



Public Works Department
Development Services

BUILDING-FENCE INSPECTION PROCEDURES

REGULATED BY CHAPTER 18, ARTICLE VII
OF THE CITY OF WEST UNIVERSITY PLACE
CODE OF ORDINANCES

NOTES

- Chapter 18, Article VII copies are available online or upon

General Rules & Procedures

1. It is the responsibility of the property owner to insure all fences installed on his property are in accordance with city ordinances.
2. Fences are not allowed past the front building setback line.
3. Fences placed on common property lines require an owner's written agreement with the signatures of both parties.
4. The city is not responsible for, nor does the city inspect fence locations with respect to proximity to adjoining property lines.
5. A final inspection is required after fence installation.

Sec. 18-200. Maximum Height Limits

- a. Eight-foot limit.** No fence higher than eight feet may be constructed, improved or structurally altered on any private property.
- b. Six-foot limit.** No fence higher than six feet may be constructed:
1. Closer than six feet from a wall of an existing principal building used as a single-family residence on any adjacent building site.
 2. Between buildings on separate building sites where the eaves are less than two feet apart.

Sec. 18-201. Property Lines

It shall be the responsibility of any person who constructs a fence, or causes it to be constructed, to locate the fence within the property lines.

Sec. 18-202. Prohibition in Front or Side

a. Prohibition. No fence may be constructed, improved or structurally altered on the front yard (setback) of any building site. Exceptions: this restriction does not apply to low retaining walls, institutional security fences, fences owned by any governmental entity or fences or walls specifically required or allowed to be located in the front yard (setback) of a building site by this Code or the zoning ordinance.

Sec. 18-203. Distance From Property Line; Common Fences

A boundary fence shall be constructed immediately along the property line or as close as practicable to the property line. Common fences may be constructed along the property line, **if the written consent of the owners of both properties is submitted.**

PROJECT INFORMATION

ADDRESS

SHARED FENCE & ADDITIONAL HEIGHT AGREEMENT

Shared

By signing below you agree to grant permission to have the shared fence located/replaced on the shared property line that complies with all City of West University Place ordinances.

NORTH PROPERTY OWNER

WILL YOU ALLOW THE FENCE HEIGHT TO BE 8 FEET MAXIMUM?

YES NO

OWNER/AUTHORIZED AGENT SIGNATURE

DATE

PRINT NAME

EAST PROPERTY OWNER

WILL YOU ALLOW THE FENCE HEIGHT TO BE 8 FEET MAXIMUM?

YES NO

OWNER/AUTHORIZED AGENT SIGNATURE

DATE

PRINT NAME

SOUTH PROPERTY OWNER

WILL YOU ALLOW THE FENCE HEIGHT TO BE 8 FEET MAXIMUM?

YES NO

OWNER/AUTHORIZED AGENT SIGNATURE

DATE

PRINT NAME

WEST PROPERTY OWNER

WILL YOU ALLOW THE FENCE HEIGHT TO BE 8 FEET MAXIMUM?

YES NO

OWNER/AUTHORIZED AGENT SIGNATURE

DATE

PRINT NAME

REQUESTER

REQUESTER SIGNATURE

DATE

PRINT NAME