



**City of West University Place
Notice of Customer's Right to
Disclose Utility Account Information**

The City of West University Place will not disclose personal information in a customer's utility account record, or any information relating to the volume or units of utility usage or the amounts billed to or collected from the customer for utility usage unless the customer requests that the City of West University Place disclose the information.

I. TO MAKE YOUR UTILITY ACCOUNT RECORD PUBLIC:

I do not want my utility account record to be confidential.

I request that my personal information be disclosed to any person who asks for it.

II. TO RESCIND A PRIOR REQUEST THAT YOUR UTILITY ACCOUNT RECORD BE PUBLIC:

I rescind my prior request that my utility account record be disclosed to the public.

I request that my customer information be confidential.

If you either want to 1) disclose your utility account record, or 2) rescind a prior request to the City that your utility account record be public, then please check the appropriate box above and return this form to the City of West University Place Utility Billing at 3800 University Blvd., West University Place, Texas 77005. If you have any questions or concerns, please contact us at 713.662.5824.

Customer Name: _____ Account Number: _____

Customer Signature: _____ Date: _____

*Confidentiality under Chapter 182, Texas Utilities Code, does not prohibit the City from disclosing personal information in a customer's utility account record to: (1) an official or employee of the state, a political subdivision of the state, or the United States acting in an official capacity; (2) an employee of a utility acting in connection with the employee's duties; (3) a consumer reporting agency; (4) a contractor or subcontractor approved by and providing services to the utility, the state, a political subdivision of the state, or the United States; (5) a person for whom the customer has contractually waived confidentiality for personal information; or (6) another entity that provides water, wastewater, sewer, gas, garbage, electricity, or drainage service for compensation.

For office use only:

Entered by: _____ Date: _____