverse effect upon any large tree, as determined by the urban forester.

Notice Concerning Deed Restrictions: The property on which your are building may be subject to deed restrictions. It is your responsibility to determine the existence of and comply with any valid and existing deed restrictions. Permit approval by the City does not act as a waiver or permission to violate a deed restriction.

ACKNOWLEDGMENT

I hereby certify I have read and examined this document and know the same to be true and correct. All provisions of law and ordinances governing this type of work will be complied with whether specified herein or not. I further understand that plans submitted for approval will be subjected to a comprehensive check against municipal ordinance and building code. Any set of plans that must be returned for modifications or corrections in order to come into compliance with ordinance or code will be subject to rechecking in order of submittal. Under no circumstances will paid fees be refunded or transferred.

Applications and plans will be held for 180 days. After 180 days this application and plans will be disposed of unless a valid building permit is issued.

SEPARATE PERMIT REQUIRED: Fence, Pool/Spa, Flatwork, Irrigation, Drainage (below grade), pavers, MEP's.

SIGNATURE OF PERMITTEE

DATE

PRINT NAME